

# **BARNET AFRICAN CARIBBEAN ASSOCIATION LTD**

## **REPORTS AND FINANCIAL STATEMENTS**

For the Year ended 31st March 2016

Charity number:1151068

Company Number: 08130713

# **BARNET AFRICAN CARIBBEAN ASSOCIATION LTD**

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**For the year ended 31 March 2016**

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## **BARNET AFRICAN CARIBBEAN ASSOCIATION LTD**

### **Legal and Administrative Information**

**For the year ended 31 March 2016**

**Status:** Barnet African Caribbean Association Ltd. was registered as a charity on 5 March 2013 with the Charity Commission in England & Wales and incorporated as a company on 5 July 2012.

**Charity Number:** 1151068

**Company number:** 08130713

**Registered office &  
Business Address:** Barnet Multicultural Community Centre, Algernon Road, London, NW4 3TA

**Trustees:**

Jackie Richards	Acting Treasurer
Caroline Mitcham	Secretary
John Burgess	Director
Helen Balogun	Director
Catherine Okrafo-Smart	Director (appointed 17 April 2015)
Magdalene Bayim-Adomako	Director (appointed 17 April 2015)

**Bankers:** CAF BANK Ltd, 25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent, ME19 4JQ

**Accountants:** Issa Associates  
40a Maygrove Road  
London NW6 2EB

# **BARNET AFRICAN CARIBBEAN ASSOCIATION LTD**

## **Trustees' Report**

**For the year ended 31 March 2016**

### ***Objective***

The Charity's objects are to promote the benefit of the inhabitants of the London boroughs, in particular but not exclusively people of African and Caribbean heritage, without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and the inhabitants in a common effort to relieve poverty, preserve and protect good health, advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving conditions of the said inhabitants.

### ***Legal structure***

Barnet African Caribbean Association Ltd. (BACA) was registered as a charity with the Charities Commission in England & Wales on 5 March 2013. On 1 April 2013 the assets and liabilities of Barnet African Caribbean Association were transferred to Barnet African Caribbean Association Ltd. On 12 January 2015 the Charity Commission registered the merger of Barnet African Caribbean Association with Barnet African Caribbean Association Ltd. with a transfer date of 1 April 2013. Barnet African Caribbean Association has been removed from the Register of Charities.

### ***Financial statements***

The trustees submit their trustees' report and financial statements for the year ended 31 March 2016.

### ***Policies:***

#### ***Reserves policy:***

The charity currently operates with minimal reserves. The trustees are endeavoring to build up its donor base with a view to having reserves equal to 6 months operating expenditure.

#### ***Risk(s) review:***

Fundraising difficulties are still the major risks that BACA faces on a yearly basis. This has resulted in efforts to raise unrestricted funds and increase the charity's donor base.

### ***Achievement & Activities***

#### **Secretary's Report**

Barnet African Caribbean Association Ltd. (BACA) continues to provide a day service for older people in Barnet. BACA continues to offer a full range of activities at Barnet Multicultural Community Centre (BMCC) and also in partnership with Catalyst at Wood Court, an extra care sheltered scheme in Edgware where excellent communal facilities provide a focus for a range of social activities and community involvement.

Service users continue to benefit from manicures, massages, opticians visits, health checks provided by Cherry Lodge Cancer Care, advice and information on healthy living, keep-fit classes and support

from a social worker and a nurse. The Police hold regular surgeries at BMCC and BMCC remains a third party reporting site. All third party reporting sites will report any form of hate crime however they have been categorised in the areas where they will be able to provide specialist knowledge to the victim. BACA strives to improve the networking between BACA and other BMCC resident groups, service providers and partners.

Service users continue to take part in activities including arts and crafts, card making, puzzles, scrabble, dominoes and bingo. Service users have also participated in a number of events at Barnet Multicultural Community Centre.

In June 2015 BACA visited the Black Cultural Archives (BCA) in Brixton. BCA was founded in 1981 to record and preserve the history of people of African and Caribbean descent in Britain, the first UK national Black heritage centre. It is the only institution of its kind in Britain, a place to bring together objects, documents, publications and oral histories of the black people of Britain over centuries and enable the black community to tell its own stories and its own history in its own voice for the first time. The vast archives include everything from a small silver coin, depicting Septimus Severus, the black Roman emperor, dating back to 208AD, a collection of photographs of the affluent black Barbour-James family from the Edwardian era and the entire back catalogue of black lifestyle magazines such as Drum and Flamingo, which date from the 1970s. It also houses the entire collection of the race relations thinktank the Runnymede Trust, as well as the private documents of Ansel Wong, a key figure in setting up Black History Month. BACA service users welcomed the opportunity to reminisce.

In August 2015 BACA visited Bournemouth, England's most popular seaside resort, and enjoyed some of the seven miles of golden sands and sparkling sea. Service users have benefited from Zumba Gold classes and ballroom dancing lessons. Black History Month was celebrated again by BACA in October 2015 and we were joined for the occasion by Watford African Caribbean Association (WACA). Entertainment was provided by comedian Pin Wing and music, dance and song by Aga. WACA were the winners of the inaugural dominoes competition and BACA is still waiting for an opportunity to win back the trophy!

BACA continued to support reparation by young people, working in partnership with Barnet Council's Youth Offending Service. The aim is to help build bridges between older adults and young people to the benefit of the wider community. BACA has maintained its five star rating by the London Borough of Barnet's Environmental Health Service under the National Food Hygiene Rating Scheme. BACA continues to support an entrepreneur, Hazels Kitchen, who provides catering services.

Alexandria Demitriou, our former interim Day Services Manager, sadly passed away after a long illness. Alex, who was a former art teacher, worked tirelessly to plan and organise activities and trips for service users and is sadly missed by all at BACA.

From 2011 to 2041, Barnet's population is forecast to grow by approximately 74,100, from 357,700 to 431,800. This is a smaller rate of growth than London, an increase of 21%. Barnet's population is projected to become older and the 65+ population is projected to increase by 71.7% by 2041, from 47,700 to 81,900. In 2014 the over-65 population is estimated to be 50,691 (13.9% of the total population). From 2014 until 2021 the over 65 population will increase by 6,400 (12.6%). The population will become older, with 14,500 (13.4%) more people aged 50+. The 90+ population will see the largest proportional increase of 998 (29.6%). As part of the Social Care Market, BACA continues to work with the Stroke Association, Age UK Barnet and other voluntary organisations in Barnet to provide a broad range of activities and services for the increasing number of older people.

The Management Committee is committed to working with service users and volunteers to raise additional funds and to continue to provide much needed services.

Data provided by the Greater London Authority shows that in 2014, the White ethnic group comprised 62% of the Barnet population; with the remaining BAME population comprised of Other Asian (9%), Indian (7.6%), Other (6.9%), Black African (5.7%), Black Other (3.1%), Chinese (2.4%), Pakistani (1.5%), Black Caribbean (1.3%) and Bangladeshi (0.7%). By 2021, the White British population is projected to decrease in proportion to the total population (from 62% to 58%). All other ethnic groups show a slight increase, except for Indian, which decreases slightly in proportion from 7.6% of the total population in 2014 to 7% of the total population in 2021.

Between 2014 and 2021, the total number of people aged 0-14 is projected to increase by 9%; the 15-64 years old total population is projected to increase by 5.8%; and the 65+ year total population is projected to increase by 12.6%. The "Other Asian" ethnic group is projected to see the greatest percentage increase between 2014 and 2021 with relatively large increases across all age ranges. The "Indian" ethnic group is the only ethnic group with a projected decrease in the number of residents aged 15-64 (-0.2%) and minimal change in the 0-14 population (1.2%). This is countered by an increase in the 65+ population of 27.2%. This indicates Barnet's Indian population may already be fairly aged (late 50s), and are likely to move into retirement age by 2021 without having any more children. The "Chinese" ethnic group sees the greatest increase in its aged 65+ population (79.9%), whilst the "Other" ethnic group is projected to increase by 77.6% in this age range. As a result there continues to be increasing demand for the services provided by BACA.

Following a small fee increase in 2014 in the day services charge from £7.00 to £8.00, the Management Committee took the decision to increase the day services charge from £8.00 to £8.50 in 2015. This still represents excellent value for money and is at least 15% below other day centres in Barnet. BACA continues to receive funding from Age UK Barnet as part of the London Borough of Barnet Neighbourhood Services provision.

To enable BACA to be better placed to deal with the challenges that it currently faces BACA continues to be a member of the National Council for Voluntary Organisations and to be affiliated to the Stroke Association, to enable it to continue to provide much needed services.

BACA would like to thank those organisations and individuals including the London Borough of Barnet, Age UK Barnet, Cherry Lodge Cancer Care, Barnet Carers' Centre, Barnet Community Transport, The Stroke Association - Barnet Stroke Support Service and the local churches who have continued to support BACA.

BACA has also received support from Tesco. The supermarket has agreed a plan to donate all the unsold food from its stores to charity. The supermarket aims to work with 5,000 local charities across the UK in an initiative that aims to eradicate all its food waste by the end of 2017. The plan is part of a nationwide roll-out of a 14-store pilot programme called the Community Food Connection. The project, which lasted over six months, has provided more than 22 tonnes of food for vulnerable people - the equivalent of 50,000 meals.

I would also like to thank all the staff, past and present, volunteers, service users and carers for their dedication and support during these challenging times. Finally, I would like to express my gratitude to the Management Committee for their continued support, assistance and commitment.

**Caroline Mitcham**  
**Secretary**

## **Treasurer's Report**

The Statement of Financial Activities shows net income of £2,948 for the year ended 31 March 2016, after receiving income of £55,642, including £41,245 grant received from Age UK Barnet, and spending of £52,694. BACA is a member of the Barnet Provider Group, which delivers Neighbourhood Services. Neighbourhood Services provide older people with information, advice and practical support, and help them to undertake activities or simply spend time together. Neighbourhood Services is made up of 17 voluntary sector and community organisations, with Age UK Barnet as lead contractor. Funding has been maintained at the current level until March 2017, when funding for the Neighbourhood Services programme will be reduced by £30,000.

BACA aims to have reserves equal to 6 months operating expenditure and continues to seek funding to support its activities and reduce deprivation. BACA will also need the ongoing support of its Management Committee, members, volunteers, friends, colleagues and partners if it is to continue to support its service users.

**Jackie Richards**  
**Acting Treasurer**

### ***Funding***

The trustees express their thanks to all funding agencies and individuals that have helped the charity to develop and provide its services for the local community. Special thanks go to the London Borough of Barnet, Age UK Barnet, The Stroke Association, Cherry Lodge Cancer Care and the users of our Day Services, who have supported the charity during this financial year.

This report was approved by the board and signed on its behalf by:



Secretary

Date: 23 December 2016

**BARNET AFRICAN CARIBBEAN ASSOCIATION LTD**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2016**

I have examined the accounts on pages 9 to 10 which have been prepared on the basis of accruals.

*Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

*Basis of independent examiner's report*

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

*Independent examiner's statement*

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;



Issa & Co (UK) Ltd

Chartered Certified Accountants

40A Maygrove Road

London NW6 2EB

Date: 23 December 2016

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BARNET AFRICAN CARIBBEAN ASSOCIATION LTD

Statement of Financial Activities

For the year ended 31 March 2016

	BACA General Fund £	Day Centre Restricted fund £	2016 Total funds £	2015 Total funds £
<i>Income</i>				
<i>Grants and Donations</i>				
London Borough of Barnet	-	-	-	41,245
Daycentre Meals	-	13,201	13,201	10,399
Age UK Grants	-	41,245	41,245	-
Fundraising	-	553	553	1,690
Other income	-	-	-	750
Trip	-	616	616	-
Interest (Gross)	27	-	27	17
<b>Total incoming Resources</b>	<b>27</b>	<b>55,615</b>	<b>55,642</b>	<b>54,101</b>
<i>Expenditure</i>				
Wages and salaries	-	8,038	8,038	6,911
Rent	-	7,307	7,307	7,307
Supplies of Food & Provisions	-	9,397	9,397	7,384
Drivers, Escorts & Travel Hire	-	3,606	3,606	3,299
Insurance	-	417	417	411
Printing and stationery	-	93	93	298
Telephone, fax, & Internet	-	754	754	718
Keep Fit Training	-	2,075	2,075	1,588
Volunteer expenses	-	344	344	50
Activities	-	445	445	1,007
Meeting expenses	-	62	62	-
Stroke expenditure	-	100	100	100
Grant expenditure	-	435	435	843
Legal & professional fees	-	453	453	493
Consultancy	-	17,953	17,953	15,797
Trip	-	963	963	-
Subscription	-	105	105	105
Sundries	-	91	91	8
Depreciation charge for the year	-	56	56	-
<b>Total expenditure</b>	<b>-</b>	<b>52,694</b>	<b>52,694</b>	<b>46,321</b>
<b>Net incoming/(outgoing)</b>	<b>27</b>	<b>2,921</b>	<b>2,948</b>	<b>7,780</b>
Balance brought forward at 1 April 2015	13,837	8,230	22,067	14,287
<b>Balance carried forward at 31 March 2016</b>	<b>13,864</b>	<b>11,151</b>	<b>25,015</b>	<b>22,067</b>

# BARNET AFRICAN CARIBBEAN ASSOCIATION LTD

## Balance Sheet

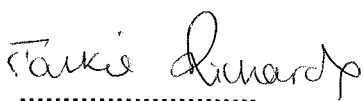
For the year ended 31 March 2016


	Notes	£	2016 £	2015 £
<b>Fixed Assets:</b>				
Tangible	3		167	-
<b>Current Assets:</b>				
Debtors	4	700	497	
Cash at bank and in hand		<u>29,102</u>	<u>24,192</u>	
		29,802	24,689	
<b>Current liabilities payable within 1 year:</b>				
Creditors & accruals	5	<u>(4,955)</u>	<u>(2,622)</u>	
<b>Net Current Assets</b>			<u>24,848</u>	<u>22,067</u>
<b>Total Assets less current liabilities</b>			<u>25,015</u>	<u>22,067</u>
<b>Funds:</b>				
Unrestricted- BACA General Funds			13,864	13,837
Restricted- Day Centre Funds			<u>11,151</u>	<u>8,230</u>
			<u>25,015</u>	<u>22,067</u>

For the financial year ended 31 March 2016, the company was entitled to exemption from audit under s477 of the Companies Act 2006; and no notice has been deposited under s476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime. The financial statements on pages 9 to 12 were approved by the board and signed on their behalf by:

  
 .....  
 Treasurer

  
 .....  
 Secretary

Date: 23 December 2016

# BARNET AFRICAN CARIBBEAN ASSOCIATION LTD

## Notes to the Accounts

For the year ended 31 March 2016

### 1 Basis of accounting

The financial statements have been prepared under the historical cost convention, and have been prepared in accordance with Statement of Recommended Practice (SORP 2005), "Accounting and Reporting by Charities" and applicable accounting standards.

### 2 Accounting Policies

A summary of the principal accounting policies, all of which have been applied consistently throughout the year is set out below.

#### 2.1 *Income and expenditure*

All income and expenditure is accounted for on accrual basis.

#### 2.2 *Fund Accounting*

BACA General funds represent the funds of the Charity that are subject to any restriction regarding their use and are available for application on the general purposes of the Charity.

The Day Centre is a restricted fund in that the income is given specifically for the use of the Day Centre Only.

#### 2.2 *Tangible Fixed assets and Depreciation*

Tangible fixed assets are stated at cost.

Equipment used within the Day Centre premises is depreciated on a straight line basis over 4 years. Furniture used within the Day Centre premises is depreciated on a straight line basis over 10 Years.

#### 2.3 *Charity status*

The charity is registered as a company with Companies House and as a charity with the Charities Commission in England & Wales.

BARNET AFRICAN CARIBBEAN ASSOCIATION LTD

Notes to the Accounts

For the year ended 31 March 2016

3 *Tangible Fixed Assets - For use by the Day Centre*

	Equipment	Furniture	Total
	£	£	£
Costs			
At 1 April 2015	889	2,140	3,029
Additions during the year	223	-	223
At 31 March 2016	<u>1,112</u>	<u>2,140</u>	<u>3,252</u>
Depreciation			
At 1 April 2015	889	2,140	3,029
Additions during the year	56	-	56
At 31 March 2016	<u>945</u>	<u>2,140</u>	<u>3,085</u>
Net Book value			
At 31 March 2016	<u>167</u>	<u>-</u>	<u>-</u>
At 1 April 2015	<u>-</u>	<u>-</u>	<u>-</u>

4 *Debtors*

	2016	2015
	£	£
Accrued Income	475	463
Prepayment	225	34
	<u>700</u>	<u>497</u>

5 *Current liabilities payable within 1 year:*

	2016	2015
	£	£
Other creditors	4,955	2,622
	<u>4,955</u>	<u>2,622</u>