DISABILITY ACTION YORKSHIRE REPORT AND FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2016

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A company limited by guarantee

Company Registration No 3013324 Registered Charity No 1044373

From Our Chair

It is with great sadness but equal amounts of pride that I am writing my final report as Chair having served on the board of trustee for 12 years (8 of them as chair). I felt that rather than simply comment on last year I would take the opportunity to review a few of the charity's many achievements over the last few years as we approach our Eightieth anniversary.

I first visited the charity regularly in 1990 as Chairman of PHAB, many of the St George's House residents were PHAB members, it was surprising therefore that when I joined the board 12 years later it was at a time when we were closing St George's and opening Claro Road. St George's House was undoubtedly an institution whereas Claro Road from the beginning was very much a place where people live; as I leave we are now looking at the next step in its evolution into hopefully fully independent living accommodation. An excellent example of how we always move with the times.

At the time I joined the board we had just moved our HQ to Hornbeam Park, along with Achievers, which was a workshop for disabled people. Although it went through a number of changes (in name, as well as activity) it always remained a place where disabled people undertook fairly mundane tasks with little opportunity to train and hence move on to meaningful mainstream employment. It is great to see that our training department and furniture enterprise now work with disabled people giving them the skills and experience to move on to paid employment with all the benefits it can bring.

A project in which I took a particular personal interest was the purchase of our holiday home. After visiting what seemed like every holiday location in Eastern England we finally settled on Louth in Lincolnshire where we specified a purpose built, fully accessible, cabin that offers a truly exceptional holiday experience to disabled people and their families, which was always our vision. As we pass our fourth year of lettings it is so good to see the many positive comments we receive and how many returning users who would otherwise struggle to find suitable holiday accommodation. A lasting memory will be my Day to Day challenge riding a mobility scooter from Harrogate to the lodge in order to raise funds.

It is sad that the last year has seen the closure of our homecare service, especially since it received such high praise for the levels of service that it provided, it was not an easy decision given the dedication and hard work everyone had shown. The service had however become one not serving disabled people, and it was increasingly difficult to make it financially viable. It is heartening to see that our decision has been vindicated by the establishing of our fledgling buddying and PA service which will offer our vision of helping disabled people to realise their ambitions, already we have received a number of positive comments and confirmation that our vision is the way in which many services will in future be delivered, once again, we are leading the way.

It is little wonder that given all of the above we have in the past few years seen our efforts being rewarded by a number of awards, including the Duke of York Community Award and our commitment to our staff recognised by Investors in People and Matrix. At the time I joined the board it would be fair to say the charity was in a far from healthy financial position, with our reserves being depleted at an alarming rate. Without positive action at the time we would simply have ceased to exist. It is gratifying therefore to see we are now in a stable and sustainable financial position and whilst no one fully yet knows how the post Brexit changing economic environment will affect our sector, we are in much stronger position to weather the storm. We have taken some difficult, sometimes courageous, decisions over the years but I think mostly the right ones.

This is a time of great change both for the charity and for disabled people in general and I feel it is the right time for me to handover to someone who can take the charity forward through its next period of evolution, always I am sure staying at the forefront of innovation and maintain its renown high standards. I will watch with great interest to see how things develop, and I wish Neil every success in his new role.

Lastly I would like to thank all the Trustees and staff (past and present) for making it a pleasurable and rewarding 12 years and for the great support you have given me in the role of Chair. I must however reserve a special thank you for Jackie for putting up with me, holding my hand, challenging me and above all being a friend.

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I wish the charity every success for the future.

Martyn Weller Chair of the Board of Trustees

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From Our Chief Executive

The past year has been one of preparation for what is to come. We have spent a lot of time looking at what disabled people want from an organisation like ours and how we should position ourselves to best meet that need. It is apparent that, in order for us to work with more disabled younger people and adults in designing and shaping the support solutions that best enable them to meet their aspirations and for the organisation to become more relevant and viable, we have to change.

The process has just begun and we are looking at a number of years of evolution which will see us becoming stronger, more sustainable and outcomes focussed.

This has meant we have had to make some tough decisions and it was with heavy heart that we closed our traditional homecare operation in Thirsk. I am proud that all of the customers were assisted to find an alternative service that they were happy with, with many of the staff choosing to work with alternative providers meaning that customers had familiar faces delivering their support. We received many letters thanking us for our service and for the way in which we handled the closure; this was all credit to the staff.

This year has also seen the decision by Martyn to stand down as trustee and Chair of the organisation. Martyn has been Chair for most of the time I have been Chief Executive and we have seen some great highs and maybe a couple of lows together. I think one of the most alarming incidents being when I thought he had driven his mobility scooter off the Humber Bridge when he did his 'Day to Day Challenge'! He will be very much missed.

We are entering a new chapter for the organisation, but we won't close the book on what has gone before, there are many people that have made sure we got this far and we have no intention of stopping now!

Jackie Snape Chief Executive

OFFICERS AND PROFESSIONAL ADVISERS

TRUSTEES

The Trustees on 29 September 2016 and those acting during the year ended 31 March 2016 were:

Chair

Mr M Weller Mr N Revely (elected to the Board of Trustees 28 July 2016)

Vice Chair

Mr H Marshall

Elected Members

Mr I Bergel Mrs A Jones Mr B Murrell Mrs S Grace Mr N Moriarty Mr M Patterson Mr A Newton Mr A Glen

COMPANY SECRETARY Mrs J Snape

TREASURER

Mr I Bergel

CHIEF EXECUTIVE

Mrs J Snape

SENIOR MANAGEMENT TEAM

Deputy Chief Executive Care Home Manager No Limits Manager Finance Manager Mrs A Brockett Mr S Taylor Miss L Winn Miss T McCoy

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OFFICERS AND PROFESSIONAL ADVISERS

REGISTERED OFFICE AND PRINCIPAL OPERATING ADDRESS

Unit i4A Hornbeam Park Oval Harrogate North Yorkshire HG2 8RB Tel: Fax: E-mail: Website: 01423 855410 01423 855411 <u>admin@da-y.org.uk</u> <u>www.da-y.org.uk</u>

AUDITORS

HPH Chartered Accountants 13 Hornbeam Square South Harrogate HG2 8NB

BANKERS

CAF Bank Limited 25 Kings Hill Avenue Kings Hill, West Malling Kent, ME19 4JQ

INVESTMENT ADVISERS

Gore Browne Investment Management 2 Victoria Ave, Harrogate HG1 1EL (from 16 April 2015)

INSURANCE ADVISERS

Towergate Insurance Brokers Ltd. Adam House Ripon Way Harrogate HG1 2AU

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SOLICITORS

Raworths LLP Solicitors 89 Station Parade Harrogate HG1 1HF

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TRUSTEES' REPORT

The Trustees present their annual report and the audited financial statements for the year ended 31 March 2016.

CONSTITUTION

The charity was incorporated as a company limited by guarantee, company number 3013324 on 24 January 1995 and registered with the charity commission on 22 February 1995, charity number 1044373. The Governing document of the charity is the Memorandum and Articles of Association.

The charity removed the existing Articles of Association and replaced them with new Articles of Association by Special Resolution dated 16 November 2010. The objects of the charity were amended by Special Resolution on 28 March 2011.

METHOD OF ELECTION OF MEMBERS OF THE BOARD OF TRUSTEES

Members of the Board of Trustees are appointed by members of the charity at the Annual General Meeting. The Articles of Association of the charity stipulate that each year one third of the members of the Board of Trustees retire from office.

At the 2015 Annual General Meeting, Mrs S Grace, Mr M Patterson and Mr N Moriarty retired by rotation and, being eligible, offered themselves for re-election and were duly appointed.

The organisation seeks to ensure that the needs of disabled people are appropriately reflected on the Trustee Board along with a broad skill mix. During the year they have undertaken a skills and experience audit to ensure that the makeup of the Board is appropriate for the new challenges the organisation faces. Networking media releases and on line advertising on specialist websites are used to recruit new board members.

TRUSTEES TRAINING

Disability Action Yorkshire is committed to providing training for trustees and staff alike to ensure that they are fully equipped to perform their duties and discharge their responsibilities with due care. Trustees are required to comply with both company law and charity law; they therefore attend an induction session with the Chair and Chief Executive and are issued with a comprehensive induction pack. The training and pack cover:

- The obligations of Trustees, including the Charity Commission Guide 'The Essential Trustee'
- The functions of the organisation and it's services
- The financial position
- The charity's Strategic Plan

During the year Trustees have commissioned an update on charity law from specialist solicitor as well as attending a variety of training courses, networking groups and received regular electronic updates with regards their roles and responsibilities.

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TRUSTEES' REPORT

DIRECTORS

The Trustees are all directors of the company as detailed on page 1. Their responsibilities are set out on page 14.

ORGANISATIONAL STRUCTURE

The Trustees have appointed a Chair, Vice Chair and Treasurer and may appoint other honorary officers from amongst their midst.

The Trustees meet as often as may be required for the proper conduct of the affairs of the charity provided that this is not less than four times in each calendar year. The Trustees are quorate when at least three Trustees are present. Questions arising at any meeting are decided by a majority of votes. Trustees have one vote, except in the case of an equality of votes when the Chair has a second or casting vote.

There is a Finance Subcommittee, made up of Trustees, that operates under specific terms of reference that delegate certain functions from the Trustee Board. The full Board ratifies decisions taken by the Finance Subcommittee.

The Trustees take strategic decisions at Board meetings and delegate authority for operational matters to the Chief Executive. The Chief Executive is supported by four members of the Senior Management Team.

OBJECTIVES AND STRATEGIES

OUR VISION

To empower disabled people to lead the lifestyle of their choosing.

The organisation has been providing support to disabled people for over 70 years with the aim of enabling them to remove or overcome the barriers to living independent lives.

OUR AIM

To provide a range of high quality services which support disabled people.

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TRUSTEES' REPORT

CORE PRINCIPLES

- We provide an excellent service for the disabled people that we work for and with
- We are driven by the needs and wishes of disabled people
- We celebrate and promote diversity at every level of the organisation
- We are committed to the development of new services where there is a need and where we believe we have the ability & resources to meet that need
- We value and involve our staff
- As an organisation we celebrate our successes and learn from our challenges. We strive for continual improvement and embrace innovation

Ensuring our work delivers our aims

The vision, aim and core principles are reviewed annually as part of the strategic planning process; this will be the subject of greater scrutiny during 2016/17 as the organisation positions itself to make changes to the way in which it operates. The review examines each service in detail and ensures that they are meeting, or working towards, our stated aims and objectives. The Trustees have referred to the guidance contained in the Charity Commission's guidance on public benefit in reviewing current provision and in the planning of future services.

The focus of our work

The overriding objective for the year remained the provision of high quality services that enable disabled people to live the lifestyle of their choosing.

Strategies to meet those objectives included:

- The provision of a service that provides personal care and training in independent living for disabled young people and adults (16-65) with physical disabilities
- The provision of community services which enable disabled people to live independently this function changed considerably during the year
- The provision of training in employability skills for disabled people linked to a social enterprise
- The provision of holiday accommodation for families with a disabled member
- The promotion of inclusivity and diversity in the wider community
- Compliance with all standards and regulations appropriate to our services, including the Care Quality Commission.

TRUSTEES' REPORT

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFITS

All of our charitable activities focus on the provision of high quality services that enable disabled people to live the lifestyle of their choosing and are undertaken to further our charitable purpose for the public benefit.

Who used and benefited from our services?

Although the objects of the organisation permit the deliver of services throughout England and Wales the size of the organisation limits our geographical area of delivery to North Yorkshire and in particular the Harrogate area at the present time.

We are committed to the provision of services that are driven by the needs and wishes of disabled people therefore the users of our services encompass a broad spectrum of society which primarily includes younger people and adults with physical disabilities, we also provide services to younger people and adults with learning disabilities and sensory impairments. Access to our services is not limited by gender, sexual orientation, ethnicity or any other protected characteristic.

We provide services for disabled people from the age of 16 - 64, with the majority of people that we work with being aged 16 - 30.

We have four main areas of service delivery; residential care and support, community care and support, training for employment or volunteering linked to a social enterprise and holiday accommodation.

What we do and how we do it

Residential Care – 34 Claro Road

34 Claro Road is a purpose built care home for adults (16-65) with physical disabilities which is situated in Harrogate, North Yorkshire. It provides accommodation for twenty two people, which is divided into two ten person units. The home also has a two person training flat which enables those wishing to move into supported or community housing to try living independently with the knowledge that staff are there if required.

During the year we have provided a service to 21 people who are all working on developing essential life skills.

Customers are fully involved in the running of the home including making decisions on meals and shopping, meal preparation and staff recruitment. They hold regular meetings, which they chair themselves, at which they raise issues they want the staff to address with all points reviewed at the following meeting.

TRUSTEES' REPORT

Community Care and Support

As below, the trustees have spent much of the year looking at the future direction of the charity. In doing so they set up a number of working parties to look at the different areas of the organisation, one of these groups looked at the future of our homecare provision.

There were financial imperatives for looking at the viability of this department which was forecast to make a loss over the year and had cumulative losses of over the past three years. It was recognised that the situation was unlikely to improve with NYCC funding cuts, difficulties in staff recruitment and the NYCC proposed framework for domiciliary care all playing a part. It would be impossible to make efficiencies in the department without compromising the quality of service, which trustees were not prepared to do.

This was not the main driver for the review. The objects of the organisation are to 'enhance the health, welfare and social inclusion of disabled people, in particular by the provision of residential care, domiciliary care and training'. The client group within this department were predominantly older people, mainly over the age of 70, with many having dementia. Trustees recognised that there were a large number of providers who specialise in the care of older people. The boards wish is that the prime focus of the organisation is on disabled younger people and adults, primarily in the Harrogate area.

It was therefore with much regret that the trustees took the very difficult decision to close the Homecare department. The closure was handled with sensitivity with all concerned parties being fully consulted before any action was taken. When the department closed on 27 November 2015 all service users had been found a new provider and all staff had alternative employment.

As part of their review the Board decided that they did still want to provide community based services, but that the focus should be on the development of a personal assistant service for disabled younger people and adults and a buddying scheme which would support disabled people to fulfil their wishes and needs.

The desired outcomes of both services being that:

- Disabled people are empowered to make choices about their daily lives
- Social isolation amongst disabled people is reduced
- Disabled people are able to access more activities and events
- Disabled people have the information they need to make informed choices

Two of the staff were retained to research demand and to start these services during 2016.

TRUSTEES' REPORT

Training Enterprise

Our Training Enterprise delivers training in the skills required for work to disabled young people and adults. During the year we have worked with around 60 younger people. North Yorkshire County Council have procured our services as part of their personalised learning pathways programme and have sent young people, who are in the transition from school to workplace, to us to gain work experience and training. We have worked with another local provider on a similar basis.

The department is linked to our furniture warehouse where learners can gain work experience in a live retail setting, part of this experience can also be furniture restoration for those who enjoy this kind of work. The warehouse is open to the public and is a very well used community resource.

We also work with employers in the community to find work experience opportunities in a variety of workplaces. At age 26 disabled young people are nearly four times as likely to be unemployed or involuntarily out of work than nondisabled young people, we aim to do all that we can to change that trend.

Holiday Accommodation

Our holiday lodge is situated in Louth Lincolnshire on the Kenwick Park Estate and provides holiday accommodation for disabled people and their families. Furnishings and fittings include profiling beds, tracked hoists and a rise and fall sink, worktop and hob.

This year has seen demand rise for the lodge, with the summer months, as always, being extremely popular. During the year 41 families or groups have benefited from a holiday at the lodge. Users range from families with a disabled adult family member, families with a disabled child family member, people holidaying with the support of personal assistants to small groups from care homes.

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TRUSTEES' REPORT

Future Plans

The trustees have spent a lot of time during the year looking at the future direction of the charity. They want to transform the organisation from one that fits people into existing services to one that supports physically disabled young people and adults to design, find and shape the solutions that best allow them to get on with their lives and to help more disabled young people and adults to design and shape the support solutions which best help them to meet their aspirations. This will mean that more disabled people will access our services and have bespoke personalised support solutions enabling them to become independent of statutory services and fulfil their aspirations.

We have been successful in our application to the Local Sustainability Fund to enable us to work through the transformation programme and as part of this have commissioned a consultant to work with Trustees and staff to ensure that Disability Action Yorkshire becomes even more relevant and sustainable.

TRUSTEES' REPORT

FINANCIAL REVIEW

The audited accounts reflect the strategic changes taking place within the organisation. The Board has a clear strategic plan including regular detailed monitoring of the financial structure of the organisation. This has included clear targets for each area of activity using the appropriate expertise of external bodies where required.

The overall deficit for the year was £127,960; almost £8,000 of this was the result of realised and unrealised losses in investments. The remaining deficit was primarily due to the cost of closing the Homecare department. Whilst the Trustees accept that this was a necessary event, they are hopeful that the deficit will be much reduced in the next financial year.

Income from charitable activities totalled £1,102,432 compared to £1,257,293 last year. This includes £156,011 from discontinued activities. The cost of generating this was £1,237,459 which is a reduction in overall costs of £90,569. This includes £291,546 of costs from discontinued activities.

The overall deficit on discontinued activities (Homecare department) was £135,535, of which £63,385 was allocated support costs.

34 Claro Road has seen a stable year which is consistent with last year's figures, generating income of £744,582 and expenses of £632,800 and making a contribution over £100,000 to the bottom line of the organisation.

At the end of last year it was decided that the Furniture Enterprise and Training Services departments would be merged for this and subsequent financial years. This has resulted in an overall income for the combined departments of £156,066 and expenses, including support costs of £190,896. Compared to last year this is an approximate decrease in costs of 10% and increase in income of 18%.

The holiday accommodation increased income from £14,289 to £15,761 and costs have increased from £38,552 to £44,447. The increase in costs is mainly due to expenditure on maintenance and renewing consumables in the lodge.

GRANTS AND BEQUESTS

Details of grants, donations and legacies are shown in Note 2 to the accounts.

Income from fundraising has decreased over the year from £30,623 to £12,169.

FIXED ASSETS

Changes in fixed assets during the year are summarised in notes 10 to 12.

TRUSTEES' REPORT

RESERVES POLICY

It is Disability Action Yorkshire's policy to use reserves for the following purposes:

- 1. To provide a degree of short term protection against unplanned events that threaten the provision of existing services.
- 2. To enable the organisation to manage fluctuations in income and expenditure.
- 3. To increase the scope or scale of activities, including developing or promoting the development of new or additional services to disabled people.

The Trustees believe that it is prudent to operate with a level of reserves to provide a cushion against short-term threats or unforeseen financial demands. This may include such things as unexpected loss of contract income or unplanned major expenditure.

The Trustees, taking into account the nature and size of the business, income and expenditure projections, external guidelines, such as the Charity Commission, and the potential use to which reserves may be put, annually review the appropriate level of reserves. Some areas of the organisation can operate with minimal reserves whilst others, particularly those areas providing residential accommodation, need the security of a far higher level. In the past the Trustees have striven to attain a reserve equivalent to three months general running expenditure.

The Board of Trustees review the level of reserves on a bi-monthly basis and take corrective action where necessary.

The trust is currently holding free reserves of £454,425 of which £208,319 is held in current assets. Three months' expenditure is expected to equate to approximately £316,000 over the coming year. The trustees are satisfied that the charities' free reserves are within a tolerable range of this level.

A designated fund for the net book value of assets used for charitable purposes, less any outstanding payments, has been created to show clearly the level of funds dedicated to the holding of these assets.

TRUSTEES' REPORT

INVESTMENTS

Investment Powers

The Memorandum and Articles of Association permit wide, unrestricted powers of investment. The Trustees have power to delegate their investment powers to a financial expert subject to certain conditions set out in the Memorandum and Articles of Association, including delegating investment decisions without reference to the Trustees beforehand.

Investment Philosophy

The investment policy states that the primary aim is to achieve growth of the capital and/or income. This will require the application of a proportion of the fund in equity and/or equity related investments balanced by an element of lower risk, stable investments (such as fixed interest securities). It is accepted that there will be periods when the portfolio could fluctuate significantly in value and, in order to achieve our objective, the investment period needs to be of about five years duration.

Investment Policy

The Trustees have not requested that the Investment Management Company should vary its investment policy.

Gross Income from Investments

The Trustees have no specific income requirement from the investment portfolio; income generated is re-invested into the portfolio.

Investment Performance

The value of investments held has increased from £169,178 (with cash held of \pounds 49,000) to £193,801 during the course of the year. After allowing for additions to investments, as there was also a cash balance of approximately £19,000 at the year end, the decrease in value is approximately 2.5%.

Note: During the year the trustees have changed investment advisors and since the year end have moved to an ethical policy.

RISK MANAGEMENT

The Trustees continue to monitor and act upon the risk management processes to assess business risks and implement risk management strategies. This involves identifying the major strategic, business and operational risks the charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks. This is an ongoing process, with the risk register being updated on a regular basis.

TRUSTEES' REPORT

GOING CONCERN

The organisation has cash resources and has no requirement for external funding. The Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. They continue to believe that the going concern basis of accounting is appropriate in preparing the annual financial statements.

PEOPLE

Disability Action Yorkshire employs 57 staff which is an average of 56 staff compared with an average of 58 staff last year. This includes those staff on a zero hour contract. This number will reduce in the coming year due to the closure of the Homecare department.

Staff employed hold a variety of skills, qualifications and experience which includes care and support staff, domestic staff, administrators, finance staff and trainers.

The managers are all qualified and experienced within their field and continuous personal development ensures that the number and types of qualifications held by all staff is increasing.

AUDITORS

HPH Chartered Accountants were appointed at the Annual General Meeting.

TRUSTEES' REPORT TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also the directors of Disability Action Yorkshire for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (united Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees of the charity to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate financial records that are sufficient to show and explain the charitable companies transaction and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors:

Each of the persons who are trustees at the time when the trustees report is approved has confirmed that:

- So far as that trustee is aware, there is no relevant audit information of which the company's auditors are aware; and
- That trustee has taken all the steps that ought to have been taken as a trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

In preparing this report, the trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the trustees on 29 September 2016 and signed on their behalf by M Weller, Chair:

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DISABILITY ACTION YORKSHIRE

Year ended 31 March 2016

We have audited the financial statements of Disability Action Yorkshire for the year ended 31 March 2016 which comprise the Statement of Financial Activities, Balance Sheet and the related notes.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DISABILITY ACTION YORKSHIRE

Year ended 31 March 2016

OpInion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the trustees annual report.

Sarah Wearing (Senior Statutory Auditor) For and on behalf of HPH, Statutory Auditor and Chartered Accountants

13 Hornbeam Square South Harrogate HG2 8NB

30 September 2016

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STATEMENT OF FINANCIAL ACTIVITIES (INCOME AND EXPENDITURE ACCOUNT) Year ended 31 March 2016

INCOME	Note	Unrestricted funds £	Restricted funds £	Total 2016 £	Totai 2015 £
Income from Generated Funds:					
Voluntary Income Donations and Legacles Activities for Generating Funds	2	10,695	1,474	12,169	30,623
Royalty Income		11,529	-	11,529	11,515
Investment Income	3	4,188	-	4,188	4,771
Income from Charitable Activities	4	946,421	-	946,421	1,257,293
Income from Discontinued Activites	4	156,011	-	156,011	-
TOTAL INCOME	-	1,128,844	1,474	1,130,318	1,304,202
EXPENDITURE					
Costs of Generating Funds:					
Costs for Generating Voluntary Income	6	13,162	-	13,162	30,599
Charltable Activities	5	914,453	31,460	945,913	1,328,028
Discontinued Charitable Activities	5	291,546	-	291,546	-
TOTAL EXPENDITURE	-	1,219,161	31,460	1,260,621	1,358,627
Net Income Before Other Recognised Gains and Losses		(90,317)	(29,986)	(120,303)	(54,425)
Gains and Losses on Investments					
- Realised	12	(1,360)	-	(1,360)	(141)
- Unrealised	12	(6,297)	-	(6,297)	8,999
NET MOVEMENT IN FUNDS	-	(97,974)	(29,986)	(127,960)	(45,567)
Balance Brought Forward at 1 April 2015		2,565,598	133,159	2,698,767	2,744,324
Balance Carried Forward at 31 March 2016	-	2,467,624	103,173	2,670,797	2,698,757
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The notes on pages 17 to 28 form part of the accounts.

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BALANCE SHEET

31 March 2016

Company registration number: 3013324

	Note	2	016	2	015
		£	£	£	£
FIXED ASSETS					
Tangible Assets	10		2,101,104		2,179,320
Intangible Assets	11		52,305		61,305
Investments	12		193,801		169,178
CURRENT ASSETS Stock			2,347,210		2,409,803
Debtors	13	93,397		- 106,070	
Cash at Bank and in Hand	10	175,791		274,619	
	-	269,188		380,689	
LIABILITIES: CREDITORS: Amounts					
falling due within one year	14	45,601		91,735	
NET CURRENT ASSETS			223,587		288,954
TOTAL ASSETS LESS CURRENT LIABILITIES			2,570,797	•	2,698,757
FUNDS					
Restricted Funds Unrestricted Funds	17,18		103,173		133,159
- Designated Funds	15,18		2,013,199		2,060,854
- Undesignated Funds	16,18		454,425		504,744
TOTAL FUNDS		1	2,570,797	F	2,698,757

The financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

The notes on pages 17 to 28 form part of the accounts.

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These financial statements were approved by the trustees on 29 September 2016

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Signed on behalf of the trustees

lan Bergel

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NOTES TO THE ACCOUNTS Year ended 31 March 2016

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1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

a) Basis of preparation of Financial Statements

The financial statements are prepared under the historical cost convention as modified by the revaluation of fixed asset investments and in accordance with the Financial Reporting Standard for Smaller Entities, (effective January 2015) Accounting and Reporting by Charitles: Statement of Recommended Practice (SORP 2015) applicable accounting standards and the Companies Act 2006.

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement.

b) Company Status

The company is a company limited by guarantee. The members are the Trustees noted on page 3. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

c) Going Concern

The organisation has cash resources and has no requirement for external funding. The directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. They continue to believe that the going concern basis of accounting is appropriate in preparing the annual financial statements.

d) Incoming Resources

All income is recognised in the statement of financial activities when the charity has entitlement to the funds, there is certainty of receipt and the amount can be measured with sufficient reliability. Where a claim for repayment of income tax has been, or will be, made such income is grossed up for the tax recoverable. The following accounting policies are applied to specific income.

Donations

Donations and all other receipts from fundraising are reported gross and the related fundraising costs are reported in other expanditure.

Investment and Royalty income

Investment income is accounted for when receivable and includes any related tax that is recoverable.

Legacles

Legacles are accounted for when conditions for the receipt have been met. Material legacles receivable at the year-end are included at their probate value. Legacles are regarded as monles received for Investment to provide either fixed assets or additional income for the benefit of present or future generations of disabled people.

e) Allocation of Costs

The Charity's costs are allocated on a direct cost basis except for the head office administration recharges which relate to staff and rental costs etc. These costs are allocated between the various activities on an annual usage basis. All costs are provided for on an accruals basis.

f) Direct Charitable Expenditure

Direct charitable expenditure includes all expenditure directly related to the objects of the Charity and comprises of expenditure relating to Hornbeam Park, Training Services, Homecare, Holiday Lodge, Furniture Enterprise and 34 Claro Road.

Support costs are those costs incurred directly in support of expenditure on the objects of the company. Details are given in note 5b.

Other Expenditure

Other expenditure is analysed under the following two sub-headings:

Fundraising costs represent expenditure in relation to staff members who are engaged directly in fundraising, and the related costs of the fundraising department.

Governance costs represent expenditure incurred in the management of the Charity's assets, organisational administration and compliance with constitutional and statutory requirements.

NOTES TO THE ACCOUNTS Year ended 31 March 2016

1. ACCOUNTING POLICIES (continued)

g) Fund Accounting

Funds held by the Charity are divided into the following categories:

Unrestricted General Funds - these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated Funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted Funds - these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are reised for particular restricted purposes.

Monles received for specific purposes within the general activities of the charity and which have been fully expended during the year are treated as unrestricted funds. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

h) Tangible Fixed Assets

Tangible fixed assets are capitalised over £250 as acquired, but those not brought into use by the year end are not depreciated. Depreciation is charged, in order to spread the cost of the assets over their expected useful life to the Charity, by writing them down to their estimated residual values in equal instalments over the following periods:

Freehold property

- 34 Claro Road - Holiday Lodge Leasehold improvements - Hornbeam Park Plant, machinery & equipment - Computers - Other - Vehicles

over 50 years

over the period of the lease over 3 years over 5 years over 4 years

Finance costs incurred in the construction of freehold property have also been capitalised.

I) Intangible Fixed Assets

Copyrights are amortised, In order to spread their cost over their expected useful life to the Charity, by writing them down to their estimated residual value in equal instalments over 20 years.

Copyrights are valued at probate value when gifted to the Charity.

i) Fixed Asset investments

Fixed asset investments are included in the accounts at their market value at the balance sheet date, and gross investment income is included on a receivable basis. Realised and unrealised gains and losses on investments are disclosed separately in the accounts.

k) Pension Costs

The Charity contributes to a defined contribution scheme for employees. Contributions paid during the year are charged in the Statement of Financial Activities.

Taxation D)

The Company is a registered charity and is exempt from income and corporation tax to the extent that income and gains are applicable and applied to charitable purposes only.

m) Operating Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against surplus on a straight line basis over the lease term.

n) Stock

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs.

o) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

p) Creditors

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Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

NOTES TO THE ACCOUNTS Year ended 31 March 2016

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2. DONATIONS AND LEGACIES	2016 £	2015 £
Restricted Donations and Grants		
Rossett Green School	204	
Claro Road Vehicle	259	
Training Enterprise General Donations	255	
Locality Budgets	758	
	1,474	14,107
Unrestricted Donations and Grants		
Fenton Trust	2,000	
Fundraising Dinner	2,205	
Bellway Homes	148	
Wrigley's Solicitors	350	
S & SA Architects	658	
Charles Brotherton Trust	200	
E Grigg	1,000	
Inner Wheel	2,000	
Sykes Trust	100	
Yorkshire Wildlife Trust	120	
Sketch Sold at Auction	300	
General Donations	614	
	9,695	16,516
Legacles		
L Hyde	1,000	
TOTAL DONATIONS AND LEGACIES	12,169	30,623

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NOTES TO THE ACCOUNTS Year ended 31 March 2016

3. INVESTMENT INCOME			
		2016 £	2015 £
Investment Income UK Listed Investments	•		
Short Term Deposits		2,237 1,951	1,355 3,416
		4,188	4,771

4. INCOME FROM CHARITABLE ACTIVITIES

	34 Claro Road É	Homecare - Discontinued £	Training Enterprise £	Hollday Lodgə £	No Limits £	Generating Funds £	2016 £	2015 £
Service User Fees	744,582	155,758	63,682	-	870	-	984,870	1,104,694
Sale of Furniture	-	-	76,061	-	-		76,061	77.471
Holiday Leitings	-	-	-	15,761	-	-	15,761	14,289
DBS Umbrella	-	-	-	-	4,547	15,785	20,332	25,120
Training Room	-	-	-	-	-	7,431	7,431	8,550
Project Funding	-	-	16,209	-	-	1,345	16,554	24,251
Miscellaneous	-	255	1,134	-	-	34	1,423	2,918
	744,582	156,011	156,066	15,761	5,417	24,595	1,102,432	1,257,293

5a RESOURCES EXPENDED - CHARITABLE ACTIVITIES

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Rent - 8,565 38,243 - - 46,803 46,02 Utitides and Council Tex 20,770 2,742 - 1,500 - - 25,012 32,55 Postage and Stationery 418 232 6 - - - 656 1,72 Advertising 1,200 1,280 1,200 1,200 6600 - 5,540 6,02 Telecommunications and IT 2,682 6,706 724 - 233 - 10,345 13,31 Registration + Subscription Fees 2,899 487 317 - 2660 - 3,763 6,12 Vehicles 1,728 772 2,369 - - - 4,869 6,87 Repairs and Renewals 14,618 - 48 1,956 10 - 16,832 20,66 Maintenance 8,869 628 - 4,022 - - 3,221 4,30 DBS Umbretla <th></th> <th>34 Claro Road £</th> <th>Homecare - Discontinued £</th> <th>Training Enterprise £</th> <th>Holiday Lodge £</th> <th>No Limits £</th> <th>Generating Funds £</th> <th>2016 £</th> <th>2015</th>		34 Claro Road £	Homecar e - Discontinued £	Training Enterprise £	Holiday Lodge £	No Limits £	Generating Funds £	2016 £	2015
Utilities and Council Tax 20,770 2,742 - 1,500 - - 25,012 32,523 32,503 48,03		~	-	-	L,	Ζ.	Ľ.	Ł	Ł
Utilities and Council Tax 20,770 2,742 - 1,500 - - 25,012 32,502 Postage and Stationery 418 232 6 - - 656 1,77 Advertising 1,200 1,260 1,200 1,200 660 - 5,540 6,02 Telecommunications and IT 2,662 6,706 724 - 233 - 10,345 10,455 10,345	Rent	-	8,565	38 243	-	_	_	46 909	48 056
Postage and Stationery 418 232 6 - - 656 1,77 Advertising 1,200 1,280 1,200 1,200 660 - 5,540 6,02 Telacommunications and IT 2,682 8,706 724 - 233 - 10,345 13,31 Registration + Subscription Fees 2,699 447 317 - 260 - 3,763 6,72 Vehicles 1,728 772 2,369 - - - 4,869 6,87 Repairs and Renewals 14,618 - 48 1,956 10 - 16,632 20,663 Maintenanco 8,669 628 - 4,022 - - 13,519 17,73 Staff Costs 431,703 202,669 65,121 - 22,567 - 722,060 722,06 722,06 722,06 722,06 13,21 4,30 DBS Umbrella - - - - 3,166	Utilities and Council Tax	20,770			1.500	-			
Advertising 1,200 1,260 1,200 1,200 660 5540 6,00 Telecommendations and IT 2,682 6,706 724 - 233 - 10,345 13,31 Registration + Subscription Fees 2,699 487 317 - 260 - 3,763 6,12 Vehides 1,728 772 2,369 - - 4,869 6,87 Repairs and Renewals 14,818 - 48 1,056 10 - 16,632 20,66 Maintenance 8,869 628 - 4,022 - - 13,519 17,32 Staff Costs 431,703 202,669 65,121 - 22,567 - 722,060 797,33 Misceilaneous 95 99 388 171 3 - 766 4,869 DBS Umbrella - - - - 3,166 12,069 15,235 19,66 Insurance 3,945 1,147 - 1,478 - 8,570 8,73 70 -	Postage and Stationery			6	1,000				
Telecommentations and IT 2,682 8,706 724 233 10,345 13,31 Registration + Subscription Fees 2,699 487 317 - 260 - 3,763 6,12 Vehicles 1,728 772 2,369 - - - 4,869 6,87 Repairs and Renewals 14,618 - 48 1,056 10 - 18,632 20,66 Maintenance 8,869 628 - 4,022 - - 13,519 17,33 Staff Costs 431,703 202,669 65,121 - 22,587 - 722,060 797,38 Medical Supplies and Equipment 2,845 376 - - - 3,121 4,30 DBS Umbrella - - - 3,166 12,069 15,235 19,869 Trailing Room - - - - - 20,986 16,373 373 70 Service User Food & Trahing 2	Advertising	1,200		-	1.200	660			
Registration + Subscription Fees 2,699 487 317 - 260 - 3,763 16,713 Vertices 1,728 772 2,369 - - - 4,869 6,87 Repairs and Renewals 14,818 - 48 1,056 10 - 16,632 20,66 Maintenance 8,869 626 - 4,022 - - 13,619 17,32 Staff Costs 431,703 202,669 65,121 - 22,557 722,060 797,33 Medical Suppties and Equipment 2,845 376 - - - 3,221 4,30 DBS Umbrella - - - - 3,166 12,069 15,235 19,86 Training Room - - - - 3,733 373 70 Insurance 3,945 1,147 - 1,478 - - 2,986 19,30 Trainee Costs - - <t< td=""><td>Telecommunications and IT</td><td></td><td></td><td></td><td>-</td><td></td><td>_</td><td></td><td></td></t<>	Telecommunications and IT				-		_		
Veticles 1,728 772 2,369 - - - 4,869 6,87 Repairs and Renewals 14,818 - 48 1,656 10 - 18,689 6,87 Maintenance 8,869 628 - 4,022 - - 13,519 17,32 Staff Costs 431,703 202,669 65,121 - 22,567 - 722,060 797,38 Niscetaneous 95 99 388 171 3 - 766 4,80 DBS Umbrella - - - - 3,166 12,069 15,235 19,86 Traihing Room - - - - 3,166 12,069 15,235 19,86 Warehouse Costs - - - - - 3,73 373 70 Traihing Room - - - - 2,346 - - 2,9,86 19,30 Warehouse Costs -	Registration + Subscription Fees				_		_		
Repairs and Renewals 14,618 - 48 1,656 10 - 16,632 20,65 Maintenance 8,869 626 - 40,022 - - 13,519 17,32 Staff Costs 431,703 202,669 65,121 - 22,567 - 722,060 797,33 Miscellaneous 95 99 388 171 3 - 766 4,80 DBS Umbrella - - - 3,166 12,069 15,235 19,86 Traiking Room - - - - 373 373 70 Insurance 3,945 1,147 - 1,478 - 8,570 8,73 Varehouse Costs - - - 2,346 - - 2,346 1,68 Traiking Room - - 1,414 - - 2,346 1,68 Traiking Roots - - 1,414 - - 2,					-	100	-		
Maintenance 8,869 628 - 4,022 - - 13,519 17,32 Staff Costs 431,703 202,669 65,121 - 22,567 - 722,060 797,36 Miscellaneous 95 99 388 171 3 - 756 4,80 DBS Umbrella - - - 3,166 12,069 15,235 19,86 Training Room - - - - 3,73 373 70 Insurance 3,945 1,147 - 1,478 - 8,570 8,73 Service User Food & Training 20,988 - - - - 2,346 - 2,346 1,68 12,69 19,34 1,68 19,86 19,86 19,86 19,86 14,68 1,68 16,652 8,768 397 - 3,656 82,79 1,414 - - 1,414 - - 1,347 - - 1,347	Repairs and Renewals				1 856	10			
Staff Costs 431,703 202,669 65,121 22,567 722,060 797,36 Miscellaneous 95 99 388 171 3 756 4,80 Medical Supplies and Equipment 2,845 376 - - - 3,221 4,30 DBS Umbrella - - - - 3,166 12,069 15,235 19,89 Training Room - - - - 3,166 12,069 15,235 19,89 Service User Food & Training 20,986 - - - - 8,570 8,73 Varehouse Costs - - 2,346 - - 20,986 19,36 Trainee Costs - 1,414 - - 2,346 - - 2,346 - - 2,346 - - 1,414 - - 1,414 - - 1,414 - - 1,347 - - - 8,810	Maintenance		628	-			_		
Miscellaneous 95 99 388 171 3 - 756 4,80 Medical Supplies and Equipment 2,845 376 - - - 3,221 4,30 DBS Umbrella - - - - - 3,166 12,069 15,235 19,86 DBS Umbrella - - - - - 3,166 12,069 15,235 19,86 Training Room - - - - - 3,73 373 70 Insurance 3,945 1,147 - 1,478 - - 8,570 8,73 Varehouse Costs - - 2,346 - - 2,346 1,652 Trainee Costs - - 1,414 - - 1,414 Commission Padi to Customers - - 8,810 - - 8,810 - - 8,810 1,414 Commission Padi to Customers -			202,669	65,121		22 587	_		
Medical Supplies and Equipment 2,845 376 - - 3,126 12,069 15,235 19,89 DBS Umbrella - - - - 3,166 12,069 15,235 19,89 Traiking Room - - - - - 373 373 70 Insurance 3,945 1,147 - - - - 20,986 19,36 Varehouse Costs - - - - 2,346 - - 2,348 1,68 Trainee Costs - - 1,414 - - 1,414 - - 1,414 - - 1,414 - - 1,414 - - 8,810 - - 8,810 - - 8,810 - - 8,810 - - 1,347 - - 1,347 Depreciation 56,857 1,111 6,525 8,768 397 - 7,3,656	Miscellaneous				171		_		
DBS Untivelia - - - 3,166 12,069 15,235 19,89 Training Room - - - - 3,73 373 70 Insurance 3,945 1,147 - 1,478 - - 8,570 8,73 Service User Food & Training 20,988 - - - 20,986 19,30 Warehouse Costs - - 2,346 - - 2,346 1,69 Trainee Costs - - 2,346 - - 2,346 1,69 Depreciation 56,857 1,111 6,525 8,768 397 - 73,656 82,79 (Profit)/Loss on Disposal of Fixed Assets - 1,347 - - 1,347 - - 1,347 589,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 25,354 </td <td></td> <td>2,845</td> <td>376</td> <td></td> <td></td> <td>-</td> <td>_</td> <td></td> <td></td>		2,845	376			-	_		
Training Room 3,945 1,147 1,478 373 373 70 Insurance 3,945 1,147 1,478 - 8,570 8,73 Service User Food & Training 20,998 - - - 20,986 19,36 Warehouse Costs - 2,346 - - 2,346 1,414 Commission Pake to Customers - 1,414 - - 1,414 Commission Pake to Customers - - 8,810 12,61 12,656 82,79 (Profit)/Loss on Disposal of Fixed Assets - 1,347 - - 1,347 589,415 228,161 127,511 19,093 27,296 12,422 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,155	DBS Umbrella	-	-	-	-	3 166	12.069		
Insurance 3,945 1,147 - 1,478 - - 8,570 8,73 Service User Food & Training 20,988 - - - - 20,986 19,38 Warehouse Costs - - 2,346 - - 2,346 1,414 Commission Pad to Customers - 1,414 - - 8,810 12,616 Depreciation 56,857 1,111 6,525 8,768 397 - 73,656 82,79 (Profit)/Loss on Disposal of Fixed Assets - 1,347 - - 1,347 569,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (nole 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,155	Training Room	-	-	-	-	-1			705
Service User Food & Training 20,988 - - 20,986 19,30 Warehouse Costs - 2,346 - 2,346 - 2,346 1,68 Trainee Costs - 1,414 - - 1,414 Commission Padd to Customers - 8,810 12,61 - 8,810 12,66 Depreciation 56,857 1,111 6,525 8,768 397 - 73,656 82,79 (Profit)/Loss on Disposal of Fbted Assets - 1,347 - - 1,347 589,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,155	Insurance	3,945	1,147	•	1.478			-	
Warehouse Costs - 2,346 - 2,346 1,68 Trainee Costs - 1,414 - 1,414 - 1,414 Commission Pad to Customers - 8,810 - 8,810 12,61 Depreciation 56,857 1,111 6,525 8,768 397 - 73,656 82,79 (Profit)/Loss on Disposal of Fixed Assets - 1,347 - - 1,347 589,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,155	Service User Food & Training	20,988	-	-	-	-	_		
Trainee Costs 1,414 1,414 Commission Paki to Customers 56,857 1,111 6,525 8,766 397 73,656 82,79 (Profit)/Loss on Disposal of Fixed Assets 56,857 1,347 - - 1,347 Support Costs (note 5b) 63,385 63,385 63,385 63,385 25,354 12,678 253,541 225,155	Warehouse Costs		-	2.346	-		-		
Commission Paid to Customers 56,857 1,111 6,525 8,768 397 73,656 B2,79 (Profit)/Loss on Disposal of Fixed Assets 56,857 1,111 6,525 8,768 397 73,656 B2,79 (Profit)/Loss on Disposal of Fixed Assets 569,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,155		-	-		-	-			1,001
Depreciation (Profit)/Loss on Disposal of Fixed Assets 56,857 1,111 6,525 8,766 397 73,656 82,79 Support Costs (note 5b) 63,385 63,385 63,385 63,385 63,385 25,354 12,678 253,541 225,155	Commission Paid to Customers	-	•		-	-	-		12 6 (8
(Profil)/Loss on Disposal of Fixed Assets 1,347 1,347 569,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,155		56,857	1,111		8,766	397	•		
589,415 228,161 127,511 19,093 27,296 12,442 983,918 1,102,87 Support Costs (note 5b) 63,385 63,385 63,385 25,354 12,678 253,541 225,15	(Profit)/Loss on Disposal of Fixed Assets	-	1,347	• -		-	-		-
Support Costs (note 5b)63,385		589.415	228 161	127 511	19 093	97 208	12 / 42		1 102 071
		[+	220,101	(27,011	10,000	21,200	12,442	803'810	1,102,071
	Support Costs (note 5b)		63,385	63,385	25,354	25,354	12,678	253,541	225,157
<u>832,800</u> <u>291,646</u> <u>190,896</u> <u>44,447</u> <u>52,850</u> <u>25,120</u> <u>1,237,459</u> <u>1,328,02</u>		632,800	291,546	190,896	44 447	52,650	25,120	1,237,459	1,328,028

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NOTES TO THE ACCOUNTS Year ended 31 March 2016

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5b. RESOURCES EXPENDED - CHARITABLE ACTIVITIES (continued)

Details of Support Costs	Support £	Fundraising £	2016 £	2015 £
Staff Costs	150,810	5	150,815	150,148
Rent	18,838	-	18,838	17,677
Utilities and Council Tax	13,122	-	13,122	6,523
Insurance	2,468	-	2,468	1,284
Office and Marketing Costs	5,873	1,346	7,219	4,415
Telecommunications and IT	5,610	27	5,637	4,673
Professional Fees	11,072	-	11,072	19,967
Repairs and Renewals	4,706	-	4,706	2,790
Bank and Investment Fees	2,683	-	2,683	4,055
Maintenance	8,060	-	8,060	4,252
Vəhiclə	1,913	-	1,913	475
Royalties	-	2,586	2,586	2,696
Depreciation	12,391	9,172	21,563	20,196
Governance (Note 7)	15,030	-	15,030	10,322
Miscellaneous Costs	965	26	991	6,283
	253,541	13,162	266,703	255,756
2015 Total	225,157	30,599		

6. COSTS OF GENERATING VOLUNTARY INCOME

Staff Costs	5	4,299
Royalties	2,586	2,696
General Fundraising Costs	10,571	23,604
	13,162	30,599
7. GOVERNANCE COSTS		
Auditors' Remuneration - Audit	5,024	6,300
Accountancy Fees and Other Services	13	. 13
Insurance	2,110	2,162
Trustee Expenses	251	239
Legal Fees	900	-
General Trustee Costs	2,697	-
Investors in People	4,035	-
Miscellaneous Costs	-	1,608
	15,030	10,322

NOTES TO THE ACCOUNTS Year ended 31 March 2016

8. EMPLOYEE INFORMATION

Average number of persons employed (head count)	2016 no.	2015 no.
Administration	6	6
34 Claro Road	22	22
Training Enterprise	6	6
Homecare	20	24
No Limits	2	-
	56	58

	2016	2015
Staff costs during the year	£	£
Salaries	768,973	855,415
Social Security Costs	53,988	59,387
Pension Costs	17,930	19,309
Life Assurance Scheme	2,476	1,940
Health Insurance	2,629	2,376
Training	3,312	5,260
Recruitment	10	259
Other Staff Costs	23,557	3,567
	872,875	947,513

No employees earned over £60,000 in the year. (2015 - Nil)

9. TRUSTEE TRANSACTIONS

No remuneration was paid to any of the Trustees during the year.

The following expenses were reimbursed to one trustee during the year. (2015 - One)

Travel Expenses	251	239
	251	239

There were no other related party transactions during the year.

NOTES TO THE ACCOUNTS Year ended 31 March 2016

10. TANGIBLE FIXED ASSETS

	Total £	Land & Bulldings Claro Road & Hollday Lodge	Plant, Machinery & Equipment
Cost	Ľ.	£	£
Balance at 1 April 2015	2,910,849	2,318,319	592,530
Additions	9,690	-	9,690
Disposals	(22,198)	-	(22,198)
Balance at 31 March 2016	2,898,341	2,318,319	580,022
Depreciation			
Balance at 1 April 2015	731,529	290,973	440,556
Charge for the Year	86,410	34,890	51,520
Eliminated on Disposal	(20,702)	~	(20,702)
Balance at 31 March 2016	797,237	325,863	471,374
Net Book Value			
At 31 March 2016	2,101,104	1,992,456	108,648
At 31 March 2015	2,179,320	2,027,346	151,974

Finance costs of £50,902 have been capitalised within the cost of the freehold property at Claro Road. No finance costs were capitalised during this period.

11. INTANGIBLE FIXED ASSETS

Copyrights	
Cost	£
As at 1 April 2015 and 31 March 2016	180,150
AmortIsation	
Balance as at 1 April 2015	118,845
Charge in the year	9,000
Balance as at 31 March 2016	127,845
Net Book Value	
As at 31 March 2016	52,305
As at 31 March 2015	61,305

NOTES TO THE ACCOUNTS Year ended 31 March 2016

12. FIXED ASSET INVESTMENTS

	20	16	201	5
	£	£	£	£
Total Investments				
Market value at 1 April 2015		169,178		200,719
Additions bought at cost	157 ,48 8		17,207	
Disposals	(125,208)		(57,606)	
Cash difference on movements within po	rtfolio	32,280		(40,399)
Change in market value - realised		(1,360)		(141)
- unrealised		(6,297)		8,999
Market Value at 31 March 2016		193,801		169,178
		(00.000		450 470
Historic Cost at 31 March 2016		192,980		152,178

Listed investments are valued at middle market value at year end.

Analysis of Investments

The investments held at 31 March 2016 fall into the following categories:

· · · ·	2016	2015
Listed Invesments	£	£
UK - Fixed Interest UK - Managed Funds	59,715 134,086	91,935 77,243
Total Market Value	193,801	169,178

13. DEBTORS

Trade Debtors	37.916	45,629
Prepayments	36,353	34,017
Accrued Income	19,128	26,424
	93,397	106,070

NOTES TO THE ACCOUNTS Year ended 31 March 2016

14. LIABILITIES: CREDITORS: Amounts	2016	2015
falling due within one year	£	£
Trade Creditors Other Creditors Accruals Deferred Income	14,401 1,321 20,548 9,331 45,601	18,426 645 58,269 14,395 91,735

Deferred Income:

Resources deferred in the year9,33Amounts released from the previous year(14,395)	5
Amounta sale and the second the second secon	
Deferred Income at 31 March 2016 9,33	

At the balance sheet date the charity was holding funds received in advance of providing services to users, which is fully released in the following financial year.

15. DESIGNATED FUNDS

	Balance at	Additions/	Depreclation/	Balance at
	1 April 2015	Income	Disposals	31 March 2016
	£	£	£	£
Fixed Assets	1,871,815	6,408	(48,041)	1,830,182
Training Enterprise	300	-		300
Holiday Lodge	188,739	2,382	(8,404)	182,717
	2,060,854	8,790	(56,445)	2,013,199

The Fixed Assets funds including holiday lodge equates to the net book value of the fixed assets held for use by the Charity less any amounts due for payment, as the Charity would not be able to carry out its charitable activities without them.

16. UNRESTRICTED FREE FUNDS

At the balance sheet date there were free reserves of £454,425 (2015 - £504,744) of which £208,319 (2015 - £274,261) were held as net current assets.

The Board of Trustees will continue to review the level of reserves held on an annual basis.

NOTES TO THE ACCOUNTS Year ended 31 March 2016

17. RESTRICTED FUNDS	Balance at 1 April 2015	Income	Expenditure	Balance at 31 March 2016
	£	£	£	£
34 Claro Road	56,361	259	(16,505)	40,115
Training Enterprise	13,991	1,215	(4,998)	10,208
Holiday Lodge	7,160	-	(363)	6,797
Generating Funds	55,647	-	(9,594)	46,053
	133,159	1,474	(31,460)	103,173

All of the above restricted funds have been received as a contribution to improvements and additions to the fixed assets which are subsequently depreciated.

18. ANALYSIS OF NET ASSETS

	Unrest	tricted	Restricted	Total
	Undesignated	Designated		
	£	£	£	£
Fixed Assets				
Tangible Assets	-	2,010,700	90,404	2,101,104
Intangible Assets	52,305	-	-	52,305
Investments	193,801	-	~	193,801
Current Assets	253,920	2,499	12,769	269,188
Current Liabilities	(45,601)	-	-	(45,601)
	454,425	2,013,199	103,173	2,570,797

19. MEMBERS

The Charitable Company is incorporated under the Companies Act 2006 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the Charitable Company being wound up whilst he or she is still a member or within one year of ceasing to be a member.

There were 19 members of the company at 31 March 2016.

20. OTHER FINANCIAL COMMITMENTS

At 31 March 2016 the Charity had annual commitments in respect of land and buildings as follows:

Non-cancellable operating leases expiring:	2016	2015
Within one year	343	-
Within two to five years	51,240	58,440
After more than five years		
	51,583	58,440

The operating leases are for the premises at Thirsk which expires in April 2016 and head office premises which expires in August 2019. At the balance sheet date the lease at the Hornbeam Park premises is under negotiation, the values above are correct at the time of the signing of the balance sheet.

21. CONTROLLING PARTY

The charity was under the control of the trustees as documented in the Trustees Report.

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