

REGISTERED COMPANY NUMBER: 4184061 (England and Wales)
REGISTERED CHARITY NUMBER: 1087513

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**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 March 2016
for
NORTHAMPTON VOLUNTEERING CENTRE
TRADING AS
Voluntary Impact Northamptonshire**

Cobley Desborough
Chartered Certified Accountants
Chartered Tax Advisers
Artisans' House
7 Queensbridge
Northampton
Northamptonshire
NN4 7BF

NORTHAMPTON VOLUNTEERING CENTRE

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NORTHAMPTON VOLUNTEERING CENTRE

Report of the Trustees for the Year Ended 31 March 2016

The Trustees are pleased to present their Report and Accounts for Northampton Volunteering Centre (NVC), trading as Voluntary Impact Northamptonshire, for the year ended 31st March 2016. The Trustees are responsible for ensuring that financial statements are prepared which provide a true and fair view of the state of affairs of NVC and this report and the financial statements are presented in accordance with the Statement of Recommended Practice (SORP 2015).

The Trustees are accountable for the proper administration of the organisation and for ensuring that as a charitable company it complies with the regulations of the Charity Commission and Companies House.

Objectives and activities

Objectives and aims

Vision

We will lead and champion the changing needs of local communities and act as a catalyst for change, innovation and best practice.

Mission

VIN strives to build strong and sustainable communities focusing on equality, fairness and health. We want to make a difference by creating opportunities to help people reach their potential in an inclusive and adaptable way.

Values

We passionately believe in the value volunteers can bring to local communities and volunteers.

We will act professionally in all areas, to achieve the goals determined by local need.

In our dealings with individuals and groups we are a caring organisation that respects the diversity of the people we work with.

We will be more accessible to support the diversity of our communities.

In our role as a trusted partner we will continue to have values of honesty and integrity.

The activities undertaken by VIN to deliver this vision and mission are:

- The provision of a range of services and support for voluntary and community sector organisations to enable them to operate more effectively and efficiently.
- Working with people at community level to help them develop and increase their capacity to become involved in local community action.
- The provision of information and advice about volunteering to a wide audience but especially to potential volunteers, who also receive one to one guidance and support to become engaged in local volunteering.
- To be an advocate for the voluntary and community sector by raising issues that affect the voluntary and community sector on the agenda locally and leading challenge where necessary. VIN contributes to strategic planning in Northampton and the county in partnership with other voluntary and statutory organisations in relation to developments.
- Providing direct services through volunteers to disadvantaged people at community level and thereby contributing to sustainable communities.
- Leadership and representation for VCS organisations at senior strategic level
- Support to build collaborations and partnerships of local community providers

NORTHAMPTON VOLUNTEERING CENTRE

Report of the Trustees for the Year Ended 31 March 2016

Achievement and performance

Achievements for the year are described more fully in VIN Annual Review 2015/16

- In light of our Mission we have continued to support volunteering and community action within Northamptonshire.
- VIN is proud to contribute to the support of a local sector that in 2012/13 had an income of over £246 million and an expenditure of £236 million.
- During the year we have had contact with over 550 frontline voluntary and community sector (VCS) organisations in Northamptonshire. These instances cover a wide variety of support including the sharing of information, help with governance, business planning and achieving future sustainability. These interventions were provided via email or telephone, or during face-to-face meetings.
- Our marketing and communications material continue to grow from strength to strength with successful e-newsletters and bulletins going out to different stakeholders, keeping them up to date and informed with local news. We now have bulletins that go regularly to local councillors as well as the sector in general and we continue to grow our followers on Twitter (2352 at end of March 2016) and Facebook (581 at end of March 2016).
- Last year we had 3529 volunteering interventions both online and through one-to-one interviews in the centre, involving over 1300 individuals, at least 145 of whom found volunteering placements. We helped local companies find volunteering opportunities for a total of 375 employees.
- We helped support the Umbrella Fair and many other such events last year by actively promoting the volunteering opportunities and we continue to work with some of the large charities and statutory bodies such as Age UK and NHFT, as well as smaller volunteer-run groups, in the recruitment of volunteers. Through our work with groups and individuals it is easy to see how VIN reaches out and touches the lives of the people of Northamptonshire and beyond.
- We gained the Volunteer Centre Quality Accreditation standard.
- During 2015/16 VIN has continued to fulfil its mission, while meeting its contractual obligation with NCC under new and revised outcomes, targets were achieved or exceeded on its functions, and outcomes and outputs achieved for all funders.

- The work of Voluntary Impact Northamptonshire has been extremely successful around a number of areas:
 - Raising the profile of the sector: this has been achieved in a variety of ways. Firstly the VIN team organised a number of development days across the county. All of them were co-hosted with the district and borough councils for that area to create an area VCS plan with action points for support and development for the next 12 months. We are facilitating the formation of a new and updated countywide VCS forum to help provide a voice for the sector at a strategic level within the county and an effective mechanism for members to discuss key issues.

 - Strategic Influence: VIN has worked hard over the last 12 months to secure strong stakeholder relationships to bring the views of the sector to the table and work towards co-production of services with communities. We are well placed on key local boards such as County Health & Well-being, NEP, SEMLEP and ESIF where the VCS were not previously included, VIN and Commsortia have been included in top level discussions around the new County Council Well-being CIC and the outcomes & delivery it intends to provide, Commsortia received the backing of the Northamptonshire Chief Execs group with an investment of £100,000 over 2 years being given to provide partnership development and bid writing support. "State of the Sector" reports have been produced, bringing together valuable information and statistics about the sector within the county and its contribution from an economic, social and geographical perspective. These reports have been distributed widely to local politicians and decision makers.

NORTHAMPTON VOLUNTEERING CENTRE

Report of the Trustees for the Year Ended 31 March 2016

Achievement and performance

- European funding and Local Economic Partnerships (LEPs)

VIN has been working with the two LEPs that cover the Northamptonshire area, NEP and SEMLEP over the past few years to help promote the role and participation of the VCSE sector and VIN in the economy and overarching economic plans for Northamptonshire.

As a result of this work, there have been two successful developments with regard to applications for European funding, under the Building Better Opportunities fund, which is co-financed with the Big Lottery. The successful bid for BBO funding in NEP is led by Commsortia and the University of Northampton, with around eighteen local partners including VIN. For the SEMLEP BBO bid, VIN partnered with three other infrastructure organisations across the SEMLEP area in a bid led by Luton Borough Council, with 10 or so local VCSE partners which VIN will manage in Northamptonshire.

We have been successful in our bid for ESF Technical Assistance funding. Over the next three years, we will support VCS groups in Northamptonshire in all stages of applying for ESF funding, including raising awareness of relevant programme calls, eligibility, working up an appropriate project, and making sure organisations have the capability and capacity to deliver effectively and be compliant with European funding criteria. The work will be delivered by VIN and Commsortia staff through a combination of workshops, individual information and advice, and online resources.

- Health

Through involvement with the Health and Wellbeing boards, in Northampton and at County level, good relationships have been built with the health organisations in the county. This has resulted in VIN being invited initially to join key strategic working groups around urgent care and the development of health strategy, and more recently as a key partner in writing the 5year forward plan for health and its Sustainability and Transformation Plan. This plan aims to transform health care, whilst meeting their budget challenges, through moving care into the community away from acute services, and to help communities and people to be more able to be independent, avoid acute admissions and care for themselves more effectively, with support where necessary

- Promotion of Quality Volunteering across the County: VIN has finalised a cross county strategy that includes a number of key actions & outcomes that aim to ensure that volunteers across Northamptonshire have a quality experience regardless of where they volunteer. We have continued to work with existing groups providing training, support & guidance around effective volunteer recruitment & management. In addition we have worked closely with key stakeholders such as the Police & Northamptonshire Healthcare Foundation Trust to review their practices, policies & roles and to provide training to those supporting & supervising volunteers in these organisations. We have also begun delivery of a remote service within and in partnership with the University of Northampton to increase the number of opportunities available to students. This model has been replicated with Northampton General Hospital

- Group Support: We have also continued to provide on going help and support to Voluntary & Community Sector groups around the county. This support ranges from on-line resources right through to training & 1-1 development support for those who need more help to become more robust in any area. Our website has been developed to provide intensive on-line help including resources such as fact sheets, strategic updates, a funding search toolkit and a self-service health check that allows groups to carry out their own assessment of their strengths and weaknesses in key area such as governance, funding & finance.

NORTHAMPTON VOLUNTEERING CENTRE

Report of the Trustees for the Year Ended 31 March 2016

Achievement and performance

Partnership & Collaboration Support: VIN has successfully formed a new Countywide VCS consortium called Commsortia. This collaboration started with a working group of 12 key VCS partners and is now open to membership to the wider sector. It has been legally formed into a hub and spoke model and has received initial investment from SIB, the Lottery & the Northamptonshire Chief Execs Board to provide capacity for promotion to the sector, partnership development and bid writing capacity. In addition VIN has been supporting a number of the other local & thematic partnerships to assess need and secure funds to deliver against key outcomes.

Organisation as a whole

The organisation has continued to show its sustainability and flexibility. 2015/16 has been a year of expectation with opportunities taken in 2014/15 coming to fruition. We are constantly assessing our place in the market and how we secure the resources to deliver the support that our VCS users so clearly need. The year started off with a large deficit budget, but through the hard work of the team we have managed to finish with a much smaller deficit which was covered by carry forward from the previous year. In these difficult times we continue to review our efficiency and look for innovative ways of generating the income we need to deliver the key outcomes our beneficiaries need. This allows us to put more into our designated reserves. As an example to sector organisations we are being mindful of our costs to be sure we can provide best value.

Quality standards

We currently hold the NAVCA and the Investing in Volunteers Quality Marks. We were also the first Volunteer Centre in the UK to be awarded our Volunteer centre wave 4 certificate.

Financial review

Reserves policy

The Board of Trustees has agreed that it is necessary to aim to maintain a reserve which equals four months running cost for the organisation.

Funds in deficit

The following funds were in deficit at the year end:

- NHFT
- Countywide Support and Development
- NEP

The trustees are confident that income will be received to cover this deficit.

NORTHAMPTON VOLUNTEERING CENTRE

Report of the Trustees for the Year Ended 31 March 2016

Future plans

Strategic direction for VIN

VIN will support local voluntary and community action and act as a catalyst for change, innovation and best practice.

The four key areas for development and their strategic actions are:-

1. Through a growing and respected profile, VIN provides leadership, capacity-building and good practice for the sector locally and regionally
 - Development of local partnerships
 - Development of leadership within the VCS to influence decision-making and change
 - Development of tools and knowledge to underpin strong representation of the sector
2. Develop a plan and operating model to ensure sustainability of the organisation in order to meet its purposes
 - Implementation of robust financial planning and internal processes
 - Introduction of a future-proof staff structure and effective staff support and development arrangements
 - Development of income generation strategy
 - Engagement with stakeholders and service users
3. To develop a culture of innovation within the organisation with a focus on operating as a sustainable business
 - Development of best practice internally to enable innovation
 - Introduction of sound approach to risk-benefit profiling
4. To develop key partnerships and collaborations to enable VIN and other organisations to achieve their mission
 - Continued development of Commsortia
 - Development of regional partnerships
 - Identification of new partnership opportunities and areas of work

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited to ensure that the Board benefits from a wide range of identified skills and knowledge that will strengthen our capacity and governing abilities and also reflect NVC's diversity policy. Trustees serve for three years, after which they are eligible to stand for a further three-year term - this may be extended by a further year in exceptional circumstances. Board meetings are held four times a year to coincide with the financial cycle. New Trustees are expected to undertake an induction programme and to take part in occasional training sessions.

NORTHAMPTON VOLUNTEERING CENTRE

Report of the Trustees for the Year Ended 31 March 2016

Structure, governance and management

Organisational structure

The day to day running of NVC and the execution of the organisational objectives is delegated to the Chief Executive, who is also the Company Secretary. Along with the Senior Management Team, the Chief Executive is responsible for ensuring that services are delivered within the framework of the plans and policies established by the Trustees.

Wider network

NVC trades as Voluntary Impact Northamptonshire and provides infrastructure support services to the local voluntary and community sector and is also part of an extensive network of national, regional and local organisations. Valuable national and regional networking derives from our membership of National Association of Voluntary and Community Associations (NAVCA) and the Value of Infrastructure group in National Council for Voluntary Organisations (NCVO). Locally, our ongoing close collaboration with partners such as Northamptonshire Community Foundation help us in our ongoing work to provide improved services for connection to the voluntary and community Sector (VCS).

Risk management

The Trustees regularly examine business and operational risks which the organisation may encounter and ensures that systems are in place to mitigate these risks.

Reference and administrative details

Registered Company number

4184061 (England and Wales)

Registered Charity number

1087513

Registered office

15 St Giles Street
Northampton
Northamptonshire
NN1 1JA

Trustees

Mr M W Lord

Mr R Wilton

Mr I A Choudary

Mrs P Ward

Mr D B McConkey

- resigned 23.11.15

Ms S Binley

Ms A Bodsworth

Mr W W Irwin

University Manager - appointed 23.11.15

Mrs J John

Nhs Manager - appointed 23.11.15

Mr C D Pallot

Hospital Director - appointed 23.11.15

Company Secretary

Mrs J Carr

NORTHAMPTON VOLUNTEERING CENTRE

**Report of the Trustees
for the Year Ended 31 March 2016**

Reference and administrative details

Independent examiner

Cobley Desborough

Chartered Certified Accountants

Chartered Tax Advisers

Artisans' House

7 Queensbridge

Northampton

Northamptonshire

NN4 7BF

The Trustees are accountable for the proper administration of the organisation and for ensuring that as a charitable company it complies with the regulations of the Charity Commission and Companies House.

Approved by order of the board of trustees on 8 November 2016 and signed on its behalf by:



Mr C D Pallot - Trustee

Independent Examiner's Report to the Trustees of Northampton Volunteering Centre

I report on the accounts for the year ended 31 March 2016 set out on pages ten to twenty.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of FCCA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Independent Examiner's Report to the Trustees of
NORTHAMPTON VOLUNTEERING CENTRE**



Tim Cobley
FCCA
Cobley Desborough
Chartered Certified Accountants
Chartered Tax Advisers
Artisans' House
7 Queensbridge
Northampton
Northamptonshire
NN4 7BF

8 November 2016

NORTHAMPTON VOLUNTEERING CENTRE

Statement of Financial Activities for the Year Ended 31 March 2016

	Notes	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	232,947	232,947	68,580
Charitable activities					
Direct services		-	20,753	20,753	20,775
Contract work		-	327,416	327,416	372,761
Project and services		11,946	34,919	46,865	40,534
Other trading activities	3	15,589	301	15,890	17,447
Investment income	4	442	-	442	374
Total		27,977	616,336	644,313	520,471
EXPENDITURE ON					
Charitable activities					
Direct services		-	57,543	57,543	68,536
Contract work		-	405,830	405,830	256,244
Building depreciation		-	6,860	6,860	6,860
Project and services		111,281	109,717	220,998	269,134
Other		8,042	1,000	9,042	23,551
Total		119,323	580,950	700,273	624,325
NET INCOME/(EXPENDITURE)		(91,346)	35,386	(55,960)	(103,854)
Transfers between funds	12	86,873	(86,873)	-	-
Net movement in funds		(4,473)	(51,487)	(55,960)	(103,854)
RECONCILIATION OF FUNDS					
Total funds brought forward		237,511	679,494	917,005	1,020,859
TOTAL FUNDS CARRIED FORWARD		233,038	628,007	861,045	917,005

The notes form part of these financial statements

NORTHAMPTON VOLUNTEERING CENTRE

Balance Sheet At 31 March 2016

	Notes	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
FIXED ASSETS					
Tangible assets	9	449	581,093	581,542	591,652
CURRENT ASSETS					
Debtors	10	12,302	10,480	22,782	65,352
Cash at bank and in hand		277,266	36,981	314,247	276,706
		<u>289,568</u>	<u>47,461</u>	<u>337,029</u>	<u>342,058</u>
CREDITORS					
Amounts falling due within one year	11	(56,979)	(547)	(57,526)	(16,705)
		<u>232,589</u>	<u>46,914</u>	<u>279,503</u>	<u>325,353</u>
NET CURRENT ASSETS					
		<u>233,038</u>	<u>628,007</u>	<u>861,045</u>	<u>917,005</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>233,038</u>	<u>628,007</u>	<u>861,045</u>	<u>917,005</u>
NET ASSETS					
		<u>233,038</u>	<u>628,007</u>	<u>861,045</u>	<u>917,005</u>
FUNDS					
Unrestricted funds	12			233,038	237,511
Restricted funds				628,007	679,494
TOTAL FUNDS					
				<u>861,045</u>	<u>917,005</u>

The notes form part of these financial statements

NORTHAMPTON VOLUNTEERING CENTRE

Balance Sheet - continued At 31 March 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 8 November 2016 and were signed on its behalf by:



Mr C D Pallot -Trustee

NORTHAMPTON VOLUNTEERING CENTRE

Notes to the Financial Statements for the Year Ended 31 March 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	- 50% on cost and Straight line over 99 years
Plant and machinery etc	- 50% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NORTHAMPTON VOLUNTEERING CENTRE

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

2. DONATIONS AND LEGACIES

	2016	2015
	£	£
Donations	18,810	19,545
Grants	214,137	49,035
	<u>232,947</u>	<u>68,580</u>

Grants received, included in the above, are as follows:

	2016	2015
	£	£
Big Lottery School Of Life	127,844	-
NCC - Car Scheme	8,814	8,814
NBC - Agespan	18,120	-
Big Lottery Countrywide Forum	-	15,921
Big Lottery Building Better Opportunities	-	15,300
NBC Countywide Support and Development	50,000	-
Harmony	9,359	-
Other grants	-	9,000
	<u>214,137</u>	<u>49,035</u>

3. OTHER TRADING ACTIVITIES

	2016	2015
	£	£
Fundraising and events income	<u>15,890</u>	<u>17,447</u>

4. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	<u>442</u>	<u>374</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2016	2015
	£	£
Depreciation - owned assets	<u>11,008</u>	<u>11,635</u>

NORTHAMPTON VOLUNTEERING CENTRE

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

6. TRUSTEES' REMUNERATION AND BENEFITS

Trustees' expenses

There were no trustees' remuneration, benefits or expenses for the year ended 31 March 2016 nor for the year ended 31 March 2015.

7. STAFF COSTS

	2016	2015
	£	£
Wages and salaries	393,089	341,482
Social security costs	29,865	27,521
Other pension costs	11,051	8,136
Agency staff	2,755	1,438
	<u>436,760</u>	<u>378,577</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Full time	8	5
Part time	11	14
Agency staff	2	1
	<u>20</u>	<u>20</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	68,580	68,580
Charitable activities			
Direct services	1	20,774	20,775
Contract work	-	372,761	372,761
Carried forward	1	393,535	393,536

NORTHAMPTON VOLUNTEERING CENTRE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities			
Brought forward	1	393,535	393,536
Project and services	14,225	26,309	40,534
Other trading activities	6,403	11,044	17,447
Investment income	374	-	374
Total	<u>21,003</u>	<u>499,468</u>	<u>520,471</u>
EXPENDITURE ON			
Charitable activities			
Direct services	-	68,536	68,536
Contract work	-	256,244	256,244
Building depreciation	-	6,860	6,860
Project and services	195,049	74,085	269,134
Other	20,902	2,649	23,551
Total	<u>215,951</u>	<u>408,374</u>	<u>624,325</u>
NET INCOME/(EXPENDITURE)	<u>(194,948)</u>	<u>91,094</u>	<u>(103,854)</u>
Transfers between funds	<u>122,133</u>	<u>(122,133)</u>	<u>-</u>
Net movement in funds	<u>(72,815)</u>	<u>(31,039)</u>	<u>(103,854)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>310,329</u>	<u>710,530</u>	<u>1,020,859</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>237,514</u></u>	<u><u>679,491</u></u>	<u><u>917,005</u></u>

NORTHAMPTON VOLUNTEERING CENTRE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

9. TANGIBLE FIXED ASSETS

	Land and buildings £	Plant and machinery etc £	Totals £
Cost			
At 1 April 2015	695,163	40,206	735,369
Additions	-	898	898
At 31 March 2016	<u>695,163</u>	<u>41,104</u>	<u>736,267</u>
Depreciation			
At 1 April 2015	107,210	36,507	143,717
Charge for year	6,860	4,148	11,008
At 31 March 2016	<u>114,070</u>	<u>40,655</u>	<u>154,725</u>
Net book value			
At 31 March 2016	<u>581,093</u>	<u>449</u>	<u>581,542</u>
At 31 March 2015	<u>587,953</u>	<u>3,699</u>	<u>591,652</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	16,003	35,484
Other debtors	6,779	29,868
	<u>22,782</u>	<u>65,352</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade creditors	20	5,130
Taxation and social security	50,808	(300)
Other creditors	6,698	11,875
	<u>57,526</u>	<u>16,705</u>

NORTHAMPTON VOLUNTEERING CENTRE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

12. MOVEMENT IN FUNDS

	At 1/4/15 £	Net movement in funds £	Transfers between funds £	At 31/3/16 £
Unrestricted funds				
General fund	126,949	(83,386)	86,873	130,436
Emergency reserve	82,000	-	-	82,000
Events	9,734	(9,485)	1,525	1,774
Building repairs and renewal	10,000	-	-	10,000
Organisation development	5,000	-	-	5,000
IT and website development	3,828	-	-	3,828
Ebay	-	1,525	(1,525)	-
	<u>237,511</u>	<u>(91,346)</u>	<u>86,873</u>	<u>233,038</u>
Restricted funds				
Car Scheme	25,656	(5,255)	(20,333)	68
Buildings	591,567	(6,860)	-	584,707
Big Lottery School of Life	9	46,276	(8,392)	37,893
VCSE Consortium	-	5,336	(5,336)	-
NHFT	-	(2,168)	-	(2,168)
University of Northampton	12,636	(1,350)	(2,947)	8,339
Countywide Support and Development	30,268	11,914	(45,500)	(3,318)
NBC Partnership Fund	5,679	(37)	(2,750)	2,892
Lottery Building Better Opportunities	13,679	(13,355)	(324)	-
Harmony	-	2,835	(1,291)	1,544
NEP	-	(1,950)	-	(1,950)
	<u>679,494</u>	<u>35,386</u>	<u>(86,873)</u>	<u>628,007</u>
TOTAL FUNDS	<u><u>917,005</u></u>	<u><u>(55,960)</u></u>	<u><u>-</u></u>	<u><u>861,045</u></u>

NORTHAMPTON VOLUNTEERING CENTRE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	13,426	(96,812)	(83,386)
Events	12,445	(21,930)	(9,485)
Ebay	2,106	(581)	1,525
	<u>27,977</u>	<u>(119,323)</u>	<u>(91,346)</u>
Restricted funds			
Car Scheme	61,389	(66,644)	(5,255)
Big Lottery School of Life	127,843	(81,567)	46,276
VCSE Consortium	22,219	(16,883)	5,336
NHFT	-	(2,168)	(2,168)
Police	3,750	(3,750)	-
University of Northampton	12,701	(14,051)	(1,350)
Countywide Support and Development	356,548	(344,634)	11,914
NBC Partnership Fund	19,604	(19,641)	(37)
Lottery Building Better Opportunities	1	(13,356)	(13,355)
Harmony	9,358	(6,523)	2,835
NGH	2,922	(2,922)	-
NEP	1	(1,951)	(1,950)
Buildings	-	(6,860)	(6,860)
	<u>616,336</u>	<u>(580,950)</u>	<u>35,386</u>
TOTAL FUNDS	<u><u>644,313</u></u>	<u><u>(700,273)</u></u>	<u><u>(55,960)</u></u>

NORTHAMPTON VOLUNTEERING CENTRE

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

12. MOVEMENT IN FUNDS - continued

Restricted Funds

Car Scheme - Funded by NBC, NHS, registration fees and fundraising from trusts - Volunteer Drivers provide transport for elderly and disabled people to and from medically related appointments

Big Lottery School of Life - Uses shared activities to break down barriers between generations

NBC Partnership Fund - The Northampton Borough Council Partnership fund has allowed the continuation of our successful Agespan Gardening scheme which uses volunteers to make gardens manageable for elderly and disabled people

Countywide S&D - VIN holds the Voluntary Sector Support and Development contract for Northamptonshire.

Lottery - Building Better Opportunities This lottery funding is to help the voluntary sector prepare for European funding around partnership working

University of Northampton - A project in conjunction with University of Northampton to encourage volunteering among their students.

Commsortia - Commsortia has been set up to enable a consortium of voluntary sector organisations bid for large public sector contracts they would not otherwise have access to. VIN is a member of Commsortia and hosts the Project Manager and gives administration support

Harmony - A Big Lottery Funded project aimed at engaging with BME communities

Northampton General Hospital Volunteering - VIN has a Volunteering development worker based at the hospital helping to manage the recruitment and retention of volunteers.

NEP (Northamptonshire Enterprise Partnership) - VIN is a partner in the Big Lottery building better opportunities fund which is aimed at preparing organisations to access European Funding

13. RELATED PARTY DISCLOSURES

During the year the charity received income totalling £6170 from Healthwatch Northampton, a charity that Mrs P Ward and Mrs J Carr are directors of. They also received income of £717 from Northampton Women's Aid, a charity that Mrs A Bodsworth is a trustee of.

NORTHAMPTON VOLUNTEERING CENTRE

Detailed Statement of Financial Activities for the Year Ended 31 March 2016

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	18,810	19,545
Grants	214,137	49,035
	<u>232,947</u>	<u>68,580</u>
Other trading activities		
Fundraising and events income	15,890	17,447
Investment income		
Deposit account interest	442	374
Charitable activities		
Other income - fees	395,034	434,070
	<u>644,313</u>	<u>520,471</u>
EXPENDITURE		
Charitable activities		
Salaries	393,090	341,480
Social security	29,864	27,521
Pensions	11,052	8,133
Rent	1,272	1,051
Insurance	1,743	1,647
Light and heat	2,879	1,867
Postage and stationery	8,800	4,923
Agency staff	2,755	1,438
Volunteers' expenses	3,003	3,672
Travel expenses	7,117	12,742
Telephone	5,026	4,714
Staff training	4,323	2,638
ICT expenses	16,794	11,021
Repairs and renewals	2,521	1,382
Office costs	9,030	5,931
Staff recruitment	9,277	-
Meetings and events	30,072	34,813
Publications and subscriptions	11,579	11,433
Carried forward	550,197	476,406

NORTHAMPTON VOLUNTEERING CENTRE**Detailed Statement of Financial Activities
for the Year Ended 31 March 2016**

	2016	2015
	£	£
Charitable activities		
Brought forward	550,197	476,406
Bank charges	417	164
Bad debts written off	5,998	-
Other project costs	123,261	74,397
Depreciation of tangible fixed assets	11,008	11,635
	<hr/>	<hr/>
	690,881	562,602
Support costs		
Management		
Rebranding	-	38,172
Governance costs		
Accountancy fees	4,000	4,165
Legal fees	4,887	17,850
AGM costs	505	1,536
	<hr/>	<hr/>
	9,392	23,551
Total resources expended	<hr/>	<hr/>
	700,273	624,325
Net expenditure	<hr/>	<hr/>
	(55,960)	(103,854)
	<hr/> <hr/>	<hr/> <hr/>