

Company number: 5233566

Charity number: 1107136

The Friends of Tower Hamlets Cemetery Park

(A Charity Company Limited by Guarantee, company number 5233566)

Financial Statements

and

Trustees' Report

for the year ended 31 March 2016

The Friends of Tower Hamlets Cemetery Park

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The Friends of Tower Hamlets Cemetery Park

(A Charity Company Limited by Guarantee, company number 5233566)

Charity Information

for the year ended 31 March 2016

The Friends of Tower Hamlets Cemetery Park is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. The directors of the charity are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees.

Charity name: The Friends of Tower Hamlets Cemetery Park

Company registration number: 5233566
(England & Wales)

Charity registration number: 1107136

Registered office: The Soanes Centre
Tower Hamlets Cemetery Park
Southern Grove
London E3 4PX

Operations address: The Soanes Centre
Tower Hamlets Cemetery Park
Southern Grove
London E3 4PX

Trustees who held office during the year: Stewart Rayment
Sigrid Werner
Diane Kendall
Terry Lyle
Doreen Kendall
Marilyn Baltutis
Paul French - Resigned 12 November 2015
Stella Morris
Mike Keith

Chair: Stella Morris
Senior Management: Stewart Rayment

Independent Examiner: **Anthony Armstrong FCA**
Chartered Accountant & Independent Examiner
Armstrong & Co
4a Printing House Yard
Hackney Road
London E2 7PR

Bankers: **CAF Bank**
25 Kings Hill Avenue
West Malling
Kent ME19 4TA

The Friends of Tower Hamlets Cemetery Park

(A Charity Company Limited by Guarantee, company number 5233566)

Trustees' Report, incorporating the Directors' Report for the year ended 31 March 2016

The Trustees of The Friends of Tower Hamlets Cemetery Park present their report together with the financial statements for the year ended 31 March 2016.

Structure, governance and management

Governing Document

The Friends of Tower Hamlets Cemetery Park is a company limited by guarantee governed by its Articles of Association dated 2nd September 2004 and amended on 2nd December 2004, 15 March 2010 and 22 September 2013. It is registered as a charity with the Charity Commission. The company has 182 members whose liability, in the event of the company being wound up, is limited to £1.00 each. Membership of the company is governed in accordance with regulations made from time to time by the trustees.

Trustees

The Trustees of the charity who held office during the year are disclosed on page 3.

Recruitment and Appointment of Members and Trustees

The company is administered through the trustees who must number at least three. Meetings of the trustees require at least one third and no less than two of its trustees to be present. At the annual general meeting one third of the trustees are subject to retirement by rotation. The election of trustees is made at the annual general meeting. In addition, the trustees can appoint a trustee either to fill a casual vacancy or as an additional trustee until the next annual general meeting when that member must retire but is eligible to stand for re-election.

Financial review: Reserves Policy

The charity receives a modest Service Level Agreement from London Borough of Tower Hamlets. The rest of the costs of the Cemetery Park are covered by the Friends' fundraising via charitable activities and grants. The support costs of the Friends is pared to the minimum and the costs of maintaining the site are very carefully managed. In estimating the appropriate level of reserves to protect the continuity of the core work, trustees examined: (a) risk to income from grants, voluntary donations and fees in an uncertain financial climate (b) ability to meet replacement costs of essential equipment (c) ability to finance immediate opportunity. The last point has been greatly informed by the Friends' inability in a previous period to make a modest investment in a fundraising opportunity. As the Friends move towards sustainable income-generating activities the ability to invest in and leverage opportunity will become more critical. In 2015, The Friends calculated a target of £34K as follows:

(a) Protect continuity of activities:	£22,000
(b) Provide funds needed to replace assets:	£4,000
(c) Provide funds needed to finance opportunity:	£8,000
Target reserves:	<u>£34,000</u>

This target was not achieved in the period, and reserves continued to stand at £20K. The Friends plan to achieve the target in the current period. The optimum level of reserves is reviewed on an ongoing basis and at minimum once a year.

Public benefit statement

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties. The main activities undertaken by the charity to further its charitable purposes for the public benefit are outlined in the sections below.

Objectives and activities

The Charity's objects ("the Objects") are to promote, for the public benefit, the preservation, care and improvement of the historic cemetery as a park, a place of history and ecological interest and beauty and as a closed burial ground. To promote, for the public benefit, the preservation, care and improvement of those parts of the Tower Hamlets Cemetery Park and Ackroyd Drive Green Link Local Nature Reserve which are not within the area of the historic cemetery.

Background to the Cemetery Park and the Friends

The management of the Friends is rooted in an informal Friends committee established 1990. The aim of the committee was to save the site from threats of development, and to restore it from its overgrown and unwelcoming state into a loved space of public value and purpose. The Friends later registered as a charity and in 2004 took the step to become an incorporated charity.

The Friends manage, on behalf of the Council, the Tower Hamlets Cemetery Park and Ackroyd Drive Greenlink Local Nature Reserve (LNR). The area of the LNR includes the historic cemetery, Scrapyard Meadow, Cantrell Road (a service road which now resembles a 'country footpath') and the Ackroyd Drive Greenlink (which forms a Green Corridor to Mile End Park and the Regent's Canal). We refer to the whole area in this report as the 'Cemetery Park'. This is how it is locally known. The LNR is a site of Metropolitan Importance for Nature Conservation, and is mostly in a Borough conservation area. It is the richest natural site in Tower Hamlets, the only semi-natural woodland, a centrally-important site for local history and remembrance, and has an Education Centre run by a separate charity, SETPOINT London East, which has over 7,500 schoolchildren visits annually (see point f: Education).

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Volunteers

The Friends actively encourage the public not just to enjoy the nature and history of the Cemetery Park, but to take part in its maintenance and its development as an important local resource, by participating as volunteers.

Over 2,600 volunteer days were donated to the Cemetery Park in the latest financial year 2015-16. These continue to be an invaluable resource of both practical support and unrestricted income for the Friends. They also ensure that important seasonal work can be completed throughout the Cemetery Park.

Volunteer programmes are designed to be accessible to the widest possible spectrum of people in line with the charities purpose and vision. We aim to ensure that there are programmes specifically tailored to accommodate the socially excluded, people with learning difficulties, and those recovering from mental health problems and addictions. Volunteers help to shape the cemetery park's physical beauty, record its history, help run events, or contribute to charity administration. Many volunteers have gone on to create careers building upon the self-confidence and skills gained in the volunteer programmes.

Risk Management

The Trustees have established a risk management strategy that comprises a comprehensive register of risks that the charity may face. They are reviewed quarterly, with systems and procedures to monitor and mitigate each risk, and plans that must be implemented should those risks materialise.

Achievements and performance

a. General summary

This year we have continued to focus efforts in implementing our strategy, as guided by our new business plan (2015-2018). The business plan not only lays out the charities vision, "*We will work to provide opportunities for everyone to find their own special place, in a busy, safe community space; to maintain and nurture a home for wildlife while continuing to preserve, research and share THCP's local and world historical significance*", but lays out several keys areas of work to achieve this.

One of our priorities for the year was to widen the sources of income for the charity, through learning activities and consultancies, whilst continuing to increase the public's sense of ownership, engagement and investment in the Cemetery Park. The charity has also continued to raise public awareness that the park is maintained by the Friends.

A highlight of the last 12 months was winning the Observer Ethical Wildlife Award 2015, which gave recognition to the achievement of the charity in transforming the 31 acres of land into a wildlife haven, preserving the historic monuments and providing the Tower Hamlets community with one of London's most unique parks in which to learn, relax, feel safe and enjoy.

The number and variety of programmes and activities on offer in the Cemetery Park has grown and received continuous positive feedback, thanks to the funding received for the Training and Learning Development Manager position, and the three staff posts are able to provide the Cemetery Park with support in its new direction and services.

A grant from the Heritage Lottery Fund (HLF awarded through HLF's First World War: Then and Now programme), has supported important research into the lives of the 204 service personnel who lost their lives during War World One and are recorded on the Commonwealth War Graves Commission War Memorial inside the Cemetery Park. The project launched in February 2016 with a 150 people attending Hidden Histories day.

Unfortunately, the Council administrative and planning processes continue to delay the renovation of the Lodge in the Cemetery Park, with no work started to date. The total budget is over £103,000 between budget committed by the Council for repairs and basic refit and in addition Shuffle successfully crowd-raised £60,000. The Friends continue to pursue all avenues to speed up the start date of renovation, and we hope to see a significant change in the status of the Lodge in the next 12 months.

Despite this setback, we are happy to have received successful funding from funds such as Plunkett Foundation, London Woodland Grant Scheme and a number of consultancy works, along with the 2nd year of funding from a number of grants, that includes support for the Training and Learning development manager's post, which in-turn has enabled us to continue to maintain a permanent staff of three.

Below are aspects of achievements in more detail:

b. Park Maintenance and Biodiversity

Access and Development

We continue to prioritise the accessibility of the Cemetery Park. Maintaining our network of paths to remain suitable for wheelchairs is essential and expensive work. The invisible work of planting thousands of bulbs, including an extra 1000 snowdrops we were donated, has been completed. These snowdrops, with other bulbs, went into the important historic Charterhouse Graves area, opened up in the winter.

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We have been able to do a good deal of clearance, to open up areas with graves. One such major area is along the Sanctuary Wood path, where the open frontage to the path has been opened up for easier access. Another is in the north end of Hurricane Wood, adjoining the non-conformist chapel site. The clearance season has given us a fresh supply of small wood, suitable to weave into the "dead hedge" outlining the site of the chapel, and this is now complete. Another major area is Ash Wood.

This year considerable work has been done by tree surgeons, with London Woodland Grant money, to fell trees that could damage monuments had they fallen without control.

Grants from the London Woodland Grant Scheme's "Re-leaf" programme have enabled us, for two years running, to have selected large sycamore trees felled, and brought down piece by piece by professional arboriculturalists. The trees selected were those which would have done great damage to monuments, had they fallen in storms. As well as safeguarding monuments, this also enriches the woodland around these trees by letting in sunlight, producing favourable conditions for wildflowers and the insects associated with them. This is just one way in which carefully thought through woodland management can very often benefit both biodiversity and heritage.

Biodiversity

The ongoing themes of work in the Local Nature Reserve are biodiversity, heritage, education and people. The Friends endeavour to ensure that biodiversity work contributes to, and must be tailored, for all four themes. The work to fell sycamore trees (see above), highlights the symbiosis we strive for between these themes, where benefits for the long-term heritage of the site and biodiversity can be achieved through the same activity.

Our "Plants and People" trail, is another such example, and will direct people around the Cemetery Park to explore the biodiversity through learning about people's relationship with plants (for example for food, craft, medicine and art) via marked posts, an interpretation board, a leaflet and website.

Some wildlife highlights

The Cemetery Park continues to act as an important local nature reserve.

On the butterfly front, 2015 saw a strengthening in numbers of the beautiful chocolate-brown Ringlet butterfly, which reappeared in the Park in 2013 after a seven-year absence. The Silver-washed Fritillary, one of Britain's largest butterflies, maintained its presence here, though numbers have remained very small.

An insect to rival these butterflies in beauty is the Rosechafer, a large, iridescent-green beetle which flies in the sunshine. It was seen several times in summer 2015 and had never been recorded here previously. The beetle's larvae feed on dead wood, and we have created a better habitat for this and other dead wood feeding beetles, as our stock of dead wood builds up and matures. We hope that one day our actions may establish the iconic Stag Beetle in the park. There is a chance it is already present in the park, but to see it requires one to be regularly in the park late on summer evenings. Stag Beetle larvae feed for about 6 years after hatching from the egg, so we need to be patient.

c. Achievements beyond the Cemetery Park:

Observer Ethical Awards 2015+

We were absolutely delighted to announce that The Friends were crowned joint winners of the Ethical Wildlife category at the Observer Ethical Awards, held at the V&A museum on the 2nd July 2015. Winning such an award means a great deal to a small charity such as ourselves, and we couldn't be happier!

London in Bloom

The London Borough of Tower Hamlets put us forward for two categories in the London in Bloom awards and we were awarded Silver Gilts in the Large Cemetery and Large Conservation Area categories. A great win for our first time of entry.

Shuffle Festival 2015

We were pleased to welcome and assist Shuffle with their 2nd consecutive festival in the Cemetery Park, which ran for two weeks and was themed: 'Movement, Migration and Place'. The programme was diversified to include open-air cinemas, music, performing arts, as well as an on-site 'pop up' restaurant that was installed in canopy of one of mature London Plane trees.

Chelsea Fringe

The Cemetery Park was excited to be part of the Chelsea Fringe Festival, in May-June 2015, during which we ran free wild food walks, natural pharmacy sessions and wildlife gardening workshops. It was a great opportunity for the Cemetery Park to gain publicity and we featured in Gardens Illustrated and the Robert Elms radio show.

Green Flag

Once again we applied for and gained the prestigious Green Flag community award for the 4th year. This particular award specifically recognises our role within the Cemetery Park.

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Tower Hamlets in Bloom Winners

The Cemetery Park won two awards this year at the Tower Hamlet's in Bloom Award Ceremony, an Excellence in Service Award and a Special Recognition Award, after being unexpectedly nominated.

Winner: Designing the Urban Commons

'Reinventing the Lodge' was a winner in this competition looking for reimagined spaces in London that fostered collaboration, sharing and collective ownership.

Vertical Garden and Graffiti

We have been developing a vertical garden project in partnership with Poplar Harca opposite the Greenlink on the corner of Ackroyd Drive and Bow Common Lane. This is in an attempt to soften the harshness of the wooden hoarding that surrounds the new development on the Leopold Estate. We continue to enhance the Greenlink with painting the entrances and bins in bright colours and maintaining two notice boards. We're also at the early stages of bringing to life a street art project to be painted on the arches at the back of the Greenlink.

d. Collaboration/partnership with other organisations

We are always open to partnerships which we think will strengthen the Friends and the Cemetery Park. Among the year's collaborations were:

Forest School

Forest School is made up of a very wide range of experiences and adventures, which can include bush craft skills, whittling, fire lighting and cooking on fires, through to bug hunts and bird watching. There is also a large range of activities that connect children to their environment through arts and crafts, games and science based investigating activities. We welcomed five local nurseries/primary schools into the Cemetery Park on a weekly cycle for their Forest School activities. We also continue to deliver a Forest School Holiday club outside of school term time which has proved to be extremely popular with sessions fully booked.

SETPOINT London East

The Friends' closest partner in the Cemetery Park continues to be SETPOINT London East. The Friends continues to support its environmental science workshops for schools by providing the appropriate space to use as their outdoor classroom, where the children receive education in curriculum nature studies. In the school year of 2014-15 SETPOINT London East provided 296 workshops for 7,746 children.

Kingfisher Bank

Providing suitable nesting sites for Kingfishers is an objective in the Tower Hamlets Local Biodiversity Action Plan. The Council's Sustainable Development Team agreed to fund the construction of a kingfisher bank to contribute to this objective. The Friends worked with Conform Contractors and Grounded Ecotherapy, the acclaimed social enterprise in which we played a large part in developing and fostering their skills. Collectively we were commissioned to build the bank on the edge of the Brunton Wharf estate, where the canal is wide and relatively undisturbed. The work was completed in February 2016, in time for this year's nesting season.

Sound Walk, a FOR NOW production

A beautiful and immersive sound walk was developed this year for Shuffle. Radio journalist Jo Morris spent days listening to the thoughts and memories of regular visitors to the Cemetery Park and recorded them. Tower Hamlets resident and producer Susanna Grant has collected and woven them together in this unique exploration of the borough's history as a refuge and home for immigrants. From recollections of playing the Lone Ranger just after the war and recipes for foraged rose hip jam to murderous tales of carrion crows and the history of Scrapyard Meadow all threaded through with field recordings of wildlife and bird song.

Others

The Friends encourage and foster the initiatives of organisations, resulting in Instagram movies and plans to stage a major arts festival. Our work continues to embrace social housing projects such as the maintenance of gardens we created for East End Homes, that involve the community.

e. History

The History Group record and research the history of the Cemetery Park including the many thousands of monument inscriptions. There was a very well attended annual Remembrance Service in November led by the Master for Royal Foundation of St Katharine, the Revd Preb. Mark Aitken, local Councillors, Scouts and Brownies and the 24 Cadet Company, The Rifles were in attendance.

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After many hundreds of hours including additional Saturday and Sunday sessions at the Cemetery during the winter and spring and regular visits to the London Metropolitan Archives, the History Group have almost reached the conclusion of their three year project with the Barnardos charity, researching through thousands of children's records who entered into their care looking for those who may possibly be buried in the Cemetery and cross referencing them with the burial registers. A painstaking second search has been conducted of searching through all the names in the Cemetery burial registers looking for possible names and cross referencing back to the Barnardos registers. It is hoped that a new memorial will be erected in the Cemetery Park in late 2016 to commemorate the Barnardos children and the research published on our website.

In February and with the support of a number of local history groups, we launched our Heritage Lottery funded WW1 Hidden Histories project to research the names on the War memorial. A re-enactment society and talks spanning topics such as the Commonwealth War Graves Commission, how to research your own family heritage, FamilySearch and the Aerial Bombardment of London in WW1 added to an extremely successful and well attended history day.

A number of enthusiastic volunteers have joined the project and are researching either members of their own family or individuals linked to a specific interest they have. Regular monthly workshops are held to support the project.

A new website dedicated to the WW1 project has been created and is almost ready to be launched.

Regular monthly Sunday memorial recording have seen a steady stream of inquiries either in person, email or by post to help people locate family graves in the Cemetery.

We have supported other members of the Magnificent Seven Cemetery group, and local history groups attending their open days and helping with advice on projects they are running similar to ours.

Work has continued on researching graves to be listed with Historic England and work has begun on a new Heritage themed trail and map which will allow visitors to undertake self-guided tours around the Cemetery.

f. Education

The Friends' play an important part in the provision of education for thousands of local schoolchildren by providing the 'open air classroom' biodiversity and environment for SETPOINT East as described in section 'Collaboration and Partnerships'.

g. Training and Leisure Learning

In the last 12 months, the charity has seen growth in its training and leisure learning programme and activities, with the new staff position being key to providing the dedicated time and energy required to offer such a diverse mix of courses and opportunities. Activities are put on by staff members themselves, or in partnership with experts.

Free community activities, such as a small feast after Bow Beasties, aimed to attract new people into the park, in particular those with families. Numerous low-cost activities and courses have been scheduled, that aim to appeal to a cross-section of current park users and attract new park users. Activities have included small mammal identification courses, wild food walks, history walks, photography workshops, fungus walks, learn to scythe and a bat-themed dinner that combined learning about the ecology of bats, a feast of foraged food, and a walk to look for bats.

We have capitalised on interest in the cemetery park with a monthly e-newsletter and increased social media posts. We currently have over 2000 followers on both Twitter and Facebook, developing a greater presence on Instagram, as well as encourage visitors to write reviews on the Cemetery Park's TripAdvisor page.

The Summer Fair in June 2015 was one of the largest events of the year with stalls, family activities, walks and music. Feedback was also collected on how to improve the fair for June 2016, which we hope will be an even greater success.

In the coming year will we be launching a series of after hour weekday events to widen the opportunity for those to visit the park during summer daylight hours.

Financial review

As previously reported, the unchanging low level of the Council Service Level Agreement (SLA) has been the dominant concern for a long number of years. We are still in negotiation with the Council for SLA renewal on better terms, and have engaged with council officers and elected council to this end. We have been called 'trailblazers' in our management and resource-finding for the Cemetery Park, which includes £130K in-kind contribution of volunteer labour, and hard funds from elsewhere but still await an outcome of our SLA.

The Training and Learning Development Manager post has enabled the establishment of income-generating opportunities around biodiversity and heritage and leisure learning.

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As in 2015, costs of park maintenance were substantially higher, recognised in current budgets, which largely contributes to a surplus reduction from £12.8K in 2015 to £7809 in 2016, as a result assisted by the modest outcomes of the new activities that we intend to grow, such as courses and biodiversity and green space consultancy. We are very clear about the challenges of the next 3 to 5 years. Our key concern continues to be maintaining the current staff levels, which have brought so much more activity and progress in the Cemetery Park and engagement of the surrounding community as a green oasis in an increasingly densely populated area featuring poverty and overcrowding.

Plans for future periods

In the coming year, we will relaunch our Business Plan and develop the Management Plan for the Nature Reserve. In particular, we will:

- Concentrate on the renovation and development of the Lodge in order to occupy before the end of the year.
- Continue to expand our income generating activities through promoting the park as a centre for training and learning activities, and a site for arts and performances.
- Resolve the stalled Monument Conservation plan, and formulate a Cemetery Park heritage strategy. This, and the Lodge, are unrealised from our 2015 plans.
- To further the heritage aims, by exploring what we can do in absence of the plan, and identify funding, partners and supporters that to assist.
- Build on the significant History Group achievements in order to raise the heritage profile of the Cemetery Park.

Thank you to all the members of the Friends and supporters of the Cemetery Park

The continued support of all of our volunteers both within the Charity and outside are of immense value. Without the continued volunteer support and goodwill from brokers such as ELBA and other local groups and charities we would find it very difficult to achieve what we do each year.

All of our supporters and the hard work of FoTHCP staff have made significant achievements in the Cemetery Park possible.

Below we list organisations that have helped during the year. Please accept our apologies for any inadvertent omissions.

Accenture	Financial Service Compensation Scheme
ACE	Gateway Housing
Advent	Goldman Sachs
Aegis	Grounded Ecotherapy
AIG	Grant Thornton
ANV	Head Start
Aon	Her Majesty's Treasury
Bank of England	J P Morgan
Barclays	JLL United Kingdom Commercial & Residential Property Service
Beazley	Lloyds
Benefacto	Lloyds Lockton
Berwin Leighton Partnership LLP	Morgan Stanley
Blackrock	National Citizenship service
BMS	Northeastern University in Boston, USA
BT	Old Mutual
Capital Properties	Queen Mary
CEB	Poplar Harca
City Gateway	Providence Row Housing Association
Conform Contractors	Sanghaseva
Connect Chagos	Santander
Costain	Shuffle
Credit Suisse	Société Generale
Deutsche Bank	Standard Chartered
Discovery Communications	National Grid
Department of Work and Pensions	The Conservation Volunteers
East End Homes	Capital Cleap Up
East London Business Alliance	Vodafone
Financial Conduct Authority	Weil
Fitch Ratings	XLcatlin

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Santander Social Enterprise Development Awards 2014 for the South of England	Funds administered by the London Community Foundation on behalf of Santander. To create a 'Plants for People' trail (human uses of wild plants including wild food, herbal, dyeing and other crafts) plus a self-guided trail with interpretive signs, leaflets and QR code to link to seasonal updates for FOTHCP.
London Borough of Tower Hamlets	Funds to provide walks and events for Victoria Park.
Poplar Harca	Funds given to create a vertical garden for building site hoardings to act as a 'living wall'.
City Bridge Trust	Funding granted for costs of a new staff member, the Training and Learning Development Manager post, to develop and manage income-generating activities, October 2014 for 3 years.
Esmee Fairbairn	Funding granted for costs of a new staff member, the Training and Learning Development Manager post, to develop and manage income-generating activities, October 2014 for 3 years
Goldman Sachs (Foundation)	Funding granted for costs of a new staff member, which has now been applied by the Friends to the funding of the Training and Learning Development Manager post, to develop and manage income-generating activities, October 2014 for 3 years.
London Borough of Tower Hamlets	Funds given for construction of a kingfisher bank on the edge of the Brunton Wharf estate.
Find Your London	A small grant was received to put on a Wild Play Day.
Heritage Lottery Fund	Funds to support research into the lives of the 204 service personnel who lost their lives during War World One and are recorded on the Commonwealth War Graves Commission War Memorial inside the Park.
London Woodland Grant Scheme	Funds provided to buy meadow and woodland wildflower plug plants.
Plunkett Foundation	Pro bono support to help support and grow woodland based Social Enterprise

Results for the year

The results of the period and financial position of the charity are shown in the annexed financial statements.

The Statement of Financial Activities shows total net incoming resources for the year of £10,198 and total reserves of £70,411. Total reserves is made up of unrestricted funds of £39,708 and restricted funds of £30,703.

Tangible fixed assets for use by the charity.

Fixed assets are set out in Note 11 to the accounts.

Principal funding sources and how expenditure supports the charity's key objectives

Principal funding sources have been outlined above. With the exception of a small amount of general donations all income is attributed directly to the projects to which it relates, and costs are similarly designated.

We seek to operate a full cost recovery calculation to enable general overheads to be met from the projects we operate.

Independent Examiner

The Independent Examiner, Anthony Armstrong FCA of Armstrong & Co, has indicated his willingness to be proposed for re-appointment.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on 1 November 2016 and signed on their behalf by:

Stella Morris
Chair of Trustees

The Friends of Tower Hamlets Cemetery Park

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Statement of Trustees' Responsibilities for the year ended 31 March 2016

Statement of trustees' responsibilities

The trustees (who are the directors of the charity for the purpose of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- a) Select suitable accounting policies and apply them consistently;
- b) Observe the methods and principles in the Charities SORP;
- c) Make judgements and estimates that are reasonable and prudent;
- d) Follow applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the accounts;
- e) Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and charity legislation. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Independent Examiner's Report to the Members of The Friends of Tower Hamlets Cemetery Park

I report on the accounts of The Friends of Tower Hamlets Cemetery Park for the period from 1 April 2015 to 31 March 2016 set out on pages 13 to 20.

This report is made solely to the charity's trustees as a body in accordance with s145 of the Charities Act 2011 (the 2011 Act). My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective responsibilities of members of the trustees and the examiner

As described on page 11, the charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the 2011 Act and that an independent examination is needed. The charity is required by law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, It is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 386 of the Companies Act 2006 Act, and
 - b. to prepare accounts which accord with the accounting records, comply with the requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Anthony Armstrong FCA
Chartered Accountant & Independent Examiner
Armstrong & Co

1 November 2016

**4a Printing House Yard
Hackney Road
London E2 7PR**

The Friends of Tower Hamlets Cemetery Park

(A Charity Company Limited by Guarantee, company number 5233566)

Statement of Financial Activities

incorporating the income and expenditure account
for the year ended 31 March 2016

				2016	2015
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds		
Notes		£	£	£	£
Income from:					
Donations and legacies	4	91,731	38,184	129,915	83,165
Other trading activities	5	44,310	-	44,310	34,535
Investments	6	145	-	145	82
Charitable activities	7	-	-	-	36,959
Total income		136,186	38,184	174,370	154,741
Expenditure on:					
Charitable activities	8	123,562	40,610	164,172	141,926
Total expenditure		123,562	40,610	164,172	141,926
Net income/(expenditure) for the year		12,624	(2,426)	10,198	12,815
Reconciliation of funds:					
Total funds brought forward		27,084	33,129	60,213	47,398
Total funds carried forward		39,708	30,703	70,411	60,213

The statement of financial activities incorporates an income and expenditure account.

The accompanying accounting policies and notes form an integral part of these financial statements.

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Balance Sheet as at 31 March 2016

	Notes	31 March 2016		31 March 2015	
		£	£	£	£
Current assets					
Debtors	12	23,383		43,594	
Cash at bank and In hand	13	<u>64,054</u>		<u>42,106</u>	
		87,437		85,700	
Creditors: amounts falling due within one year	14	<u>17,026</u>		<u>25,487</u>	
Net current assets			70,411		60,213
Net assets			<u>70,411</u>		<u>60,213</u>
The funds of the charity:					
Unrestricted funds			39,708		27,084
Restricted funds	15		30,703		33,129
Total charity funds	16		<u>70,411</u>		<u>60,213</u>

The directors are satisfied that the company is entitled to exemption from audit under Section 477 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 386 of the Companies Act 2006; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 394 and 395 of the Companies Act 2006, and which otherwise comply with the requirements of this act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the trustees on 1 November 2016 and signed on their behalf by:

Stella Morris
Chair of Trustees

The notes on pages 15 to 20 form part of these accounts.

The Friends of Tower Hamlets Cemetery Park

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Accounting Policies

for the year ended 31 March 2016

1 Accounting policies

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with:

- a) the FRSSE 2015 - Financial Reporting Standard for Smaller Entities (effective January 2015);
- b) the Charities SORP (FRSSE) - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRSSE 2015.
- c) the Companies Act 2006.

Public benefit entity

The charitable company meets the definition of a public benefit entity.

Going concern

The charity's income is mainly derived from non self-generated sources, such as grants, service level agreements and other governmental or NGO sources. The trustees consider that there are no material uncertainties about the likelihood that this support will continue, and accordingly, the accounts have been prepared on a going concern basis.

Deferred income

Income received which is contractually or otherwise not expendable until a future period is deferred.

Restricted Funds

Restricted funds are to be used for specified purposes as laid down by the funder. Direct and support expenditure which meets these criteria are identified to the fund together with a fair allocation of other costs.

Unrestricted Funds

Unrestricted funds are funds received which have no restrictions placed on their use and are available as general funds.

Designated Funds

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Income recognition

Income is recognised when the company has a contractual or other right to its receipt, it is probable that the income will be received and that the amount can be measured reliably. Income with conditions attached to its receipt is recognised when those conditions have been fulfilled.

Voluntary income

Voluntary income received by way of donations and gifts is included in full when received.

Allocation of costs

Costs are allocated directly to projects where they can be identified as relating solely to that project. Other costs are allocated between the funds based on staff time spent on the fund activities or other appropriate criteria.

Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 25% on cost
Fixtures & fittings	- 25% on cost

2 Incoming resources

The incoming resources and surplus are attributable to the principal activities of the charity.

The Friends of Tower Hamlets Cemetery Park

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Notes to the Accounts

for the year ended 31 March 2016

3 Net incoming resources

Net incoming resources are stated after charging:

Independent Examiner - examination services

Independent Examiner - other services

2016

£

1,440

432

2015

£

1,500

2,100

Trustees' emoluments

-

-

Emoluments include salaries, fees, bonuses, expense allowances and estimated non-cash benefits receivable. All trustees serve in a voluntary capacity and do not receive payment for their services.

APB Ethical Standard - Provisions available for small entities

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the financial statements and to provide advice relating to statutory and regulatory compliance.

4 Donations and legacies	Unrestricted	Restricted	2016 Total	2015 Total
	£	£	£	£
Donations - individual	2,308	10	2,318	893
Donations - organisations	52,907	3,750	56,657	42,734
Grants	36,466	34,424	70,890	39,386
Hosting - General	50	-	50	152
	<u>91,731</u>	<u>38,184</u>	<u>129,915</u>	<u>83,165</u>

5 Other trading activities	Unrestricted	Restricted	2016 Total	2015 Total
	£	£	£	£
Membership - individual	1,716	-	1,716	1,307
LBTH SLA	31,900	-	31,900	31,900
Course Fees	10,694	-	10,694	1,328
	<u>44,310</u>	<u>-</u>	<u>44,310</u>	<u>34,535</u>

6 Investments	Unrestricted	Restricted	2016 Total	2015 Total
	£	£	£	£
Bank interest receivable	145	-	145	82
	<u>145</u>	<u>-</u>	<u>145</u>	<u>82</u>

7 Charitable activities	Unrestricted	Restricted	2016 Total	2015 Total
	£	£	£	£
Green space & biodiversity	-	-	-	36,959
	<u>-</u>	<u>-</u>	<u>-</u>	<u>36,959</u>

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Notes to the Accounts

for the year ended 31 March 2016

8 Charitable activities	Unrestricted	Restricted	2016 Total	2015 Total
	£	£	£	£
Park maintenance & development	29,516	1,004	30,520	20,934
Other nature conservation	-	300	300	-
Plants	5,809	1,677	7,486	12,542
Tools & Accessories	1,779	392	2,171	3,348
Volunteers' activity costs	1,251	1,715	2,966	7,741
Park litter	426	-	426	805
Green waste & grass maintenance	8,820	-	8,820	11,635
Professional tree surgery	6,000	-	6,000	5,000
Teaching material	290	515	805	173
Biodiversity professionals	2,884	-	2,884	2,884
Events	5,786	665	6,451	2,967
Publicity	941	2,571	3,512	1,248
Staff salaries	50,144	29,193	79,337	61,110
Property costs	2,105	491	2,596	3,487
Office expenses	5,939	2,087	8,026	4,452
Governance costs (see note 9)	1,872	-	1,872	3,600
	<u>123,562</u>	<u>40,610</u>	<u>164,172</u>	<u>141,926</u>

9 Governance costs	Unrestricted	Restricted	2016 Total	2015 Total
	£	£	£	£
Independent Examiner's fees	1,440	-	1,440	1,500
Accountancy fees	432	-	432	2,100
	<u>1,872</u>	<u>-</u>	<u>1,872</u>	<u>3,600</u>

10 Staff costs	2016	2015
	£	£
Staff salaries	74,329	57,628
Staff social security	5,008	3,482
	<u>79,337</u>	<u>61,110</u>

Average number of employees during the year was:

3	2
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No remuneration was paid to any Trustee or their associates for services as a trustee during the year ended 31 March 2016 nor to 31 March 2015.

Employees paid in excess of £60,000 during the current year and previous year:

None	None
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11 Tangible fixed assets

	Computer equipment £	Fixtures & fittings £	Total £
Cost			
As at 1 April 2015	5,597	727	6,324
As at 31 March 2016	<u>5,597</u>	<u>727</u>	<u>6,324</u>
Depreciation			
As at 1 April 2015	5,597	727	6,324
As at 31 March 2016	<u>5,597</u>	<u>727</u>	<u>6,324</u>
Net book value			
As at 31 March 2016	<u>-</u>	<u>-</u>	<u>-</u>
As at 31 March 2015	<u>-</u>	<u>-</u>	<u>-</u>

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Notes to the Accounts

for the year ended 31 March 2016

12 Debtors: amounts falling due within one year	2016	2015
	£	£
Staff loans	2,754	2,688
Accrued income	20,629	40,906
	<u>23,383</u>	<u>43,594</u>

13 Bank and cash in hand	2016	2015
	£	£
CAF reserve account	66,175	44,746
CAF current account	(2,769)	(3,577)
PayPal account	470	858
Petty Cash	178	79
	<u>64,054</u>	<u>42,106</u>

14 Creditors: amounts falling due within one year	2016	2015
	£	£
Payroll taxes	6,099	162
Staff wages	1,454	290
Accruals	9,473	17,535
Deferred income	-	7,500
	<u>17,026</u>	<u>25,487</u>

15 Restricted funds	Opening balance	Incoming resources	Resources expended	Transfers & adjustments	Closing balance
	£	£	£	£	£
Goldman Sachs	20,698	-	-	(2,226)	18,471
Heritage lottery	-	9,900	270	-	9,630
Santander	9,900	-	7,297	-	2,602
Training and Learning Development Manager	2,532	28,284	33,042	2,226	-
	<u>33,129</u>	<u>38,184</u>	<u>40,610</u>	<u>-</u>	<u>30,703</u>

Restricted funds (continued)

Projects financed by restricted funds are supported by unrestricted funding where necessary. This occurs where the funding is in arrears or the incidence of expenditure on the project occurs disproportionately at the beginning of the project compared to the income flows. Where restricted projects end the year with a deficit, this is met by after year-end restricted income or transfers from unrestricted funds.

Goldman Sachs	The Foundation makes only a small number of large investments each year, providing significant resources for projects and organizations that demonstrate exceptional promise and strong leadership. Funding granted for costs of a new staff member.
Heritage lottery	Funds to support research into the lives of the 204 service personnel who lost their lives during World War One and are recorded on the Commonwealth War Graves Commission War Memorial inside the Park.
Santander	Funds administered by the London Community Foundation on behalf of Santander. To create a 'Plants for People' trail (human uses of wild plants including wild food, herbal, dyeing and other crafts) plus a self-guided trail with interpretive signs, leaflets and QR code to link to seasonal updates for FOTHCP.
Training and Learning Development Manager	Funding granted from Esmee Fairbairn Foundation and City Bridge Trust for costs of a new staff member, the Training and Learning Development Manager post, to develop and manage income-generating activities, October 2014 for 3 years.

16 Net assets attributable to funds	General funds	Designated funds	Restricted funds	Endowment funds	Total
	£	£	£	£	£
Current assets	56,735	-	30,703	-	87,438
Current liabilities	(17,027)	-	-	-	(17,027)
Net assets represented by funds	<u>39,708</u>	<u>-</u>	<u>30,703</u>	<u>-</u>	<u>70,411</u>

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Notes to the Accounts for the year ended 31 March 2016

17 Taxation

The company is a registered charity. Accordingly it is exempt from taxation in respect of income and capital gains to the extent that these are applied to its charitable objects.

18 Post balance sheet events

There were no significant post balance sheet events.

19 Transactions with trustees

There were no material transactions with the trustees during the year.

20 Contingent liabilities

The charity had no material contingent liabilities at 31 March 2016 nor at 31 March 2015.

21 Related parties

There were no disclosable related party transactions during the year.

22 Gifts in kind and volunteers

During the year the charity benefited from unpaid work performed by volunteers.

23 Major funders

In accordance with Section 37 of the Local Government and Housing Act 1989 the following grants and their purpose is confirmed:

<i>Funder</i>	<i>Project Name</i>		
London Borough of Tower Hamlets	Park maintenance and litter picking	£	31,900

24 Company status

The company is limited by guarantee and has no share capital. The guarantors liability in the event the company is wound up is restricted to a maximum of £1 each.