



## GREATER MANCHESTER WEST COUNTY SCOUT COUNCIL

### Report & Accounts for the year ended 31-Mar-16

PRESIDENT Lord Lieutenant Mr Warren Smith JP

VICE PRESIDENTS Sir James Anderton, CBE, QPM, DL  
Mr Herbert W Thomas, FCMI, FCIPD  
Dr Geoffrey Sides, PhD, FICE  
Mrs Vera Crossley, JP  
Colonel Sir John Timmins, KCVO, OBE, TD  
Mr Michael Oglesby DL, LLD, DSC

TRUSTEES:	<i>Ex-Officio</i>	Mr Andrew Farrell Mr Gerard Davies Mr Derek Batchen Mr Roger Kettle Mr Lewis Foster Mr Nick Anderson	County Commissioner County Chairman County Secretary County Treasurer Youth Commissioner Network Commissioner
	<i>Elected</i>	Mrs Jane Ford (Trafford) Mr Tom Drinkwater (Salford) Mr Bob Spoors (Trafford) Mr David Copelend (Wigan)	
	<i>Nominated</i>	Mrs Iris Emery Mr James Treacy	

BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill, West Malling Kent, ME19 4JQ	EXAMINERS	Chris Varley, F.C.A. Cedar Solutions (Management) Ltd. Prospect House, 2 Sinderland Road Altrincham, Cheshire. WA14 5ET
	HSBC Bank plc The Cross Oswestry Shropshire SY11 2SR		

CONTACT	County Secretary Mr Derek Batchen 4 The Straits Astley Manchester, M29 7RR	REGISTRATION	
		Scout Association	00168
		Charity	508002

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## MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

A separate report, detailing major Scouting activities and achievements this year, is associated.

Adult training has now been incorporated into 3 weekends a year, where training for modules is available during these weekends. 1st Response is delivered independently.

International,

Jamboree is currently holding a balance of £4,243.11. It is proposed that there will be a combined activity for the unit members, then put the balance towards the next Jamboree or international expeditions.

The GMW Explorer Belt - there is a balance of £362.31, which has been carried forward, for use on the next expedition (Baltic States - July 2016).

The renewal/replacement and acquisition plan for our assets continued, in line with our authorised budget.

We now bank with CAF which is easier to operate with our dual authorisation signature requirements (and provides permanent records of the dual signatures). The current account is maintained at a balance of £1,000 by automatic transfers from the deposit account.

The assessed contingency remains at £17,178 in conjunction with our budget setting procedures.

The allocation of our general funds is again shown in our account as noted on page 3.

At the end of the year income reserves amounted to £157,986

## GENERAL COMMENT

The Trustees' policy on reserves is to hold funds against specific purposes only. General funds shown on the closing balance are therefore all allocated to designated funds, as shown on page 3.

Such funds to enable the administration of the County and management of the campsites to be carried out in accordance with minimum standards and local initiatives, to provide support for adult training & development and the management of Scouting activities, to develop Scouting within the County and to allocate an agreed level of financial grants towards the furtherance of Scouting within the County.

The Trustees' policy on interest received from invested funds is to retain such income to preserve the value of the investments.

The Trustees have identified the major risks to which they believe the County is exposed. They have reviewed these and established systems to mitigate them.

The objects of the County are as detailed within the Association's Policy, Organisation and Rules.

The County is a trust established under its rules which are common to all Scout Counties.

Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.

The accounts have been drawn up on the receipts and payments basis in line with the Scout Association's rules as amended by the Committee of Council in January 2005.

## NEXT YEAR

In the following 12 months there will be a continued drive to increase our membership, maintain and improve the quality of the progressive training programme and to keep valued records in accordance with the Counties development plan.

Membership Fee for 2016/17 will include a 0.50p levy to go direct to International Fund as agreed in December 2011

Similar to this year, we will celebrate the achievements of our members and to enable those awards to be recognised and appreciated by family members and the wider community.

Approved by the trustees on 23 August 2016 and signed on their behalf by

County Chairman \_\_\_\_\_ Gerard Davies

County Treasurer \_\_\_\_\_ Roger Kettle

## Receipts &amp; Payments Account Summary for the year ended

31-Mar-16

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	2015 - 16				2014 - 15
	General Funds	Restricted Funds	Endowment Funds	Total Funds	Total Funds
	£	£	£	£	£
Total receipts for the year (see page 4)	117,973	-	-	117,973	167,785
Total payments for the year (see page 5)	140,014	-	-	140,014	197,694
Net receipts (payments) for the year .	<b>(22,041)</b>	-	-	<b>(22,041)</b>	<b>(29,909)</b>
Transfers between funds	-	-	-	-	-
Cash, bank and similar funds brought forward	180,027		-	180,027	209,936
Cash, bank and similar funds carried forward	<b>157,986</b>	-	-	<b>157,986</b>	<b>180,027</b>

## NOTE

General Funds, shown on the closing balance, are allocated to the following designated funds:-

Name	Purpose	2015 - 16 Total Funds £	2014 - 15 Total Funds £
<b>ADMINISTRATION</b>			
Contingency (& In hand)	Amount to be held against identified and assessed financial risks within the Administration funds (plus amounts C/F in Cty Office (cash) & in Network account.)	17,178	17,178
Special Grants	Incorporating former Coffey/CC/Handicap funds and including enhanced use.	7,615	8,215
Activities	(Formerly part of Centenary) To be supplemented by 'trading' surpluses (and any advance payments for next year) from County activities/events or devalued due to losses (and any costs against previous year) from County activities/events. The fund total shown for last year includes funds held over for general activities/events, the County Rally, and the 2007 Jamboree.	4,000	4,000
International Fund (inc Jamboree)	(Formerly part of Centenary) To be used to support participation in major international events.	4,243	3,562
Middlewood Reserve	Set aside against potential that should we need to vacate Middlewood Camp Site, the fund would support any consequential costs.	8,716	8,670
Projects Loan	Available to support any development projects within the County. Value set at balance remaining within Administration funds once allocation to above funds made. (ie the remainder of Administration General Funds)	32,652	32,652
Office & Training		39,708	37,189
		<b>114,112</b>	<b>111,466</b>
<b>CAMP SITES</b>			
Middlewood Trading	Value as shown on the individual trading balance for use to support the operation at Middlewood Camp Site	25,137	30,124
Dunham Trading	Value as shown on the individual trading balance for use to support the operation at Dunham Park Camp Site	18,737	38,437
		<b>43,874</b>	<b>68,561</b>
		<b>157,986</b>	<b>180,027</b>

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 23 August 2016 and signed on their behalf by the County Chairman and the County Treasurer.

	2015 - 16					2014 - 15	
	General Funds						
	Administration £	Dunham Park Camp Site £	Middlewood Camp Site £	Total General Funds £	Restricted Funds £	TOTAL ALL FUNDS £	TOTAL ALL FUNDS £
MEMBERSHIP SUBSCRIPTIONS							
Gross Receipts	159,495			159,495	-	159,495	138,961
Less Paid to H.Q.	125,289			125,289	-	125,289	120,827
Net Receipts to County	<b>34,206</b>	-	-	<b>34,206</b>	-	<b>34,206</b>	<b>18,134</b>
INVESTMENT INCOME RECEIVED							
Bank interest	94		73	167	-	167	48
Building Society interest				-	-	-	-
The Scout Association S.T.I.S.	471			471	-	471	234
Other dividends and interest				-	-	-	-
	<b>565</b>	-	<b>73</b>	<b>637</b>	-	<b>637</b>	<b>282</b>
DONATIONS/GRANTS							
Miscellaneous donations	1,000		134	1,134	-	1,134	1,309
Claimed Expenses subsequently donated				-	-	-	134
Awards for All Grant (Dunham Dev't Activities)				-	-	-	-
Grants				-	-	-	-
Sundry Income	22			22	-	22	8,214
Network Fund Grant (Dunham Dev't - Harrop)	401			401	-	401	-
Other Donations				-	-	-	-
	<b>1,423</b>	-	<b>134</b>	<b>1,557</b>	-	<b>1,557</b>	<b>9,657</b>
ACTIVITIES							
Services & Sales				-	-	-	-
Major Events (County Camporee)				-	-	-	-
International	16,253			16,253	-	16,253	80,602
Other County Events/Activity	9,828		871	10,699	-	10,699	6,369
Camping/Activity Fees		34,956	9,864	44,820	-	44,820	28,206
Visitor Fees				-	-	-	1,778
Lodge/Building Hire				-	-	-	9,890
Advance Fees Paid				-	-	-	-
Equipment Hire/Permits				-	-	-	-
	<b>26,081</b>	<b>34,956</b>	<b>10,735</b>	<b>71,772</b>	-	<b>71,772</b>	<b>126,845</b>
TRAINING COURSE FEES	<b>5,866</b>			<b>5,866</b>	-	<b>5,866</b>	<b>2,950</b>
FUND RAISING (gross)							
	-	-		-	-	-	-
	-	-	-	-	-	-	-
OTHER INCOME							
Income tax recovered -							
on subscriptions and donations	-	-	-	-	-	-	-
on dividends and interest	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
SUNDRY RECEIPTS							
Loans received	-	-	-	-	-	-	-
Telephone Coin Box	-	-	-	-	-	-	-
Providore Sales	-		2,534	2,534	-	2,534	9,376
Misc other receipts	1,401			1,401	-	1,401	541
	<b>1,401</b>	-	<b>2,534</b>	<b>3,934</b>	-	<b>3,934</b>	<b>9,917</b>
TOTAL RECEIPTS FOR THE YEAR	<b>69,542</b>	<b>34,956</b>	<b>13,475</b>	<b>117,973</b>	-	<b>117,973</b>	<b>167,785</b>

	2015 - 16					2014 - 15	
	General Funds						
	Administration £	Dunham Park Camp Site £	Middlewood Camp Site £	Total General Funds £	Restricted Funds £	TOTAL ALL FUNDS £	TOTAL ALL FUNDS £
<b>RUNNING COSTS</b>							
Rent / Rates	3,494	1,170	1,700	6,365	-	6,365	6,349
Water Charges		558	2,171	2,729	-	2,729	2,415
Electricity		1,031		1,031	-	1,031	2,212
Other fuel costs		2,101	724	2,825	-	2,825	4,066
Insurances	917	3,030	1,094	5,041	-	5,041	4,869
Telephone	363	597	474	1,434	-	1,434	1,297
Stamps/Stationery/MinorPurchases	205		19	224	-	224	373
Photocopier	521			521	-	521	222
I.T. Services	431			431	-	431	264
Security costs		1,187		1,187	-	1,187	796
Cleaning		2,541	375	2,916	-	2,916	965
Waste Disposal		1,439	652	2,091	-	2,091	1,993
T.V. Licence		146		146	-	146	146
Other miscellaneous	5	709	40	754	-	754	1,298
	<b>5,937</b>	<b>14,509</b>	<b>7,248</b>	<b>27,694</b>	-	<b>27,694</b>	<b>27,265</b>
<b>STAFF &amp; VOLUNTEER COSTS</b>							
Staff costs	7,102			7,102	-	7,102	7,055
Expenses	3,094			3,094	-	3,094	2,387
Expenses - subsequently donated	(230)			(230)	-	(230)	-
Refreshments & Hospitality		207		207	-	207	-
	<b>9,966</b>	<b>207</b>	-	<b>10,173</b>	-	<b>10,173</b>	<b>9,442</b>
<b>FEES &amp; OTHER REGULAR COSTS</b>							
Engraving	-	-	-	-	-	-	-
AGM/Meetings	1,173			1,173	-	1,173	771
Fees	600			600	-	600	540
	<b>1,773</b>	-	-	<b>1,773</b>	-	<b>1,773</b>	<b>1,311</b>
<b>ASSET MANAGEMENT</b>							
Renewals, Replacements & Repair	-	5,111	1,461	6,572	-	6,572	5,524
New	-	645	7,681	8,326	-	8,326	985
	-	<b>5,756</b>	<b>9,142</b>	<b>14,898</b>	-	<b>14,898</b>	<b>6,509</b>
<b>DONATIONS&amp;GRANTS/DEVELOPMENT</b>							
Donations & Grants paid out	600	7,000		7,600	-	7,600	2,184
Development initiatives	1,711			1,711	-	1,711	1,748
Dunham Development		17,714		17,714	-	17,714	5,053
Miscellaneous Toilet Block				-	-	-	-
	<b>2,311</b>	<b>24,714</b>	-	<b>27,025</b>	-	<b>27,025</b>	<b>8,985</b>
<b>STOCK PURCHASES</b>							
Badges/DofE books etc	-	-	-	-	-	-	-
Providore	-	7,887	1,625	9,512	-	9,512	7,955
	-	<b>7,887</b>	<b>1,625</b>	<b>9,512</b>	-	<b>9,512</b>	<b>7,955</b>
<b>ACTIVITIES</b>							
County Camporee/Celebrating Excellence				-	-	-	-
International	14,017			14,017	-	14,017	118,948
Other Events/Activity	26,273	1,092	447	27,812	-	27,812	4,615
	<b>40,290</b>	<b>1,092</b>	<b>447</b>	<b>41,829</b>	-	<b>41,829</b>	<b>123,563</b>
<b>TRAINING COSTS</b>	<b>5,109</b>			<b>5,109</b>	-	<b>5,109</b>	<b>5,808</b>
<b>SUNDRY PAYMENTS</b>							
Misc	1,510	491		2,001	-	2,001	6,856
	-		-	-	-	-	-
	<b>1,510</b>	<b>491</b>	-	<b>2,001</b>	-	<b>2,001</b>	<b>6,856</b>
<b>FUND RAISING EXPENSES</b>	-	-	-	-	-	-	-
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<b>66,896</b>	<b>54,656</b>	<b>18,462</b>	<b>140,014</b>	-	<b>140,014</b>	<b>197,694</b>

## Statement of Assets &amp; Liabilities at 31-Mar-16

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	2015 - 16				2014 - 15
	Administration £	Dunham Park Camp Site £	Middlewood Camp Site £	Total Value £	Total Value £
<b>ASSETS</b>					
MONETARY ASSETS Cash, bank and similar funds					
Operating Account(s) (current & instant withdrawal savings a/cs)	2,445	18,597	8,382	29,424	50,757
Bank Premium/Deposit Account(s)	20,980		16,335	37,315	38,184
Building Society Account(s)				-	-
The Scout Association S.T.I.S.	90,649			90,649	90,178
Cash in hand	38	140	420	598	908
	<b>114,112</b>	<b>18,737</b>	<b>25,137</b>	<b>157,986</b>	<b>180,027</b>
OTHER MONETARY ASSETS					
Tax Claim for Years Ending 31-Mar-16	600 a	-	-	600	300
Accounts receivable	-	800	-	800	2,791
Grant Allocation not yet received	-	-	-	-	-
Debts Due to County	-	-	-	-	-
	<b>600</b>	<b>800</b>	<b>-</b>	<b>1,400</b>	<b>3,091</b>
INVESTMENT ASSETS					
Other investments	-	-	-	-	-
NON-MONETARY ASSETS (for own use)					
Stocks	703	1,800	-	2,503	1,899
Equipment, furniture, etc	-	-	-	-	-
Land and buildings	-	-	-	-	-
	<b>703</b>	<b>1,800</b>	<b>-</b>	<b>2,503</b>	<b>1,899</b>
<b>TOTAL ASSETS</b>	<b>115,415</b>	<b>21,337</b>	<b>25,137</b>	<b>161,889</b>	<b>185,017</b>
<b>LIABILITIES</b>					
DUE WITHIN ONE YEAR					
Accounts not yet paid	-	-	-	-	-
Expenses incurred not yet invoiced	-	-	-	-	-
Membership fees paid early	-	-	-	-	-
Deposits received in advance	-	2,950	-	2,950	6,240
	-	<b>2,950</b>	<b>-</b>	<b>2,950</b>	<b>6,240</b>
PAYABLE AFTER ONE YEAR					
Other long term liabilities	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>2,950</b>	<b>-</b>	<b>2,950</b>	<b>6,240</b>
<b>BALANCE OF ASSETS &amp; LIABILITIES</b>	<b>115,415</b>	<b>18,387</b>	<b>25,137</b>	<b>158,939</b>	<b>178,777</b>
CONTINGENCIES & FUTURE OBLIGATIONS					
Making good site on vacation - Middlewood	8,716 b	-	-	8,716	8,670
Admin contingency (assessed annually) & cash in hand	17,178	-	-	17,178	17,178
	<b>25,894</b>	<b>-</b>	<b>-</b>	<b>25,894</b>	<b>25,848</b>

## NOTES

a Estimated amount for Gift Aid claim.

Site lease under negotiation. Middlewood Reserve Fund, if not required to support site clearance, to be re-assigned to

b support site development should a new lease be obtained.

We report on the accounts of the County for the year ended 31-Mar-16 which are set out on pages 3 to 6.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of trustees and examiner**

The County's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

**It is my responsibility to:**

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the County and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - \* to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - \* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Date: 23 August 2016