REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 May 2016 FOR HOPE 4 KIDZ

REGISTERED COMPANY NUMBER: 4779182 (ENGLAND AND WALES) REGISTERED CHARITY NUMBER: 1121326

Accountancy Services NE Ltd Unit 1H North Sands Business Centre Liberty Way Sunderland SR56 0QA

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LEGAL AND ADMINISTRATIVE INFORMATION

REGISTERED OFFICE

Hope 4 Kidz Pennywell Business Centre Suite 13 Portsmouth Road Pennywell Sunderland Tyne and Wear SR4 9AR

REGISTERED CHARITY NUMBER

1121236

TRUSTEES

Mr Brian Dodds JP Mrs Suzanne Brown CERT ED Mr David Glover LLB (Hons) SCILT Mrs Denise Nunn Mr Michael Horswill Mrs Sharon Downey

COMPANY SECRETARY

Mrs Anneline Dowell

INDEPENDENT EXAMINER

Mrs Joanne Mitchinson AFA Accountancy Services NE Ltd Unit 1H North Sands Business Centre Liberty Way Sunderland SR6 0QA

BANKERS

Barclays Bank PLC 53 Fawcett Street Sunderland Tyne and Wear SR1 1RS

REPORT OF THE TRUSTEES

31 May 2016

The Trustees of Hope 4 Kidz have pleasure in presenting their report and financial statements for the year ending 31st May 2016. The Trustees are also Directors of the Charity for the purposes of the Companies Act 2006. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

OBJECTS OF THE CHARITY

Hope 4 Kidz is a national charity which was established in May 2007 for the benefit of children and young people suffering from a physical or mental disability and in particular but not exclusively, the relief of sickness, the relief of poverty and the advancement of education for children and young people.

The mission of Hope 4 Kidz is to give hope to those children and young people whose lives are affected by illness, poverty or disability and by giving support in such a manner as is needed by their situation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Hope 4 Kidz is a registered charity (number: 1121326) and a company limited by guarantee, governed by its Memorandum and Articles of Association, as defined by the Companies Act 2006, this provides for a minimum of 3 and a maximum of 12 Trustees. The Board currently consists of 6 Trustees who manage the business of Hope 4 Kidz. Overall responsibility for the smooth running of the charity rests with the Board of Trustees which makes all major financial and policy decisions. Implications of these decisions are delegated to the Chief Executive who works closely with the Chair of Trustees.

Recruitment and appointment of new Trustees

In order to ensure a strong mix of skills on the Board, the existing Trustees will continue to try to recruit and appoint new Trustees. We have added to the mix of expertise by recruiting from business, retail, child protection, the law, teaching, sport and the retail sectors. The Chair of Trustees along with the Chief Executive is responsible for the induction of any new Trustee, including awareness of the Trustees responsibilities, the governing document, the administrative procedures, the history and mission of Hope 4 Kidz. New Trustees will receive copies of the previous year's annual report and a copy of the Charity Commissioners leaflet "The Essential Trustee, What You Need To Know'.

Related Parties

None of the Trustees were paid any remuneration or expenses in the financial year 2015/16. The Board has no related parties.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In the opinion of the Trustees there are adequate internal controls in place to cover any significant risks to the Charity. They will, however, continue to monitor and review the risk assessment process on an ongoing basis. The Charity will report no serious incidents to the Charity Commission for this year. The Charity is aware of its responsibilities towards vulnerable beneficiaries and safeguarding policies are in place.

ACTIVITIES AND ACHIEVEMENTS

This is the ninth financial year since the Charity was established and has given support for welfare, poverty, respite and education. The Charity will continue to focus on these areas as well as equipment in the future.

During this period staff, volunteers and Trustees have been building a number of relationships and partnerships with donors, beneficiaries, sponsors, local authorities, commercial partnership, licensing bodies, retail outlets, newspapers, local radio stations and event venues.

During the last year, fundraising appeals have had continued support from Morrisons, Sainsburys, Debenhams, Northern Echo, Arriva, Lumley Castle Hotel, John Lewis, Illusions Club, Aspire, Gentoo, Ramside Hall Hotel, St James's Wealth Management, Virgin Money, The Point, Ingeus, Grand Central Railways, and the Sunderland Echo. There are also other stores, supermarkets, shopping centres, railway companies, departmental stores and other organisations who support the charity on an ongoing basis.

Having held successful Selection Box and Toy Appeals, Hope 4 Kidz was chosen by the Sunderland Echo to be the future beneficiary of the Selection Box and New Toy Appeal as well as the Easter Appeal.

The ninth Christmas Party (2015) for children with special needs was a huge success at Illusions Club, Sunderland with over 380 children and parents attending, more places were pre-booked but unattended due a circumstances beyond the families' control. An appeal was made to various companies to donate gifts and selection boxes for the party from Hope 4 Kidz as well the Sunderland Echo. After the party the remaining gifts and selection boxes were delivered to special needs units, hospitals, refuges and children's services. In total 3,502 children received gifts at the party and the special needs units with a value of $\pounds 20,007$

The Sunderland Echo was the media partner for the 2016 Easter Egg Appeal. Easter Eggs and gifts were distributed through the Charity to special needs units supporting 2,487 children with a value of \pounds 4,320. The Sunderland Echo is planning future events to support Hope 4 Kidz in the next financial year.

The Charity's media and PR partner, Sorted PR has been invaluable with their expertise in presenting the various appeals and events to all forms of media. Sorted PR provided their expertise pro bono. We are also indebted to the volunteers who regularly raise funds for Hope 4 Kidz.

Our commercial partner has continued to make donations from their profits on a monthly basis since July 2013. We are looking for other commercial partners to raise funds for the Charity via their profits.

In the financial year ending May 31, 2016, the Trustees have given grants to children with special needs and special needs organisations in the areas of poverty, respite, education and welfare.

FOR THE PUBLIC BENEFIT

The Trustees have had regard to the Charity Commission's guidance on their legal duty for the public benefit, and due regard is paid to the guidance on public benefit when deciding on what new projects the charity should undertake as set out in Section 4 of the Charities Act of 2006.

FINANCIAL REVIEW, POLICY AND RESERVES

The attached financial statements have been prepared to comply with the requirements of the Statement of Recommended Practice (the SORPS) issued in March 2005.

Total incoming resources of \pounds 157,499 are for the ninth year of the Charity.

Expenditure on poverty, respite, education and welfare and volunteers was £64,480.

Hope 4 Kidz is committed to the following;

- raising adequate unrestricted funds, which will enable it to fulfil the need of a disadvantaged child within 6 months of a request being received.
- continuing to broaden the fund mix, which will increase its voluntary income and enable it to reduce the waiting time to within 3 months of a request being made.

Hope 4 Kidz aims to build a reserve equivalent to a minimum of six months expenditure. As this is our ninth full year since registration as a charity, the Trustees agreed to put funds into a high interest account to be in place for future reserves. Despite the above policy the Trustees will always, as a matter of emergency, apply reserves for the benefit of children and young people disadvantaged by illness, poverty or disability whilst maintaining an appropriate level of reserves at any given time.

The Trustees are mindful of the need to have adequate reserves, and having reviewed the financial situation and have made adequate provision for the coming financial year.

PRINCIPAL FUNDING SOURCES

The Charity will continue to rely on voluntary donations, street and door to door collections, in-store collections, commercial partnerships and organised events as well as look to other forms of fundraising to increase the level of income. In the coming year we are looking into projects involving local communities. We are also researching new funding streams to support the projects.

Since the inception of Hope 4 Kidz in 2007, we have supported over 40,664 special needs children, this does not take into account donations given to groups.

EMPOLYEES AND VOLUNTEERS

The Charity employs 2 full-time staff and one part-time, training towards an NVQ level 2 in Business Administration. Each member of staff undertakes more than one area of activity and costs are apportioned on the basis of an estimate of the proportion of time spent by staff on those activities. The allocation has been based on the Trustees judgement as to the nature of the expenditure and the level of activity carried out in each area. In addition the Charity is supported by 25 Volunteers in the area of fundraising who receive no remuneration. The Charity only recompenses authorised travel expenses. The value of this support has not been included in these financial statements. The Trustees would like to thank the staff, volunteers and supporters for their hard work during the year.

FUTURE PLANS

The Trustees intend to develop the support shown in the ninth year. The Trustees also intend to continue to raise funds in support of their objectives in the same manner in the future.

In April 2014 Hope 4 Kidz received a beneficiary application for Matthew Brettell who at the age of 8 had been diagnosed with Duchenne Muscular Dystrophy. The application was a plea for help to do adaptations to his home of which owned by his parents. The Brettells bought their 'forever home' in 2003 and moved in with their daughter with ample room for future family. They then had 2 boys.

Matthew will need constant care in a home adapted to his needs of hoists, wet room, specialist bathroom, doors widened and much more.

Hope 4 Kidz has looked into how the charity could support the family and have had discussions with their Occupational Therapist and the special needs department at the Local Authority. Hope 4 Kidz also approached the Sunderland Echo to be the media partner for the appeal.

It was agreed by the Board of Trustees to commit to a £75,000 appeal for Matthew's Milestone. The Local Authority agreed to source the Disability Living Grant of £30,000 and the balance of the Appeal would be raised through Hope 4 Kidz with fundraising, appeals for gifts in kind and media appeals. The Sunderland Echo agreed to be the media partner for Matthew's Milestone. The fund at this year ending stands at £29,537

The Sunderland Echo has agreed to continue the partnership with the Charity for the Christmas Appeal 2016 and the Easter Appeal 2017.

The staff are gaining more experience in bid writing.

STATEMENT OF TRUSTEES RESPONSIBILITIES

Charity Law requires the Trustees (who are also directors of Hope 4 Kidz Limited for the purposes of company law) to prepare financial statements for each financial year which show a true and fair state of affairs of the Charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- * make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements in the methods and principles in the Charities SORP.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and to comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant account information of which the Charity's accountants are unaware
- the Trustees have taken all steps to make themselves aware of any relevant accountancy information and to establish that the accountants are aware of that information

INDEPENDENT EXAMINER

The Trustees intend to ask the existing Accountants to undertake the independent examination of the Charity accounts in the following year.

Approved by the Board and signed on its behalf

Mr Brian Dodds JP Chair of Trustees

Do A.

Date: 17th February 2017

THE INDEPENDENT EXAMINERS REPORT OF HOPE 4 KIDZ

31 May 2016

I report on the accounts for the year ending 31 May 2016 set out in pages ten to eighteen.

The respective responsibilities of Trustees and Examiner

The Charity's Trustees (who are directors for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit in not required (under Section 144(2) of the Charities Act 2011) (the Act 2011) and that an independent examination is required.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ♦ examine accounts under Section 145 of the 2011 Act
- to follow the procedure laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act
- ♦ to state whether any anomalies or particular matters have come to my attention

Basis of the Independent Examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. Also included for consideration any anomalies or disclosures in the accounts, and asking for evidence that would be required in an audit, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners statement

In connection with my explanation, there were no matters arising (no matter has come to my attention)

1: which gives me reasonable cause to believe that, in any material respect the requirements

- ♦ to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006
- to prepare accounts which agree with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the method and principles of the Statement of Practice: Accounting and Reporting by Charities.

have not been met; or

2: to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Accountancy Services NE Ltd Unit 1H North Sands Business Centre Liberty Way Sunderland, SR6 0QA

Joanne Mitchinson AFA Managing Director

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Date: 17th February 2017

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 May 2016

INCOMING RESOUCES	Notes	£ Total	£
Incoming resources from generated funds		_ • • • • •	
Voluntary income	2	31,179	38,911
Activities for generating funds	3	28,238	38,317
Bank interest		14	10
Donations		90,068	59,537
Total incoming resources		157,499	136,775
RESOURCES EXPENDED			
Costs of generating Voluntary income	5	82,553	66,514
		82,553	66,514
Net incoming (outgoing) resources available for chari	table application		
Charitable Activities			
Governance costs	8	61,399	55,816
Total resources expended		61,399	55,816
NET INCOMING (OUTGOING) RESOURCES	9	13,547	14,445
Taxation on ordinary activities			
RECONCILIATION OF FUNDS Total funds brought forward		44,581	30,137
TOTAL FUNDS CARRIED FORWARD		58,128	44,582

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities.

BALANCE SHEET 31 May 2016

	Notes	31.05.16 £	31.05.15 £
FIXED ASSETS			
Tangible assets	12	45	89
CURRENT ASSETS Cash at bank and in hand		58,083	44,492
Creditors			
Amounts falling due within one year	13	0	0
NET CURRENT ASSETS		58,128	44,581
TOTAL ASSETS LESS			
CURRENT LIABILITIES		58,128	44,581
NET ASSETS		58,128	44,581
NE1 A55E15		30,120	44,301
FUNDS	14		
Unrestricted		28,591	32,431
Restricted		29,537	12,151
TOTAL FUNDS		58,128	44,581

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ending 31st May 2015.

The Trustees/Directors (members) have not required the company to obtain an audit in accordance with section 476 the Companies Act 2006.

The Trustees/Directors acknowledge their responsibility

- for complying with the requirements to keep accounting records of Sections 386 and 387 of the Companies Act 2006.
- with respect to accounting records and preparation of accounts, as to the surplus or deficit to give a true and fair view of the charitable financial status
- ✤ of the state of affairs of the charitable company at the end of each financial year in accordance with the requirements of Sections 394 and 395 which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far a s applicable to the charitable company.

These financial statements have been prepared in accordance of part 15 of the Companies Act 2006 relating to small charitable companies with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on (Date) 1st February 2016 and were signed on its behalf by:

Signed

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Mr Brian Dodds JP Chair of Trustees

Date: 17th February 2017

Signed

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Mrs Suzanne Brown Trustee

Date: 17th February 2017

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 May 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standard for Small Entities (effect6ive April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice (SORP), Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the resources expended. Where costs cannot be directly attributed to particular headings they have been allocated to the activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at 25% per annum in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from Corporation Tax on its charitable activities.

Fund accounting

Restricted funds are to be used for the specific purpose as stated by the donor.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Lease and Hire purchase agreements

Rentals paid under operating leases are to be charged to the Statement of Financial Activities on a straight line basis over the operating period of the lease.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 May 2016

2. VOLUNTARY INCOME	31.05.16	31.05.15
Street collection/ Door to Door Donations	£ 31,179 98,068	£ 38,911 59,537
	129,247	98,449
3. ACTIVITIES FOR GENERATING FUNDS		
	31.05.16	31.05.15
Fundraising events	28,238	38,317
	28,238	38,317
4. INVESTMENT INCOME	31.05.16	31.05.15
Bank Interest	£ 14	£ 10
	14	10

5. COSTS OF GENERATING VOLUNTARY INCOME

	31.05.16	31.05.15
	£	£
Fundraising	11,811	29,955
Extra Ordinary	0	0
Event	18,073	14,110
Beneficiary	52,669	22,449
	82,553	66,514

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 May 2016

6. BREAKDOWN OF COSTS OF CHARITABLE ACTIVITIES

			31.05.16			31.05.15
		Grant			Grant	
		funding of	_		funding of	— .
	Direct costs	activities	Total	Direct costs	activities	Total
	£		£	£		£
Education	60		60	170		170
Travel	0		0	0		0
Welfare	51,238		51,238	28,424		28,424
Volunteers	11,811		11,811	29,955		29,955
Equipment	0		0	0		0
Sport	0		0	0		0
Poverty	1,000		1,000			
Respite	371		371			
	64,480	-	64,480	58,549		58,549

7. GRANTS PAYABLE

The total grants paid to institutions, other organisations and individuals during the year was as follows:

		31.5.16 £
Children's Xmas Party	Welfare	6 ,352
Christmas Appeal	Welfare	25,099
Easter Appeal	Welfare	4,347
Matthew's Milestone	Welfare	11,577
MMD Events Party	Welfare	2,000
Rotary	Education	60
Family Fun Day	Welfare	1,863
Adam Campbell	Poverty	1,000
Tommy Bradley	Respite	107
Stewart Family	Respite	66
Taylor Family	Respite	132
Wright Family	Respite	66
		52,669

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 May 2016

8. GOVERNANCE COSTS

	31.05.16	31.05.15
	£	£
Staff costs	48,691	46,126
Printing, postage, Ebay and stationery	961	705
Equipment lease	715	714
Insurance	703	552
Travel Expenses	0	0
Bank Charges (PDQ)	408	512
Light and heat	280	270
Sundries	389	526
Rent	5,873	4,515
Accountancy	0	250
Depreciation	45	45
Telephone	1,744	1,581
Website	720	7
Professional Fees	0	13
Advertising	171	
Computer / Software	644	
Repairs and renewals	55	
	61,399	55,816

9. NET INCOMING (OUTGOING) RESOURCES

Net resources are stated after charging/crediting

	31.05.16	31.05.15
	£	£
Depreciation - owned assets	45	45

10. TRUSTEES REMUNERATION AND BENEFITS

There were no Trustees' remunerations or other benefits for the year ending 31st May 2016

There were no Trustees' expenses paid for the year ending 31st May 2016

11. STAFF COSTS

	31.5.16	31.5.15
	£	£
Wages, salaries and Social Security costs	39,782	38,506
Her Majesty's Revenue and Customs	8,909	7,620
	48,691	46,126

No employees earned more than £60,000 during the year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 May 2016

	31.5.16	31.5.15
12. TANGIBLE FIXED ASSESTS		
	Computer equipment	Totals
COSTS	£	£
As at 1st June 2016	1,008	1,008
DEPRECIATION		
As at 1st June 2016	918	874
Charge for year	45	45
At 31st May 2016	963	919
NET BOOK VALUE		
At 31st May 2016	45	89

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31.5.16
£
0
0

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 May 2016

14. MOVEMENT IN FUNDS

		Net Movement	
	At 31.05.16	in funds	At 31.05.15
	£	£	£
Unrestricted funds General Fund	28,591	28,591	28,591
Restricted funds Matthew's Milestone	29,537	29,537	29,537
TOTAL FUNDS	58,128	58,128	58,128

Net movement in funds, included in the above are as follows:

	Balance at 01.06.15 £	01.06.16 Incoming Resources £	01.06.16 Resources Expended £	01.06.16 Movement in funds £
Unrestricted funds General fund	32,431	127,777	131,616	44,582
Restricted funds Matthew's Milestone	12,151	29,722	12,336	12,151
TOTAL FUNDS	44,582	157,499	143,952	58,128

INCOME AND EXPENDITURE ACCOUNT FOR THE ENDED 31 May 2016

	31.05.16	31.05.15
INCOME	£	£
Street collections/Door to Door	31,179	39,911
Donations	98,068	59,537
Events	28,238	38,317
Bank Interest	14	10
	157,499	136,775
Expenditure:		
Wages	48,691	46,126
Telephone	1,744	1,581
Fundraising costs	18,811	29,955
Printing, postage, Ebay and stationery	961	705
Accountancy	0	250
Bank Charges (PDQ)	408	512
Light and heat	280	270
Equipment lease	715	714
Depreciation	45	45
Rent, Water rates	5,873	4,515
Website	720	7
Insurance	703	552
Sundries	389	526
Beneficiary	52,669	22,449
Professional fees	0	13
Events	18,073	14,110
Advertising	171	
Repairs and Renewals	55	
Computers and Software	644	
-	143,952	122,330
NET INCOME OVER EXPENDITURE	13,547	14,445

This page does not form part of the statutory financial statement