

HENRY WOOD ACCOMMODATION TRUST
(Incorporated as a company limited by
guarantee and not having a share capital)

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2016

Company number: 976205
Charity number: 312839

HENRY WOOD ACCOMMODATION TRUST
REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2016

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HENRY WOOD ACCOMMODATION TRUST

REFERENCE AND ADMINISTRATION

YEAR ENDED 31ST MARCH 2016

COMPANY NUMBER: 976205

CHARITY NUMBER: 312839

BOARD: Peter Burnett
Nicholas B M Clack
Christina Coker OBE
David Crook
Helen Faulkner
Bernard Lanskey (retired 08/12/2015)
Roger Pope
Dennis Scard (Chair)

SECRETARY: Peter Burnett

REGISTERED OFFICE: Capital Court
30 Windsor Street
Uxbridge
Middlesex UB8 1AB

INDEPENDENT EXAMINER Bernie Watson
haysmacintyre
26 Red Lion Square
London WC1R 4AG

BANKERS HSBC Bank plc
47 Rye Lane
Peckham
London SE15 5ET

SOLICITORS: IBB Solicitors
Capital Court
30 Windsor Street
Uxbridge
Middlesex UB8 1AB

INVESTMENT MANAGERS Charles Stanley & Co Ltd
25 Luke Street
London EC2A 4AR

GOVERNING DOCUMENT: Articles of Association

THE HENRY WOOD ACCOMMODATION TRUST

REPORT OF THE TRUSTEES

YEAR ENDED 31ST MARCH 2016

The Board of Trustees of The Henry Wood Accommodation Trust submit their 46th Annual Report together with the financial statements of the Trust for the year ended 31 March 2016.

The legal and administrative information set out on page 1 forms part of this Report.

Objects of the Charity

The main object of the Trust (a registered charity) was previously to advance the education of students attending colleges or courses in London by the provision of hostels particularly for those attending the Royal Academy of Music, Royal College of Music, Trinity Laban (formerly Trinity College of Music) and the Guildhall School of Music & Drama. The objects were amended by a Resolution dated 12 December 2005 so as to enable the Trust to assist by way of grants or otherwise to individuals and educational establishments towards the cost of accommodation of needy or deserving music students and in particular, students attending the above four conservatoires.

The main object of the Trust was subsequently amended on the adoption of new Articles of Association pursuant to a Resolution dated 3 May 2012 so that the primary object of the Trust is now to advance the education of students attending colleges or courses in London for the purpose of receiving instruction in music, particularly those attending the Royal Academy of Music, Royal College of Music, the Guildhall School of Music and Drama and Trinity Laban by making grants or otherwise to needy or deserving students to assist them with the cost of accommodation.

Organisation

A Board of Directors of the Trust ("the trustees") administers the charity

Investment Powers

Under the Articles of Association, the Trust has the power to make any investment which the trustees see fit.

Public Benefit

The Trustees confirm that they have complied with the duty contained in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Trust

The Commission in its "Charities and Public Benefit" Guidance states that there are two key principles to be met in order to show that an organisation's aims are for the public benefit; firstly there must be an identifiable benefit and secondly, that the benefit must be to the public or a section of the public. The trustees are satisfied that the aims and objectives of the Trust, and the activities reported on below to achieve those aims, meets these principles

Review of Financial Activities and Future Developments

Following the sale of Henry Wood House in the summer of 2007 a sum of £2,310,000 was then invested and the income has been applied by the trustees in making grants equally to the above four London conservatoires to be used towards the cost of accommodation of their needy or deserving music students.

This is the tenth year where the Trust has been operating as a grant maker. Grants in the sum of £27,000 were made to each of the four conservatoires for the academic year 2015/2016 being £108,000 in total (2014/2015 £104,000).

The Trust's ability to make grants is solely derived from the investment income earned. The market value of the investments held has improved and the amount of income earned has covered the costs of the grants awarded. The Trustees have decided they can now raise slightly the level of grants awarded for the forthcoming financial year from £27,000 to £28,000 for each conservatoire (£112,000 in total).

The Trustees have continued with an annual reporting system from the conservatoires to ensure that the grants they give to their students out of the funds allocated by the Trust comply with the guidelines laid down by the trustees, that they are financially transparent and that they fulfil the objects of the Trust's charity.

The number of students assisted by the Trust in the academic year 2015-2016 was 171 (174 in 2014-2015).

The Trustees anticipate operating as a grant making Trust for the medium term and will continue to consider opportunities for the direct provision of accommodation dependent upon need.

HENRY WOOD ACCOMMODATION TRUST

REPORT OF THE DIRECTORS (continued)

YEAR ENDED 31ST MARCH 2016

Trustees' Appointments and Training

New Trustees are appointed by resolution of the members. It is expected that those appointed will be persons having practical experience of music related charities or the accommodation needs of music students. The Trustees are regularly informed of changes in charity law, governance and the recommendations and requirements of the Charity Commission.

Organisation

All decisions relating to the Trust's affairs are made by the Trustees who meet on a formal basis two times a year.

Financial management is delegated to the Accountant who is responsible for the preparation of management accounts which are considered at each of the trustees' meetings, and of the annual accounts. All payments are approved by the trustees and cheques drawn on the charity's bank account over £1,000 are signed by two signatories.

Fundraising

No fundraising is carried out by the Trust.

Investment Review & Risk Policy

The Trustees have reviewed the Trust's Risk Policy, in view of the fact that the nature of the charity has changed from that of one providing hostel accommodation to that of a grant giver. The Trustees have instructed their stockbrokers that they wish to have an investment and strategy of a medium level of risk with a balanced return in order that an income of approximately £100,000 p.a. can be achieved to provide generous grants to the four conservatoires, with the position being reviewed on an annual basis in the light of market conditions.

Reserves Policy including Review

The Trustees consider that the existing level of reserves should be maintained in order to provide the anticipated income for distribution to the four conservatoires. At the end of the year (31 March 2016) the unrestricted resources of the Trust amounted to £2,813,188 (2015 £2,904,134).

Going Concern

The Board of Trustees is of the opinion that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties regarding the Trust's ability to do so.

Statement of Trustees' responsibilities

The trustees (who are also directors of the Henry Wood Accommodation Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time of the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HENRY WOOD ACCOMMODATION TRUST

REPORT OF THE DIRECTORS (continued)

YEAR ENDED 31ST MARCH 2016

In so far as we are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

BY ORDER OF THE BOARD



DENNIS SCARD
Chairman

Date: 12th December 2016

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
THE HENRY WOOD ACCOMMODATION TRUST**

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and which are consistent with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Bernie Watson
haysmacintyre
Chartered Accountants
26 Red Lion Square, London WC1R 4AG

Date: 12th December 2016

HENRY WOOD ACCOMMODATION TRUST
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH 2016

	Note	Unrestricted funds 2016 £	2015 £
Income from:			
Donations and legacies		-	2,500
Investments	2	120,517	114,262
Total income		<u>120,517</u>	<u>116,762</u>
Expenditure on:			
Charitable activities	3	123,115	117,869
Total expenditure		<u>123,115</u>	<u>117,869</u>
Net income before gains on investments		(2,598)	(1,107)
Other recognised gains/ (losses)			
Net gains/losses on investments	8	(88,348)	134,330
Net movement in funds		<u>(90,946)</u>	<u>133,223</u>
Total funds brought forward at 1st April 2015		<u>2,904,134</u>	<u>2,770,911</u>
Total funds carried forward at 31st March 2016		<u><u>£2,813,188</u></u>	<u><u>£2,904,134</u></u>

- All transactions are derived from continuing activities.
- All recognised gains and losses are included in the statement of financial activities.

The notes on pages 8 and 10 form part of these financial statements.

HENRY WOOD ACCOMMODATION TRUST**BALANCE SHEET**

Company number: 976205

AT 31ST MARCH 2016

	Notes	2016 £	2015 £
FIXED ASSETS			
Investments	8	2,727,228	2,828,820
CURRENT ASSETS			
Debtors	9	4,162	4,107
Cash at bank and in hand		85,983	76,728
		90,145	80,835
CREDITORS: amounts falling due within one year	10	(4,185)	(5,521)
NET CURRENT ASSETS		85,960	75,314
NET ASSETS		<u>£2,813,188</u>	<u>£2,904,134</u>
FUNDS			
Unrestricted funds	11	<u>£2,813,188</u>	<u>£2,904,134</u>

For the year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board on 12th December 2016 and were signed below on its behalf by:

Dennis Scard

DENNIS SCARD
Chairman

The notes on pages 8 and 10 form part of these financial statements.

HENRY WOOD ACCOMMODATION TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2016

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Henry Wood Accommodation Trust meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the trustees in furtherance of the general charitable objectives.

Income

Incoming resources are all derived from invested funds and represent the total income receivable from financial investments. Investment income is recognised on a receivable basis once the amounts can be measured reliably.

Expenditure

The costs of accommodation expenses and of governance comprise expenditure, including staff costs, directly attributable to the activity. Where costs cannot be directly attributed they have been allocated to activities on a cost basis.

Central overheads are allocated to operation and fundraising functions on the basis of their use of central support services with the aim of ensuring that those costs remaining within governance relate to the management of the charity's assets, organisation administration and compliance with constitutional and statutory requirements.

Investments

Investments are a form of basic financial instruments and are initially shown in the financial statements at market value. Movements in the market values of investments are shown as unrealised gains and losses in the Statement of Financial Activities.

Profits and losses on the realisation of investments are shown as realised gains and losses in the Statement of Financial Activities. Realised gains and losses on investments are calculated between sales proceeds and their opening carrying values or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

The trustees have set an investment policy and have instructed their stockbrokers that they wish to adopt a medium level of risk with a balanced return in order that an income of approximately £100,000 p.a. can be achieved to provide grants to the four conservatoires. The strategy is being reviewed on an annual basis in the light of market conditions.

Taxation

The Henry Wood Accommodation Trust is a registered charity and is exempt from liability to taxation.

Cash and cash equivalents

Cash and cash equivalents includes cash and short term highly liquid investments with short term maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

HENRY WOOD ACCOMMODATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31ST MARCH 2016

1 ACCOUNTING POLICIES (continued)

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Although these estimates are based on the trustee's best knowledge of the amount, events or actions, actual results ultimately differ from these estimates. The trustees do not consider there to be any estimates and judgements.

2. INCOME

	2016	2015
Investment Income	£	£
Dividends receivable	97,879	89,272
Interest receivable	22,638	24,990
	<u>120,517</u>	<u>114,262</u>

3. CHARITABLE ACTIVITIES

	2016	2015
	£	£
Trinity Laban Conservatoire of Music & Dance	27,000	26,000
Royal Academy of Music	27,000	26,000
Royal College of Music	27,000	26,000
Guildhall School Trust	27,000	26,000
Governance costs (note 4)	15,115	13,869
	<u>123,115</u>	<u>117,869</u>

4. GOVERNANCE COSTS

	2016	2015
	£	£
Independent Examiner's fees	1,196	1,300
Travelling expenses	257	225
Bank charges – Interest payable	489	489
Office expenses	13	13
Professional fees	13,160	11,843
	<u>15,115</u>	<u>13,869</u>

5. DIRECTORS' REMUNERATION AND REIMBURSED EXPENSES

None of the directors received any remuneration or fees in the year in respect of services to the Charity whilst a director (2015 - none; £nil).

Three directors were reimbursed £257 for expenses during the year (2015 three: £225).

6. RELATED PARTY TRANSACTIONS

No director or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

HENRY WOOD ACCOMMODATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31ST MARCH 2016

7. FUTURE COMMITMENTS

The Charity has no future commitments.

8. INVESTMENTS

	2016 £	2015 £
Market value at 1 April 2015	2,812,761	2,654,705
Additions at cost	100,428	181,521
Disposals at market value	(114,880)	(157,795)
Net realised gains/(losses)	(14,519)	(4,263)
Net unrealised gains/(losses)	(73,829)	138,593
Market value of investments at 31 March 2016	2,709,961	2,812,761
Cash held as part of the portfolio	17,267	16,059
Market value including cash at 31 March 2016	2,743,288	2,828,820

Cost of investments

	2016 £	2015 £
At 31 March 2016	2,276,301	2,270,797

There were no Investments exceeding 5% of the total portfolio.

9. DEBTORS

	2016 £	2015 £
Prepayments and accrued income	4,162	4,107

10. CREDITORS: Amounts falling due within one year

	2015 £	2014 £
Accruals and deferred income	4,185	5,521

11. FUNDS

	2016 £	2015 £
As at 1st April 2015	2,904,134	2,770,911
Net movement in funds	(90,946)	133,223
As at 31st March 2016	2,813,188	2,904,134

12. SHARE CAPITAL

The company is limited by guarantee and has no share capital. The liability of the members is limited to the sum of £1 per member.

13. TRANSITION TO FRS 102

This is the first year the charity has presented its results under FRS 102. The last financial statements under UK GAAP were 31 March 2015. The date of transition to FRS 102 was 1 April 2015. There were no FRS 102 adjustments required.

HENRY WOOD ACCOMMODATION TRUST

INCOME AND EXPENDITURE ACCOUNT

(THIS PAGE DOES NOT FORM PART OF THE STATUTORY ACCOUNTS)

YEAR ENDED 31ST MARCH 2016

	£	2016	£	£	2015	£
INCOME						
Dividends receivable			97,879		89,272	
Interest receivable			22,638		24,990	
Donations					2,500	
			<u>120,517</u>		<u>116,762</u>	
LESS: EXPENDITURE						
Direct costs:						
Grants	108,000			104,000		
Administrative expenses:						
Independent Examiner's fees	1,196			1,300		
Travelling expenses	257			225		
Bank charges – Interest payable	489			488		
Office expenses	13			13		
Professional fees	13,160			11,843		
	<u>15,115</u>			<u>13,869</u>		
			123,115		117,869	
SURPLUS/(DEFICIT) FOR THE YEAR						
(Before realised and unrealised gains/(losses) on investments)			<u>(£2,598)</u>		<u>(£1,107)</u>	

