

COMPANY REGISTRATION NUMBER 07487367

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 MARCH 2016**

Charity Number 1150823

ANTHON MARLOW
Chartered Certified Accountants
6 Clinton Avenue
Nottingham
NG5 1AW

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

CONTENTS	PAGE
Trustees annual report	1
Independent examiner's report to the members	7
Statement of financial activities (incorporating the income and expenditure account)	9
Balance sheet	10
Notes to the financial statements	11

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
TRUSTEES ANNUAL REPORT
YEAR ENDED 31 MARCH 2016**

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 March 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Epic Partners
Charity registration number	1150823
Company registration number	07487367
Principal office	The Shop Carlton Road Business Centre 27-31 Carlton Road St Anns Nottingham NG3 2DG
Registered office	Blue Bell Hill Primary School Gordon Road St Ann's Nottingham Nottinghamshire NG3 2FE

The trustees

The trustees who served the company during the period were as follows:

Ms Josephine Bradley
Ms Jane Swingler
Mr Andrew Paul Sloan
Ms Rebecca Meredith
Mr Paul David Worley
Ms Claire Jane Wilkinson
Ms Sharon Ann O'Connor
Ms Kelly Louise Lee

Ms Sharon Ann O'Connor was appointed as a trustee on 14 January 2016.
Ms Kelly Louise Lee was appointed as a trustee on 1 February 2016.

Bankers	TSB Plc 2 Davies Road West Bridgford Nottingham NG2 5JD
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**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Epic Partners is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. The organisation of the charity consisted of a committee of nine people; four of which resigned within the year. Committee meetings maintain the overall policy and direction of the charity where minutes are recorded.

Epic Partners applied for charitable status and this was approved on 14th February 2013.

The financial accounts and supporting trustees annual report have been agreed by the trustees on 11th November 2016.

OBJECTIVES AND ACTIVITIES

The charity's objectives are set out in the company's memorandum of association.

The principal objects of the charity in this year were to improve the advancement of education in children , young people and adults in the St Ann's and Sneinton area of Nottingham. We are committed to help to improve and preserve the emotional well-being and health of the local community through targeted support and the promotion of facilities for recreation, sport or other leisure time activities.

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
TRUSTEES ANNUAL REPORT *(continued)*
YEAR ENDED 31 MARCH 2016**

ACHIEVEMENTS AND PERFORMANCE

Epic Partners has achieved its objectives through providing a range of services and activities including:

Working with children and young people

Providing after-school programmes including football, multi-sports, basketball, girls-only sessions, swimming, including providing walking buses to venues.

Delivering our Community Games holiday programme.

Delivering a youth mentoring programme for disaffected young people.

Designing and delivering a year-long swimming programme with schools.

Developing football in the area through the St Ann's and Sneinton Football Club.

Developing the Full Effect mentoring programme, working with children and young people at risk of becoming involved in or affected by gang-related culture.

Employment and support programme for 4 apprentices through the Nottingham Jobs Fund

Employment of 2 apprentices through the Nottingham City of Football Coach Core scheme.

Working with families

The Epic Independence and Good Neighbours projects provided:

Regular weekly sessions at a range of venues facilitated by a parent counsellor developing a supportive environment helping to reduce isolation and increase knowledge and take-up of other support organisations.

Free4All events where donated goods were passed on for free, promoting the spirit of helping one another, recycling and making savings.

Workshops and activities where people learnt craft skills to enable product up-cycling and gift-making.

Support with employment skills including CV writing, applications, mock interviews, job search and identifying transferable skills.

Small group and one to one support to increase financial awareness and confidence.

Encouragement for local people to pass on their skills and knowledge to the groups.

Access to IT support and advice.

Improved confidence and ability to use English everyday for non-English speakers including a programme to overcome barriers to employment.

EPIC PARTNERS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Promoting facilities in the local area.

Positive promotion and use of local parks and venues to encourage access activities outside of Epic and encouraged a sense of pride and ownership of public spaces through volunteering.

Skill-building

Developing the skills and confidence of local young people and adults to encourage up-skilling through access to courses e.g. Community Sport Leadership Award, Money Matters and volunteering opportunities. Supporting adults with English as an additional language helps to build confidence and encouraged people to get involved in the community.

We provided opportunities where newly-acquired skills could be tried out while working alongside experienced facilitators, for example, football coaching and team management.

Who benefits from our services?

The main beneficiaries are the children, young people and adults living in St Ann's and Sneinton who are directly engaged in our activities and projects. Indirectly, the local community including schools, families, organisations and support services draw benefit from the programmes and opportunities on offer which contribute towards making the area feel more receptive to opportunities.

Partnership working

Epic Partners believes that working in partnership with local agencies is key to developing and maintaining a sense of place where its community want to get involved and make the best of the opportunities and experiences open to them. We support local provision mapping, identifying gaps and seeking out and providing solutions. Epic has continued to build positive relationships with local and national funders, local ward councillors, housing associations and local schools. We have been successful in gaining support through donations, grants and volunteers to allow this to take place.

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

FINANCIAL REVIEW

With reference to the balance sheet

£

Charity's funds as at 01.04.2015	157,631
Movement during the year	<u>(40,163)</u>
Charity's funds as at 31.03.2016	<u>117,468</u>

The charity's surplus in funds of £117,468 are explained as follows:

a) Cash at bank and in hand of £68,597

Shown under current assets on the balance sheet is made up as follows:

Bank & Cash

As at 01.04.15	93,207
Movement	<u>(24,610)</u>
As at 31.03.16	<u>68,597</u>

b) Creditors of £1,800

Accountancy Fees Owed

c) Debtors

Total

As at 01.04.15	64,222
Movement	<u>(14,642)</u>
As at 31.03.16	<u>49,580</u>

d) Assets

Tangible assets of £1,091

PLANS FOR FUTURE PERIODS

We will extend our work with adults, supporting them with the skills and knowledge to help them manage their money and give them greater financial confidence and resilience. We are at the start of a project called 'How to' which will use YouTube to promote money-saving ideas. We will play an integral part in the development of a new Family Mentor programme in St Ann's ward supporting young families.

We continue to both maintain and seek out partnership-working to support the provision of after-school and holiday activities for children across local venues. The now-established swimming programme will be extended to more schools with an added focus on drowning prevention. The Full Effect project moves into its third year and will expand its offer of working with young adults to include accredited courses and qualifications. The work with primary-aged children continues and we aim to extend this support as the young people move from primary to secondary.

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

INDEPENDENT EXAMINER

MR ALISTAIR NICKLIN

Principal Accountant has been re-appointed as independent examiner for the ensuing year.

Registered office:
Blue Bell Hill Primary School Gordon Road
St Ann's
Nottingham
Nottinghamshire
NG3 2FE

Signed on behalf of the trustees

A handwritten signature in purple ink, appearing to read 'C Wilkinson', is written over a faint horizontal line.

CLAIRE WILKINSON

Trustee

14 November 2016

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF EPIC
PARTNERS**

YEAR ENDED 31 MARCH 2016

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 9 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Epic Partners for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF EPIC
PARTNERS *(continued)***

YEAR ENDED 31 MARCH 2016

MR ALISTAIR NICKLIN

Principal Accountant
Independent examiner

6 Clinton Avenue
Nottingham
NG5 1AW

15 November 2016

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS					
Donations and legacies	2	18,801	313,533	332,334	398,633
Other trading activities	3	36,364	—	36,364	18,332
TOTAL INCOME		<u>55,165</u>	<u>313,533</u>	<u>368,698</u>	<u>416,965</u>
EXPENDITURE					
Expenditure on charitable activities	4/5	(64,008)	(344,852)	(408,860)	(389,149)
TOTAL EXPENDITURE		<u>(64,008)</u>	<u>(344,852)</u>	<u>(408,860)</u>	<u>(389,149)</u>
NET (EXPENDITURE)/INCOM E AND NET MOVEMENT IN FUNDS FOR THE YEAR	6	(8,843)	(31,319)	(40,162)	27,816
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>12,733</u>	<u>144,898</u>	<u>157,631</u>	<u>19,222</u>
TOTAL FUNDS CARRIED FORWARD		<u>3,890</u>	<u>113,579</u>	<u>117,469</u>	<u>47,038</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 15 form part of these financial statements.

EPIC PARTNERS COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

31 MARCH 2016

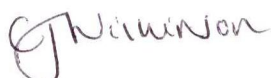
	Note	2016 £	£	2015 £
FIXED ASSETS				
Tangible assets	8		1,091	1,364
CURRENT ASSETS				
Debtors	9	49,580		64,222
Cash at bank		<u>68,597</u>		<u>93,207</u>
		118,177		157,429
CREDITORS: Amounts falling due within one year	10	<u>(1,800)</u>		<u>(1,162)</u>
NET CURRENT ASSETS			116,377	156,267
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>117,468</u>	<u>157,631</u>
NET ASSETS			<u>117,468</u>	<u>157,631</u>
FUNDS OF THE CHARITY				
Restricted income funds	11	113,578		31,965
Unrestricted income funds	12	<u>3,890</u>		<u>125,666</u>
TOTAL CHARITY FUNDS		<u>117,468</u>		<u>157,631</u>

For the year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the 14 November 2016 and are signed on their behalf by:



Ms Claire Jane Wilkinson

Company Registration Number: 07487367

The notes on pages 11 to 15 form part of these financial statements.

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 20% Reducing Balance

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Donations	6,391	—	6,391
Grants receivable			
Grants receivable	12,410	313,533	325,943
	<u>18,801</u>	<u>313,533</u>	<u>332,334</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations			
Donations	2,827	—	2,827
Grants receivable			
Grants receivable	10,000	385,806	395,806
	<u>12,827</u>	<u>385,806</u>	<u>398,633</u>

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Fees from sessions and activities	36,364	36,364	18,332	18,332

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

4. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Wages and salaries	45,672	123,787	169,460
Printing, postage and stationery	–	6,589	6,589
Training	775	1,216	1,991
Consultancy fees	7,869	88,405	96,275
Advertising	–	1,170	1,170
Rent	4,186	–	4,186
Computer costs	720	193	913
Travel costs	–	1,208	1,208
Project costs funded	–	121,749	121,749
Refreshments	77	535	612
Rent	4,709	–	4,708
	<u>64,008</u>	<u>344,852</u>	<u>408,861</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Wages and salaries	–	147,768	147,768
Printing, postage and stationery	408	8,827	9,235
Training	–	1,595	1,595
Consultancy fees	14,596	102,419	117,015
Advertising	52	1,310	1,362
Rent	4,000	–	4,000
Computer costs	1,072	744	1,816
Travel costs	–	8,454	8,454
Project costs funded	–	91,235	91,235
Refreshments	173	1,093	1,266
Rent	5,403	–	5,403
	<u>25,704</u>	<u>363,445</u>	<u>389,149</u>

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

5. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly	Total Funds 2016	Total Funds 2015
	£	£	£
Wages and salaries	169,460	169,460	147,768
Printing, postage and stationery	6,589	6,589	9,235
Training	1,991	1,991	1,595
Consultancy fees	96,275	96,275	117,015
Advertising	1,170	1,170	1,362
Rent	4,186	4,186	4,000
Computer costs	913	913	1,816
Travel costs	1,208	1,208	8,454
Project costs funded	121,749	121,749	91,235
Refreshments	612	612	1,266
Governance costs	—	4,708	5,403
	<u>404,153</u>	<u>408,861</u>	<u>389,149</u>

6. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016	2015
	£	£
Depreciation	<u>273</u>	<u>342</u>

7. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	161,885	140,154
Social security costs	<u>7,575</u>	<u>7,614</u>
	<u>169,460</u>	<u>147,768</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No.	No.
Number of administrative staff	<u>5</u>	<u>5</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016

8. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 April 2015 and 31 March 2016	<u>1,706</u>
DEPRECIATION	
At 1 April 2015	342
Charge for the year	<u>273</u>
At 31 March 2016	<u>615</u>
NET BOOK VALUE	
At 31 March 2016	<u>1,091</u>
At 31 March 2015	<u>1,364</u>

9. DEBTORS

	2016 £	2015 £
Trade debtors	<u>49,580</u>	<u>64,222</u>

10. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	<u>1,800</u>	<u>1,162</u>

11. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015 £	Income £	Balance at 31 Mar 2016 £
Restricted Fund 1 - desc in a/cs	<u>144,898</u>	<u>(31,320)</u>	<u>113,578</u>

12. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015 £	Income £	Balance at 31 Mar 2016 £
General Funds	<u>12,733</u>	<u>(8,843)</u>	<u>3,890</u>

**EPIC PARTNERS
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2016**

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets £	Total £
Restricted Income Funds:		
Restricted Fund 1 - desc in a/cs	(36,216)	(36,216)
Unrestricted Income Funds	<u>153,684</u>	<u>153,684</u>
Total Funds	<u>117,468</u>	<u>117,468</u>

14. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee with members being required to contribute an amount not exceeding £10 in event of the company being wound up.