

REGISTERED CHARITY NUMBER: 1119630

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2016
FOR
CLEFT**

Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

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FOR THE YEAR ENDED 30TH JUNE 2016**

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2016

The Trustees present their annual report and financial statements of the charity for the year ended 30th June 2016. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14.

The charity was established pursuant to and is governed in accordance with a Declaration of Trust made in May 2007.

All members hold office for two years, subject to reappointment.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1119630

Principal address
10A Warren Estate
Lordship Road
Writtle
Chelmsford
CM1 3WT

Trustees

B Sommerlad (Chairman)	
E Wingrove	- resigned 26/10/16
R Chorbachi	- resigned 3/11/15
R Walker	
M Dwyer	
G Sommerlad	
E Anderson	
R O'Malley	
R Allan	
M Hickman-Ashby	
P Morris	- appointed 7/1/16
N Hay	- appointed 1/3/16
J Johnson	- appointed 3/11/16

Independent examiner

Wags LLP t/a Wagstaffs
Richmond House
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SG1 3QP

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH JUNE 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Barclays Bank PLC
North Herts and Welwyn Group
Hitchin

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The Trustees are responsible for the governance of the charity.

The Trustees convened for five meetings during the year, to discuss fundraising, allocation of funds and strategy for the charity.

The charity has a Steering Group of medical and scientific advisers who met on one occasion during the year to consider submitted projects and to make recommendations to the Trustees. During the year, the following members served on the Steering Group:

Mr Brian Sommerlad, Hon. Consultant Plastic Surgeon (Chair)
Dr Malcolm Birch, Medical Scientist, Barts and the London NHS Trust
Dr Raouf Chorbachi, Consultant Audiological Physician
Professor Paolo de Coppi, Professor of Paediatric Surgery
Dr Melissa Lees, Consultant Geneticist
Dr Debbie Sell, Speech and Language Therapist
Professor Phil Stanier, Professor of Developmental Biology
Mr Guy Thorburn, Consultant Plastic Surgeon

The charity has also established an overseas Steering Group. During the year, the following members served on the overseas Steering Group:

Mr Brian Sommerlad, Hon. Consultant Plastic Surgeon (Chair)
Dr Brijesh Patel, Consultant Orthodontist
Dr Emily Anderson, Paediatric SpR
Mrs Julie Hughes, Clinical Nurse Specialist
Mrs Marie Pinkstone, Speech and Language Therapist
Dr Raouf Chorbachi, Consultant Audiological Physician
Mrs Justhna Motlib, Radiographer

Risk management

The Trustees have examined the major strategic business and operation risks which the Charity faces, and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2016

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal aim of the charity is to improve the care of children born with cleft lip and palate, both in the UK and worldwide.

The charity works to raise funds for research into treatment and the causes of cleft lip and palate and to improve treatment for children born with clefts in developing countries.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year, CLEFT allocated new funds amounting to £21,868 for grants and awards to continue ongoing research and overseas projects that it felt central to the objects of the charity. A balance of £221,886 is included within creditors falling due within one year. These monies are payable to the institutions based on the contracts/awards agreed by the Steering Group.

The trustees confirm that they have had regard for the Charity Commission guidance on public benefit.

Research

Further payments were made on existing projects including:

- A study into magnetic resonance imaging of the cleft palate
- TBX22 Mouse model project

Overseas funding

- The purchase of magnifying loupes and headlights and a microscope cable for Colombo, Sri Lanka was funded.
- CLEFT funded the distribution to many countries of DVDs demonstrating surgical techniques in the management of patients with cleft lip and palate.
- Instruments and surgical equipment were taken on several overseas visits.

Fundraising activities

During the year the charity has received various donations amounting to £72,135 (2015 : £66,651).

Major sources of funds during the year

- CLEFT had 32 runners in The Royal Parks Half Marathon in October 2015 and raised £10,685.
- CLEFT had 18 riders in the Ride London in July 2015 and raised £8,500.
- CLEFT had 9 walkers in the Colourthon in July 2015 and raised £1,475.
- £625 was raised by two donors in other events.
- There were many other donations, both from individuals and groups, too numerous to be listed.

FINANCIAL REVIEW

Reserves policy

It is the policy of the charity to maintain sufficient funds to cover all agreed future commitments, and at a level which considers inflation. This provides sufficient funds to cover administration and support costs. The charity's administration costs are very low. During the year, the charity continued to pay a secretary for part-time secretarial services. The Trust also paid recruitment costs and the purchase of a PC for her. Total costs incurred during the year were £5,480.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2016

FUTURE DEVELOPMENTS

Since the year end, the charity has approved further charitable awards amounting to approximately £10,368 up to the end of June 2017.

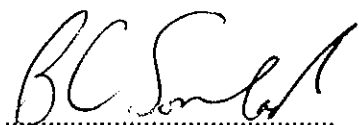
Overseas funding

Links continue to be developed with a cleft lip and palate service in Dhaka Medical College Hospital to set up a dedicated cleft centre and to give support where requested. The charity will continue to provide support in terms of training and equipment for cleft lip and palate centres in Kandy and Colombo (Sri Lanka), Kampala (Uganda) and Sohag (Upper Egypt).

ACKNOWLEDGEMENTS

The Trustees gratefully acknowledge all donations made to the charity during the year.

Approved by order of the board of trustees on 22/1/2017..... and signed on its behalf by:



B Sommerlad (Chairman) - Trustee

**STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE YEAR ENDED 30TH JUNE 2016**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEFT**

I report on the accounts for the year ended 30th June 2016 set out on pages eight to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEFT



Nilesh Savjani
FCA
Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

Date: 02/02/2017

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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2016

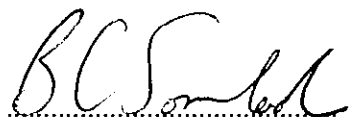
		2016 Unrestricted fund £	2015 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		72,135	66,651
Investment income	2	291	289
Total incoming resources		72,426	66,940
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income		24,350	24,635
Charitable activities			
Research grants		11,500	146,600
Foreign equipment grants		5,309	7,674
Production and supply of teaching DVDs		6,142	593
Overseas projects		14,368	-
Governance costs		1,858	1,680
Total resources expended		63,527	181,182
NET INCOMING/(OUTGOING) RESOURCES		8,899	(114,242)
RECONCILIATION OF FUNDS			
Total funds brought forward		59,411	173,653
TOTAL FUNDS CARRIED FORWARD		68,310	59,411

The notes form part of these financial statements

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BALANCE SHEET
AT 30TH JUNE 2016

	Notes	£	2016 Unrestricted fund £	2015 Total funds £
CURRENT ASSETS				
Debtors	5		8,184	7,971
Cash at bank			<u>283,512</u>	<u>288,381</u>
			291,696	296,352
 CREDITORS				
Amounts falling due within one year	6		<u>(223,386)</u>	<u>(236,941)</u>
 NET CURRENT ASSETS			<u>68,310</u>	<u>59,411</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES			68,310	59,411
 NET ASSETS			<u><u>68,310</u></u>	<u><u>59,411</u></u>
 FUNDS	7			
Unrestricted funds			<u>68,310</u>	<u>59,411</u>
 TOTAL FUNDS			<u><u>68,310</u></u>	<u><u>59,411</u></u>

The financial statements were approved by the Board of Trustees on 22/1/2017 and were signed on its behalf by:



B Sommerlad (Chairman)-Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2016**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	291	289
	<u> </u>	<u> </u>

3. GRANTS PAYABLE

	2016	2015
	£	£
Research grants	11,500	146,600
Foreign equipment grants	5,309	7,674
Production and supply of teaching DVDs	6,142	593
Overseas projects	14,368	-
	<u> </u>	<u> </u>
	37,319	154,867
	<u> </u>	<u> </u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2016**

3. GRANTS PAYABLE - continued

The total grants made available to institutions during the year was as follows:

	2016	2015
	£	£
Pre-Surgical orthopaedic project	-	9,215
Colombo	-	2,761
Surgical equipment for overseas trip	-	4,911
Speech therapy project	-	65,238
TBX22 mouse model project	10,000	70,000
PhD project	-	2,149
Mouse project	1,500	-
Bangladesh project	10,368	-
	<u>21,868</u>	<u>54,274</u>

The total amount applied in production and supply of teaching DVDs during the year was as follows:

	2016	2015
	£	£
Production and supply of teaching DVD's	<u>6,142</u>	<u>593</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th June 2016 nor for the year ended 30th June 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th June 2016 nor for the year ended 30th June 2015.

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other debtors	<u>8,184</u>	<u>7,971</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2016

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other creditors	<u>223,386</u>	<u>236,941</u>

7. MOVEMENT IN FUNDS

	At 1.7.15	Net movement in funds	At 30.6.16
	£	£	£
Unrestricted funds			
General fund	59,411	8,899	68,310
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>59,411</u>	<u>8,899</u>	<u>68,310</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	72,426	(63,527)	8,899
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>72,426</u>	<u>(63,527)</u>	<u>8,899</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2016**

8. FUTURE PROJECT COMMITMENTS

The charity had £221,885 of future project commitments at the year end (2015 : £235,501).

Included within creditors falling due within one year is £221,885 owed to the following projects:

	£
Pre-surgical orthopaedic projects	3,521
Genetics project	9,282
UCLP project	8,512
Speech and velopharyngeal function outcome studies	1,489
Magnetic resonance imaging	24,652
Surgery techniques outcomes study	5,273
Audio/Video recording study	4,366
22q11 speech study	7,554
Speech outcome study - 20 years	1,533
Speech outcome following IVV - 18 months/ 3 years	2,765
Randomised trial using presurgical orthopaedics study	6,024
Speech therapy projection	65,238
TBX22 mouse model project	68,008
Sylvia Waddilove mouse project	1,500
Colombo	1,800
Bangladesh hospital project	10,368
	<hr/>
	221,885
	<hr/>

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**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2016**

	2016	2015
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	72,135	66,651
Investment income		
Deposit account interest	291	289
Total incoming resources	72,426	66,940
RESOURCES EXPENDED		
Costs of generating voluntary income		
Website expenses (including new website expenses)	4,215	3,254
Just giving charges	198	216
Fundraising (including entry fees for fundraising events)	13,530	18,107
Bank charges	136	114
Administration and secretarial	6,271	2,944
	24,350	24,635
Charitable activities		
Grants to institutions	37,319	154,867
Governance costs		
Accountancy	1,858	1,680
Total resources expended	63,527	181,182
Net income/(expenditure)	8,899	(114,242)

This page does not form part of the statutory financial statements