

# **AI-HASANIYA MOROCCAN WOMEN'S PROJECT**

**A COMPANY LIMITED BY GUARANTEE  
(Number: 2543666)**

**and**

**A REGISTERED CHARITY  
(Number 1010556)**

## **REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016**

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## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2016**

### **REFERENCE AND ADMINISTRATIVE DETAILS**

*NAME OF THE CHARITY:* Al-Hasaniya Moroccan Women's Project

*CHARITY NUMBER:* 1010556

*COMPANY NUMBER:* 2543666

*REGISTERED OFFICE AND OPERATIONAL ADDRESS:*

Bays 4-5 Trellick Tower, Golborne Road, London, W10 5PL.

#### ***KEY MANAGEMENT PERSONNEL - DIRECTORS AND TRUSTEES***

The directors of the Company are also its trustees for the purposes of charity law, and are referred to throughout this Report as the trustees.

The trustees who served during the period and up to the date this report was approved were:

Fatima Mourad                      Chair  
Vanessa Pillegrin  
Fatima Guennouni  
Lynette Yeow  
Khadija Hamouchi  
Siham El-Yamlahi

*KEY MANAGEMENT PERSONNEL - PRINCIPAL OFFICER:* Esma Dukali, Centre Manager

*INDEPENDENT EXAMINER:* Abdul Jamal, 28 Fairlop Road, London, E11 1BN.

*BANKERS:* HSBC plc, 152 Portobello Road, London, W11 2DZ.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### ***GOVERNING DOCUMENT***

The organisation is a charitable company limited by guarantee, incorporated on 26<sup>th</sup> September 1990 and registered as a charity on the 14<sup>th</sup> April 1992. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

#### ***TRUSTEES' RESPONSIBILITIES***

Company law requires the trustees to prepare Financial Statements for each financial year that give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that year. In preparing those Financial Statements the Directors are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue to operate

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

#### *RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE*

Under the company's Articles are known as members of the Management Committee. As required by the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

Due to the nature of the charity and target group we seek to serve, much of the charity's work inevitably focuses on women and their families. The Management Committee seeks to ensure that the needs of the group are appropriately reflected through the diversity of the trustee body. Each of the members has different quality and experience to offer to the committee and are able to draw on these to fulfil the requirements of the organisation.

#### *TRUSTEES INDUCTION AND TRAINING*

Most trustees are already familiar with the practical work of the charity having been part of the committee for a number of years. Equally through regular and away days they are kept informed of the organisation's developments and changes. Additionally new trustees are invited to attend meetings to familiarise themselves with the structure of the organisation and the context within which it operates.

#### *RISK MANAGEMENT*

The management committee has conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedure have been established to mitigate the risks the charity faces.

The charity has policies in place to safeguard all those who use the service. The continued implementation of the PQASSO (Practical Quality Assurance Systems for Small Organisations) quality assurance ensures a consistent quality of delivery for all aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity.

#### *ORGANISATIONAL STRUCTURE*

The management committee meet quarterly and are responsible for the strategic direction and policy of the charity. The committee has members from a variety of backgrounds relevant to the work of the charity.

A scheme of delegation is in place and the day-to-day responsibility for the provision of the services rests with the Centre Manager. The company secretary is a part-time member of staff and is responsible for ensuring that the charity delivers the services specified and that the key performances indicators are met, and equally has responsibility for the day to day operational management of the centre, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in the lines with good practice.

The Trustees and Principal Officer noted on page 1 constitute the Key Management Personnel of the Charity, as defined by applicable accounting standards. As such, financial transactions with these personnel are disclosed in Note 6 to the Financial Statements.

## OBJECTIVES AND ACTIVITIES

The company's principal activities are to:

- Promote the health and education and to relieve poverty among Moroccan women and their families in need and women and their families in need whose mother tongue is Arabic, in the greater London area.

The main objectives and activities for the year continued to focus upon the promotion of access to mainstream services and the prevention of poverty and hardship. The strategies employed to assist the charity to meet these objectives include the following:

- Providing a range of services, which are reflective of the relevant quality standards and address the potential problems related to social exclusion.
- Focusing on limiting the harm that comes with poverty and social exclusion, not only for the individual but also for their family, friends and the wider community.
- Focusing on partnerships with local authorities to facilitate workshops on relevant religious issues to foster dialogue and clarity to achieve an equitable, wholesome and integrated community.
- Working in partnership with other agencies to ensure the widest range of services is available that best matches the needs of the user groups we serve.

## ACHIEVEMENTS AND PERFORMANCE (Forward by the chair)

I am once again very pleased as chair to present this year's annual report on behalf of Al-Hasaniya MWP board of directors. This year has been particularly challenging and rewarding. Challenging in the sense of increased number of clients, reduction in financial commitment from our friends, supporters and partners. Rewarding in the way we have managed not only to serve our clients and continue with our ethos of excellent service delivery but also to our astonishment exceed our targets and goals.

At time when all the news outlet is focused on the negative, such as the young people of Muslim faith. We have been working tirelessly to prove the opposite. The combination of the BMGF and the secured funding of CCME has allowed us to conduct a small study, albeit small but significant to the identity of the youth. Our research albeit a small one, has supported our view and experience working with the community, that dual culturalism and bi-nationality offer a great sense of multiple belonging and not divided loyalty. The full report will be out in January 2017.

This financial year has sent us on a truly international journey as we secured funding from the Moroccan ministry of migration (MCMRE), supported the creation of a new organisation to push and encourage young British people of Moroccan heritage to raise their potential. The president attended the forth Committee at the United Nations where she spoke as a petitioner.

The funding from the MOM has proved to be a life line for those who are elderly, isolated and vulnerable residing outside the catchment area. This means that our elderly service is now open to all older people from across London. Outreach home visits are also made when needed and the security of a luncheon club brings in approximately 30/40 people to enjoy, participate in workshops and have a hot meal. We also participated at the UN women conference that took place in New York 2016 prompting our work with Arabic speaking women.

We are delighted to report that we are now officially members of the UN NGO committee and waiting for approval for a consultative status.

2015/16 has been significant for all of us as we celebrated Al-Hasaniya's 30<sup>th</sup> anniversary. We feel we have done fantastically well and hope to continue working to serve our community.

In order to strengthen our commitment to our women and their families we have forged ahead new partners on a local level to secure their welfare and wellbeing. One of these partnerships is the Angelou, we remain to be the only Arabic speaking partnership within consortium. The partnership is proving to be a catalyst in supporting, protecting and empowering these women who so often are brought to us broken, destitute and drained both physical and mentally.

#### *PUBLIC BENEFIT*

While planning and developing the above activities the trustees have given careful consideration to the Charity Commission guidelines on public benefit.

Our core services all work to empower and support our users to improve their quality of life so that all members may access services, influence decision-making and feel that they belong to and can contribute to a positive and inclusive community.

Our main aim is to empower and educate women to support and help themselves and we do so through the above mentioned projects. We are aware of changing needs of our members and strive to be as inclusive as we can when resources allow us to. We take the views of our members on board and consult with them when planning our services. All our services are provided free of charge except in some circumstances where we will ask for small contributions towards outings when full funding is unavailable.

#### FUTURE PLANS

We aim to continue our work to help and support improve the emotional and psychological wellbeing of children and families from Arabic speaking background. Work with Moroccan and Arabic speaking women continues to be evident through the number of women and their families coming through our doors. We continue to support and advocate for women and their families experiencing a wide range of challenges that include health, economic emotional and social difficulties.

Working with women impacted by violence and controlling behaviour means there is also the unaddressed impact on children and young people who have experienced indirect domestic abuse. Exploring holistic support around wellbeing and meaningful engagement with families will be one of our priorities. Working closely with schools and other agencies including carrying a caseload, means our services provide that vital link to ensuring safety and wellbeing for those we seek to serve.

There has been an increase in the number of older people requiring help and support from our service including increased outreach visits. We aim to increase resources in this area to meet the demand coming from this group.

We recognise that empowering and enabling women also involves celebrating and giving recognition to our achievements so that change can be accomplished through cost effective practical intervention.

## FINANCIAL REVIEW

Against the backdrop of limited resources and insecurities over funding it has continued to be difficult to plan or develop services fully. Nevertheless the charity with its ethos of financial prudence and full support of its management committee, staff and volunteers and the support of funders has generated a positive income for the period.

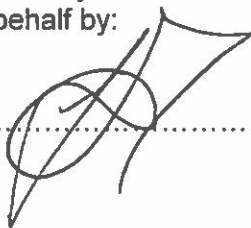
### *RESERVES POLICY*

The Charity's policy is to achieve and then maintain a balance of 'free reserves' at a level that would equate to 13 weeks of total expenditure. 'Free reserves' is the balance in the Unrestricted Funds available for general purposes.

The balance of 'free reserves' at the end of the year was £32,531 (£28,776 in the previous year) which fell short of the desired reserve by £13,392 or about 4 weeks (6 weeks in the previous year) of total expenditure.

This Report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued by the Charity Commission in January 2015 (updated with effect from January 2016), and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 13th December 2016 the following date and signed on their behalf by:



..... Fatima Mourad, Chair



## INDEPENDENT EXAMINER'S REPORT

### TO THE DIRECTORS OF AL-HASANIYA MOROCCAN WOMEN'S PROJECT

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages ~~10 to 13~~ **8 to 11**.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's Report

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- (a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (issued in January 2015 and updated with effect from January 2016) – (Charities SORP (FRS102))

have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed **A A Jamal**

Date **29/12/16**

A A Jamal  
Chartered Accountant

**a@jamal.co.uk**  
28 Fairlop Rd, London E11 1BN

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2016  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

				2016	2015
				TOTAL FUNDS	TOTAL FUNDS
		£	£	£	£
	Notes	Unrestricted Funds	Restricted Funds		
<b>INCOME</b>					
Grants	4		233040	233040	220970
Donations and Fundraising		3716		3716	1370
Bank interest		39		39	78
<b>Total income</b>		<u>3755</u>	<u>233040</u>	<u>236794</u>	<u>222419</u>
<b>EXPENDITURE</b>					
<i>Charitable expenditure</i>					
Running Costs and Centre Manager			52540	52540	55227
Mental Health Project			19329	19329	18312
Domestic Violence Project			6633	6633	18646
Older Peoples' Outreach Project			13882	13882	29409
Older Peoples' Luncheon Club			2763	2763	2455
3 E's Project			0	0	31695
Inspire Well Women Project			25490	25490	19693
Supporting Vulnerable Women Project			0	0	5530
Strengthening Communities Project			2153	2153	5689
Youth Inspire Project			10256	10256	1515
ICT Training Project			246	246	0
Creche			95	95	95
Link Officer (Young Women's Project)			27978	27978	24460
Angelou Partnership			20060	20060	0
LSC Event - Morocco on the Move			1599	1599	13874
3 R's Project			668	668	0
<b>Total resources expended</b>		<u>0</u>	<u>183692</u>	<u>183692</u>	<u>226599</u>
 Net income /(expenditure)		 3755	 49348	 53103	 (4180)
 TOTAL FUNDS AT START OF YEAR	7	 38776	 65557	 104333	 108513
 TOTAL FUNDS AT END OF YEAR		<u>42531</u>	<u>114905</u>	<u>157436</u>	<u>104333</u>

Movements in reserves and all recognised and losses are shown above.

The charity's incoming resources and resources expended all relate to continuing activities.



BALANCE SHEET AT 31 MARCH 2016

	Notes	2016 £	2015 £
FIXED ASSETS		nil	nil
CURRENT ASSETS			
Debtors and prepayments		24231	0
Cash at bank and in hand		<u>136504</u>	<u>125240</u>
		<u>160735</u>	<u>125240</u>
CREDITORS (due for payment within 1 year)	2	(3300)	(20908)
NET CURRENT ASSETS		<u>157435</u>	<u>104332</u>
NET ASSETS		<u>157436</u>	<u>104333</u>
FUNDS			
Restricted	3	114905	65557
Unrestricted - General		32531	28776
- Designated	6	<u>10000</u>	<u>10000</u>
		<u>42531</u>	<u>38776</u>
		<u>157436</u>	<u>104333</u>


These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

For the year ended 31 March 2016 the Company was entitled to exemption under section 477 of the Companies Act 2006. Furthermore, no notice has been deposited under section 476 by members of the Company requiring it to obtain an audit of its accounts for the year in question.

The Directors acknowledge their responsibility for:

- (i) ensuring the Company keeps accounting records which comply with section 386, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 396, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the Company.

Approved by the trustees on 13 December 2016 and signed on their behalf by:

  
FATIMA MOURAD, CHAIR

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

## 1. ACCOUNTING POLICIES

## (a) Basis of accounting

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (issued in January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Financial Statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their Financial Statements in accordance with FRS102 noted above, rather than Accounting and Reporting by Charities: Statement of Recommended Practice effective from April 2005 which has since been withdrawn. Al-Hasaniya Moroccan Women's Project meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes that follow.

## (b) Fund accounting

Unrestricted Funds are receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted Funds are subjected to restrictions on their expenditure imposed by the donor.

Designated Funds are unrestricted funds but earmarked by the trustees for particular purposes.

## (c) Income

Income is included in the Statement of Financial Activities when the Charity is entitled to the income, any performance conditions have been met, it is probable that the income will be received and the amount can be reliably measured.

Income from government and other grants is recognised in accordance with the above policy except where the amounts have appropriately been deferred.

Income from donations are recognised in full when receivable and there is unconditional entitlement

Income from fundraising and bank interest are recognised when receivable.

## (d) Expenditure

Expenditure is recognised in the Statement of Financial Activities when liability is incurred.

Expenditure includes VAT that cannot be recovered, and is reported as part of the expenditure to which it relates.

## (e) Volunteers

The value of services provided by volunteers has not been included in the Financial Statements.

## (f) Tangible Fixed Assets

Equipment and other tangible fixed assets are only capitalised where the cost is £500 or more.

	<b>2016</b>			<b>2015</b>	
<b>2 CREDITORS</b>					
Grants in advance - RBKC Corporate Services			0		18408
Sundry Creditors			3300		2500
			<u>3300</u>		<u>20908</u>
<b>3 MOVEMENTS IN RESTRICTED FUNDS</b>	<i>At start of year</i>	<i>Incoming Resources</i>	<i>Resources Expended</i>	<i>Transfers</i>	<i>At end of year</i>
Running Costs and Centre Manager	19538	75004	49240		
Governance costs - accountancy			3300		
	<u>19538</u>	<u>75004</u>	<u>52540</u>		<u>42002</u>
Mental Health Project	15114	21000	19329		16785
Domestic Violence Project	3981	2652	6633		0
Angelou Partnership	0	23853	20060		3793
Older People's Outreach Project	4580	21000	13882		11698
Older People's Luncheon Club	3159	3000	2763		3396
3 E's Project	1126	0	0		1126
Inspire Well Women Project	10619	20466	25490		5595
Link Officer (Young Women's Project)	(1679)	23592	27978		(6065)
Youth Inspire Project	839	17000	10256		7583
Chibani Project	0	15473	0		15473
3 R's Project	0	10000	668		9332
LSC Event - Morocco on the Move	1599	0	1599		0
Strengthening Communities Project	2153	0	2153		0
ICT Training Project	246	0	246		0
Creche	4003	0	95		3908
Youth Project - rates refund	279	0	0		279
	<u>65557</u>	<u>233040</u>	<u>183692</u>	<u>0</u>	<u>114905</u>

## NOTES TO THE ACCOUNTS Contd

YEAR ENDED 31 MARCH 2016

## 4 RESTRICTED GRANTS

*Running Costs and Centre Manager*

RBKC Corporate Services	31630	
John Lyon's Charity	7219	
Midaye SDN	12160	
The Hollick Family Charitable Trust	10000	
Advance (Angelou)	5454	
Dalgarno (HealthWorks)	4090	
RBKC CLLL Golborne	1500	
Meanwhile Gardens (SVC)	1683	
Others - under £1000 each	<u>1268</u>	75004

*Mental Health Project*

RBKC Corporate Services	21000	
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*Domestic Violence Project*

RBKC Family & Children Service	2652	
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*Older People's Outreach Project*

RBKC Corporate Services	21000	
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*Older People's Luncheon Club*

Charles Hayward Foundation	3000	
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*Inspire Well Women Project*

Midaye SDN	20466	
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*Link Officer (Young Women's Project)*

John Lyon's Charity	22781	
Others - under £1000 each	<u>811</u>	23592

*Angelou Partnership*

Advance	23853	
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*Youth Inspire Project*

CCME 2015	17000	
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*Chibani Project*

MCMRE	15473	
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*3 R's Project*

Awards for All (Big Lottery)	10000	
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233040

## 5 STAFF COSTS AND NUMBERS

	<b>2016</b>	<b>2015</b>
Salaries and wages	123104	144884
Social security costs	<u>8261</u>	<u>10269</u>
	<u>131365</u>	<u>155153</u>

No employee received emoluments of more than £60,000 in this or the previous year.

The average weekly number of staff employed during the year, calculated on the basis of full-time equivalents, was:	No. <u>4.6</u>	No. <u>4.3</u>
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## 6 RELATED PARTIES, INCLUDING KEY MANAGEMENT PERSONNEL

There were no related party transactions in either this or the previous year except those for key management personnel as noted below.

The key management personnel of the Charity are the trustees and the Principal Officer who holds the post of Centre Manager.

None of the Directors received any remuneration or reimbursed expenses during this or the previous year.

	<b>2016</b>	<b>2015</b>
The Principal Officer's salary benefits were	<u>36099</u>	<u>36099</u>

## 7 DESIGNATED FUND - UNRESTRICTED

This fund of £10,000 is for Staff Costs such as Maternity Leave.