Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 March 2016 for

**BUMPY Limited** 

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# Company Information for the Year Ended 31 March 2016

CHAIRMAN:

Mr S J Bolland

VICE CHAIRMAN:

Mr M J Smith

**DIRECTORS** 

Mr D Hought Mr J D Mitchelle Mr J Purdie Mr M Ward

TREASURER:

Mr R Seed

SECRETARY:

Mr J Purdie

**REGISTERED OFFICE:** 

Howden Clough

Birstall Batley WF17 0JB

**CHARITY REGISTRATION** 

NUMBER:

702335

**COMPANY REGISTRATION** 

NUMBER:

02433560 (England and Wales)

INDEPENDENT EXAMINER: Martin Smith (FCCA)

Malcolm Jones & Co Limited Accountants & Business Advisors

West Hill House Allerton Hill Chapel Allerton Leeds

Leeds LS7 3QB

**BANKERS:** 

Yorkshire Bank Plc Treasury Services 20 Merrion Way

Leeds LS2 8NZ

**SOLICITORS:** 

Brearleys 8 Market Place

Birstall WF17 9EL

#### Report of the Trustees for the Year Ended 31 March 2016

The trustees present their annual report together with the financial statements of the charity for the year ended 31st March 2016, which are also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

#### 1. Structure, Governance and Management

The company was incorporated in October 1989 and it is limited by guarantee without share capital. The liability of the members is limited to £1 each. Accumulated funds are not distributed to the members.

The governing instrument under which the company operates is its Memorandum and Articles of Association.

The trustees are treated as directors for Companies Act purposes.

The company is governed by its board of directors, which meets on a monthly basis. The board, assisted by senior management, is responsible for formulating the strategy and policies for the company as a whole, including the approval of budgets and the exercising of financial controls through regular financial reporting.

The directors during the year are set out below. They are also guarantee members of the company up to the extent of one pound each.

Currently new board members are recruited through the local press, notices within the organisation and word of mouth. Interested parties are then invited by the secretary to attend the following board meeting as an observer and introduced to the organisation. Copies of the Articles of Association and Memorandum of Association are then sent to new Trustees.

The directors have power to appoint any person to be a director, either to fill a casual vacancy or as an addition to the existing directors. Any person so appointed will hold office only until the next following Annual General Meeting, and shall be eligible for re-election.

The directors who have held office during the whole of the period from 1 April 2015 to the date of this report are as follows:

Mr S J Bolland

Mr D Hought

Mr J D Mitchelle - appointed 16 November 2015

Mr J Purdie

Mr R Seed

Mr M J Smith

Mr M Ward was appointed as a director after 31 March 2016 but prior to the date of this report

#### Risk Assessments

The directors have identified the major strategic, business and operational risks which the company faces and systems are in place to mitigate any exposure to these risks.

#### 2. Objectives and Activities

The company is registered for charitable purposes, the objectives of which are:

- a. For the public benefit to provide, or assist in the provision of recreation facilities for young people in the area of West Yorkshire, who have need of them by reason of their youth, so as to develop their physical and mental capacities that they may grow to full maturity as individuals and law abiding members of society.
- b. To provide vocational training for young people in West Yorkshire, which will enhance employment prospects.
- c. The prevention of road accidents and the protection of good health, by improving road skills of young people in West Yorkshire and reducing the number of serious accidents and deaths.

#### Report of the Trustees for the Year Ended 31 March 2016

#### 2. Objectives and Activities (cont)

- d. To advance the education and training of children and young people under the age of 21 years who, or whose parents, are resident in West Yorkshire and who have been convicted of a criminal offence involving a motor vehicle, or whose circumstances may create tendencies in them towards such offences so that they may grow to maturity as individuals and members of society, and become better equipped to take a useful and responsible place in society, and their conditions of life may be improved.
- e. To provide, in the interest of social welfare, facilities for recreation or other leisure time occupation of persons in West Yorkshire who have need of such facilities by reason of their disablement, with the object of improving their conditions of life.
- f. The use of volunteers to help with marshalling to provide a safe environment on the park is paramount over weekends when young people are on site riding their own motorcycles. Volunteer help is also essential in the running of the Young Riders club to aid the teaching of riding skills and techniques. We also enjoy the help of people who for medical reasons have been out of the workplace for a number of years, giving them the opportunity for rehabilitation through park maintenance and other light duties.

We review our aims, objectives and activities each year to ensure they remain focused on our principal objectives. We have referred to the Guidance contained in the Charity Commission's general guidance on public benefit when undertaking this review process.

# 3. Achievements, Performance and Financial Review Off Road

Outreach riding sessions have continued to be delivered for Kirklees Local Authority around safe off road riding activities. The sessions were run as self-referral and proved very popular with young people who otherwise would not have engaged with Youth Services. This also provided opportunities for disabled young people to take part in suitable activities which proved highly successful and these were funded through the Short Breaks funding stream. Continued improvements to the riding park, making it more interesting, has brought further growth in new members.

Funding through the Kirklees Weekend Activity Funding has established good partnership working with the local neighbourhood Police teams and Neighbourhood Housing Departments encouraging them to direct young people who are causing problems in local areas with their motorbikes to our site.

We continue to be an ACU registered project. This opened up an opportunity for a sixth year to collaborate with the ACU in delivering a "try our sport" trials event at the NEC prime motorcycle show.

#### On Road

We continue to provide a professional service to the public in DAS and CBT training. Bumpy have continued to see a significant increase on the previous year's income. Factors driving this, the motorcycle industry as a whole is experiencing a growth in the market, no further changes to the motorcycle test and national financial stability remains.

### Accredited Training Projects (Alternative Curriculum Activities)

There has been a significant reduction in the need for vocational studies off school site for many young people who find difficulties in accessing the traditional school curriculum, due to the changes to curriculum in the government guide lines and qualifications, coupled with increased financial constraints.

## **Off Site Centres**

Our involvement with the Lazer Centre based in Armley, Leeds, has been put on hold due to changes in the structure of the local council and their budget constraints.

# Report of the Trustees for the Year Ended 31 March 2016

# 3. Achievements, Performance and Financial Review (cont) Young Riders Club

The Young Riders Club provided recreation facilities for young people in the area of West Yorkshire, with the young people developing their riding skills, attending the facilities throughout the summer holidays and taking part in ACU trails and competitions running through the year. The encouragement of young people with additional needs to these sessions have been enjoyed by many.

#### **Review of Financial Statements**

#### Unrestricted Funds

Revenue income reduced in comparison to the previous year to £257,977 (2015 - £306,499) whilst expenditure also decreased to £284,428 (2015 - £320,176).

A reduction in demand for Accredited training meant it was necessary to undertake staffing and organisational restructuring aimed at ensuring the long term viability of the project. This left BUMPY with a net deficit for the year of £26,451 (2015 - £13,677 deficit).

Whilst these financial results reflect the challenges faced, Bumpy had a successful year in meeting its charitable aims and objectives. The changes made were costly but essential and BUMPY now starts to show improvement in the financial stability for the future.

With an opening unrestricted fund balance of £275,024, a transfer to designated funds of £138,000 and a net movement from charitable activities of -£26,451 over the year, there is now an unrestricted surplus of £110,573 to carry forward to future years.

#### Restricted Funds

Restricted funds are created when monies are received either for particular areas or purposes.

In the year to 31 March 2016 there was no income against restricted funds and an expenditure of £553. This is deducted from the opening balance of £5,314 leaving a balance of £4,761 to be carried forward to future years. These fund balances will reduce annually until the grant funded projects are completed and the assets acquired are fully depreciated, at which time the balances will reduce to zero.

The company's assets are available and adequate to fulfil project obligations.

#### 4. Statement of Company's Policies

The company's fundamental policy is to maintain and further the aims of the company as stated in Section 2 of this report.

The company is dependent on income from all sources to maintain services at present levels, a significant reduction in which would have an adverse effect on the services provided. The directors in setting a Reserves policy have agreed that it would be prudent to have "free reserves" which represent four to six months of the company's expenditure on unrestricted funds, which currently equates to between £94,809 and £142,214. This level of resources would provide the company sufficient time to agree and implement new policies in the event of changes in costs or funding. The level of "general" unrestricted funds at the year end is £110,573 but there is also £138,000 within designated funds, which are also unrestricted (see note 15 to the financial statements).

Cash reserves of the company are not invested on a long term basis but are maintained on bank deposit on demand or short notice.

#### Report of the Trustees for the Year Ended 31 March 2016

#### 5. Plans for Future Periods

There will be continued focus on securing additional funding sources to support our charitable aims along with development of service opportunities to the community.

BUMPY will continue to increase public awareness to encourage off road use and help educate local young people in their responsibilities around anti-social behaviour and dangers surrounding the illegal riding of motorcycles.

Further, we will again be looking for all opportunities to increase commercial and industry awareness to support both the use of and funding of our facilities.

#### 6. General

The directors wish to thank all those Corporate bodies, individuals and volunteers who in any way, either directly or indirectly, have contributed funds, support or assistance to BUMPY during the last 12 months. The Board would also like to thank all the members of the BUMPY staff for their continued support and commitment.

#### 7. Statement of Responsibilities of the Trustees/Directors

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing the financial statements, the members of the management committee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- stare whether applicable UK accounting standards have been followed, subject to any material departures
  disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The members of the Management Committee/Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. The trustees also confirm that they have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance on public benefit published by the Charity Commission.

Signed on behalf of the trustees

Mr M Smith Director

Dated: 26th October 2016

#### Independent Examiner's Report to the Members of Bumpy Limited

I report on the accounts of Bumpy Limited for the year ended 31 March 2016 which are set out on pages 7 to 16.

#### Respective Responsibilities of Trustees and Examiner

The trustees (who are also directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 or under Part 16 of the Companies Act 2006 and that an independent examination is needed. The charity is required by law to prepare accrued accounts and I am qualified to undertake the examination by being a member of The Association of Chartered Certified Accountants.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Companies Act 2006 and also to prepare accounts in accordance with the Charities SORP (FRS 102) and with the methods and principles set out in Charities SORP (FRS 102) have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 26th October 2016

Martin Smith FCCA Independent Examiner West Hill House Allerton Hill Chapel Allerton Leeds LS7 3QB

# Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2016

|   | Notes     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | 31.03.2016<br>Total Funds<br>£ | 31.03.2015<br>Total Funds<br>£ |
|---|-----------|----------------------------|--------------------------|-------------------------|--------------------------------|--------------------------------|
| Incoming resources Incoming resources from generated funds:       |           | *                          | Į.                       | ı                       | ı                              | r                              |
| Donations and legacies  | 2         | 13,480                     | •                        | -                       | 13,480                         | 10,342                         |
| Investment income and interest                                    | 3         | 535                        | -                        | -                       | 535                            | 326                            |
| Incoming resources from charitable activities                     | 4         | 243,962                    | -                        | -                       | 243,962                        | 295,831                        |
| Total incoming resources  |           | 257,977                    |                          | Ξ.                      | 257,977                        | 306,499                        |
| Resources expended<br>Charitable activities                       | 5         | 240,775                    | 553                      | -                       | 241,328                        | 276,847                        |
| Governance costs  | 6         | 43,653                     | -                        | 100                     | 43,653                         | 43,950                         |
| Total resources expended  | 7 & 8     | 284,428                    | 553                      | -                       | 284,981                        | 320,797                        |
| Net incoming (outgoing) r<br>before transfers                     | resources | (26,451)                   | -                        | -                       | (27,004)                       | (14,298)                       |
| Transfers between funds   |           | (E                         | -                        | -                       | s <del>a</del> s               | -                              |
| Net movement in funds for the year                                |           | (26,451)                   | (553)                    | -                       | (27,004)                       | (14,298)                       |
| Reconciliation of Funds: Total funds brought forward 1 April 2015 | ırd       | 275,024                    | 5,314                    | _                       | 280,338                        | 294,636                        |
| Funds carried forward at 31 March 2016                            |           | 248,573                    | 4,761                    |                         | 253,334                        | 280,338                        |

All of the above results are derived from continuing activities and there have been no acquisitions during the year.

## BUMPY Limited Balance Sheet 31 March 2016

|                                      |       | 31.03.2016 |         | 6       | 31.03.2015 |  |
|--------------------------------------|-------|------------|---------|---------|------------|--|
|                                      | Notes | £          | £       | £       | £          |  |
| Fixed Assets:                        |       |            |         |         |            |  |
| Tangible assets                      | 10    |            | 93,625  |         | 92,629     |  |
| Current Assets:                      |       |            |         |         |            |  |
| Stock                                | 11    | 3,985      |         | 2,352   |            |  |
| Debtors                              | 12    | 30,826     |         | 64,833  |            |  |
| Cash at bank and in hand             |       | 175,882    |         | 157,883 |            |  |
|                                      |       | 210,693    |         | 225,068 |            |  |
| Creditors:                           |       |            |         |         |            |  |
| Amounts falling due within one year  | 13    | 50,984     |         | 37,359  |            |  |
| Net Current Assets:                  |       | 2          | 159,709 | 3       | 187,709    |  |
| Total Assets Less Current Liabilitie | s:    |            | 253,334 |         | 280,338    |  |
| Capital and Reserves:                |       |            |         |         | -          |  |
| Restricted funds                     | 14    |            | 4,761   |         | 5,314      |  |
| Unrestricted funds (designated)      | 15    |            | 138,000 |         | -          |  |
| Unrestricted funds (general)         | 16    |            | 110,573 |         | 275,024    |  |
|                                      |       |            | 253,334 |         | 280,338    |  |
|                                      |       |            |         |         | C          |  |

For the financial year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circularisation to members of the company.

The financial statements were approved by the board of directors on 26th October 2016 and signed on its behalf by:

ON BEHALF OF THE BOARD:

Mr S J Bolland Chairman

Mr R Seed

# Notes to the Financial Statements for the Year Ended 31 March 2016

#### 1. ACCOUNTING POLICIES

#### **Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The company has availed itself of paragraph 3(3) of Schedule 4 of the Companies Act formats to reflect the special nature of the company's activities.

#### Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether, in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102, the restatement of comparative items was required. They have considered that no restatements were required.

#### Preparation of the accounts on a going concern basis

The trustees consider there are no material uncertainties about the company's ability to continue.

#### Company and Charitable Status

BUMPY Limited is a company limited by guarantee, the liability of each member of the company not exceeding £1, and a charity registered under the Charities Act.

## Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

# **Leasing Commitments**

Rentals paid under operating leases are charged in the Statement of Financial Activities.

#### **Fund Accounting**

Funds held by the company are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which, whilst unrestricted, have been allocated to certain projects.

Restricted funds – these are funds that can only be used for particular restricted purposes specified by donors of the funds.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# Notes to the Financial Statements for the Year Ended 31 March 2016

#### 1. ACCOUNTING POLICIES (CONT...)

#### **Incoming Resources**

Incoming resources comprises all incoming resources becoming available to the company during the year and includes income from all sources regardless of its source or of the purpose to which it is applied. Where applicable income is recognised where all conditions for receipt have been met and there is reasonable assurance of receipt.

All income is reported gross with no setting off of costs or expenses.

#### Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to specific activities or categories. Costs of charitable activities comprise all expenditure directly relating to the objects of the charity including costs incurred in supporting charitable activities and projects.

Governance costs comprise costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Where appropriate costs are apportioned between charitable activities and governance expenditure by the trustees on a reasonable and consistent basis.

## **Tangible Fixed Assets**

Tangible fixed assets are stated at cost less depreciation.

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Workshops and garage - 10% reducing balance method
Site roads and training area - 10% reducing balance method
Portacabin - 20% reducing balance method

- over 24 years

Motor Vehicles - 33 1/3% straight line method Equipment - 33 1/3% straight line method

- 33 1/3% reducing balance method

- 10% straight line method

## Stock

Stock is valued at the lower of cost and net realisable value.

#### **Deferred Income**

Deferred income represents sales invoiced in advance.

#### 2. VOLUNTARY INCOME

|                             | Unrestricted<br>Funds | Restricted | 2016<br>Total Funds | 2015<br>Total Funds |
|-----------------------------|-----------------------|------------|---------------------|---------------------|
|                             |                       | Funds      |                     |                     |
|                             | £                     | £          | £                   | £                   |
| Donations and sundry income | 13,480                |            | 13,480              | 10,342              |
|                             | -                     | ·          |                     | -                   |

2015

# Notes to the Financial Statements for the Year Ended 31 March 2016

| 3. | INV  | ESTMENT         | INCOME   |
|----|------|-----------------|----------|
| J. | TILL | TAND BILLINGS A | TITOUTHE |

| 3.   | INVESTMENT INCOME              |                |                        |                    |                               |
|------|--------------------------------|----------------|------------------------|--------------------|-------------------------------|
|      |                                | Unrestricted   | Restricted             | 2016               | 2015                          |
|      |                                | Funds          | Funds                  | <b>Total Funds</b> | <b>Total Funds</b>            |
|      |                                | £              | £                      | £                  | £                             |
|      |                                |                |                        |                    |                               |
|      | Interest received              | 535            | S=                     | 535                | 326                           |
|      |                                |                |                        |                    |                               |
|      |                                |                |                        | <del></del>        |                               |
|      |                                |                |                        |                    |                               |
| 4.   | INCOMING RESOURCES FROM CHARI  | TABLE ACTIVI   | TIES                   |                    |                               |
|      |                                | Unrestricted   | Restricted             | 2016               | 2015                          |
|      |                                | Funds          | Funds                  | <b>Total Funds</b> | <b>Total Funds</b>            |
|      |                                | £              | £                      | £                  | £                             |
|      |                                |                |                        |                    |                               |
|      | On road income                 | 125,459        | -                      | 125,459            | 118,943                       |
|      | Off road income                | 67,637         | -                      | 67,637             | 68,665                        |
|      | Accredited training income     | 43,278         | -                      | 43,278             | 87,060                        |
|      | Offsite centre income          | 7,588          | 1-                     | 7,588              | 21,163                        |
|      |                                | 2.0            |                        |                    | 10 and • 10 and 10            |
|      | 2016                           | 243,962        | _                      | 243,962            |                               |
|      |                                | 88             |                        | V011               |                               |
|      |                                | 8-totan-com-co | Saltino de la companio | 2000               | 8. <del>2811. (3.1813.)</del> |
|      | 2015                           | 295,831        | -                      |                    | 295,831                       |
|      |                                |                | 78.00.00               |                    |                               |
|      |                                |                |                        |                    |                               |
| 1000 |                                |                |                        |                    |                               |
| 5.   | COSTS OF CHARITABLE ACTIVITIES |                |                        |                    |                               |
|      |                                | Unrestricted   | Restricted             |                    |                               |
|      |                                | Funds          | Funds                  | <b>Total Funds</b> |                               |
|      |                                |                |                        |                    | Funds                         |
|      |                                | £              | £                      | £                  | £                             |
|      |                                | 120 000        |                        |                    | 0.021 (2380)                  |
|      | On road cost                   | 97,578         |                        | ,,,,,,,            |                               |
|      | Off road cost                  | 65,840         | -                      | 00,0.0             |                               |
|      | Accredited training costs      | 55,192         | -                      |                    |                               |
|      | Offsite centre costs           | 22,165         | -                      | ,100               |                               |
|      | Other funds                    | =              | 553                    | 553                | 621                           |
|      | 2016                           |                |                        | 1                  |                               |
|      | 2016                           | 240,775        | 553                    | 241,328            |                               |
|      |                                |                | -                      |                    |                               |

276,226

621

276,847

# Notes to the Financial Statements for the Year Ended 31 March 2016

| 6. | GOVERNANCE COST   | rs                        | Ünr                 | estricted<br>Funds<br>£            | Restricted<br>Funds<br>£ | 2016<br>Total<br>£                 | 2015<br>Total<br>£                 |
|----|---|---------------------------|---------------------|------------------------------------|--------------------------|------------------------------------|------------------------------------|
|    | Salaries<br>Independent examiners<br>Other overhead costs<br>Depreciation | fees                      |                     | 28,377<br>2,850<br>11,372<br>1,054 | -                        | 28,377<br>2,850<br>11,372<br>1,054 | 26,819<br>2,850<br>13,124<br>1,157 |
|    | 2016  |                           |                     | 43,653                             | -                        | 43,653                             |                                    |
|    | 2015  |                           |                     | 43,950                             |                          |                                    | 43,950                             |
| 7. | TOTAL RESOURCES   | EXPENDE<br>Staff<br>Costs | Depreciation        | Lease<br>Costs<br>£                | Other<br>Costs<br>£      | 2016<br>Total<br>£                 | 2015<br>Total<br>£                 |
|    | Charitable activities   | 152,669                   | 10,046              | 12,384                             | 66,229                   | 241,328                            | 276,847                            |
|    | Governance  | 28,377                    | 1,054               | 6,966                              | 7,256                    | 43,653                             | 43,950                             |
|    | 2016  | 181,046                   | 11,100              | 19,350                             | 73,485                   | 284,981                            |                                    |
|    | 2015  | 210,360                   | 12,192              | 18,150                             | 80,095                   | (                                  | 320,797                            |
|    |   |                           |                     |                                    | -                        |                                    | 1                                  |
| 8. | STAFF COSTS   |                           |                     |                                    |                          | 2016<br>£                          | 2015<br>£                          |
|    | Wages and salaries<br>Social security costs                               |                           |                     |                                    |                          | 171,310<br>9,736                   | 198,190<br>12,170                  |
|    |   |                           |                     |                                    |                          | 181,046                            | 210,360                            |
|    | The average number of e   | employees, ar             | nalysed by function | on was:                            |                          | 2016<br>Number                     | 2015<br>Number                     |
|    | Management and admin Activity and recreation                              |                           |                     |                                    |                          | .5<br>8                            | 5<br>8                             |
|    |   |                           |                     |                                    |                          | 13                                 | 13                                 |
|    | No employees received i   | remuneration              | in excess of £60,   | 000 per annı                       | um (2015 – none          | e).                                | -                                  |

# Notes to the Financial Statements for the Year Ended 31 March 2016

# 9. TAXATION

The company is a registered charity and under the provision of the Corporation Taxes Act 2010 is exempt from taxation.

| 10. | TANGIBLE FIX  | ED ASSET                            | S  |                      |  |                    |  |                              |
|-----|---|-------------------------------------|--|----------------------|--|--------------------|--|------------------------------|
|     |   | Work-<br>Shop<br>and<br>Garage<br>£ | Site<br>Roads &<br>Training<br>Area<br>£ | Portacabin<br>£      | Youth<br>Riders<br>Club<br>Workshop<br>£ | Equipment<br>£     | Motor<br>Vehicles<br>(inc<br>Bikes)<br>£ | Total<br>£                   |
|     | Cost  |                                     |  |                      |  |                    |  | 857                          |
|     | 1 April 2015  | 74,091                              | 50,047                                   | 101,667              | 13,725                                   | 85,693             | 111,451                                  | 436,674                      |
|     | Additions   | -                                   | -  | 7 <b>4</b> 0         | -  | 971                | 11,125                                   | 12,096                       |
|     | Disposals   | -                                   | -  | -                    |  | -                  | (2,600)                                  | (2,600)                      |
|     | 31 March 2016   | 74,091                              | 50,047                                   | 101,667              | 13,725                                   | 86,664             | 119,976                                  | 446,170                      |
|     |   |                                     | 17.                                      |                      |  |                    |  |                              |
|     | Depreciation 1 April 2015 Disposals Charge for the year | 60,770                              | 46,195                                   | 30,835<br>-<br>4,251 | 12,370                                   | 83,160<br>-<br>930 | 110,715<br>(2,600)<br>4,066              | 344,045<br>(2,600)<br>11,100 |
|     | 31 March 2016   | 62,102                              | 46,580                                   | 35,086               | 12,506                                   | 84,090             | 112,181                                  | 352,545                      |
|     |   |                                     | 2.00                                     |                      |  | -                  |  | -                            |
|     | Net Book Values   | S                                   |  |                      |  |                    |  |                              |
|     | 31 March 2016   | 11,989                              | 3,467                                    | 66,581               | 1,219                                    | 2,574              | 7,795                                    | 93,625                       |
|     | 31 March 2015   | 13,321                              | 3,852                                    | 70,832               | 1,355                                    | 2,533              | 736                                      | 92,629                       |

| 11. | STOCK |      |      |
|-----|-------|------|------|
|     |       | 2016 | 2015 |
|     |       | £    | £    |
|     |       |      |      |

3,985

2,352

Motorcycle clothing, books and consumables

# Notes to the Financial Statements for the Year Ended 31 March 2016

| 12. | DEBTORS                            |          |          |           | 242.2     |           |
|-----|------------------------------------|----------|----------|-----------|-----------|-----------|
|     |                                    |          |          |           | 2016<br>£ | 2015<br>£ |
|     | Amounts falling due within one ye  | ar       |          |           |           |           |
|     | Trade debtors                      |          |          |           | 13,502    | 43,555    |
|     | Prepayments and accrued income     |          |          |           | 17,324    | 21,278    |
|     |                                    |          |          |           | 30,826    | 64,833    |
|     |                                    |          |          |           | -         |           |
|     |                                    |          |          |           |           |           |
| 13. | CREDITORS                          |          |          |           |           |           |
|     |                                    |          |          |           | 2016      | 2015      |
|     | Amounts falling due within one ye  | ar       |          |           | £         | £         |
|     | Trade creditors                    |          |          |           | 14,917    | 6,165     |
|     | Other taxation and social security |          |          |           | 12,632    | 12,832    |
|     | Deferred income                    |          |          |           | 11,213    | 8,955     |
|     | Accruals                           |          |          |           | 12,222    | 9,407     |
|     |                                    |          |          |           | 50,984    | 37,359    |
|     |                                    |          |          |           |           | 1         |
| 14. | RESTRICTED FUNDS                   |          |          |           |           |           |
| 14. | RESTRICTED FORDS                   | Balance  |          | Movements |           | Balance   |
|     |                                    | 01.04.15 | Incoming | Outgoing  | Transfers | 31.03.16  |
|     |                                    | £        | £        | £         | £         | £         |
|     | Capital Funds                      |          |          |           |           |           |
|     | Haywood Foundation                 | 3,743    | 120      | (374)     | -         | 3,369     |
|     | City Challenge Fund                | 1,355    | -        | (136)     | -         | 1,219     |
|     | W Y Probation Service Fund         | 216      | -        | (43)      | -         | 173       |
|     |                                    | 5,314    | -        | (553)     | -         | 4,761     |

The capital funds are represented by tangible fixed assets.

# Notes to the Financial Statements for the Year Ended 31 March 2016

# 15. UNRESTRICTED FUNDS (DESIGNATED)

|                       | Balance 01.04.15 | Incoming       | Movements<br>Outgoing    | Transfers | Balance 31.03.16 |
|-----------------------|------------------|----------------|--------------------------|-----------|------------------|
|                       | £                | £              | £                        | £         | £                |
| Property Maintenance  | 3 <del>5</del> 0 | e <del>n</del> | <b>*</b>                 | 35,000    | 35,000           |
| Grounds Development   |                  | =              | =                        | 20,000    | 20,000           |
| On/Off Road Equipment |                  | I <del>E</del> | 2                        | 35,000    | 35,000           |
| Fundraising Projects  | -                | -              | -                        | 48,000    | 48,000           |
|                       |                  | -              | 9 <del>101000000</del> 0 | 138,000   | 138,000          |
|                       |                  | -              |                          | -         |                  |

**Property Maintenance fund** – the trustees have set aside funds to keep the existing site workshop, garage and office buildings maintained to an acceptable standard for a number of years to come and also potentially replace, when needed, or add additional buildings to the site. As the existing buildings age they become increasingly costly to maintain and therefore it has been deemed necessary to set aside £35,000 for this purpose.

Grounds Development fund – the trustees have set aside funds that will be used to keep the grounds maintained to an acceptable standard to enable it to operate on a day to day basis. These funds will also give the charity the ability to further develop additional off road facilities and therefore attract additional visitors. This is expected to cost in the region of £20,000.

On/Off Road Equipment fund – the trustees have set aside funds totalling £35,000 that they deem in future will be required to replace existing, ageing, on and off road vehicles held by the charity. This will help to maximise visitor numbers and therefore revenues and keep maintenance costs to a minimum year on year.

**Fundraising Projects fund** – it is always the trustees intention to seek out additional funding for the charity as early as possible. Funds of £48,000 have been set aside to employ specialists over a two year period to acquire this funding on the charity's behalf.

#### 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                                 | Tangible<br>Fixed<br>Assets<br>£ | Net<br>Current<br>Assets<br>£ | 2016<br>Total<br>£ | 2015<br>Total<br>£ |
|---------------------------------|----------------------------------|-------------------------------|--------------------|--------------------|
| Restricted funds                | 4,761                            | -                             | 4,761              | 5,314              |
| Unrestricted funds (designated) |                                  | 138,000                       | 138,000            |                    |
| Unrestricted funds (general)    | 88,864                           | 21,709                        | 110,573            | 275,024            |
|                                 | 93,625                           | 159,709                       | 253,334            | 280,338            |
|                                 |                                  |                               | -                  |                    |

# 17. GUARANTEES AND CONTINGENCIES

There were no known contingent liabilities at the balance sheet date.

# Notes to the Financial Statements for the Year Ended 31 March 2016

# 18. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2016 the company had annual commitments under non-cancellable operating leases as set out below.

|                                | 2016   | 2015   |
|--------------------------------|--------|--------|
|                                | £      | £      |
| Operating leases which expire: |        |        |
| After more than five years     | 19,350 | 18,150 |

## 19. RELATED PARTIES

The trustees/directors of the company are related parties. There are no related party transactions in the reporting period that require disclosing.

No trustees received any remuneration or have been reimbursed for any expenses during the year.