

**Company Registration No. 6166968 (England and Wales)**

**BROWNHILLS AND WALSALL WOOD FELLOWSHIP  
(A Company Limited by Guarantee)**

**DIRECTORS' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2016**

# **BROWNHILLS AND WALSALL WOOD FELLOWSHIP**

## **COMPANY INFORMATION**

---

<b>Legal entity</b>	Company Limited by Guarantee
<b>Trustees</b>	Mrs A D Deakin JP Mr B Turner Mrs A E R Hall Mr H N G Wattis Mr A J Paul
<b>Company number</b>	6166968
<b>Registered office</b>	Megan Du Boisson Community Centre Beacon Way Walsall Wood Walsall West Midlands
<b>Accountants</b>	Law & Co Pool House, Arran Close 106 Birmingham Road Great Barr Birmingham B43 7AD
<b>Business address</b>	Megan Du Boisson Community Centre Beacon Way Walsall Wood Walsall West Midlands WS9 9HZ
<b>Bankers</b>	Barclays Bank plc 69 High Street Brownhills Walsall West Midlands

---

# **BROWNHILLS AND WALSALL WOOD FELLOWSHIP**

## **CONTENTS**

---

	<b>Page</b>
Accountants' report	1
Balance sheet	2
Notes to the financial statements	3-5
Statement of Financial Activities	6
Report of the Trustees	7-9

---

# **BROWNHILLS AND WALSALL WOOD FELLOWSHIP**

## **ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF BROWNHILLS AND WALSALL WOOD FELLOWSHIP FOR THE YEAR ENDED 31 MARCH 2016**

---

### **Accountants' report to the shareholders on the unaudited accounts of Brownhills and Walsall Wood Fellowship Charity**

We report on the accounts for the year ended 31 March 2016 set out on pages 2 to 9.

#### **Respective responsibilities of directors and reporting accountants**

As described on pages 8 to 10 the trustees, who are also the directors of Brownhills and Walsall Wood Fellowship Charity for the purposes of company law, are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

#### **Basis of opinion**

Our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

#### **Opinion**

In our opinion:

- a the accounts are in agreement with the accounting records kept by the company under section 386 of the Companies Act 2006;
- b having regard only to, and on the basis of, the information contained in those accounting records:
  - i the accounts have been drawn up in a manner consistent with the accounting requirements specified in article 257C(6) of the Order; and
  - ii the company satisfied the conditions for exemption from an audit of the accounts for the year specified in article 257A(4) of the Order and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified article 257B(1).

*Law & Co*

**Law & Co**

**Accountants**

20 December 2016

Pool House, Arran Close  
106 Birmingham Road  
Great Barr  
Birmingham  
B43 7AD

# BROWNHILLS AND WALSALL WOOD FELLOWSHIP

## BALANCE SHEET

AS AT 31 MARCH 2016

	Notes	2016 £	£	2015 £	£
<b>Fixed assets</b>					
Tangible assets	5		301,125		307,405
<b>Current assets</b>					
Stocks		350		350	
Debtors	6	2,005		866	
Cash at bank and in hand		17,385		29,694	
			19,740		30,910
<b>Creditors: amounts falling due within one year</b>	7	(3,223)		(5,752)	
<b>Net current assets</b>			16,517		25,158
<b>Total assets less current liabilities</b>			317,642		332,563
<b>Creditors: amounts falling due after more than one year</b>	8		(11,684)		(11,684)
			305,958		320,879
<b>Capital and reserves</b>					
Profit and loss account	9		305,958		320,879
<b>Total funds</b>			305,958		320,879

For the financial year ended 31 March 2016 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board for issue on 20 December 2016

*Angela D. Deakin 20/12/16*

Mrs A D Deakin JP  
Director

Company Registration No. 6166968

# BROWNHILLS AND WALSALL WOOD FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2016**

---

### **1 Accounting policies**

#### **1.1 Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and the Companies Act 2006.

#### **1.2 Compliance with accounting standards**

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

#### **1.3 Turnover**

Income represents amounts receivable for rent, donations and other income.

#### **1.4 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Freehold	2% on a straight line basis on the cost of the buildings only
Fixtures, fittings & equipment	10% on a reducing balance basis

<b>2 Operating surplus (deficit)</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Operating surplus/(deficit) is stated after charging:		
Depreciation of tangible assets	6,438	6,450
	<u>          </u>	<u>          </u>
<b>3 Investment income</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Bank interest	10	11
	<u>          </u>	<u>          </u>
	<u>10</u>	<u>11</u>

### **4 Taxation**

As charitable status was obtained on 4th April 2008 no charge for corporation tax arises on the company's income.

# BROWNHILLS AND WALSALL WOOD FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2016

### 5 Tangible fixed assets

	Land and buildings	Plant and machinery etc	Total
	£	£	£
<b>Cost</b>			
At 1 April 2015	347,710	4,568	352,278
Additions	-	159	159
At 31 March 2016	347,710	4,727	352,437
<b>Depreciation</b>			
At 1 April 2015	42,740	2,134	44,874
Charge for the year	6,179	259	6,438
At 31 March 2016	48,919	2,393	51,312
<b>Net book value</b>			
At 31 March 2016	298,791	2,334	301,125
At 31 March 2015	304,971	2,434	307,405

<b>6 Debtors</b>	<b>2016</b>	<b>2015</b>
	£	£
Other debtors	2,005	866
<b>7 Creditors: amounts falling due within one year</b>	<b>2016</b>	<b>2015</b>
	£	£
Other creditors	3,223	5,752
<b>8 Creditors: amounts falling due after more than one year</b>	<b>2016</b>	<b>2015</b>
	£	£
Other creditors	11,684	11,684
<b>Analysis of loans</b>		
Wholly repayable within five years	11,684	11,684

# BROWNHILLS AND WALSALL WOOD FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2016

---

### 9 Statement of movements on profit and loss account

	Profit and loss account £
Balance at 1 April 2011	320,879
Deficit for the year	(14,921)
	<hr/>
Balance at 31 March 2016	305,958
	<hr/>

### 10 Related party relationships and transactions

During the year Brownhills and Walsall Wood Fellowship paid Mrs A D Deakin £1,580 (2015 £1,172) as reimbursement of travel expenses incurred in the year. None of the trustees received remuneration or other benefits from their work with the charity in the year.



# BROWNHILLS AND WALSALL WOOD FELLOWSHIP

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

<b>Income and Expenditure</b>			<b>Total</b>	<b>Total</b>
<b>Incoming Resources</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Funds</b>	<b>Funds</b>
<b>Incoming resources from generated funds:</b>	<b>Funds</b>	<b>Funds</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>Voluntary income:</i>				
Donations and gifts	808		808	1,713
<i>Activities for generating funds:</i>				
Hall lettings	5,376		5,376	4,102
Bar	3,449		3,449	1,794
Fundraising events	6,621		6,621	8,330
<i>Investment income:</i>				
Rent receivable	8,775		8,775	17,550
Bank interest received	10		10	11
<b>Total incoming resources</b>	<b>25,039</b>	<b>0</b>	<b>25,039</b>	<b>33,500</b>
<b>Resources Expended</b>				
<b>Costs of generating funds</b>				
<i>Fundraising trading costs</i>	7,735		7,735	8,451
<b>Charitable activities</b>	29,777		29,777	33,720
<b>Governance costs</b>	2,400		2,400	2,400
<b>Total resources expended</b>	<b>39,912</b>	<b>0</b>	<b>39,912</b>	<b>44,571</b>
<b>Net incoming/(outgoing resources) before transfers</b>	<b>(14,873)</b>	<b>0</b>	<b>(14,873)</b>	<b>(11,071)</b>
<b>Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net movement in funds</b>	<b>(14,873)</b>	<b>0</b>	<b>(14,873)</b>	<b>(11,071)</b>
<b>Total funds brought forward</b>	<b>76,128</b>	<b>244,751</b>	<b>320,879</b>	<b>331,950</b>
<b>Total funds carried forward</b>	<b>61,255</b>	<b>244,751</b>	<b>306,006</b>	<b>320,879</b>

The notes on pages 3 to 5 form part of these accounts.

The statement of financial activities includes all gains and losses recognised in the year.  
All incoming resources and resources expended derive from continuing activities.

# **BROWNHILLS AND WALSALL WOOD FELLOWSHIP**

## **REPORT OF THE TRUSTEES**

### **FOR THE YEAR ENDED 31 MARCH 2016**

---

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Mrs A D Deakin JP  
Mr B Turner  
Mrs A E R Hall  
Mr H G N Wattis  
Mr A J Paul (Chairman)

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Charity's purposes as set out in the objects contained in the Company's Articles of Association and these are

- To promote for the benefit of the inhabitants of the district of Brownhills and Walsall Wood and their respective surrounding areas ("the area of benefit") by increasing the involvement in the community and in the decisions made concerning the welfare and support for members of the community.
- To raise awareness of the needs of the members of the community with service providers and with others within the Area of Benefit to ensure a better service and support for the community in the services and the facilities which are on offer within the community

The main objectives of the Charity benefiting the public can be summarized as follows;

1. The availability of the premises for a wide range of uses by the public. Different days have various groups renting the premises for meeting on a weekly basis. These groups arrange their own outings and trips throughout the year.
2. The provision of services by the Charity itself. A regular Friday Lunch Club followed by a sewing and craft group provides welcome focus for the community. The Charity also facilitates the weekly Tuesday Social Group which is Community based
3. Putting on and hosting events, often with partners, aimed at bringing together the widest possible representation from the surrounding community. The Trustees value their collaboration with Midland Mencap and the WELL. Working with Walsall NHS has included the topic of dementia and working with Walsall Council led to a "keeping warm talk" which was greatly appreciated by the community.
4. Private events presented by the community for the community. This can include one off exhibitions, also personal events such as birthdays and various types of celebration events including wedding receptions and children's parties. The centre has been asked and has hosted funeral wakes for members of the local Community, and has been greatly honored to host funeral wakes for various religious denominations as well as humanist ceremonies.

##### **Public Benefit**

The Trustees are fully aware of the guidance from the Charity Commission on Public Benefit. It is the view of the Trustees that the essence of the Charity is the provision of benefits to the public and this is a principle which is reviewed constantly.

## **BROWNHILLS AND WALSALL WOOD FELLOWSHIP**

### **REPORT OF THE TRUSTEES (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2016**

---

##### **Volunteers**

The Trustees who are themselves volunteers recognize the importance of Volunteers, who have to be a minimum 18 years of age. The volunteers assist with the refreshments, laying the tables and serving meals and assisting people if they need help. Volunteers are included with the Trustees in external training courses. They are qualified in Fire Safety, Health & Safety, and Food Hygiene and have just been awarded Level 2 First Aid in the work-place. The Charity pays for these courses because they value all Volunteers.

##### **ACHIEVEMENTS AND PERFORMANCE**

###### **General**

As a general observation, the Trustees see a continuing increase and improvement in the work being carried out in the Centre. The Trustees do not have the day-to-day Management of the groups who pay rent and meet on a regular basis. The Charity wishes to pay tribute to these groups and their leaders. Without exception, they are all notable for their continued enthusiasm and expertise. Using sections set out above, the achievements can be listed in the following paragraphs.

###### **Availability of Premises**

These continue to be well used including the following groups;  
Midland Mencap, The Darby & Joan Club, Walsall Friendship & Support Group.

###### **Provision of direct services by the Charity**

The Friday lunch club followed by the Sewing and Craft Group are examples of this, although the Charity facilitates certain other groups.

###### **Partners**

The Trustees feel very strongly that the premises can only be used to the full and the community benefit accordingly, if some of the work is done with partners. As previously reported the Trustees have worked with Midland Mencap and the WELL. The association with the local NHS trust and with the Council is valued.

###### **Achievements for the future**

The Trustees are very concerned that there should be further involvement with the community. The Trustees feel that there has been progress in this respect and feedback from the community continues to be very positive. The Trustees feel that further substantial progress can be made particularly in the work with partners and this is being explored.

##### **FINANCIAL REVIEW**

The financial position of the Charity is set out in the attached accounts. Notwithstanding the closure of the nursing home and the loss of the income from the lease to the occupiers, the Trustees are reasonably satisfied with the current financial position.

###### **Uncertainties and Risks**

The Trustees proceed with caution. As far as the Trustees know there is no reason to doubt that the Charity will continue as a going concern. It is an unfortunate fact that withdrawal, which is always possible, of any major financial source could place the Charity at some risk. For this reason the Trustees are looking both at the continued expansion of the work and the continued variation of the sources of finance. The Trustees remain hopeful that by this policy they can protect the Charity against any, at present unforeseen, losses of income.

## **BROWNHILLS AND WALSALL WOOD FELLOWSHIP**

### **REPORT OF THE TRUSTEES (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2016**

---

##### **FUTURE DEVELOPMENTS**

Subject to funding the Trustees propose to continue the present work on the same basis as previously undertaken with the continued existence of the Centre and other developments upon the site. Included in these plans are discussions concerning the use of the nursing home building on the site. The trustees recognize that with the general financial constraints, particular care must be taken to ensure both the continued income of the Charity and its financial stability.

##### **Insurance**

The Trustees every year ensure that the various insurances of the Charity are suitable, appropriate, particularly in relation to public liability, and the relevant certificates are displayed on the Office notice board for anyone to view.

##### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

###### **Governing document**

The Charity is a company limited by guarantee, the governing document of which is its Memorandum and Articles of Association. The articles of Association provide for one third of the board of Trustees to retire annually and to be available for re-election.

###### **Membership of the Charity**

There are presently 16 members of the Charity.

###### **Membership of the Board**

The Directors of the Company are also Charity Trustees for the purposes of Charity referred to as Trustees in this report. Election of Trustees is the responsibility of the membership of the company at the AGM in accordance with the Companies Acts. It is open to the directors to co-opt additional membership. Any co-option made during a financial year of the company will last until the next annual meeting when it is for any co-optee to be re-elected if the members so wish.

###### **Policies and procedures of the Charity as adopted for training of Trustees**

The Trustees are aware of the need for them to be up to date with current developments. The policies of the charity are subject to review and over the next 12 months it is anticipated that in particular the Charity's safeguarding, employment, health and safety, equal opportunities and lone worker policies will be reviewed and updated.

**BROWNHILLS AND WALSALL WOOD FELLOWSHIP**  
**MANAGEMENT INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2016**

# BROWNHILLS AND WALSALL WOOD FELLOWSHIP

## DETAILED TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016

---

		2016		2015
	£	£	£	£
<b>Turnover</b>				
Bar takings		3,449		1,794
Rent receivable		8,775		17,550
General donations		808		1,713
Hall lettings		5,376		4,102
Fundraising events		6,621		8,330
		<u>25,029</u>		<u>33,489</u>
<b>Cost of sales</b>				
Opening bar stock	350		350	
Purchases	1,656		913	
	<u>2,006</u>		<u>1,263</u>	
Closing bar stock	(350)		(350)	
		<u>(1,656)</u>		<u>(913)</u>
<b>Gross profit</b>	93.38%	23,373	97.27%	32,576
<b>Administrative expenses</b>		<u>(38,280)</u>		<u>(43,658)</u>
<b>Operating loss</b>		<u>(14,907)</u>		<u>(11,082)</u>
<b>Other interest receivable and similar income</b>				
Bank interest received		10		11
<b>Interest payable</b>				
Bank interest paid		<u>(24)</u>		<u>-</u>
<b>Loss before taxation</b>	59.61%	<u><u>(14,921)</u></u>	33.06%	<u><u>(11,071)</u></u>

---