

ROCHDALE LAW CENTRE
(a company Limited by Guarantee)

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

CHARITY NO. 1006740
COMPANY NO. 2584471

SHDALE LAW CENTRE
company Limited by Guarantee)

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Reference and administrative details

Management Committee

Members of the Management Committee
(Trustees and Directors)

Ghulam Shahzad	(Chair)
Peter Brierley	(Treasurer)
Steven Anthony Cooke	(Vice Chair)/
	(Secretary)
Rosemary Jones	(Member)
Ian Mann	(Member)
Peter Rush	(Member)

Day to day management of the Law Centre and management of the legal works is delegated by the management committee to the Senior Solicitor, Gillian Quine, and the staff management team.

Company Secretary

Gillian Quine

Registered Office
Operational address

Rochdale Law Centre
15 Drake Street
Rochdale
OL16 1RE

Independent Examiner

Alan Brooks
Morris Gregory Chartered Accountants
and Registered Auditors
County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

Bankers

Co-operative Bank plc
Olympic House
6 Olympic Court
Montford Street
Salford
M5 2QP

SUMMARY OF CHARITABLE ACTIVITIES

Mission Statement

To help those disadvantaged and living in the Borough of Rochdale.

- By providing free, independent, high quality legal advice and representation.
- By undertaking training, public education work, campaigning and by working on a strategic level with relevant partners.
- By challenging discrimination of all kinds.

**ANNUAL REPORT OF THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED MARCH 31, 2016**

The Directors, who are the Trustees of the Charity, present their annual report and the audited financial statements for the year ended March 31, 2016.

Structure, Governance and Management

Rochdale Law Centre is a private company (limited by guarantee - No. 2584471) and is a registered charity (No. 1066740). The Company does not have a share capital. In the event of the Company being wound up the Members are committed to contributing £1 each. All Directors are Members of the Company. The membership list comprises approximately 50 names and addresses at March 31, 2016.

The governing document is set out in a Memorandum and Articles of Association. An Annual General Meeting is held once a year where half of the members of the Management Committee are up for election - the other half the following year to ensure continuity. Members of the Law Centre can nominate and elect people to the Management Committee. The Management Committee normally meets once a month. New Committee members are given an induction which includes relevant policies agreed by the Law Centre. Training opportunities are also offered to all committee members. The Management Committee deals with strategic decisions affecting the Law Centre and decides on salaries, recruitment, etc. The day to day running of the Law Centre is left to the staff team, which produces a written report prior to each Management Committee meeting.

The Management Committee has conducted its own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan, which will allow for the diversification of funding in the different areas of legal casework and advice. Internal risks are minimised by the implementation of procedures for authorisation of all significant transactions and to ensure consistent quality of delivery for all operational aspects of the Charity. These procedures are reviewed from time to time to ensure that they still meet the Charity's objectives.

Objectives and Activities

The principal charitable objectives for which the Company was established as defined in the Memorandum of Association are reproduced here:

- to establish a legal service in the area of Rochdale Metropolitan Borough Council for the charitable purposes of relieving poverty and distress,
- to advance education amongst persons resident or working within the designated area,
- to advance other charitable purposes as are beneficial to the community including support and assistance to community groups for persons resident or working in the designated area,
- to undertake legal research for the benefit of persons resident or working in the designated area.

To achieve these objects the Company provides free and confidential legal advice to groups and individuals resident or working in the Borough of Rochdale ("the designated area"). The Law Centre may occasionally obtain funding for work in a larger geographical area.

For the current financial year the objectives included bidding for contracts in the Legal Aid tender round for publicly funded work. Grant applications were made to a wide variety of charities, foundations, Big Lottery, etc. to achieve the necessary funding.

ANNUAL REPORT OF THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED MARCH 31, 2016

Financial Review

The company received no further financial support from Rochdale Council. The Law Centre continued to receive funding under the terms of its contracts with the Legal Aid Agency in its two main areas of work, Housing and Asylum and Immigration. The company also continued its contract with the Legal Aid Agency to deliver the Housing Possession Court Duty Solicitor scheme based at Oldham County Court. The contract is initially for three years to March 31, 2016 but has recently been extended for a further year.

The company set up and worked on a project funded by the AB Trust to provide immigration advice to women prisoners detained at Styal Prison.

The company received grants towards its core work from the North West Legal Support Trust and the Access to Justice Fund and continued to carry out a small amount of work on Refugee Family Re-union in partnership with the Red Cross.

The management committee reviewed its policy regarding unrestricted net assets and determined that due to the substantial loss of council income and reduction in legal aid contracts it was necessary to utilise part of the unrestricted net assets to preserve a level of service. The management committee determined that in the current circumstances, the unrestricted net assets should equate to approximately three months of overhead expenditure. The management committee would monitor the situation and support the staff in seeking alternative funding streams. The current unrestricted net assets achieve the parameters designated by the management committee based on projected expenditures.

Members of the Board of Directors

The Directors who served during the year together with any changes are listed on page one of the Annual Report and are collectively known as the Management Committee.

The Directors are elected at each Annual General Meeting and hold office for up to two years from the end of the meeting at which they are elected. One half of the elected Directors retire from office at each Annual General Meeting but these Directors are eligible for re-election thereafter.

The Directors have no beneficial interest in the Company and are not remunerated for any of the services they provide as Directors of the Company.

ANNUAL REPORT OF THE TRUSTEES AND DIRECTORS
FOR THE YEAR ENDED MARCH 31, 2016

cont

Statement of board of trustees' responsibilities for the financial statements

Company law requires the board of trustees who act as directors for the purpose of company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the excess of income over expenditure of the charitable company for that period. In preparing those financial statements the board of trustees are required to:-

- (a) select suitable accounting policies and apply them consistently;
- (b) observe the methods and principles in the Charity SORP;
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The board of trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and Statement of Recommended Practice: Accounting and Reporting by Charities.

They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and to prevent and detect fraud and other irregularities.

Independent Examiner

A. Brooks will be considered for re-appointment at the forthcoming Annual General Meeting.

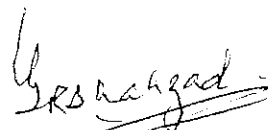
Observers

In their capacity as "non-voting observers" representatives of the major funding body are entitled to attend meetings of the Management Committee.

Events since the year end

There have been no significant events since the year ended.

The Directors approved this report on January 30, 2017 and signed on its behalf by:



Ghulam Shahzad
Chair

Member of the Board of Directors

**INDEPENDENT EXAMINER'S REPORT TO THE
MEMBERS OF ROCHDALE LAW CENTRE**

I report on the accounts of the company for the year ended March 31, 2016 which are set out on pages 7 to 17.

Respective responsibilities of directors and examiner

The directors are responsible for the preparation of the accounts. The directors consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

(1) which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Alan Brooks
Independent Examiner

County End Business Centre
Jackson Street
Springhead
Oldham
OL4 4TZ

January 30, 2017.

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED MARCH 31, 2016

				<u>2016</u>	<u>2015</u>
		<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>Total</u> <u>funds</u>	<u>Total</u> <u>funds</u>
	<u>Notes</u>	£	£	£	£
Incoming resources					
Incoming resources from generated funds					
Voluntary income					
Donations		-	-	-	500
		<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>
Investment income		27	-	27	66
Incoming resources from charitable activities	3	134,290	34,580	168,870	175,302
Total incoming resources		<u>134,317</u>	<u>34,580</u>	<u>168,897</u>	<u>175,868</u>
Resources expended					
Costs of generating funds					
Costs of generating voluntary and charitable activities income	4	158,776	29,580	188,356	188,801
Governance costs	5	3,584	-	3,584	2,760
Total resources expended		<u>162,360</u>	<u>29,580</u>	<u>191,940</u>	<u>191,561</u>
Net (deficit)/surplus	7	(28,043)	5,000	(23,043)	(15,693)
Total funds brought forward		<u>194,714</u>	<u>-</u>	<u>194,714</u>	<u>210,407</u>
Total funds carried forward	13	£ <u>166,671</u>	£ <u>5,000</u>	£ <u>171,671</u>	£ <u>194,714</u>

There were no recognised gains or losses other than those included in the Statement of Financial Activities.

The £171,671 funds are designated for specific purposes and detailed in note 13 to the financial statements.

The notes on pages 9 to 18 form part of these financial statements.

BALANCE SHEET
AT MARCH 31, 2016

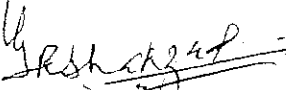
	<u>Notes</u>		<u>2016</u>	<u>2015</u>
		£	£	£
Fixed assets				
Tangible assets	10		112,468	114,586
Current assets				
Debtors	11	26,500		34,012
Cash at bank and in hand		<u>47,801</u>		<u>59,048</u>
		74,301		93,060
Creditors: amounts falling due within one year	12	<u>(15,098)</u>		<u>(12,932)</u>
Net current assets			59,203	80,128
Net assets			£ <u>171,671</u>	£ <u>194,714</u>
Funds				
Restricted funds	13		5,000	-
Unrestricted funds	13		166,671	194,714
Total funds			£ <u>171,671</u>	£ <u>194,714</u>

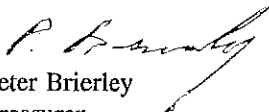
For the year ended 31 March, 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the members of the committee and authorised for issue on January 30, 2017 and are signed on their behalf by:-


Ghulam Shahzad
Chair


Peter Brierley
Treasurer

Company Registration Number 02584471

The notes on pages 9 to 17 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

1. Company status

The company is limited by guarantee, the guarantors of the company are the members whose liability in respect of the guarantee, as set out in the Articles of Association, is restricted to £1 per guarantor.

2. Accounting policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and applicable regulations.

The financial statements have been prepared under historical cost convention. Items are recognised at cost or transaction value unless otherwise stated in the relevant note to these financial statements.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder service agreement or funding documentation.

Unrestricted income funds comprise those funds which the directors are free to use for any purpose in furtherance of the charitable objects.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Interest on invested funds is included upon notification of the interest paid or payable by the Investment Fund.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

(f) Allocation of support and governance costs

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination of the accounts and legal fees. The directors ensure all governance costs are paid from unrestricted funds.

All governance and support costs relate to charitable activities and are allocated to restricted and unrestricted funds based on their nature and the operation of the funds.

(g) Charitable activities

The expenditure on charitable activities includes payroll costs, governance costs and apportionment of support costs.

(h) Tangible fixed assets and depreciation

All assets purchased from general funds are capitalised and valued at historical cost with the exception of computer equipment and software which is treated as a revenue cost. Depreciation is charged from the year of acquisition as follows:-

Equipment	25% straight line basis
Furniture, fixtures and fittings	15% reducing balance basis
Freehold building	1% straight line basis

(i) Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise.

(j) Pensions

Employees of the charity are entitled to join a defined contribution pension scheme. There were no outstanding contributions at the year end. The employer costs of the defined contribution schemes are included within the support costs.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

3. Incoming resources from charitable activities

	<u>2016</u> Unrestricted £	<u>2016</u> Restricted £	<u>2015</u> Total £
Grants and contracts			
Legal Services Commission contract	72,002	-	48,619
ASTF Grant	-	22,394	38,389
AB Charitable Trust	-	10,000	-
Access to Justice Foundation	10,000	-	-
Red Cross Grant	-	2,186	15,284
Oldham Duty Scheme	17,901	-	15,199
North West Legal Support Trust	5,404	-	-
Comic Relief Grant	-	-	44,535
Rochdale Legal Enterprise	17,767	-	7,500
Fees	10,216	-	5,776
Other income	1,000	-	-
	<u>£ 134,290</u>	<u>£ 34,580</u>	<u>£ 175,302</u>

4. Resources expended

The resources expended from all sources are:-

	<u>Staff</u> <u>costs</u> £	<u>Casework</u> <u>costs</u> £	<u>Other</u> <u>costs</u> £	<u>2016</u> <u>Total</u> £	<u>2015</u> <u>Total</u> £
<u>Unrestricted Funds</u>					
Casework and legal advice	112,968	7,294	16,196	136,458	56,231
Support costs	19,519	-	2,799	22,318	19,163
	<u>£ 132,487</u>	<u>£ 7,294</u>	<u>£ 18,995</u>	<u>£ 158,776</u>	<u>£ 75,394</u>
<u>Restricted Funds</u>					
Casework and legal advice	£ 21,984	£ -	£ 7,596	£ 29,580	£ 113,407
	<u>£ 154,471</u>	<u>£ 7,294</u>	<u>£ 26,591</u>	<u>£ 188,356</u>	
Total 2015	<u>£ 156,469</u>	<u>£ 4,237</u>	<u>£ 28,095</u>		<u>£ 188,801</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016**

4. Resources expended - contd...

Other costs

Other costs have been allocated in accordance with accounting policy (Note 2.(d)) as follows:-

	<u>Direct costs</u>	<u>Allocated costs</u>	<u>2016 Total</u>	<u>2015 Total</u>
	£	£	£	£
Casework and legal advice	7,734	16,274	24,008	22,907
Support costs	832	1,751	2,583	5,188
	<u>£ 8,566</u>	<u>£ 18,025</u>	<u>£ 26,591</u>	<u> </u>
Total 2015	<u>£ 7,264</u>	<u>£ 20,831</u>		<u>£ 28,095</u>

Other costs comprise:

	<u>2016</u>	<u>2015</u>
Direct costs	£	£
Casework and legal advice		
Books and subscriptions	3,743	2,157
Travel and subsistence	321	1,230
Training and conferences	1,483	715
Professional indemnity insurance	1,484	1,484
Practising certificates	703	807
	<u>7,734</u>	<u>6,393</u>
Management and administration		
Bookkeeping and payroll services	782	792
Bank charges	50	79
	<u>832</u>	<u>871</u>
Total	<u>£ 8,566</u>	<u>£ 7,264</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

4. Resources expended - contd...

Other costs comprise - contd..

Allocated costs

	Casework and <u>Legal advice</u>	Support <u>Costs</u>	2016 <u>Total</u>	2015 <u>Total</u>
	£	£	£	£
Insurance	1,313	141	1,454	1,381
Heat, light, water cleaning	3,440	370	3,810	4,344
Repairs and consumables	212	23	235	288
Computer costs	3,436	370	3,806	4,039
Postage and telephone	3,754	404	4,158	4,288
Printing and stationery	2,150	231	2,381	3,095
Office expenses	57	6	63	57
Depreciation	1,912	206	2,118	2,685
Draughtsmen costs	-	-	-	654
	£ 16,274	£ 1,751	£ 18,025	£ 20,831

5. Governance costs

	2016 <u>Total</u>	2015 <u>Total</u>
	£	£
Accountancy and audit fees	2,500	2,713
AGM expenses	34	47
SQM audit	1,050	-
	£ 3,584	£ 2,760

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

6. Staff costs and numbers

	<u>2016</u>	<u>2015</u>
	£	£
Staff costs were as follows:-		
Salaries	126,901	130,510
Pension costs	20,434	18,701
Social Security costs	7,136	7,258
	<u>£ 154,471</u>	<u>£ 156,469</u>

The Company operates two defined pension contribution schemes.

The average weekly number of employees during the year, calculated on the basis of full time equivalents was as follows:-

	<u>2016</u>	<u>2015</u>
Casework and legal advice	7	7
Management and administration	1	1
	<u>8</u>	<u>8</u>

No employee received emoluments of more than £60,000.

7. Results for the year

Net incoming resources are stated after:-

	<u>2016</u>	<u>2015</u>
	£	£
Auditors remuneration for accountancy work	-	1,003
Accountants remuneration for audit work	2,500	1,400
Auditors remuneration for Law Society reports	280	280
Depreciation of tangible assets	2,118	2,685
Management Committee's remuneration	-	-
Management Committee's expenses reimbursed	-	-

8. Taxation

The Charity claims annual exemptions from UK Corporation Tax on its activities under Section 505 ICTA 1988.

No provision is considered necessary for deferred taxation.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

9. Client account balances

In common with firms of solicitors the Law Centre occasionally holds funds on behalf of clients. These funds are held in trust in a separate client account as follows:-

	<u>2016</u>	<u>2015</u>
	£	£
Cash at bank	25,671	25,633
Payable to clients	(25,671)	(25,633)

10. Tangible assets

	<u>Freehold land and buildings</u>	<u>Office equipment</u>	<u>Furniture fixtures and fittings</u>	<u>Total</u>
	£	£	£	£
Cost				
At April 1, 2015 and March 31, 2016	123,852	29,519	32,365	185,736
	_____	_____	_____	_____
Depreciation				
At April 1, 2015	11,864	27,239	32,047	71,150
Charge for the year	1,266	805	47	2,118
At March 31, 2016	13,130	28,044	32,094	73,268
	_____	_____	_____	_____
Net book value				
At March 31, 2016	£ 110,722	£ 1,475	£ 271	£ 112,468
	=====	=====	=====	=====
At March 31, 2015	£ 111,988	£ 2,280	£ 318	£ 114,586
	=====	=====	=====	=====

The net book values at March 31, 2016 represent assets which are held for providing all the services undertaken by the charity.

The Board of Directors believe the value of the freehold land and buildings at March 31, 2016 was £250,000 (2015 : £250,000).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

11. Debtors

	<u>2016</u>	<u>2015</u>
	£	£
Due within one year:		
Grants, contract and fee income	21,253	11,049
Disbursement and training fees recoverable	-	4,054
Prepayments	1,162	1,396
Amount due from Rochdale C.I.C.	4,085	17,513
	<u>£ 26,500</u>	<u>£ 34,012</u>

12. Creditors: amounts falling due within one year

	<u>2016</u>	<u>2015</u>
	£	£
Social security and other taxes	3,436	3,342
Pension scheme	2,388	2,415
Accruals	9,274	7,175
	<u>£ 15,098</u>	<u>£ 12,932</u>

13. Movements in funds

	<u>At April 1 2015</u>	<u>Incoming resources</u>	<u>Outgoing resources</u>	<u>At March 31 2016</u>
	£	£	£	£
Unrestricted funds				
Continuity fund	155,013	134,317	(162,360)	126,970
Redundancy	39,701		-	39,701
Restricted funds				
Various (see note 3)	-	34,580	(29,580)	5,000
Total funds	<u>£ 194,714</u>	<u>£ 168,897</u>	<u>£ (191,940)</u>	<u>£ 171,671</u>

The continuity fund is the reserves that the charity has achieved towards the Management Committee's policy outlined in the Financial Review on page 4.

The restricted fund balance carried forward relates to the AB Charitable Trust.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2016

14. Analysis of net assets between funds

	<u>Restricted funds</u>	<u>Unrestricted funds</u>	<u>Total funds</u>
	£	£	£
Fund balances at March 31, 2016 are represented by:			
Tangible fixed assets	-	112,468	112,468
Current assets	5,000	69,301	74,301
Current liabilities	-	(15,098)	(15,098)
	<u>£ 5,000</u>	<u>£ 166,671</u>	<u>£ 171,671</u>

15. Related party transactions

The company has income of £17,767 (2015 : £7,500) from Rochdale Legal Enterprise CIC during the year.

16. Capital commitments and contingent liabilities

There were no capital commitments at the balance sheet date.

There were no contingent liabilities.

17. Going concern

As a result of reduction in funding available to the Law Centre a deficit of £23,043 was incurred in the year ended March 31, 2016. In the period since March 31, 2016 a further deficit has been incurred. It is proving to be extremely difficult to guarantee a level of funding sufficient to cover the necessary costs of operating the Law Centre in the period to March 31, 2017. As a result of this there is a doubt concerning the company's ability to remain a going concern.

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED MARCH 31, 2016**

		2016 £	2015 £
Income			
Legal services commission		72,002	48,619
Red Cross Grant		2,186	15,284
ASTF Grant		22,394	38,389
Oldham Duty Scheme		17,901	15,199
Rochdale Legal Enterprise		17,767	7,500
Comic Relief - Asylum Seekers		-	44,535
Access to Justice		10,000	-
AB Charitable Trust		10,000	-
Other income		1,000	-
North West Legal Support Trust		5,404	-
Fees		10,216	5,776
Donations and gifts		-	500
Investment income		<u>27</u>	<u>66</u>
Total income		168,897	175,868
Expenditure			
Salaries and wages	126,901		130,510
Pension scheme contributions	20,434		18,701
Social Security costs	<u>7,136</u>		<u>7,258</u>
		154,471	156,469
Non recoverable disbursements		7,294	<u>4,237</u>
Books and subscriptions	3,743		2,157
Travel and subsistence	321		1,230
Training and conferences	1,483		715
Professional indemnity insurance	1,484		1,484
Practising certificates	<u>703</u>		<u>807</u>
		7,734	<u>6,393</u>
Bookkeeping and payroll services	782		792
Bank charges	<u>50</u>		<u>79</u>
		832	<u>871</u>
Insurance	1,454		1,381
Heat, light, water and cleaning	3,810		4,344
Repairs and consumables	235		288
Computer costs	3,806		4,039
Postage and telephone	4,158		4,288
Printing and stationery	2,381		3,095
Office expenses	63		57
Depreciation	2,118		2,685
Draughtsmen costs	<u>-</u>		<u>654</u>
		18,025	<u>20,831</u>
Accountancy and audit fees	2,500		2,713
AGM and committee expenses	34		47
SQM audit	<u>1,050</u>		<u>-</u>
		3,584	<u>2,760</u>
Total expenditure		191,940	191,561
Deficit for the year		<u>£ (23,043)</u>	<u>£ (15,693)</u>

This page does not form part of the financial statements.