

charities
commission
copy

REGISTERED COMPANY NUMBER: 03414027 (England and Wales)
REGISTERED CHARITY NUMBER: 1064715

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2016
for
Heanor Parish Church Salcare

Willis Cooper Limited
Unit 6
Heritage Business Centre
Derby Road
Belper
Derbyshire
DE56 1SW



Heanor Parish Church Salcare

Contents of the Financial Statements
for the Year Ended 31 March 2016

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 11
Detailed Statement of Financial Activities	12 to 13

Heanor Parish Church Salcare

Report of the Trustees **for the Year Ended 31 March 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03414027 (England and Wales)

Registered Charity number

1064715

Registered office

59 Ray Street

Heanor

Derbyshire

DE75 7GF

Trustees

Rev D J Pattimore		- resigned 2.4.15
O Blackwell		- resigned 22.3.16
Mrs M Peggs		- resigned 22.4.15
Mrs L Allison		- resigned 31.8.15
Ms. C Rose		
J Pollett (Treasurer)		- resigned 31.8.15
Ms A Cummins		- resigned 22.4.15
M D Ferron		- resigned 1.9.15
D Howe		- resigned 3.6.16
Miss K Godfrey	Trustee	- appointed 21.7.15
Miss C Watson	Trustee	- appointed 21.7.15
		- resigned 14.3.16
Miss S James	Trustee	- appointed 21.7.15
		- resigned 14.3.16
Ms S Scott	Trustee	- appointed 24.11.15
Ms P Painter	Trustee	- appointed 24.11.15
Mrs E Crooks		- appointed 14.3.16
		- resigned 15.7.16

Independent examiner

Willis Cooper Limited

Unit 6

Heritage Business Centre

Derby Road

Belper

Derbyshire

DE56 1SW

Bankers

Baclays Bank PLC

Heanor

Derbyshire

Day to day management of the charity is delegated to the company secretary.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a company limited by guarantee incorporated on 4th August 1997 and registered as a charity on that date. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Heanor Parish Church Salcare

Report of the Trustees
for the Year Ended 31 March 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

New Trustees are actively sought and encouraged to join the Board and the organisation is eager to recruit new trustees with relevant skills.

The Board will be undertaking a skills audit as part of the business planning for the future of Salcare.

Related parties

There are no related parties.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register is held and operates under a traffic light system and is regularly reviewed by the senior managers with the Trustees.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To provide support for those in need in the community for those who are in need and experiencing poverty, unemployment, hardship and domestic abuse.

We collect donated furniture, household items, and clothes that we sell or give to the community, people referred to us from social care, multi-agency teams, health care teams, other voluntary organisations, charities and refuges.

We provide drop in for welfare benefits advice and domestic abuse, a community kitchen and laundry service.

We support people to volunteer with us and arrange for them to access training and development, we have placements from the University of Derby law school.

Due regard has been given by the Trustees in respect of guidance given by the Charities Commission on public benefit in deciding the above objects and activities the charity undertakes.

Heanor Parish Church Salcare

Report of the Trustees **for the Year Ended 31 March 2016**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Salcare continues to be supported by a local food distributor '3663', local supermarkets and we are now members of 'Fare share' who also supply food to us for our food bank, which continues to grow - we provided 600 food parcels to over 1000 men, women and children between January and June 2016.

We have seen an increase in single men seeking support from Salcare.

Our specialist Domestic Abuse support service 'Escape' has support over 500 families over 12 months and continues to work in partnership with other organisations.

Our community Kitchen has developed a strong place in the community and has become a meeting place especially for the elderly who are living alone and for families who use the centre for clothing, furniture and food.

Staff and Board Members

The staff held a 'vision day' in February to develop an action plan to face the challenges that we knew we would face around funding.

During the year there were resignations from the board and new additions however we remain quorate at each meeting.

David Howe took over as chair as Lyn Allison resigned in 2015.

Collections and Deliveries

Both collections and deliveries were maintained over the year and continue to grow.

Public donations have sustained our furniture sales, however we need to develop this part of our business to maintain sales.

Community Development

We have worked with other organisations, attended local authority meetings:

- Amber Valley Health Partnership
- Amber Valley Homelessness forum
- Amber Valley and Erewash Domestic Violence and sexual violence action group
- Social care team meetings
- Multi-agency team meetings
- Training around domestic abuse and domestic abuse and mental health
- Workshops and lectures at the University of Derby

Funding, Promotion and Service development

We have maintained our funding and continue to look for means to sustain the organisation, and submitted a funding application to Big Lottery to continue the work of Escape.

FINANCIAL REVIEW

Financial review and reserves policy

A surplus of £32,328 was achieved in the year ended 31 March 2016.

We continue to maintain our cash reserves - with our fixed costs being covered for approximately 6 months.

The Board undertakes to hold at least two months' running costs in reserve, to be held in a separate account from the main current account.

Approved by order of the board of trustees on 13.12.16 and signed on its behalf by:

P. Painter

Ms P Painter - Trustee

Independent Examiner's Report to the Trustees of
Heanor Parish Church Salcare

I report on the accounts for the year ended 31 March 2016 set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R Cooper
ICAEW
Willis Cooper Limited
Unit 6
Heritage Business Centre
Derby Road
Belper
Derbyshire
DE56 1SW

Date:

Heanor Parish Church Salcare
Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2016

	Notes	Unrestricted funds £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		72,442	152,932	225,374	201,594
Activities for generating funds	2	63,697	-	63,697	57,070
Investment income	3	12	-	12	15
Total incoming resources		136,151	152,932	289,083	258,679
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs		103,540	114,668	218,208	215,255
Charitable activities					
Advice sessions		6,240	2,500	8,740	6,240
Governance costs		7,990	21,817	29,807	31,046
Total resources expended		117,770	138,985	256,755	252,541
NET INCOMING RESOURCES		18,381	13,947	32,328	6,138
RECONCILIATION OF FUNDS					
Total funds brought forward		183,266	9,525	192,791	186,653
TOTAL FUNDS CARRIED FORWARD		201,647	23,472	225,119	192,791

The notes form part of these financial statements

Heanor Parish Church Salcare

Balance Sheet **At 31 March 2016**

	Notes	Unrestricted funds £	Restricted funds £	31.3.16 Total funds £	31.3.15 Total funds £
FIXED ASSETS					
Tangible assets	7	107,751	2,049	109,800	114,738
CURRENT ASSETS					
Debtors	8	853	-	853	1,522
Cash at bank and in hand		100,032	21,423	121,455	101,205
		<u>100,885</u>	<u>21,423</u>	<u>122,308</u>	<u>102,727</u>
CREDITORS					
Amounts falling due within one year	9	(6,989)	-	(6,989)	(24,674)
NET CURRENT ASSETS		<u>93,896</u>	<u>21,423</u>	<u>115,319</u>	<u>78,053</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>201,647</u>	<u>23,472</u>	<u>225,119</u>	<u>192,791</u>
NET ASSETS		<u>201,647</u>	<u>23,472</u>	<u>225,119</u>	<u>192,791</u>
FUNDS	10				
Unrestricted funds				201,647	183,266
Restricted funds				23,472	9,525
TOTAL FUNDS				<u>225,119</u>	<u>192,791</u>

The notes form part of these financial statements

Heanor Parish Church Salcare

Balance Sheet - continued

At 31 March 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 13.12.16 and were signed on its behalf by:

P. Painter

Ms P Painter - Trustee

The notes form part of these financial statements

Heanor Parish Church Salcare

Notes to the Financial Statements for the Year Ended 31 March 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	- 2% on cost
Plant and machinery etc	- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. ACTIVITIES FOR GENERATING FUNDS

	31.3.16	31.3.15
	£	£
Shop income	11,209	9,566
Furniture	41,316	41,196
Café sales	8,292	3,111
Scrap income	1,988	2,290
Laundry	892	907
	<u>63,697</u>	<u>57,070</u>

3. INVESTMENT INCOME

	31.3.16	31.3.15
	£	£
Deposit account interest	<u>12</u>	<u>15</u>

Heanor Parish Church Salcare

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.16	31.3.15
	£	£
Depreciation - owned assets	4,938	5,597
	<u> </u>	<u> </u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

	31.3.16	31.3.15
	£	£
Trustees' expenses	125	482
	<u> </u>	<u> </u>

6. STAFF COSTS

	31.3.16	31.3.15
	£	£
Wages and salaries	177,710	173,481
Social security costs	11,527	11,577
Other pension costs	8,705	9,661
	<u> </u>	<u> </u>
	197,942	194,719
	<u> </u>	<u> </u>

The average monthly number of employees during the year was as follows:

	31.3.16	31.3.15
Administration	5	5
Operations	5	5
	<u> </u>	<u> </u>
	10	10
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

Heanor Parish Church Salcare

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

7. TANGIBLE FIXED ASSETS

	Land and buildings £	Plant and machinery etc £	Totals £
COST			
At 1 April 2015 and 31 March 2016	<u>148,413</u>	<u>47,785</u>	<u>196,198</u>
DEPRECIATION			
At 1 April 2015	41,556	39,904	81,460
Charge for year	<u>2,968</u>	<u>1,970</u>	<u>4,938</u>
At 31 March 2016	<u>44,524</u>	<u>41,874</u>	<u>86,398</u>
NET BOOK VALUE			
At 31 March 2016	<u>103,889</u>	<u>5,911</u>	<u>109,800</u>
At 31 March 2015	<u>106,857</u>	<u>7,881</u>	<u>114,738</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16 £	31.3.15 £
Other debtors	84	236
VAT	422	538
Prepayments	<u>347</u>	<u>748</u>
	<u>853</u>	<u>1,522</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.16 £	31.3.15 £
Social security and other taxes	-	3,598
Pension creditor	4,509	14,096
Other creditors	-	4,500
Accrued expenses	<u>2,480</u>	<u>2,480</u>
	<u>6,989</u>	<u>24,674</u>

Heanor Parish Church Salcare

Notes to the Financial Statements - continued **for the Year Ended 31 March 2016**

10. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
Unrestricted funds			
General fund	183,266	18,381	201,647
Restricted funds			
Big Lottery	8,197	14,279	22,476
Food Bank Fund	1,328	(332)	996
	<u>9,525</u>	<u>13,947</u>	<u>23,472</u>
TOTAL FUNDS	<u>192,791</u>	<u>32,328</u>	<u>225,119</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,262	(48,881)	18,381
Derbyshire County Council	37,984	(37,984)	-
Joint funding	30,905	(30,905)	-
	<u>136,151</u>	<u>(117,770)</u>	<u>18,381</u>
Restricted funds			
Big Lottery	142,431	(128,152)	14,279
Food Bank Fund	8,001	(8,333)	(332)
Benefits Advice Fund	2,500	(2,500)	-
	<u>152,932</u>	<u>(138,985)</u>	<u>13,947</u>
TOTAL FUNDS	<u>289,083</u>	<u>(256,755)</u>	<u>32,328</u>

11. ULTIMATE CONTROLLING PARTY

The charity is controlled by the trustees.

Heanor Parish Church Salcare

Detailed Statement of Financial Activities
for the Year Ended 31 March 2016

	31.3.16 £	31.3.15 £
INCOMING RESOURCES		
Voluntary income		
Donations	963	922
Grants	224,411	200,672
	<hr/>	<hr/>
	225,374	201,594
Activities for generating funds		
Shop income	11,209	9,566
Furniture	41,316	41,196
Café sales	8,292	3,111
Scrap income	1,988	2,290
Laundry	892	907
	<hr/>	<hr/>
	63,697	57,070
Investment income		
Deposit account interest	12	15
	<hr/>	<hr/>
Total incoming resources	289,083	258,679
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Trustees' expenses	125	482
Wages	177,710	173,481
Social security	11,527	11,577
Pensions	8,705	9,661
Property repairs	2,418	1,588
Equipment costs	5,242	3,900
Vehicle expenses	2,614	2,830
Rates and water	2,478	2,774
Advertising	821	1,782
Light and heat	1,412	1,066
Volunteer expenses	217	518
Depreciation of tangible fixed assets	4,939	5,596
	<hr/>	<hr/>
	218,208	215,255
Charitable activities		
Welfare benefit counselling	8,740	6,240
Governance costs		
Accountancy	2,962	2,706
Printing, postage and stationery	1,916	3,364
Subscriptions	3,154	667
Professional fees	4,933	5,782
Insurance	7,223	7,040
Software costs	798	760
Carried forward	20,986	20,319

This page does not form part of the statutory financial statements

Heanor Parish Church Salcare

Detailed Statement of Financial Activities
for the Year Ended 31 March 2016

	31.3.16 £	31.3.15 £
Governance costs		
Brought forward	20,986	20,319
Sundry	1,321	749
Telephone	2,809	2,930
Travelling expenses	4,691	7,048
	<hr/> 29,807	<hr/> 31,046
Total resources expended	256,755	252,541
	<hr/>	<hr/>
Net income	<hr/> 32,328	<hr/> 6,138

This page does not form part of the statutory financial statements