

**KONGLESE CHILDREN'S ASSOCIATION  
( CHARITY REGISTERED)**

**ANNUAL REPORT 2015 -2016**

*Registered No  
1104079*

## **KONGOLESE CHILDREN'S ASSOCIATION**

**Year Ended 31<sup>st</sup> March 2016**

**Registered Charity Number:** 1104079

**Principal address:**

9 ElstreeGardens  
London  
N9 8QY

**Trustees and Committee Members:**

Mr Muanda Malonda (Chair)  
Mr Eugene Khonde (Vice/Chair)  
Mr YilaMasiala (General Secretary)  
Mrs Yvette Okongo (Vice/ General Secretary)  
Mr MongayLek-LekBapindikwa (Treasurer)  
Mrs Phemba Antoinette Ngoma (Vice/Treasurer)  
Mr Holga Zola (Adviser)

**Governing document**

The charity is operated under the rules of its constitution.

**Bankers:**

HSBC  
Edmonton Branch  
London N9

**Independent Examiner:**

TACTS Accountant  
Chartered Certified Accountant  
81 Rayleigh Road  
Palmers Green  
London N13 5QW

# **KONGOLESE CHILDREN'S ASSOCIATION**

## **FINANCIAL ACCOUNTS**

**FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016**

### **CONTENTS**

#### **Pages**

- 4-7. Trustees Report**
- 8. Independent Examiners Report**
- 9. Receipts and Payments Accounts**
- 10. Statement of Assets and Liabilities**
- 11. Notes to the Accounts**

## Introduction

Kongolese Children's Association's trustees are pleased to present their annual report and independently examined financial statements for the year ended 31<sup>st</sup> March 2016. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005) (Accounting Standards Charities Act 2011).

**Kongolese Children's Association** is a registered charity whose mission is to assist Kongolese and other black and ethnic minority living in London to fulfil their potential and play an active role in the society.

## Trustees and their responsibilities

*Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases. Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.*

## Governance, Structure and Management

Kongolese Children's Association is a registered charity since 1<sup>st</sup> June 2004. The charity is governed by its constitution. Trustees are appointed or reappointed annually at the Annual General Meeting. Appointment and retirement of trustees is in accordance with the constitution. All trustees give their time voluntarily and received no benefits from the charity.

The overall management of finance is the responsibility of all the Trustees acting on the recommendations of the Chairman, the Treasurer and the advice of the Co-ordinator. The Trustees form the Management Committee who meets regularly to oversee the running of the organisation.

## Charitable Objects

Kongolese Children's Association exists to promote the benefit of people of African descent, in particular but not exclusively from the Kongo by:-

- The provision of and assistance in finding access to education and training,
- The relief of Poverty,
- The provision of information, advice and advocacy in matters such as welfare, housing, health, immigration, asylum, translation and interpretation as well as other support as deemed necessary by the trustees,
- The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need such facilities by reason of their youth, age infirmity or disablement, financial hardship or social economic circumstances.

## Welcome to this year's Annual Report

It is a real privilege for me to continue working with members of our community for the betterment of our children, young people and their families.

I have been delighted to see how the Charity has continued to promote the welfare of Kongolese and other black and ethnic minority in London, particularly in Enfield, so that they fulfil their potential and play an active role in the society.

During 2015 -2016, the charity has continued to deliver its objectives: Supplementary School Activities, One-to-One Tutoring, the Parents-School Liaisons Projects, Leisure and outings activities, opportunities for volunteering, advice and provision of information, Job search and work placement, health education, ESOL Course, Healthcare Course and more.

This year's report describes the support that the Charity has given to many people, especially children and young people, lone parents, low-income families, refugees and asylum seekers. The report also demonstrates how successful the charity in delivering its objectives was.

In conclusion, I would like to pay tribute to all the Trustees, volunteers and staff who have been involved with the work of the Charity. Their commitment, dedication and skills have enabled the Charity to deliver its objectives effectively and efficiently.

**Thank you for the grant from Lloyds TSB that secured a time part paid Coordinator to manage the heavy workload of the day-to-day running of the organisation.**

Mr Muanda Malonda

## **What we have achieved this year**

### **Saturday School**

The Saturday school aims to tackle the under achievement of children and young people from the black and minority ethnic groups, especially those from the Kongo.

The charity has delivered after-school and weekends classes for children and young people aged between 6 and 17 years old. Learning Activities included: National Curriculum Subject (English, Maths and Science), Mother Tongue Classes (Lingala and French), Cultural Classes (Congo History).

The School has directly supported 56 children and young people in Total. Based on the school reports, in-house quizzes, personal observations, comments and feedbacks, we can proudly report that our work has contributed to raising the participant's achievements,

We will continue to work with the schools, parents and children to raise the children's achievements.

### **Parents-School Liaison**

The Parent-School Liaising Project aims to encourage parents to take part into their children's education and improve the relationship between schools and families.

The project has benefited 60 children and young people as well as 46 parents. We have maintained the work we have been undertaking with 10 schools, liaising with the Schools and families to encourage communication, to discuss attendance and underachievement issues, antisocial behavior problems and to mediate for many more problems linked to cultural issues.

- Volunteers attend the schools meetings when requested by the schools or by the parents.
- Volunteers visit regularly families who are most in need in their homes to help them with numeracy and literacy, for both the children and the parents.
- We established our office as a point of contact where both parents and carers could walk-in to get advise on their children's education and other associated issues such as cultural clash, public services, family budgeting and the like.
- The project enabled us to link with other agencies, especially the Enfield NHS and the Congolese Family Centre for workshops on issues affecting Congolese families.

### **Opportunity for Volunteering**

We have continued to provide opportunities for self-improvement through volunteering. We have had 25 active volunteers in total although we have had twice more demand.

Many of the parents who have volunteered with us have truly developed their skills, especially confidence and communication.

### **Advice and Provision of Information**

The grant from Trust For London have helped consistently by employing a qualified adviser to assist professionally members of the community with vital information as well as advice on various issues such as: Housing, Work and Employment, Job Search, Course to Choose at College or University, Cultural Issues, Family problems, Translation and Interpretation and Referral for immigration issues.

### **Just a little help can make a big difference (LHBG)**

LHBG (Little Help = Big Difference) is our innovative project that aims to matching every little surplus to the very basic need of many other children and young people in the Democratic Republic of Congo. This year again, we have been able to ship school supplies, including:

Pens, Pencils, Rulers, Maps, Time Tables, Note Books and rubbers. These items have benefited 105 children aged between 6 and 12years old in Kinshasa, DRC. We have done our best, to allocate these items to the most needed, especially those who are orphans. We will continue to do our best to help where possible many of these children and young people for whom just a little help can make a big difference.

### **ESOL COURSE**

ESOL courses targeting adults, aged 60 years old or above, who do not have any formal education, cannot read, write English and have difficulties to use the public services.

The course is delivered in a cultural environment that takes into consideration the background of the participants and the specific problem they face.

This year the number of the users has increased from 13 to 18. The attendees became able to use; without the need of an interpreter; very basic services such as booking or attending a GP appointment, emergency calls, etc... The Basic English skills will also help them to become more empowered and able to socialise with members of the public from different backgrounds.

Mr Barthe Ngoma

Chief Executive Officer

## **Independent examiner's report to the trustees of Kongolese Children Association**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2016, which are set out on pages 9 to 11.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 21th October 2016

Chartered Certified Accountant  
TACTS Accountant, 81 Rayleigh Road, Palmers Green, London N13 5QW



# **RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016**

	<u><b>Unrestricted</b></u> <u><b>Funds</b></u>	<u><b>Restricted</b></u> <u><b>Funds</b></u>	<u><b>Total</b></u> <u><b>Funds</b></u> <u><b>2016</b></u>	<u><b>Total</b></u> <u><b>Funds</b></u> <u><b>2015</b></u>
<b><u>INCOMING RESOURCES</u></b>				
<b>Grants:</b>				
Trust For London		11,500	11,500	
Lloyds Bank Foundation		9,800	9,800	9,800
City of London, City Bridge				6,250
London Borough of Enfield				1,750
London Councils		7,743	7,743	8,978
<b>Other Income:</b>				
Fees and contribution	6,465		6,465	2,290
<b>TOTAL INCOMING RESOURCES</b>	<b>6,465</b>	<b>29,043</b>	<b>35,508</b>	<b>29,068</b>
<b><u>RESOURCES EXPENDED</u></b>				
<b>Charitable Expenditure:</b>				
After School Sessions costs	850	2534	3384	1,073
Salary cost + HM Revenue		15,693	15,693	17,264
Volunteer expenses	2,040	2,020	4,060	3,608
Training, Quality and Job Support	180		180	588
Children activities and workshops	310	1,554	1,864	2,365
Rent and Room Hire	1,695	395	2,090	6,688
Office expenses	262	783	1045	551
Insurance		405	405	405
Professional fees	390	100	490	450
Refreshments and meetings costs	480		480	152
Publicity	325	427	752	789
Equipment hire and purchase		120	120	35
<b>TOTAL RESOURCES EXPENDED</b>	<b>6,532</b>	<b>24,031</b>	<b>30,563</b>	<b>33,968</b>
<b>Balance Brought Forward</b>	<b>67</b>	<b>0</b>	<b>67</b>	<b>4,967</b>
<b>TOTAL FUNDS AT 31 MAR 2016</b>	<b>0</b>	<b>5,012</b>	<b>5,012</b>	<b>67</b>

**Kongolese Children’s Association**  
**Charity Number: 1104079**

**Statement of Assets & Liabilities as at 31st March 2015**

Monetary Assets	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	2016	2015
	£	£	£	£
Bank & Cash in Hand	0	5,012	5,012	67

**Liabilities:**

Accountancy fee	£ 450
-----------------	-------

The accounts were approved by the Trustees on 21<sup>st</sup> October 2016 and signed on their behalf by:-

.....  
  
Vice Chair  
Mr Eugene Khonde

.....  
  
CEO  
Mr Ngunga Ngoma

**KONGOLESE CHILDREN'S ASSOCIATION**  
**Year Ended 31<sup>st</sup> March 2016**

**Notes to the accounts**

**1. Accounting Basis**

These accounts were prepared on a receipts and payments basis, with all revenue and expenses shown on a cash basis.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" and applicable legislations.

**2 Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the organisation is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**3. Resource Expendable**

All expenditure is accounted for on a cash basis and has been included under expenses categories that aggregate all costs for allocation to activities.

**4. Taxation**

No provision has been made for the taxation of the Charity's Income as it qualifies for the tax exemptions available to charities.

**5. Fixed Assets.**

All equipment are expected to have an estimated useful life of 3 years and hence are expected to be depreciated for three years on a straight line basis.

**6. Analysis of Restricted Fund**

<b>Restricted Fund</b>	<b>Balance as at 1st April 2015</b>	<b>Receipt during year</b>	<b>Payment during year</b>	<b>Balance as at 31st March 2016</b>
	£	£	£	£
Trust For London		11,500	7,872	3,628
Lloyds Bank Foundation		9,800	8,416	1,384
London Councils		7,743	7,743	0
<b>Total Funds</b>	<b>0</b>	<b>29,043</b>	<b>24,031</b>	<b>5,012</b>

7. The total Salary Costs for the year was £15,693 including Tax and N.I.C for 3 part-time staff.

None of the employees received emoluments in excess of £60,000 in the year or the previous year.

Trustees are not remunerated