

REGISTERED COMPANY NUMBER: 04214688
REGISTERED CHARITY NUMBER: 1087399

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS**
FOR THE YEAR ENDED 31 MARCH 2016
DISABILITY ADVICE SERVICE LAMBETH

**CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2016**

	Page
Company Information	1
Report of the Trustees	2
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11
Report of the Independent Accountants	17
Income and Expenditure Account	18

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

The Management Committee presents its report and the unaudited financial statements for the year ended 31 March 2016.

Reference and Administrative Information

Charity Name : Disability Advice Service Lambeth
Charity registration number : 1087399
Company registration number : 04214688
Registered Office
and operational address : 336 Brixton Road
London
SW9 7AA

Management Committee

Ebenezer Akinsanmi	Chair
Judy Fink	Vice-Chair
Trevor Critchley	Treasurer
Michelle Esezobor	Secretary
Isabelle Clement	
Ameena Berkowitz	
Marlon Itzin-Borowy	
Ray Ludford	
Poppy Hasted	Resigned December 2015

Company Secretary

David Strong

Senior Management Team

David Strong	Director
John Martin	Advice Service Manager
Margaret Farrell	Direct Payments Service Manager (until 28.6.15)
Lauren Johnson	Direct Payments Team Leader (from 29.6.15)
Claire Camplin	Advocacy Team Leader (from 1.6.15)

Accountants

Hilary Adams Ltd, Chartered Accountants, 158 High Street
Herne Bay, Kent CT6 5NP

Bankers

NatWest, 504 Brixton Road, London SW9 8EB

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 11 May 2001 and registered as a charity on 6 July 2001.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

Recruitment and Appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association, the members of the Management Committee are elected to serve by the Annual General Meeting for a period of one year, after which they must be re-elected at the next AGM. Officers of the Management Committee are elected by the members of the Committee at its first meeting following the AGM. Not less than 51% of the Management Committee must be made up of disabled people or their carers and this requirement continues to be satisfied by means of recruitment to the Committee of a proportion of former or current users of the charity's services and other disabled people with whom the charity develops links through its local partnership and user involvement work. Regular trustee skills audits are carried out to identify the resources available within the Committee and gaps are addressed through training and by seeking new members with the requisite experience.

Trustee Induction and Training

All new trustees receive an introductory pack containing key documents related to the charity's governance, strategic objectives and financial position which includes information from the Charity Commission on their roles and responsibilities. They attend an induction session with the senior management team to discuss the charity's services in more detail and, subsequently, further induction training is provided in respect of any specific roles and responsibilities which they make take on. Training needs are also identified through discussion with individual trustees and these are addressed both through internal support from staff and fellow trustees and accessing external training opportunities.

Risk Management

The Management Committee continues to update its assessment of the major risks to which the charity is exposed, particularly in relation to those which could, if they occurred, have a serious impact on its financial stability, operational effectiveness or reputation and, thus, its ability to achieve its aims and objectives.

The Committee has continued to review and update the comprehensive Risk Register which was adopted in late 2014 as a means of assessing and weighting risk in terms of likelihood and impact and responding to identified issues arising in the areas of governance and strategy, finances, operations, external environment and legal compliance.

Systems of internal control remain effective and these include an annual budget approved by the trustees, quarterly reporting of financial results, variances from budget and forecasts, and clear arrangements for authorisation and delegation of decisions on expenditure.

The charity has also embarked on a review of the terms and conditions of its employment contract to ensure that these are fit for purpose and take into account current and anticipated financial pressures.

The charity's situation has been profoundly affected by large reductions in its Council funding in both 2014/15 and 2015/16. This has resulted both from major cuts in the services which the Council commissions from providers including the voluntary sector and the reconfiguration of those services, in particular the aggregation of Council voluntary sector contracts into larger 'bundles'. The amalgamation of the former Lambeth Resolve and Carers' Hub Lambeth services into the new Independent Living and Carers' Partnership from April 2015 has meant that a single contract is now held by Age UK Lambeth on behalf of the four contributing partners including DASL. These processes have been extremely challenging to implement, creating higher than usual levels of staff turnover, a number of complex TUPE issues and significant cost pressures on central budgets. In addition, since the lead partner holds a number of central resources and functions, it has created more complex relationships between partners in terms of contract management and performance reporting. In particular, the charity is concerned that, for the first time since the Council moved from grant to contract funding in 2004, it no longer itself holds any contract with the local authority.

These developments represent a major challenge to the charity in terms of funding essential infrastructure, meeting new costs arising from change processes such as specialist human resources consultancy and maintaining its services at an effective level but also in seeking to diversify the funding base to reduce its reliance on the local authority. The current ILCP contract is awarded until March 2018 and the charity will be working closely with its partners to further develop the quality of the services provided and to meet demand to create a strong case for an extension of funding beyond this date.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

Organisational Structure

The Management Committee In 2015-2016 consisted of nine members (eight from December 2015) who met quarterly to direct the work of the charity at a strategic and policy level. They also received reports on financial matters and service performance. The Finance and Personnel Sub-Committee was consulted as necessary on funding, financial management and staffing issues.

Day to day responsibility for the operation of the charity is delegated to the Director and, through him, the Service Managers / Team Leaders, who together form the senior management team. In 2015/16, the Director was responsible for the overall delivery of the charity's strategic plan, its services and their performance, fundraising, the development of new service areas, the management of the senior management team and also the charity's 'Into Sport' and Stroke Network services and external strategic partnership working. The Director also acts as Company Secretary. Service Managers / Team Leaders deal with the operational delivery of their respective services against contractual or other requirements including quality standards, staff and resource management and service promotion and development, as well as external partnership working within their areas of responsibility and contributing to the corporate work of the charity.

Related Parties

The charity is an Independent organisation with no parent body. However, it is a member of a number of national networks including Inclusion London, Disability Rights UK and Advice UK which have requirements of members in areas such as governance, equalities and policies which the charity satisfies. The charity complies with the standards set by the Advice Quality Standard (owned and managed by Advice Services Alliance) in respect of its governance, general organisation and operation and, specifically, the provision of its advice services. It also holds the Advocacy Quality Performance Mark, (managed and audited by the National Development Team for Inclusion) which was awarded for a three year period from July 2015.

Objectives and Activities

The company is a charity whose objects are to assist disabled people living in, or associated with, the London Borough of Lambeth and surrounding areas, so that they may lead active and fulfilling lives.

To achieve these objects, the charity's principal activities are the provision of :

- Information and general advice on all aspects of disability for disabled people including older people with long-term illnesses, carers and professionals;
- Advice casework on welfare benefits, debt, housing and community care for disabled people including mental health service users;
- Professional advocacy on community care (including statutory referrals under the Care Act 2014), health, housing, family problems and safeguarding matters;
- Information, advice, support and training to people interested in, or using, Direct Payments to arrange their own community care services;
- Brokerage and peer support activities to enable more disabled people to engage in sport and physical activity;
- Community development work with local disabled people and their groups and organisations;
- Advocacy and support services for disabled people affected by hate crime;
- Strategic, partnership and social policy work on a range of initiatives and issues affecting disabled people.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

How our activities deliver public benefits

In ensuring that the charity's activities undertaken in meeting its objectives have been carried out for the public benefit, the trustees have had regard to the Charity Commission's guidance in this area. In reviewing the charity's performance, the trustees consider the impact of each service, both in terms of outputs and outcomes for individual service users and in influencing the provision which other agencies make for disabled and older people and for carers. They are satisfied that all the services delivered are consistent with, and contribute to, the charity's objectives. Activities are designed to provide interventions which improve the independence and wellbeing of individual disabled people and their carers and/or prevent the onset of problems for these groups, support them to access their rights, enable them to influence the services and opportunities more widely available to disabled people in Lambeth and support their voice. The section on achievements which follows summarises how each major service delivers benefits and where applicable, the number of beneficiaries.

Achievements and Performance

Independent Living and Carers' Partnership

This was the first year of a new service for disabled and older people and carers, including young carers. The Independent Living and Carers' Partnership (ILCP) started work in April 2015. It was commissioned by Lambeth Council to deliver a range of information, advice, advocacy, direct payments support, community development and other support services which had previously been provided by Lambeth Resolve, Carers' Hub Lambeth, DASL's Direct Payments Support Service and South Thames Crossroads' Young Carers project. The main Partnership consists of Age UK Lambeth, DASL, Help for Carers (the new name for South Thames Crossroads from April 2016) and Lambeth Mencap.

Age UK Lambeth manages the contract and provides information and advice services, community development work with older people, befriending and a number of central functions including performance reporting, communications and administration. Help for Carers delivers the Carers' Hub Lambeth services including those for young carers. Lambeth Mencap provides support for adults with learning disabilities and their carers. Royal Association for Deaf People (RAD) contributes a weekly advice and guidance surgery for deaf people. All the services except those provided by Lambeth Mencap are now based at the We are 336 centre in Brixton; a range of outreach activity and advice surgeries in community venues, together with home visits for clients who need them, ensure that provision is accessible throughout the borough.

DASL's specific role is to provide three key services for the Partnership: Professional Advocacy, Direct Payments Support and Community Development for Disabled People.

Professional Advocacy

The service provides independent issue-specific advocacy for disabled and older people and carers. It supports people in relation to a range of different issues to ensure that they are involved as much as possible in decisions affecting their lives and in key processes, that their views are made known and understood and that their rights are respected. These mainly concern community care, health, housing, safeguarding, discrimination, disabled parents going subject to Child Protection processes and making complaints and accessing legal representation.

With effect from 1st April 2015, the Care Act 2014 introduced a statutory right to advocacy for people who have substantial difficulty in being involved in social care processes and have no 'appropriate individual' to support their involvement. The scope of DASL's commissioned service was extended to include people qualifying for Care Act advocacy and this resulted, overall, in a 117% increase in referrals (issues) compared to 2014/15. Of these 315 referrals from 247 individuals, 48% were made under the Care Act duties and a further 21% concerned other community care issues. At the Council's request, Care Act referrals, particularly those for safeguarding matters, were prioritised and the service maintained a regular dialogue with senior Lambeth Council care management staff about the demand for Care Act advocacy, the capacity of the service, the effectiveness of referral systems and the issues which advocacy involvement was highlighting about the Council's own adult social care processes.

The service benefited greatly from the introduction of the new post of Advocacy Team Leader in June 2015 which brought the team up to one full-time manager and 1.6FTE advocates. This enabled the service to review and improve policies, processes and systems, further develop advocacy best practice through casework support and supervision, increase training opportunities and peer learning and maintain weekly team meetings. The service achieved the Advocacy Performance Mark in July 2015 and all members of the team had been accredited with the Certificate in Independent Advocacy by the end of the year.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

Direct Payments Support Service

This long-standing DASL service was amalgamated into the ILCP as part of the single contract from April 2015 but with ring-fenced funding and the same establishment of a full-time Team Leader and four (2.6 FTE) Direct Payments Workers. It continued to operate to its separate, specialist service specification which included newer areas of work such as support to self-funders and Personal Health Budget holders, as well as its core functions providing initial information and advice, casework liaison with care managers, support and training for users in managing their direct payments and help with recruitment and management of personal assistants.

During the year, Lambeth Council re-launched direct payments with the aim of achieving an increase of 160 new adult users of direct payments a year for the next three years. To help drive this they introduced a new 'direct payments pathway' to improve processes and new initiatives such as pre-paid cards intended to make money management easier for users. DASL's service experienced a 107% increase in new referrals (226) over 2014/15 (109) and an even larger increase in referrals of existing clients (294) for support with new issues. In addition to casework, another 336 one-off enquiries were dealt with; in total 419 individuals received some form of support.

The DASL team worked closely with Lambeth Council colleagues to improve systems and processes and to analyse reasons for the high drop-out rate of people who did not eventually take up a direct payment after we had worked with them. One of the main challenges for people using direct payments continued to be to recruit suitable people as Personal Assistants. We assisted 95 clients with PA recruitments and also took a number of initiatives to promote and publicise the PA role to increase interest in this employment option.

The team continued to arrange and facilitate monthly peer support meetings for direct payments users. These enabled users to share experiences and challenges of managing direct payments and also welcomed a range of invited guests including senior Council officers and elected members. Some 80 clients attended during the year. In addition, 21 users were supported to access Skills for Care individual employer funding to attend Be a Good Employer and Support Planning training courses which were co-delivered by DASL and PB Partners.

Community Development with Disabled People

This new service enabled DASL to build on its role as Lambeth's leading pan-impairment Disabled People's Organisation to find creative ways to develop, improve and influence services and to address issues such as access barriers and social isolation, working with, and in support of, disabled people and small disability community groups.

The work programme was delivered by one full-time project worker and included support to develop the Lambeth Pan-Disability Forum; organisation of a joint social group with Lambeth Mencap; the 'Access All Areas' project bringing together work on access barriers, transport, digital inclusion and the Council's flagship project 'Your New Town Hall'; building DASL's own engagement with disabled people through an improved membership offer, literature and use of social media; networking with a diverse range of community projects to design ways of involving disabled people more in community life; supporting the work of the Lambeth Disability Hate Crime Partnership and developing DASL's offer for young disabled people. Closer links were forged with strategic partner organisations, in particular Inclusion London, Alliance for Inclusive Education (ALLFIE) and Transport for All, leading to a series of collaborations in policy work, campaigning and service development.

Outside the ILCP funded services, DASL delivered a number of other important and well-used projects:

Specialist Advice Service

For the second year running, the service was maintained largely from the charity's reserves. It continued to act as a specialist resource for mental health service users needing advice casework on welfare benefits, debt, housing and community care matters. The service was delivered by the Advice Service Manager, supported by a small team of volunteers. During the year, despite its limited resources, advice casework was provided to a total of 126 people who were helped with a total of 358 different legal problems. A total of £174,000 was raised for clients in terms of additional benefit (one year's annualised value of new or additional benefits received) and £42,000 in one-off sums (grants raised, arrears of benefit, debts waived etc). Against a backdrop of further reductions in the capacity of the borough's advice services and increasing demand arising from the 'Welfare Reform' agenda and financial pressures on residents, the service continued to achieve significant outcomes for clients with severe mental illness or complex health issues who invariably presented with multiple problems.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

Stroke Peer Support Network

Funding for the project ended in March 2015 but the charity committed to support a reduced programme from its reserves whilst replacement funding was sought. The London Stroke Choir, two weekly swimming groups and a fortnightly games club were maintained and another successful annual review and social event was held in December. However, in March 2016 a decision was taken to wind down the project although some participants continue to access opportunities through other DASL projects such as 'Into Sport' and a fundraising campaign to re-start the London Stroke Choir is continuing in 2016.

'Into Sport' Project

2015/16 was the second year of the three year partnership project which the charity is delivering with Disabled People's Organisations in four other London boroughs, Inclusion London (which manages the project) and Interactive now part of London Sport). Funded by Sport England, the project is testing different approaches to increasing the participation of disabled people (aged 14+) in sport and physical activity and then ways of embedding this as a permanent offer in the portfolio of services provided by user-led disability organisations. Through its part-time project worker, DASL continued to support individual disabled people to choose and take up activities and developed the Access and Advocacy Group to champion the project and engage with service providers over access issues. A number of group outings and visits took place and a two day access audit training course was commissioned and delivered in January. The project worker also led a programme of wheelchair dancing classes. With the Into Sport partners, the DASL team also contributed to a successful launch event at the London South Bank University Sports Centre in May attended by 90 disabled people and a London-wide Provider Learning Event in September.

Other activities

DASL continued to chair and coordinate the Lambeth Disability Hate Crime Partnership, working with other disability voluntary organisations, Victim Support, and Council and Metropolitan Police representatives, who met monthly as a steering group. A second successful event for disabled people was organised during National Hate Crime Awareness Week in October. A funding application to Trust for London for a new post of Hate Crime Advocacy and Outreach Worker (Disabled People) was successful and this service has commenced in April 2016.

The charity also continued to be involved in representing the interests of disabled people in a range of external policy and strategy work including the Lambeth Financial Resilience Strategy, the Southwark and Lambeth Integrated Care programme and the revived Lambeth Health and Wellbeing Voluntary and Community Sector Forum.

Financial Review

The charity experienced its most difficult financial year since it was founded in 2001. There was a continuing impact from the reduction of Council funding in 2014/15 resulting from the transfer to the Council of DASL's Lambeth Resolve Advice Team. The reconfiguration of services under the umbrella of the Independent Living and Carers' Partnership in April 2015 placed further pressures on the charity's budgets for core functions. In addition, the trustees took the decision to continue to invest in the Specialist Advice Service and the Stroke Network from reserves whilst new sources of funding were sought.

As a result, a budget deficit in the order of £70,000 was originally planned for. While it did not prove possible to raise any significant new income for the unfunded services, the final deficit was reduced to £60,650 as a result of tight control of all areas of expenditure, which stood at £398,794.

The impact of this deficit was to reduce the total funds carried forward to £206,261 (2015-£266,911) of which £186,423 (2015-£217,108) was unrestricted.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

Principal Funding Sources

Despite the substantial reduction in contract funding over the past two years, the charity's principal funder continues to be Lambeth Council for those services being delivered through the Independent Living and Carers' Partnership.

The charity's other significant funder in 2015/16 was Sport England for the 'Into Sport' project via the partnership lead, Inclusion London. In addition, individual employers using Direct Payments were able to access training in being a good employer and in support planning, using Skills for Care funding, arranged and jointly delivered by the charity with PB Partners.

Investment Policy

The Management Committee has kept this issue under review. At present, the charity's level of funding and its need to be able to draw readily on its funds to maintain its services mean that it is most appropriate that any funds not immediately required are held in an interest-bearing bank deposit account. Returns from this account continued to be minimal in the financial year and the trustees will continue to review ways in which investment income might be increased without compromising operational commitments and the requirement for sound cash flow arrangements.

Reserves Policy

The Management Committee's priorities are to protect the essential services the charity delivers to its client groups and to enable it to comply with requirements under employment legislation in the event of significant unplanned reductions in funding. In developing its business planning the Management Committee has considered the level of reserves which are needed to enable it to manage areas of identified risk and to invest in projects which will enhance its work and help position the charity favourably in relation to new funding opportunities.

The Committee's overall policy is a target for unrestricted reserves which would provide for at least six months operating costs. The available reserves fell below this level by 17% at the end of financial year 2015/16 and, since the charity has again committed to fund the Specialist Advice Service from reserves for a further period in 2016/17, there is likely to be some further reduction in the unrestricted reserves available by March 2017.

Given the very challenging national and local financial climate, it will be essential that the reserves policy is kept actively under review alongside new fundraising outcomes and this will be a key element of the monitoring of the charity's financial situation through the Risk Register.

Plans for Future Periods

The charity's core provision until the end of the ILCP contract in March 2018 and, it is hoped, beyond that, will continue to be of those services which it is responsible for delivering as a partner in the ILCP, in particular Professional Advocacy and Direct Payments Support. Both have taken on additional importance in enabling the local authority to meet its duties under the Care Act 2014 and, in the case of direct payments, to realise its own performance targets for adults taking up this option to manage their own care and support. In addition, it is likely that considerably more people will begin to use Personal Health Budgets and will need support from our team to do so successfully. For both these key services, given the very large increases in referrals received, detailed monitoring and impact reporting will continue to be essential to evidence the need for additional capacity.

The new post of Community Development Worker – Disabled People is delivering a number of innovative projects. Some of these are enabling the charity to more effectively support disabled people to engage with key agendas of Lambeth Council and its Health partners and also to create new partnerships with community organisations which wish to include disabled people more in their activities. Individual membership of the charity increased by 15% over the year and social media has been used more imaginatively to connect with, and inform, disabled people about developments, campaigns and opportunities. New approaches to generating individual donations and small grant applications are being actively explored as a means of funding events and social activities.

Although the ILCP services will continue to receive a very high priority, the trustees are clear that the charity's other current services – Specialist Advice, Into Sport and the new Hate Crime project – are equally important, both for the practical support they can deliver to disabled people and for their contribution to the charity's overall objectives and strategic role in the borough. Fundraising efforts will continue to sustain and build on these key services and to develop new collaborations, in particular, with other Disabled People's Organisations in neighbouring boroughs, which might give access to new sources of funding for jointly provided services.

DISABILITY ADVICE SERVICE LAMBETH

REPORT OF THE MANAGEMENT COMMITTEE for the Year Ended 31 March 2016

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Management Committee should follow best practice and :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's accountants are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's accountants are aware of that information

Accountants

The accountants, Hilary Adams Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

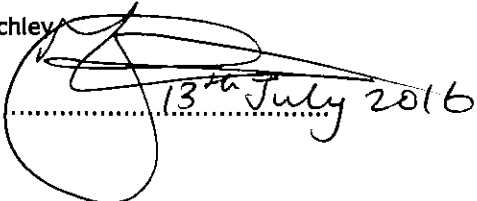
This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Management Committee on 13 July 2016 and signed on its behalf by :

Trevor Critchley
Treasurer

Date:



DISABILITY ADVICE SERVICE LAMBETH

**STATEMENT OF FINANCIAL ACTIVITIES
(Including Income and Expenditure Account)
for the Year Ended 31 March 2016**

	Notes	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Incoming resources:					
Voluntary Income:	4				
Donations & grants		-	24,331	24,331	62,191
Lambeth funding contracts		291,695	-	291,695	375,703
Activities for generating funds:					
Investment Income	3	64	-	64	64
Incoming resources from charitable activities:					
Other Income		19,169	2,885	22,054	22,493
Total Incoming resources		310,928	27,216	338,144	460,451
Resources expended					
Costs of generating funds:					
Costs of generating voluntary Income		-	-	-	-
Charitable activities		337,051	57,181	394,232	446,724
Governance costs		4,562	-	4,562	5,707
Total resources expended	2	341,613	57,181	398,794	452,431

**STATEMENT OF TOTAL RECOGNISED
GAINS AND LOSSES**

Net incoming resources before other recognised gains (net income for the year)		(30,685)	(29,965)	(60,650)	8,020
Transfer depreciation reserve		-	-	-	-
Transfer reserves		-	-	-	-
Other recognised gains					
Gain on revaluation of Investments		-	-	-	-
Net movement in funds		(30,685)	(29,965)	(60,650)	8,020
Total funds brought forward		217,108	49,803	266,911	258,891
Total funds carried forward	13	186,423	19,838	206,261	266,911

Movements in funds are disclosed in Note 13 to the financial statements.

CONTINUING OPERATIONS

None of the charitable company's activities were acquired or discontinued during the current and previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The charitable company has no recognised gains and losses other than the gains/losses for the current and previous years.

The notes form part of these financial statements

DISABILITY ADVICE SERVICE LAMBETH (REGISTERED NUMBER: 4214688)

**BALANCE SHEET
31 March 2016**

	Notes	Unrestricted funds £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
FIXED ASSETS					
Tangible assets	10	548	145	693	705
CURRENT ASSETS					
Debtors	11	13,961	-	13,961	51,696
Cash at bank and in hand		<u>173,359</u>	<u>19,693</u>	<u>193,052</u>	<u>217,222</u>
		187,320	19,693	207,013	268,918
CREDITORS					
Amounts falling due within one year	12	(1,445)	(-)	(1,445)	(2,712)
NET CURRENT ASSETS		<u>185,875</u>	<u>19,693</u>	<u>205,568</u>	<u>266,206</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>186,423</u>	<u>19,838</u>	<u>206,261</u>	<u>266,911</u>
NET ASSETS		<u>186,423</u>	<u>19,838</u>	<u>206,261</u>	<u>266,911</u>
FUNDS	13				
Unrestricted funds				186,423	217,108
Restricted funds				<u>19,838</u>	<u>49,803</u>
TOTAL FUNDS				<u>206,261</u>	<u>266,911</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Directors on 13 July 2016 and were signed on its behalf by:

.....
E Akinsanmi - Director

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2016**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets in accordance with the Companies Act 2006 and Statement of Recommended Practice: Accounting and Reporting by Charities Issued in March 2005 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Turnover

Turnover represents grants and contract funding payments received.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc	- 33% on cost, 20% on cost
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Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants and contract funding payments are recognised when receivable;
- Investment income is included when receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with both the costs of attracting the income and those of providing the facilities to generate the income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

DISABILITY ADVICE SERVICE LAMBETH

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2016**

2 Total Resources Expended

	Development Projects	Direct Payments Support	Stroke network project	Specialist Advice Service	Info Sport Project	Lambeth Resolve	Community Development - Disabled People	Career's Hub Lambeth	2016 Total	2015 Total
	£	£	£	£	£	£			£	£
Costs directly allocated to activities										
Staff costs	1,288	119,872	21,899	35,424	20,569	84,273	34,205	-	317,530	355,829
Committee costs	-	774	137	119	204	489	172	-	1,895	1,871
Activity costs	5,184	6,421	2,692	1,300	1,434	454	689	85	18,259	15,536
Support costs allocated to activities										
Establishment costs	8,857	9,405	3,321	2,590	3,317	7,370	1,493	-	36,353	40,451
General office expenses	-	7,657	2,060	2,487	1,365	6,692	2,073	44	22,378	37,149
Fees & finance charges	-	1,421	50	49	49	143	55	-	1,767	601
Depreciation	-	122	82	80	2	183	5	138	612	994
Total resources expended	15,329	145,672	30,241	42,049	26,940	99,604	38,692	267	398,794	452,431

DISABILITY ADVICE SERVICE LAMBETH

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2016**

3. INVESTMENT INCOME

	31.3.16	31.3.15
	£	£
Deposit account Interest	<u>64</u>	<u>64</u>

4. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS

	Unrestricted	Restricted	2016	2015
	£	£	Total	Total
			£	£
London Borough of Lambeth	291,695	-	291,695	375,703
Sport England	-	24,331	24,331	18,430
Other	<u>19,233</u>	<u>2,885</u>	<u>22,118</u>	<u>43,761</u>
	<u>310,928</u>	<u>27,216</u>	<u>338,144</u>	<u>437,894</u>

5. STAFF COSTS

	31.3.16	31.3.15
	£	£
Wages and salaries	289,772	326,512
Social security costs	<u>24,175</u>	<u>27,687</u>
	<u>313,947</u>	<u>354,199</u>

No employee received emoluments of more than £60,000.

The average monthly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	31.3.16	31.3.15
Manager	1	1
Direct	<u>7</u>	<u>10</u>
	<u>8</u>	<u>11</u>

6. NET INCOMING (OUTGOING) RESOURCES

The operating surplus/(deficit) is stated after charging:

	31.3.16	31.3.15
	£	£
Depreciation - owned assets	612	994
Auditors' remuneration	<u>-</u>	<u>2,472</u>
Directors' remuneration and other benefits etc	<u>-</u>	<u>-</u>

7. GOVERNANCE COSTS

	31.3.16	31.3.15
	£	£
Staff costs	2,000	2,000
AGM costs	1,242	1,235
Accountancy	1,320	-
Auditors' remuneration	<u>-</u>	<u>2,472</u>
	<u>4,562</u>	<u>5,707</u>

DISABILITY ADVICE SERVICE LAMBETH

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2016

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

9. TAXATION

As a charity, Disability Advice Service Lambeth is exempt from tax on income and gains falling within section 505 Of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

10. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2015	34,510
Additions	600
At 31 March 2016	<u>35,110</u>
DEPRECIATION	
At 1 April 2015	33,805
Charge for year	612
At 31 March 2016	<u>34,417</u>
NET BOOK VALUE	
At 31 March 2016	<u>693</u>
At 31 March 2015	<u>705</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16 £	31.3.15 £
Trade debtors	13,530	51,696
Other debtors	431	-
	<u>13,961</u>	<u>51,696</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16 £	31.3.15 £
Trade creditors	125	41
Other creditors	1,320	2,671
	<u>1,445</u>	<u>2,712</u>

DISABILITY ADVICE SERVICE LAMBETH

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2016**

13. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
Unrestricted funds			
Development Projects	146,135	2,875	149,010
Direct payments support	89,690	4,328	94,018
Professional Advocacy	31,417	2,247	33,664
Specialist advice service	(54,262)	(41,020)	(95,282)
Carer's Hub Lambeth	4,128	(267)	3,861
Community development – Disabled people	-	1,152	1,152
	<u>217,108</u>	<u>(30,685)</u>	<u>186,423</u>
Restricted funds			
Stroke network	9,021	(28,326)	(19,305)
Specialist advice service	-	-	-
Direct payments support	14,035	-	14,035
Into Sport Project	4,939	(1,639)	3,300
Redundancy reserve	21,103	-	21,103
Depreciation reserve	705	-	705
	<u>49,803</u>	<u>(29,965)</u>	<u>19,838</u>
TOTAL FUNDS	<u>266,911</u>	<u>(60,650)</u>	<u>206,261</u>

Net movement in funds, Included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Development Projects	18,204	(15,329)	2,875
Direct payments support	150,000	(145,672)	4,328
Professional Advocacy	101,851	(99,604)	2,247
Specialist advice service	1,029	(42,049)	(41,020)
Community development – Disabled people	39,844	(38,692)	1,152
Carer's Hub Lambeth	-	(267)	(267)
	<u>310,928</u>	<u>(341,613)</u>	<u>(30,685)</u>
Restricted funds			
Stroke network	1,915	(30,241)	(28,326)
Direct payments support	-	-	-
Into Sport Project	25,301	(26,940)	(1,639)
	<u>27,216</u>	<u>(57,181)</u>	<u>(29,965)</u>
TOTAL FUNDS	<u>338,144</u>	<u>(398,794)</u>	<u>(60,650)</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2015**

13. MOVEMENT IN FUNDS(cont)

Development Projects

Used for individual employer training courses, income from room lettings and other miscellaneous income as well as "pump priming" expenditure on projects in development such as Lambeth Centre for Independent Living and Lambeth Disability History Project.

Direct Payments Support

Information, advice and training for people who wish to use direct payments to manage their own care and support. From April 2015 this service became part of the Independent Living and Carers Partnership (ILCP) and is funded through a single contract with Lambeth Council which is held by Age UK Lambeth.

Professional Advocacy

Professional advocacy for disabled and older people and carers including statutory advocacy provided under the Care Act 2014 duties. From April 2015 this service forms part of the Independent Living and Carers' Partnership.

Into Sport Project

Support for disabled people to become more involved in sport and physical activity. A three year (2014 – 2017) project, funded by Sport England, delivered by a consortium of London Deaf and Disabled People's Organisations led by Inclusion London.

Stroke Network Project

A peer support and activities network for people living with stroke and their family carers in Lambeth and Southwark. During 2015 – 2016, the project was maintained from the charity's reserves with a reduced programme.

Specialist Advice Service

Provision of a specialist advice service for disabled people with particular focus on mental health service users. Currently funded from the charity's reserves.

Community Development – Disabled People

This is a new service provided by the charity from April 2015 as part of the Independent Living and Carers Partnership. It works with individual disabled people, disability groups, other community organisations and Lambeth Council to address access barriers, make services more inclusive and support disabled people's voice on local and national issues of importance to them.

Carers' Hub Lambeth

Until March 2015 DASL provided advice and information for carers as part of the Carers' Hub Lambeth consortium. From April 2015, Carers' Hub Lambeth became part of the new Independent Living and Carers Partnership and the charity is no longer directly involved in delivering this service but incurred some residual costs during the year.

**CHARTERED ACCOUNTANTS' INDEPENDENT EXAMINER'S REPORT
TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
DISABILITY ADVICE SERVICE LAMBETH**

We report on the accounts of the company for the year ended 31 March 2016, which are set out on pages 2 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

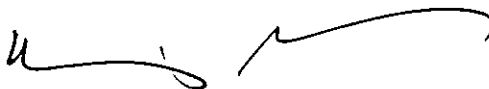
In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Heme Bay
Kent
CT6 5NP



Date: 15.7.16.....

DISABILITY ADVICE SERVICE LAMBETH

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2016**

	31.3.16		31.3.15	
	£	£	£	£
Turnover				
Lambeth funding contracts	291,695		375,703	
Other income	22,054		22,493	
Trust grants	-		62,191	
Sport England	<u>24,331</u>		<u>-</u>	
		338,080		460,387
Staff costs and expenses				
Wages	289,772		326,512	
Social security	24,175		27,687	
Training	2,910		558	
Staff travel	562		958	
Other staff costs	<u>111</u>		<u>114</u>	
		<u>317,530</u>		<u>355,829</u>
		20,550		104,558
Establishment costs				
Rent	35,210		38,007	
Insurance	1,118		2,394	
Repairs and renewals	<u>25</u>		<u>50</u>	
		<u>36,353</u>		<u>40,451</u>
		(15,803)		64,107
Administrative expenses				
Communications	2,885		5,014	
Post and stationery	7,066		12,760	
Recruitment	2,943		1,596	
Sundry expenses	-		2,811	
Payroll costs	469		506	
Accountancy	1,320		-	
Professional Charges	-		10,932	
Consultancy	6,146		-	
Software & maintenance	1,549		1,056	
Accountants' remuneration	<u>-</u>		<u>2,472</u>	
		<u>22,378</u>		<u>37,147</u>
		(38,181)		26,960
Fees and finance charges				
Bad debts	1,200		-	
Bank charges	303		354	
Just giving charges & fees	<u>264</u>		<u>246</u>	
		<u>1,767</u>		<u>600</u>
		(39,948)		26,360
Committee costs				
Meeting costs	112		78	
Travelling & subsistence	37		56	
AGM costs	1,242		1,235	
Committee costs	<u>504</u>		<u>502</u>	
		<u>1,895</u>		<u>1,871</u>
Carried forward		(41,843)		24,489

This page does not form part of the statutory financial statements

DISABILITY ADVICE SERVICE LAMBETH

**DETAILED INCOME AND EXPENDITURE ACCOUNT
for the Year Ended 31 March 2016**

	31.3.16		31.3.15
	£	£	£
Brought forward		(41,843)	24,489
Activity costs			
Advertising & publicity	716		-
Other activity costs	13,829		8,236
Publications	126		385
Subscriptions	1,799		2,580
Meeting costs	377		1,034
Venue hire	325		-
Newsletter	-		2,141
Volunteers	<u>1,087</u>		<u>1,163</u>
		<u>18,259</u>	<u>15,539</u>
		(60,102)	8,950
Depreciation			
Plant and machinery	62		62
Fixtures and fittings	350		233
Computer equipment	<u>200</u>		<u>699</u>
		<u>612</u>	<u>994</u>
		(60,714)	7,956
Finance income			
Deposit account Interest		<u>64</u>	<u>64</u>
NET (DEFICIT)/SURPLUS		<u>(60,650)</u>	<u>8,020</u>

This page does not form part of the statutory financial statements