

# **Independent Examiner's Report to the P.C.C. of Clayton Parish Church, Bradford.**

This report on the financial statements of the PCC for the year ended 31st December 2015, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

## **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

## **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent examiner's statement**

No matter has come to my attention which gives me reasonable cause to believe that in all material respects the requirements to keep accounting records in accordance with section 41 of the Act and, to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act, have been met.

Dated: 29/2/2016

*G. Orme*

Mr. Graham John Orme, MA, A.C.M.A.  
193 Leventhorpe Lane  
Thornton  
Bradford BD13 3BL

*J. Lynch*

J. Lynch  
PCC Treasurer

*V. Pollard*

Rev. V. Pollard  
Vicar



# *St John's Clayton*

*Following Jesus*



***Annual Report***  
***Year Ending 31<sup>st</sup> December 2015***



**WELCOME** to our annual reports for the year ending December 2015.

Every day we have sought in everything to be confident Followers of Jesus Christ, not only in the times we have gathered together, but on our daily frontlines (at Work, Home, Leisure, in the Communities of which we are a part). Much of our activity and prayerful reflection has been to equip as many of our members in this task, this has in turn led to many acts of loving service towards our neighbours. It is our hope that as you look at this brief report you will catch a glimpse of God's work in us and through us.

### **Aims and Purposes**

St John the Baptist Clayton Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Vaughan Pollard, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and become disciples of Jesus Christ in and through the activities of St John's.

In particular we encourage ordinary people to live out their faith as part of the parish community through:

- Worship and Prayer.
- Learning about the Gospel & developing their knowledge and trust in Jesus.
- The provision of Pastoral Care for people living in the parish and associated with the church.
- Missionary and Outreach work.

To facilitate this work it is important that we maintain the fabric of St John's Church & Community Rooms.

When planning our activities for the year, the incumbent and PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

### **Achievements and Performance**

Throughout the year the PCC has promoted, encouraged, facilitated and supported a wide variety of activities:

In our **WORSHIP** we have endeavoured to provide a variety of services and experiences that are relevant to our situation at this time. Music has been provided by a range of instrumentalists and the **Praise Band** have played a major part in shaping our encounters, we are also thankful for the ministry of a small group of **Organists** not only in our Services but at Weddings & Funerals.

The **Prayer Ministry Team** provide prayer for healing in our Communion Services at 10.30am.

Midweek our **Open Church Project** has created space in church for quiet prayer and an opportunity to meet with others over refreshments and twice a month we hold a Communion Service prior to Open Church.

Opportunities for **LEARNING AND GROWTH** have been evident in a number of guises.

A number of **Small Groups** have continued to meet for fellowship and study.

Discipleship Groups have continued to meet in people's homes Studying Scripture and Sharing their lives together.

Our Mothers Union programme has been very full with speakers on various subjects, some thought provoking, some musical, others making them laugh as they share great fellowship together. A number of the meetings encouraged them to think of those less fortunate than themselves and a Strawberry Tea and Coffee Morning helped them raise much needed funds for Mothers Union Charities

The **Clayton St John Art Class** is a group of amateur artists who paint for the sheer enjoyment of painting. We paint in the very friendly and casual atmosphere of the Community Rooms each Wednesday morning.

### **Kidzone**

Kidzone 3 Fs - Focus Fun Friendly

It's been a great year we've Focused on Jesus, we've had lots of Fun doing it, in a Friendly safe place. The impact of the time we have with the children was evident when one of our children prayed out loud spontaneously at the open air event church had in Clayton Park. Praise the Lord!

**The Experience** is a group for young people ages 10 to 16, and meets every Tuesday during term time in the Community Rooms at 7.35pm. They have been involved in The Big Thing at Bradford Cathedral, the Big Night Out, international event Ablaze, a look at poverty and the Nativity Service last year. We continue to dive into Scripture and had the honour of conducting several services with Remembrance Sunday being a particular highlight

Our sponsored **Uniformed Organisations**, Rainbows, Brownies, Guides, Rangers & Scouts have met each week in the Community Rooms, the Church Lounge and Clayton Methodist Church offering a range of activities and opportunities to learn new skills and make friends. On the 2<sup>nd</sup> Sunday of each month the groups have joined us for **All Age Worship** in the church. Once again many thanks to all the leaders for the energy they bring to their work with the young people.

The church is heavily involved in the life of our local primary **Schools**.

We currently have 4 Foundation **Governors** at Clayton C of E primary.

The Clergy Team are involved in **Collective Worship** and delivery of the curriculum via occasional lessons at Clayton C of E Primary and Clayton Village Primary.

**Club River** is a voluntary Christian lunchtime club at Clayton Church of England Primary School for Year 5. It is a time for some fun reflection on the Bible, silly games and fellowship. It meets every Tuesday during term time at 12.15pm during the lunch break.

The church also runs **Clayton C of E Care Club** a before and after school provision which has gone from strength to strength. Meeting not only during term time but running Holiday Clubs in the spring and summer breaks. visit [www.claytonce.co.uk](http://www.claytonce.co.uk) and select the Care Club tab.

We have worked with our Ecumenical Partners and the Zephaniah Trust on the REWIND programme with years 5 & 6 from all three Clayton Primary schools

Through our **PASTORAL CARE** we aim to show our love for our neighbour. This care again reveals itself through our small groups and via a whole host of individuals in and through the life of the church.

The **Pastoral Care Team** seek to love and care in Jesus name. We offer friendship and support to those who are ill, bereaved, lonely, housebound or just want somebody alongside. We visit people in their homes, care homes and in hospital. We also run a emergency prayer chain.

The Staff Team gives a great deal of Pastoral Care, once again through visiting but also through the high number of Occasional Offices undertaken by the church.

In conjunction with our **Ecumenical Partners** regular services are taken at Rowanberries Methodist Homes for the Aged and Holly Park Care Home.

Throughout 2015 we gave financial and prayer support to a number of **MISSIONARY AGENCIES** at work at home and abroad.

The agencies for 2015 were:

Bradford Street Angels, Innchurches, Christians Against Poverty, Reach Beyond, Barnabas Fund, Compassion, Christian Aid, Bradford Foodbank and The Children's Society.



## OUTREACH in 2015

The **Community Rooms** are proving to be a wonderful facility. In 2014 it hosted Art Classes, Social Gatherings, Family Parties, Dance Classes, the local NHS Pulmonary Rehab Team, Youth & Children's activities, Community Choir, after church refreshments, midweek Spirituality Groups & the Dickensian Market.

**The Lunch Club** has seen its numbers steadily increase this year

We regularly get just over 30 people for lunch each week.

The members really appreciate their time socialising and the home cooked 3 course lunch.

Many thanks to our two teams of helpers. We could always do with more volunteers if anyone is interested.

As you will see in our Treasurer's report this facility has now been fully paid for and is self financing although the challenge remains as we explore further opportunities for service.

In the Spring we went through a process of formulating our **Plans For Growth** for the coming years. Using the Leading Your Church into Growth Local material. The whole of the church was involved.

**Our aim is.**

### **To Communicate**

We will **raise our profile in the Community** via the use of a variety of media.

~ Printed, Web Based, Social Media, Personal Contact, Press, Branding, etc.

We will highlight the importance of the part everyone has to play in *communicating* who we are, what we are about and what is happening here.....

*All should have a Story to tell.*

### **To Connect**

We will give as many opportunities as possible for people to *make the connection*

We will have a programme **Social Events** to enable people to get to know us.

We will use **Alpha** as an opportunity for people to explore life and the Christian faith in a friendly, open and informal environment.

We will regularly discuss & follow up **existing contacts** as a way of shaping our strategy of connection.

### **To Cultivate**

We will hold a quarterly **Welcome Event** for those who want to know more about what it means to *belong* to St Johns.

We will equip Christians to make a difference wherever they are in God's world, all day, every day in the power of the Holy Spirit.

In undertaking this task we will use the following:

~ **Discipleship Groups, Time Limited Courses, One to One Mentoring,**  
**Biblically based Preaching relevant to people's daily frontlines,**  
**Central Prayer Meetings, Daily Prayer, etc.**

We will prayerfully continue to consider how we might spur one another on towards **Love and Good Deeds**. Seeking to serve those in our community and daily lives wherever we feel the Lord leading and working with others to respond practically.

### **Fabric, Goods & Ornaments**

2015 was a year when, once again, some challenges were resolved/addressed & some are still ongoing.

We would like to thank all those who voluntarily assist at church events, clean the church, tend the garden of rest & the churchyard & carry out minor repairs.

Ricky Wells was appointed caretaker for the community rooms & we would like to thank him for the work he carries out week by week.

Part of the grass verge on The Avenue outside the community rooms was removed & a dropped kerb installed, at the bottom of the access ramp.

The lightning conductors failed their tests but have now been repaired to the required standard.

Hot water provision has been restored to the church lounge.

Faculty applications, leading on to funding applications, are still ongoing for the:

- repairs to the south roof & the roof above the church lounge;
- garden of rest extension/wall conversion;
- installation of inner glass doors &
- removal of the font cover.

Plans for 2016 include:

- the installation of new hand dryers;
- repairs to the organ;
- the sorting/clearing of the boiler house contents;
- restoring the sound link from the church to the church lounge & exploring the possibility of a video link also &
- the replacement of the church tower light fittings with a lower wattage, but same brightness, LED fitting.

*Neil Topham & Alison Birkinshaw Churchwardens*

### **Health and Safety & Disability**

Richard Scatchard is Health and Safety and Disability Officer and he is entering into a review of our policies. This has continued to be a regular agenda item in our Parochial Church Council meetings

### **Safeguarding**

All appropriate personnel have completed Confidentiality Declarations and DBS checks are being undertaken as required. A child safe guarding policy was ratified by PCC in September. An adult safeguarding policy will be available after the next PCC meeting. Internal training re safeguarding children was held in September 2014 further training for adults and children will be available in 2015. If anyone requires further information regarding and safeguarding issues please contact Penny Silson Safeguarding Officer or Anne Hilton Deputy Safeguarding Officer

### **Administrative Information**

The **PCC** met 6 times during the year.

PCC members who have served since the last APCM are:

<i>Incumbent:</i>	Revd Vaughan Pollard	Chairman
<i>Wardens:</i>	Neil Topham Alison Birkinshaw	
<i>Readers</i>	Brian Horsfall Anne Hilton Angela Smith	Deputy Safeguarding Officer
<i>Elected Members:</i>	Joanne Gilpin Angela Hamilton Kay Holden Maureen Kershaw Richard Scatchard Penny Silson Paul Sunderland Charles Wilkinson Matthew Zawodny	Vice Chair of PCC Verger Health & Safety Officer Safeguarding Officer PCC Secretary
<i>Deanery Synod Reps:</i>	Gordon Abbott Jenny Clarke Neville Hilton	
<i>Co-opted Members</i>	Revd Pamela Coles Jason Mains John Lynch	Associate Priest Youth Pastor Treasurer

**Electoral Roll:** 155 on the Electoral Roll.

4 new members have joined  
12 members have left

We give thanks to God for the life of Liz Sykes

**St John's**  
**Clayton Parish Church**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2015**



## **Treasurers Report**

Thank you to all for giving so generously in 2015 to help the church meet its commitments. I'm pleased to say that we have again paid our full parish share to the Diocese. St John's Care Club had a successful 2015 and thanks go to parents and staff for supporting this important part of our ministry.

### 2016 budget

For 2016 the need to complete outstanding maintenance work and a further increase in parish share will put pressure on finances.

As in recent years we have had to set a deficit budget for 2016. The Parish Share has increased again for 2016 and now stands at £74,546. Please continue to give generously to enable the church to meet its commitments during 2016.

### Reserves Policy

Modest reserves are currently held for the Garden of Rest to part fund any proposed extension works and a reserve of six months salaries needs to be held in Care Club. Reserves accumulated over these amounts can be directed towards supporting other areas of the church.

### Community Rooms

The room hire fees paid by the uniformed organisations, Thursday evening Community Choir, Wednesday Lunch Club and the NHS are very welcome with the surplus created being used to help the church to 'balance its books'.

### Funding maintenance works

The maintenance of the church continues to be problematic with no funds in place to tackle the outstanding repairs noted in the last formal Quinquennial inspection. Buildings committee are providing estimates of costs for the various works required.

The annual inspection and servicing of alarm systems, fire extinguishers, central heating, hot water systems and checks every 2 to 5 years for the lightening conductor and electrical system also need to be provided for. Buildings committee are producing a schedule to help anticipate when these are due.

I shall be investigating the impact of setting up a fund for maintenance work, initially from reserves and topping up annually by taking a proportion of income for maintenance of the buildings and facilities.

The buildings committee is investigating major grant applications for funding the work required to the roof. This is expected to be a long term project over the next few years.

### Utility Bills

The utility bills are higher this year than last and are expected to settle as the rebates for overpayment and the reduction in VAT to 5% for electricity work through. We are taking part in an energy review instigated by the diocese which may help reduce energy costs.

### Gift Aid changes for 2016

The Gift Aid scheme allows the church to reclaim the tax paid that you have paid on your contributions. This generous scheme raised over £14,000 for the church in 2015.

The scheme has been extended and now covers anonymous giving via the church collection plate.

If you are a tax payer and would like the church to reclaim the tax you have paid on your donations to church (and at no cost to you), then please complete a gift aid envelope with your name, address and postcode, remembering to tick the box saying that you pay tax on your income, pension or earnings. Please put this in the collection plate or hand to the treasurer or gift aid secretary.

### Regular giving

Sometimes finding cash on a Sunday morning before church or writing a cheque can be difficult with the demands of the day ahead of you. If you would like to structure your giving then please consider giving by regular standing order or joining a weekly envelope scheme.

Please complete a form from the information hub (adjacent to the font) or see the treasurer or any of the undersigned.

If you subscribe to Internet banking then it is easy to give regular or variable amounts directly. This is surprisingly easy to set-up and you can give using your phone or PC. The bank account details can be found on the regular giving form.

### Grants received

We received a generous grant of £6,000 from the Wallis Fund which has been used to fund youth work at the church.

*John Lynch – Treasurer, Gordon Abbott - Gift Aid Secretary and Adrian Townend – Envelope scheme co-ordinator*

## **Bank account descriptions**

### **HSBC Current Account 1 - Code 6501**

This is an HSBC Community Current Account for the combined General and Development fund and Garden of Rest income and expenditure.

### **HSBC Current Account 2 - Code 6502**

This is an HSBC Community Current Account for the accumulated interest from Harrison Benn Trust Fund and Wilman Clock & Tower fund. These fund is restricted and can only be used for the original purposes intended.

### **HSBC Current Account 3 - Code 6503**

This Current Account is no longer active.

### **HSBC Current Account 4 - Code 6504**

This is a Current account opened in 2002 for income and expenditure for St. John's Care Club which provides before and after School Care for children who attend Clayton CE and Clayton Village Primary Schools.

### **CCLA (CBF Deposit Account) Harrison Benn Accumulated Interest – Code 6505**

This account was opened with £2,000 of accumulated interest from Harrison Benn Trust Fund in order to earn further interest on this balance. The fund is made up of £1,500 for Curacy, £400 for Marble and £100 for the Choir. The interest from this account is paid quarterly into 6502. This fund is restricted and can only be spent on the original purposes intended.

### **Nat West Current Account – Code 6506**

The Sick and Poor fund was opened at the same time as Harrison Benn Trust Fund in 1917 to be run by the incumbent Vicar. This was continued until August 1998 when the Treasurer was asked to take over the accounting. The Fund receives money every quarter from Harrison Benn Trust and H.S. & S.B. Hirst Charities. This is used towards helping the Sick & Elderly of the Parish at the discretion of the Vicar and Churchwardens.

### **CCLA (CBF Deposit Account) Building Development Fund – Code 6510**

This account was opened in 2009 to receive income and donations towards the proposed Community Rooms for the Church. The Account was opened in the Central Board of Finance Deposit Fund as this had the highest interest at that time. The account balance was transferred to PCC Current Account 1 to pay for building works, a small amount of residual interest remains.

### **GARDEN OF REST [Unrestricted]**

This account was originally called 'Rhoda Murgatroyd Trust' which started with £200 and for years it paid for itself still keeping to the original £200 but after a further few years it expanded until in 1998 it was handed over to the Treasurer to do the accounting. The fund receives income from the sale of memorial tablets and burying of ashes and the upkeep of the gardens. Surpluses in the fund are historically accumulated for the upkeep and purchase of new tablets, however for the past years the fund has augmented the general running of the church. For 2015 this fund has been left to accumulate in readiness for a new scheme to be developed as the current gardens of rest are now full.

## Active Trust Funds

### HARRISON BENN TRUST Fund [Restricted]

In March 1917 Mr Harrison Benn presented the Church with a Trust Deed for the sum of £12,000 vested in 2.75% Irish Land Stock. In 1964 the then Treasurer, Mr Fred Kershaw in conjunction with the Diocesan Board of Finance put forward proposals to re-invest this Trust money and by January 1965 the stock had been sold realising £10,148.80p. This was transferred to the Central Board of Finance Investment Fund and purchased 12,746 shares which in 2015 were valued at £172,512.01. The interest from the sum invested is apportioned, at the benefactor's request, as follows:-

A & B each of 5/30ths - These were joined together in 1985 making 10/30th's to be used towards the Expenses of the Vicar, Curate or Assistant Curate or any other person employed in carrying out the duties or some of the duties usually undertaken by a Vicar or Curate.

C - 4/30th's to augment the Salary of the Organist & Choirmaster after a Salary of £25 per annum has been provided by the Vicar and Churchwardens.

D - 2/30th's to be used for the cleaning and repairing of the Robes for the Clergy, Choir and Organist, also for the purchase of Cassocks & Surplices to be used by Choir.

E - 2/30th's to be used for the repair and improvement of the organ and its accessories, if the Interest accumulates to £500 over 25 years it is up to the Vicar, Organist & Choirmaster at the time to decide its use

F - 1/30th to repair of the Church Fabric including the Lych - gate and pathways appurtenant to the Church

G - 3/30th's for the polishing, repairing and renewing of the marble, onyx, alabaster, precious stones and mosaic work in the Church including Mural tablets. Once the Interest has accumulated to £400 over 25 years the Interest has to be used for the purpose of sub - clause [F].

H - 3/30th's for the upkeep of the Church House but in 1967 the Church House was sold therefore the Interest was transferred to sub - clause [F]. So F, G & H were combined to make 7/30th's of Interest to the repair of Fabric.

I - 2/30th's for carrying on of Sunday school attached to the said Church.

J - 3/30th's for the poor of the said Church to be administered by the Vicar and used at his or her sole discretion.

K - No portion to be used for paying of the Church Insurance.

12,746 Shares held in Central Board of Finance Investment Fund @ £13.53 at 31st December 2015

Shares	2015	2014	2013
12,746	£172,512.01	£170,196.06	£161,591.24

### WILMAN CLOCK & TOWER FUND [Restricted]

The trust Deed was opened for Clock maintenance and is held by the Church Commissioners in the Central Board of Finance Investment Fund as 65 Shares. Interest is paid quarterly into Bank where it is left to accumulate until it is required.

Shares	2015	2014	2013
65	£879.75	£867.75	£827.25

### CHURCH HOUSE TRUST ACCOUNT [Restricted]

The Trust Deed was made on the 2nd -of March 1967 and was based on the sale of the Church House, Nursery Road, Clayton and the Funds that the administrative Trustees had accumulated. This amounted to £6,910 and was invested in various Corporations. As they matured they were re-invested in the Central Board of Finance.

2,709 Shares held in Central Board of Finance Investment Fund @ 1032.60 at 31st December 2011 and 3,184 Shares in CCLA Fixed Interest Securities Fund @ 163.77 at 31st December 2011.

In 2011 the trustees applied to the Charity Commission for the trust aims to be widened to include new building works at the church. The shares were subsequently sold and the proceeds used towards the building of the Community Rooms. The P.C.C received the income of £31,263.95 after legal costs, on 19 October 2011. The trust remains in place with the trust assets invested in the Community Rooms, representing approx. 6.73% of the building cost of £465,000 for the Community Rooms.



## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds					
Voluntary income	£83,951.58	£790.00	—	£84,741.58	£94,114.08
Activities for generating funds	£1,350.10	—	—	£1,350.10	£6,344.45
Investment income	—	£6,661.98	—	£6,661.98	£6,532.57
Incoming resources from charitable activities	£81,965.36	—	—	£81,965.36	£75,443.59
Other incoming resources	—	—	—	—	—
<b>Total income</b>	<b>£167,267.04</b>	<b>£7,451.98</b>	<b>—</b>	<b>£174,719.02</b>	<b>£182,434.69</b>
<b>Resources used</b>					
Cost of generating funds					
Cost of generating voluntary income	£120.00	—	—	£120.00	—
Fundraising trading cost of goods sold and other costs	—	—	—	—	—
Charitable activities	£169,240.37	£162.30	—	£169,402.67	£181,001.89
Governance costs	—	—	—	—	—
<b>Total expenditure</b>	<b>£169,360.37</b>	<b>£162.30</b>	<b>—</b>	<b>£169,522.67</b>	<b>£181,001.89</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(£2,093.33)</b>	<b>£7,289.68</b>	<b>—</b>	<b>£5,196.35</b>	<b>£1,472.80</b>
<b>Transfers</b>					
Gross transfers between funds - in	£9,095.00	£12,000.00	—	£21,095.00	£14,745.85
Gross transfers between funds - out	(£16,000.00)	(£5,095.00)	—	(£21,095.00)	(£14,745.85)
<b>Net movement in funds</b>	<b>(£8,998.33)</b>	<b>£14,194.68</b>	<b>—</b>	<b>£5,196.35</b>	<b>£1,472.80</b>
<b>Total funds brought forward</b>	<b>£39,245.62</b>	<b>(£4,102.73)</b>	<b>—</b>	<b>£35,142.89</b>	<b>£33,630.09</b>
<b>Total funds carried forward</b>	<b>£30,247.29</b>	<b>£10,091.95</b>	<b>—</b>	<b>£40,339.24</b>	<b>£35,102.89</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	£714.22	—	—	£714.22	£450.44
<b>Designated</b>					
Care Club	£22,912.64	—	—	£22,912.64	£20,301.55
Church Development Fund (Building)	£475.88	—	—	£475.88	£12,000.88
Garden of Rest	£6,004.55	—	—	£6,004.55	£6,342.75
Organ Restoration	£140.00	—	—	£140.00	£140.00
<b>Restricted</b>					
Audio System Fund	—	—	—	—	—
Big Lottery Fund Grant	—	£276.08	—	£276.08	£336.08
Church Development Fund (Building)	—	£3,150.11	—	£3,150.11	(£9,639.89)
Church House Trust	—	—	—	—	—
Colonel Hirst Trust	—	—	—	—	—
E. Wilman Clock & Tower Fund	—	£149.89	—	£149.89	£116.27
Harrison Benn Trust Fund	—	£3,136.94	—	£3,136.94	£1,603.58
Henry Sagar Hirst Trust for Aged Poor	—	—	—	—	—
Rev. J.L. Hopkins Trust	—	—	—	—	—
Sarah Briggs Hirst Trust for Aged Poor	—	—	—	—	—
Sick & Poor	—	£3,378.93	—	£3,378.93	£3,451.23
Youth Worker	—	—	—	—	—
<b>Total funds carried forward</b>	<b>£30,247.29</b>	<b>£10,091.95</b>	<b>—</b>	<b>£40,339.24</b>	<b>£35,102.89</b>

## Balance sheet

Class and code	Description	This year	Last year
<b>Current assets</b>			
6501	HSBC Current account 1	£15,948.71	£9,435.46
6502	HSBC Current Account 2	£3,833.22	£7,789.94
6503	HSBC Current Account 3	£0.59	£0.59
6504	HSBC Current Account 4	£22,342.20	£19,734.30
6505	CCLA (CBF Deposit Account)	£2,000.00	£2,000.00
6506	Nat West Current Account	£2,706.23	£2,706.23
6507	HSBC High Interest Deposit Account	—	—
6510	CCLA (CBF) deposit account	£46.99	£46.99
6590	Petty Cash	£121.57	£21.84
6591	Care Club Petty Cash	£570.44	£567.25
6592	Youth Pastor Petty Cash	£200.00	£200.00
	<b>Total Current assets</b>	<b>£47,769.95</b>	<b>£42,502.60</b>
<b>Liabilities</b>			
6601	Loans received	—	—
6699	Agency collections	£7,430.71	£7,399.71
	<b>Total Liabilities</b>	<b>£7,430.71</b>	<b>£7,399.71</b>
	<b>Net Asset surplus(deficit)</b>	<b>£40,339.24</b>	<b>£35,102.89</b>
<b>Reserves</b>			
	<b>Represented by funds</b>		
	Unrestricted	£714.22	£450.44
	Designated	£29,533.07	£38,785.18
	Restricted	£10,091.95	(£4,132.73)
	Endowment	—	—
	<b>Total</b>	<b>£40,339.24</b>	<b>£35,102.89</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
HSBC Current account 1	(£666.99)	£5,800.50	£10,815.20	—	£15,948.71	£9,435.46
HSBC Current Account 2	—	£796.39	£3,036.83	—	£3,833.22	£7,789.94
HSBC Current Account 3	—	—	£0.59	—	£0.59	£0.59
HSBC Current Account 4	—	£22,342.20	—	—	£22,342.20	£19,734.30
CCLA (CBF Deposit Account)	—	—	£2,000.00	—	£2,000.00	£2,000.00
Nat West Current Account	—	—	£2,706.23	—	£2,706.23	£2,706.23
HSBC High Interest Deposit Account	—	—	—	—	—	—
CCLA (CBF) deposit account	—	£0.88	£46.11	—	£46.99	£46.99
Petty Cash	£1,181.21	£22.66	(£1,082.30)	—	£121.57	£21.84
Care Club Petty Cash	—	£570.44	—	—	£570.44	£567.25
Youth Pastor Petty Cash	£200.00	—	—	—	£200.00	£200.00
<b>Totals</b>	<b>£714.22</b>	<b>£29,533.07</b>	<b>£17,522.66</b>	<b>—</b>	<b>£47,769.95</b>	<b>£42,502.60</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Loans received	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Liabilities - Agency accounts</b>						
Agency collections	—	—	£7,430.71	—	£7,430.71	£7,399.71
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>£7,430.71</b>	<b>—</b>	<b>£7,430.71</b>	<b>£7,399.71</b>
<b>Grand total</b>	<b>£714.22</b>	<b>£29,533.07</b>	<b>£10,091.95</b>	<b>—</b>	<b>£40,339.24</b>	<b>£35,102.89</b>

## Analysis of income and expenditure

### Income

#### Incoming resources from generated funds - Voluntary income

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
0101 - Gift Aided Donations - Bankers Orders	£22,813.00	£20.00	£790.00	—	£23,623.00	£20,836.00
0110 - Gift Aided Donations - Envelopes	£21,034.00	£332.00	—	—	£21,366.00	£24,840.08
0201 - Weekly Envelopes, SO's & Other Planned D	£6,560.79	£118.00	—	—	£6,678.79	£7,220.70
0301 - Loose plate collections	£6,037.56	£5.00	—	—	£6,042.56	£6,582.47
0401 - Regular gift days	—	—	—	—	—	—
0410 - Giving through church boxes	—	—	—	—	—	—
0501 - One-off Gift Aided gifts	£5.00	—	—	—	£5.00	£10,036.59
0502 - One-off Non Gift Aided gifts	£6,345.14	—	—	—	£6,345.14	£10,362.61
0510 - Gifts of quoted securities	—	—	—	—	—	—
0550 - Donations, appeals etc	—	—	—	—	—	—
0601 - Tax recoverable on Gift Aid	£14,181.09	—	—	—	£14,181.09	£12,575.63
0701 - Legacies	£500.00	—	—	—	£500.00	—
0801 - Recurring grants	—	—	—	—	—	—
08A1 - Non-recurring one-off grants	£6,000.00	—	—	—	£6,000.00	£300.00
0901 - Other funds generated	—	—	—	—	—	£1,400.00
Total	£83,476.58	£475.00	£790.00	—	£84,741.58	£94,154.08

#### Incoming resources from generated funds - Activities for generating funds

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
0910 - Fundraising Activities	£960.10	—	—	—	£960.10	£2,539.45
1220 - Bookstall sales - fund raising	—	—	—	—	—	£5.00
1240 - Church hall lettings - fund raising	£390.00	—	—	—	£390.00	£3,800.00
Total	£1,350.10	—	—	—	£1,350.10	£6,344.45

#### Incoming resources from generated funds - Investment income

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
1020 - Bank and building society interest	—	—	£6,661.98	—	£6,661.98	£6,532.57
Total	—	—	£6,661.98	—	£6,661.98	£6,532.57

#### Incoming resources from charitable activities

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
0560 - Fees for Events & Trips - Mission Relate	—	—	—	—	—	—
0570 - Fees for Mission Courses	—	—	—	—	—	—
1101 - Fees for weddings and funerals	£4,413.00	—	—	—	£4,413.00	£4,732.00
1202 - Video's and Extras for Weddings	£3,356.00	—	—	—	£3,356.00	£4,247.00
1210 - Bookstall sales to promote objectives	—	—	—	—	—	—
1230 - Church hall lettings - objectives	£11,250.75	—	—	—	£11,250.75	£6,729.00



1330 - Garden of Rest - Income	£582.00	—	—	—	£582.00	£1,239.40
1340 - Care Club Fees	—	£62,363.61	—	—	£62,363.61	£58,496.19
<b>Total</b>	<b>£19,601.75</b>	<b>£62,363.61</b>	<b>—</b>	<b>—</b>	<b>£81,965.36</b>	<b>£75,443.59</b>

## **Expenditure**

### **Cost of generating funds - Cost of generating voluntary income**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total This year</b>	<b>Last year</b>
1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1730 - Fundraising costs for events, fetes etc.	£120.00	—	—	—	£120.00	—
<b>Total</b>	<b>£120.00</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>£120.00</b>	<b>—</b>

### **Cost of generating funds - Fundraising trading cost of goods sold and other costs**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total This year</b>	<b>Last year</b>
2510 - Books/Calendars/Publications for sale	—	—	—	—	—	—
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## **Charitable activities**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total This year</b>	<b>Last year</b>
1804 - Mission Giving	£3,000.00	—	—	—	£3,000.00	£2,650.00
1910 - Parish share	£73,264.00	—	—	—	£73,264.00	£72,004.00
2003 - Youth Worker Salary & Expenses	£9,357.79	—	—	—	£9,357.79	£11,341.85
2020 - Salaries of Care Club Staff	—	£46,503.75	—	—	£46,503.75	£37,550.57
2040 - Caretaker Salary & Expenses	£600.00	—	—	—	£600.00	£1,940.13
2050 - Salary of Parish Administrator	£3,113.99	—	—	—	£3,113.99	£2,045.42
2060 - Organist fees	£175.00	—	—	—	£175.00	£320.00
2061 - Verger Fees	—	—	—	—	—	—
2062 - Choir Fees	—	—	—	—	—	—
2063 - Fees for Funerals	—	—	—	—	—	—
2100 - Vicar & Curates Expenses	£2,970.47	—	—	—	£2,970.47	£2,801.12
2201 - Outreach Initiatives	—	—	—	—	—	£40.00
2202 - Children	£355.28	—	—	—	£355.28	£419.84
2203 - Sick and Poor	£128.00	—	£102.30	—	£230.30	£3,410.00
2205 - Youth	£400.00	—	—	—	£400.00	—
2220 - Events & trips - Mission related	£72.00	—	—	—	£72.00	—
2230 - Mission & Evangelism (Alpha, etc.)	£293.20	—	—	—	£293.20	£612.40
2250 - Homegroups, Welcome Teas	—	—	—	—	—	—
2270 - Music, Licenses and Sanctuary Costs	£755.09	—	—	—	£755.09	£937.02
2301 - Church running - insurance	£3,524.77	—	—	—	£3,524.77	£3,881.07
2310 - Stationary, telephone	£2,709.53	—	—	—	£2,709.53	£2,898.48
2330 - Church maintenance	£1,195.84	—	—	—	£1,195.84	£16,794.60
2340 - Quinquennial Repairs	—	—	—	—	—	—
2360 - Sundries	£2,591.14	—	£60.00	—	£2,651.14	£2,240.36
2370 - Care Club Stationary, Materials, Sundries	—	£9,248.77	—	—	£9,248.77	£12,884.38
2380 - Garden of Rest Tablets and Upkeep	£17.80	£338.20	—	—	£356.00	£1,200.64
2401 - Church running - electric	£4,314.74	—	—	—	£4,314.74	£3,425.31
2410 - Church running - gas	£3,925.04	—	—	—	£3,925.04	£1,195.77

2420 - Church running - water		£385.97	—	—	—	£385.97	£408.93
Total		£113,149.65	£56,090.72	£162.30	—	£169,402.67	£181,001.89

## Governance costs

		<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
2601 - Governance costs examination/audit fee		—	—	—	—	—	—
Total		—	—	—	—	—	—

<b>Details of calendar year figures for PCC</b>						
<b>St Johns Care Club</b>	<b>2015</b>	<b>Summary of running expenses and total expenses</b>				
		Jan-Mar 15	Apr-Aug 15	Sept-Dec 15	<b>Total 2015</b>	
<b>Income</b>						
Fees received 24/12/14 - 31/12/14		1,247.08				1,247.08
Fees received 01/12/15 - 24/12/15		12,138.70	28,060.99	20,293.39		60,493.08
Fees received 25/12/15 - 31/12/15				623.45		623.45
		<u>13,385.78</u>	<u>28,060.99</u>	<u>20,916.84</u>		<u>62,363.61</u>
<b>Expenses</b>						
Wages, nic & fees-paid to BCPA		9,488.99	19,640.60	17,374.16		46,503.75
Food and drink		708.94	735.54	735.33		2,179.81
Sundry supplies		68.20	15.65	71.72		155.57
Annual Insurance				305.19		305.19
School rent for premises		1,188.00	1,364.00	1,518.00		4,070.00
Book-keeping fee			250.00	200.00		450.00
BCPA (wage fees)			239.00			239.00
Stationery, phone, postage			15.12	16.78		31.90
Affiliation/OFSTED reg'n		220.00		220.00		440.00
Furniture - Bookcase			69.95			69.95
Risk assessment				80.00		80.00
Connect tech/Website Hosting		54.00	72.00	88.00		214.00
Out of school alliance fee		30.00				30.00
Staff workwear/sundry			451.20	55.20		506.40
Christmas Party		26.00		121.54		147.54
YPO		34.13		295.28		329.41
		11,818.26	22,853.06	21,081.20		55,752.52
	)			3,643.00		
BCPA (held/used)	)		-3,643.00	- 8,125.45		- 8,125.45
		<u>11,818.26</u>	<u>19,210.06</u>	<u>16,598.75</u>		<u>47,627.07</u>
Excess income over expenditure		<u>1,567.52</u>	<u>8,850.93</u>	<u>4,318.09</u>		<u>14,736.54</u>
Less:						
Paid to Church				-4,000.00		- 4,000.00
<b>To reserves</b>		<u>1,567.52</u>	<u>8,850.93</u>	<u>318.09</u>		<u>10,736.54</u>
<b>Balances</b>	<b>24.12.14</b>					<b>31.12.15</b>
Bank statement 1/1/15	30,093.22			Bank statment 31/12/15		35,190.31
Less:	<u>30,093.22</u>			Less:		<u>35,190.31</u>
less unrepresented cheques:				unrepresented cheque	-	222.94
due to school re lettings	-1,606.00			unrepresented cheque	-	220.00
due to school partitions	-2,500.00			unrepresented cheque	-	8,125.45
due to PCC 2014	-7,500.00			unrepresented cheque	-	1,526.80
				unrepresented cheque	-	4,000.00
Plus:	<u>18,487.22</u>			Plus:		<u>21,095.12</u>
To reserves 2015	10,736.54			held by BCPA		8,125.45
Petty cash	567.25			Petty cash		570.44
	<u>29,791.01</u>					<u>29,791.01</u>





**St John the Baptist Parish Church Clayton.  
Clayton Lane, Bradford. West Yorkshire. BD14 6AX.**

**Deanery of Bowling & Horton  
Diocese of Bradford**

**Parish Office:** 01274 883000  
admin@stjohnsclayton.org.uk

**Website:** www.stjohnsclayton.org.uk

**Vicar:** Revd Vaughan Pollard  
The Vicarage, Clayton Lane, Clayton,  
Bradford. BD14 6AX.

**Treasurer:** Mr John Lynch

**Independent Examiner:** Graham Orme

**Bankers:** HSBC. 47 Market Street, Bradford. BD1  
1LW NatWest. 1 Market Street,  
Bradford. BD1 1EG

**Charity Number:** 113484