

COMPANY REGISTRATION NUMBER 05089663

THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE
UNAUDITED FINANCIAL STATEMENTS
31 MARCH 2016

Charity Number 1103903

UHY HACKER YOUNG
Chartered Accountants
First Floor
Pembroke House
Ellice Way
Wrexham Technology Park
Wrexham
LL13 7YT

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

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**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered Charity Name	The Hope Centre - St Helens
Charity Number	1103903
Company Registration Number	05089663
	The Hope Centre St Helens Christian Life Centre Atherton Street St Helens Merseyside WA10 2DT
Registered office	The Hope Centre St Helens Christian Life Centre Atherton Street St Helens Merseyside WA10 2DT
Trustees	Rev J P Fell (Chair) Mr B Atherton Mr J Ryan Mr J Cooper Mr P Davies Mr T Kelly
Secretary	Mrs B Barton
Project director	Mrs A Metcalfe
Independent Examiner	Mr P T Harris Institute of Chartered Accountants in England and Wales First Floor Pembroke House Ellice Way Wrexham Technology Park Wrexham LL13 7YT
Bankers	Yorkshire Bank 6 Bridge Street St Helens Merseyside WA10 1NF

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Rev J P Fell (Chair)

Mr B Atherton

Mr J Ryan

Mr J Cooper

Mr P Davies

Mr T Kelly (Appointed 9 June 2015)

Cllr M Rimmer (Resigned 15 September 2015)

Cllr A Burns (Served from 15 September 2015 to
18 March 2016)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Hope Centre is a registered charity and company limited by guarantee. As such its activities are overseen by a board of trustees who are also directors of the company. However the day to day running of the charity is overseen by the Hope Centre Director and the Chair of Trustees.

The date of incorporation of the charity was 31 March 2004 and the date of appointment of the first Trustee was 4 April 2004. Currently the Board is made up of six members. The Hope Centre continues to rent its office and training accommodation from St Helens Christian Life Centre.

Trustees on appointment are provided with the Charity Commission documentation for trustees, outlining roles and responsibilities. In addition briefing papers are provided from the management to all new trustees.

Trustees are normally appointed for a period of 3 years after which they must be re-elected at the next annual meeting. The Trustees Board has met on four occasions during this year.

ORGANISATIONAL STRUCTURE

The Charity's organisational structure consists of:

A Board of Trustees has overall responsibility for determining the Hope Centre's strategic direction, approving capital and revenue expenditure and monitoring performance and is comprised of a Chair, and six other Trustee Board Members.

The trustees of the Charity are drawn from a range of backgrounds with some being members of the founding church whilst others are not. Trustee members are drawn from within the local authority, manufacturing industry, the third sector and the financial/business world. All the Trustees give their time voluntarily.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

An Executive Management Team is comprised of the Chair of Trustees and the Project Director who assume overall responsibility, with support from staff team leaders, for executing the strategic and financial plan.

Finance and Administration is managed by the Hope Centre Director with the support of two volunteers and finance issues are reported directly to the Management Team and Trustees. Finance and Administration staff manage the day to day financial position of the Charity as well as producing end of year accounts, liaising with banks and independent examiners. All monitoring of service users/learners achievement of project targets and completion of monitoring reports are carried out by this team. Major reports for funders are collated and produced. The significant volunteer database is also managed within the team as are new applications for funding under the direction of the Hope Centre Director.

Operational Management is delegated by the trustees to the Project Director and 3 team leaders responsible for Hope House and Hope Centre Training department. The Project Director has overall responsibility for the operational and performance management and quality framework and responsibility for priorities through specific project development, service delivery, tailored interventions and training, service improvements, joint networking practices and general administration.

Four Operational Teams of staff and volunteers support the Project Director. Current teams are: Training Services; Advice, Advocacy and Support; Homeless Provision; Engage Community Projects; St Helens Foodbank. Finance and administrative staff report to the Hope Centre Director. Regular operational meetings take place with the Project Director & Team Leaders who then reports to the Executive Management Team (E.M.T). General staff meetings take place monthly and staff training away days bi-annually.

RELATED PARTIES

The Hope Centre was established by the St Helens Christian Life Centre (Elim Pentecostal Church) from which the Charity rents its accommodation and to whom a contribution is made for facilities, such as copiers, and utilities. In addition the Church makes donations to support the work of the Charity.

RISK MANAGEMENT

The Management team and Trustees continually consider the impact of our financial position and stability at their regular Trustee meetings. Attention continues to be focused on reviewing the current strategies and planning effectively for the future. New services and training opportunities continue to be a focus as is promoting the work in order to attract longer term funding. The Trustees, in conjunction with the Director, identify and review major risks which may affect the stability and successful operation of the Charity. Action is then planned and implemented, as far as possible, to minimise or remove the identified risk. The Trustees, together with the Director continue to review the long-term future viability of the Charity, particularly with a view to reducing dependence on a single stream of funding. Long term sustainability continues to be a challenge as longer term funding opportunities and increased donation income are sought. Financial viability is continually monitored and addressed throughout the year in management team meetings and at trustees meetings.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and anti-fraud policies. Measures are also in place to ensure compliance with health and safety of staff, volunteers, service users, learners and visitors.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

OBJECTIVES AND ACTIVITIES

Public Benefit Statement

The principal aim of the Hope Centre - St Helens is to improve the lives of vulnerable and disadvantaged people in the borough of St Helens.

The Trustees believe that the services provided by the Hope Centre - St Helens are compliant with the Charities Commission Guidance on Public Benefit and the public benefit is further exemplified in the following statements of Activity and Performance, and Future Development Plans.

Objects of The Hope Centre - St Helens

The Charity's objects (revised December 2011) contained within the governing document are:

- to advance the christian faith for the benefit of the public in accordance with the statement of belief appearing in the schedule hereto in St. Helens and in such other parts of the United Kingdom as the Trustees may from time to time think fit and in so doing to fulfill such other purposes which are exclusively charitable according to the laws of England and Wales and are connected with the charitable work of the Trust.
- to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; poor educational or skills attainment; relationship and family breakdown; homelessness or poor housing (that is housing that does not meet basic habitable standards).

- to prevent or relieve poverty in St. Helens by providing: education, training and support services to individuals in need.

Hope Centre Strategic Objectives

The Hope Centre, in partnership where appropriate, will work with vulnerable and/or disadvantaged people to:

- empower them for positive behaviour change and improved life choices
- improve their social, economic, physical, psychological and spiritual well-being
- prepare them for and help sustain their independent living
- encourage their responsible participation in society

The Hope Centre employs an inclusive approach and provides relevant social care services and training for vulnerable and disadvantaged young people and adults, and does not discriminate on the grounds of gender, race, disability, sexual orientation, religion, belief or age.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

HOPE CENTRE ACTIVITY PROGRAMME

Activity and Performance April 2015-March 2016

Hope Centre Training Activity Programme

Figures for starters and new starters have been included in the data below. Starters includes people who carried on from previous month. New starters include people who were registered (or were taken off, then put back on at a later date) and attended at least once since registering. All starters on Breathe courses are new starters.

- Breathe figures include Breathe Big Local - Wargrave and Norris Green
- Breathe JC+ and Inspire ceased in January 2016
- English and Maths (Adult Community Learning) ceased in June 2015
- English (St Helens College) started in February 2016

Figures from Breathe include some attendance in April 2016. As this attendance was part of the course which started in March 2016, it has been included.

From April 2015 to March 2016, we have had 326 new starters. A total of 695 monthly attendances by a registered user at least once per month.

Accredited

	Presenters	Starters	New Starters	Completers
Breathe	418	90	90	60
Breathe JC+	282	57	57	45
Breathe Inspire	131	25	25	24
UK Online/Learn My Way	446	119	51	17
English (ACL)	56	27	3	3
Maths (ACL)	32	320	–	–
English (St Helens College)	33	16	12	–
TOTALS	1,398	354	238	149

Non Accredited

	Presenters	Starters	New Starters	Completers
Beyond Basics	443	186	58	20
Work Club	401	155	30	–
TOTALS	844	341	88	20

Single parent and domestic violence data was not recorded or collected until January 2016. Monthly reports are based on the attendance records per month, so some learner data may have been recorded more than once per month, due to them attending more than one course in that month. The total number of attendees on all courses is 828. Of these 828 users:

- 72.2% of the users were unemployed
- 43.5% had a mental health condition
- 15.3% of users had a learning disability
- 12.6% of users had a disability
- 10.3% of users had a history of self-harm/suicide attempts
- 5.4% of users had a history with substance abuse or dependency on alcohol
- As of January 2016, 5 users were single parents (0.6%)
- As of January 2016, 9 users were victims of domestic violence (1.1%)

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TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

- 16.1% of users were aged 60+ years
- 1.0% of users were ex service
- 58.8% of users were male
- 41.2% of users were female

The Hope Centre provides social car services and training to some of the most vulnerable and disadvantaged young people and adults residing within the Borough of St Helens. Our success in delivering services and training to vulnerable and disadvantaged individuals/groups has been the catalyst to providing new and relevant skills and vocational courses that effectively meet the needs of our community.

The Training Centre is formally approved to create and deliver bespoke training by Open Awards and Adult Community Learning. In addition, the organisation holds the Investors in People and Matrix accreditations which are recognised and accepted benchmarks by government and funding bodies. Training programmes are delivered in a non-threatening, non-judgemental environment by qualified teaching staff and volunteers, some of whom are ex-learners.

The approved Training and Development Centre writes, develops and delivers accredited courses and responds to local need and gaps in service provision. In addition, work placements have been provided for students studying to become support workers and lifelong learning assistants. The internal moderator/verifier supports and encourages the students learning throughout the academic year, by providing formal mentor support, course observations and formal assessments.

GATEWAY INDUCTIONS

The Hope Centre encourages all service users to attend Gateway Inductions prior to starting any course, this offers holistic face to face advice and guidance around training and development options and allows the service user the opportunity to orientate themselves with the centre taking away a level of stress - these inductions are available to adults aged 18 years plus.

The induction is comprised of an initial interview and assessment of needs and also any potential issue which the tutor needs to be appraised of. It also allows the Hope Centre the opportunity to gather data about the service user which is held in accordance with current Data Protection guidelines.

HOPE CENTRE TRAINING CENTRE

The following range of programmes is available at the Hope Centre and outside organisations as detailed:

Breathe Mental Health - ongoing

Breathe Mental Health is a specialised programme developed for people with mild to moderate mental health issues and provides learners with setting an individual on a journey of discovery, helping them to begin to fully understand their mental ill health, empowering them to confront their hidden and visible difficulties, teaching them to tackle and overcome issues in order to regain control of their lives and live with a greater sense of emotional resilience, progressing onto practical and personal implications of setting and achieving personal goals. This course allows the individual to see themselves as an achiever, which increases personal self-belief and motivation. The learner will then be taught to learn and benchmark their ability to communicate effectively and negotiate for a required positive outcome. All individuals are challenged to review their automatic responses and embed 'respect for all' with their newly learnt communication skills.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Breathe Mental Health - Norris Green - completed

Breathe Mental Health - Norris Green: this course was delivered to Norris Green (L11) residents by an external tutor, the programme replicated the Breathe Mental Health course described above.

Breathe Mental Health - Wargrave Big Local - ongoing

Breathe Mental Health Wargrave Big Local is delivered to Wargrave (WA12) residents by an external tutor, the programme replicates the Breathe Mental Health course described above with additional element of financial capabilities. This programme is Big Lottery Funded and currently is scheduled to run for 18 months from March 2016.

Breathe Inspire - completed

Breathe Inspire is a specialised programme developed as an essential resource to support those with learning difficulties and disabilities. Learners were referred onto the course via Stephenson's ensuring additional support as needed.

The course taught essential skills in personal self-esteem and confidence and looked to establish emotional resilience for individuals whilst helping to improve their overall wellbeing. The six week course offered individuals an opportunity to manage their day to day stresses and anxieties with specific coping strategies in order to sustain an active level of engagement for life. All techniques within the course were taught from a cognitive behavioural therapy approach and are delivered by qualified and approved trainers.

Breathe Job Centre Plus - completed

Breathe Job Centre Plus is a specialised programme developed for people referred from Job Centre Plus who experience mild to moderate mental health issues. The course aimed to set the learners on a journey of discovery, helping them to begin to understand their mental ill health, empowering them to confront their hidden and visible difficulties, teaching them to tackle and overcome issues in order to regain control of their lives and live with a greater sense of emotional resilience. This course assisted the learner to progress onto the job market with confidence. The learner progressed onto practical and personal implications of setting and achieving personal goals. This course allowed the individual to see themselves as an achiever thus increasing personal self-belief and motivation. The learner was then taught to learn and benchmark their ability to communicate effectively and negotiate for a required positive outcome. All individuals were challenged to review their automatic responses and embed 'respect for all' within their newly learnt communication skills. Once the confidence element of the course was completed the learner moved onto improving their IT skills, CV generation and were given assistance with job searches and encouraged to attend Work Club upon completion of the course

The above three courses are accredited and certified by Open Awards.

Breathe Support Group

Breathe Support Group is now established and has changed its format from a support group to a social group. It is generally used by people who have completed the Breathe Programme and continues promotes peer support and social engagement outside of the formal training environment. It is facilitated by a Hope Centre volunteer and we also work closely with volunteers.

Hope Line

An outward bound calling service offering consistent ongoing support at identified key times, ensuring that all learners progress from being 'in training' to 'having moved on and are secure'. Hope Line is run by a dedicated volunteer who has 'experience' of mental ill health and who had himself completed the Breathe course. The Hope Line has expanded its remit and supports Breathe Employability completers to assist their journey back to work as necessary.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Work Club

The Work Club continues as a facilitated drop-in session for anyone working towards employment or volunteering opportunities. This session offers practical advice and support on finding work. The service provides a relaxed atmosphere for people to meet others looking for work, build new contacts, share job hunting experiences and get advice on interview techniques, CVs and volunteering opportunities. This service is encouraged to be used by learners on the Breathe Employability Programme.

UK Online Basics

This course is offered to adults 18+ who have had very little or no experience of using a computer. It is a student led tutor supported course allowing the learner to gain basic computer skills at their own pace. Once this course is completed the learner is encouraged to progress onto Beyond Basics.

Beyond Basics

This course is offered to learners wanting to refresh their computer skills and (re)introduces the learner to Microsoft packages, social media etc allowing them to explore the internet and give them confidence in work searches. Again this is student led and tutor supported allowing the learner to progress at their own pace.

IT Drop In

The IT drop-in sessions provide an excellent opportunity where IT skills can be practiced and developed in familiar and relaxed surroundings, outside of a course environment and job searches can be made. Each session is self-supported but assistance is available from training staff as needed.

TRAINING PROGRAMME DEVELOPMENT DURING 2015/16

June 2015 saw a significant change in the team - 2 key colleagues left The Hope Centre for new roles in the community. A new tutor was put in role and has taken on the delivery of the Breathe Programmes with great success. The new role of training co-ordinator was filled and promotion of the training provision continues.

A new administrator was taken on July 2016 and the support offered to the training team is excellent.

Closer working relationships are to be developed with DWP to promote the Breathe Employability course to enable extend funding for 2016/2017.

Ongoing assessment of the Hope Centre social care services and training portfolio enables continuous development of projects that meet unmet gaps in services within St Helens thereby enabling negotiation of further Service Level Agreements (SLAs) or commissioning of projects with the Local Authority and Partner Agencies such as the CCG board & St. Helens Council. The following programmes have been identified and are currently being developed to meet those unmet gaps.

Data capture has expanded to review domestic violence, single parents, number of GP referrals in 3 month period for mental health issues.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

HOPE HOUSE - ADVICE, ADVOCACY AND SUPPORT CENTRE

Hope House has continued to provide services to those who are homeless and at risk of homelessness, developing our partnership working over the past year with other strategic agencies within St Helens. The team of 4 staff and 20 regular volunteers have supported 278 individuals, 220 men and 58 women. The Centre still provides a dual purpose service with basic needs provision covering food and personal care and our support team providing advice, advocacy and support.

Breakfast Club

The Breakfast Club continues to provide hot food Mondays to Fridays and has been developed to offer service users more choice via a menu of options. During the past year we have served 4,212 breakfasts. In addition, we provide a packed lunch every day, with 3,196 packed lunches provided. A team of 20 regular volunteers have provided 2,222 hours to support this aspect of our service and have shown dedication and commitment.

Personal Care

The Centre continues to provide shower and laundry facilities with service users utilising the provision on 169 occasions throughout the year. To ensure that they are able to maintain their personal hygiene and appearance a total of 953 items of donated clothing have been provided to service users accessing the service, along with 59 toiletry items.

Advice and Support

In the last year service users have presented for advice, advocacy and support on 1,067 occasions. They have been supported with:

Outputs

- 102 initial inductions and assessments
- 19 occasions of Advocacy and Mentor support
- 294 phone calls through our telephone service
- 23 occasions, service users were supported to complete documentation
- 885 pieces of mail received by service users who use the "Care of" address correspondence facility
- 263 presentations to the Internet Café facility

Outcomes

- 20 service users were supported to successfully access emergency accommodation services
- 36 service users were supported to access benefits
- 6 service users received support to access drug and alcohol treatment
- 6 service users received support to register with a GP
- 27 occasions of support to access other organisations' support including, the Domestic Violence team, Citizen's Advice Bureau and the Police

Developments

The team has worked hard to develop our partnership working this year introducing regular visits from a drug and alcohol outreach worker and working with the Multiple and Complex Needs Project Support Worker to help engage service users at the Centre. In addition, we have implemented the John Moore's Centre for Public Health's IMS database to contribute to the collation of information across the Liverpool City region. We have continued to work with Crisis Skylight to offer wellbeing sessions including art, craft, photography and printing techniques this year.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Christmas Provision

This year the provision was available over 8 days, managed by a team of 5 supervisors including one new member of the team and 2 year-round staff members. The provision supported 52 individuals who presented 140 times during the 8-day period, receiving 212 meals. A team of 19 volunteers donated 142.5 hours of their time to support the Centre.

HOPE CENTRE DEVELOPMENTS DURING 2015-16

The major challenge for the Charity continues to be the raising of funds. The Management Team and Trustees considered the impact of this at their regular meetings. Hope Centre aims to be stronger, more agile, more innovative and adaptable to the new funding environment and to continue to develop new opportunities, investigate new potential partnerships and programmes which can attract new funding.

On Going Partnerships this year:

- St Helens College
- Crisis - Skylight Team
- Citizens Advice St Helens

ST HELENS FOODBANK

St Helens Foodbank continues to be very active having fed 6,374 people over the past year: 3,946 adults and 2,428 children.

Distribution centres, where people are able to redeem their food vouchers, are run over six days each week. One voucher will enable them to get them 3 days of emergency food which consists of mostly non-perishable food. Bread is the only item bought fresh as well as donations of fruit and savouries which are sometimes donated by local retail businesses. We also supply toiletries, nappies and pet food when available.

Most clients are in crisis because of benefit delays, changes in benefits, debt issues and those struggling to manage on a low income. Single people are the highest crisis group who accessed our service followed by single parents and families.

Every person who comes to foodbank is offered a drink and a friendly chat with one of our volunteers while they wait for their food parcel to be prepared. They can also be signposted to other support if needed. Also available on-site is a Citizens Advice Advisor for debt advice and we can offer help with fuel support if needed. We are much more than just a foodbank and are continually looking to partner with agencies to help support the local people of our town.

Over 60 regular volunteers help the foodbank to run smoothly and efficiently, working in the distribution centres, warehouse, delivery and administration. These people are the mainstay of the foodbank and without them it simply would not function. Their faithfulness, hard work and compassion are to be commended.

The bulk of our food is currently stored and sorted at secure premises loaned to us by St Helens Council.

There are currently 93 agencies who are voucher holders. These range from schools, doctor's surgeries, health centres, mental health services, housing associations, Social Services, CAB, Probation and Age UK amongst others.

For future developments we are looking to possibly increase one Foodbank distribution centre to open 2 days a week.

Challenges are always food supply on certain products and holiday cover for volunteers.

THE HOPE CENTRE - ST HELENS COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

ENGAGE Project 2015-2016

Hope Centre objectives state we will respond when we can to prevent or support families in poverty and to encourage social inclusion.

The Hope Centre started the Baby Basics project within St Helens in April 2015. This project is a response to the growing need for practical help for new mothers and families unable to afford the basic essentials and equipment necessary to look after newborns.

This project is delivered in partnership with many local churches and partner agencies within the town:

- St Teresa's Church St Helens - In Kind Storage Space to the value of £8,000
- Donated goods to the project - to the value of £160
- Hope Centre has given out 85 Moses baskets total value £11,100

This project has a committed volunteer team of 5 ladies who gather the clothes, sort them out, clean and put together the baskets for the newborns. The total value in kind for the given hours is £4,500.

FINANCIAL REVIEW

The Charity's principal source of funding continues to be grant funding. It has always been the aim of the Hope Centre's Trustees and Management Team to maintain financial stability. To this end considerable attention has been given to promote services and training programmes ensuring access to new income streams and commissioning sources along with the small benefit of gift aid support and one off donations. Local and national funders are approached to invest in our projects and grants from the Borough Council have been received. Details of grants obtained can be found in the financial accounts.

INVESTMENT POLICIES

The charity currently has no investments, or investment income.

RESERVES

The charity has an agreed reserves policy. At present apart from restricted funds and monies invested in fixed assets reserves are small as virtually all income is generated from statutory bodies for projects planned to achieve specific results within a specified time. It remains the practice that unrestricted reserves, when possible, will be accrued, maintained and invested to allow the following to be effected:

- To enable the charity to continue its core operations with a basic administrative function for 2 years with a minimum level of staffing (in the event of there being no further funded projects, or the loss of, or significant reduction in, core funding);
- To fund new projects whilst waiting for promised income;
- To react to urgent needs.

A "current cash position" schedule is drawn up monthly in the Finance Office to enable close monitoring of funds and their future allocation. This is passed to the Management Team for approval and further reported to Trustees. The level and allocation of reserves will be determined by the Management Team in conjunction with the Finance Officer as a result of this monitoring.

There have been no serious incidents to report in this financial year. Our independent examiners have worked closely with us to minimise risk and strengthen financial processes and procedures.

**THE HOPE CENTRE - ST HELENS
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TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

RESULTS

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

In accordance with company law, as the company's directors, we certify that:

- So far as we are aware, there is no relevant audit information of which the company's independent examiners are not aware, and;
- As the directors of the company we have taken all steps necessary in order to make ourselves aware of any relevant audit information and to establish that the charity's independent examiners are aware of that information.

PLANS FOR FUTURE PERIODS

PROGRAMME DEVELOPMENT FOR 2016/2017

- Breathe course continues to develop and in line with expected funding will be running men only, ladies only and mixed groups.
- Promote Breathe programme outside the St Helens catchment area
- Design and promote a one-day course suitable for business to teach mental health resilience to employees and volunteers
- Continue to work with Big Local, Wargrave to develop the Breathe programme and replicate the Breathe Social Group
- Actively involved in monthly Social Inclusion Network meetings and Community Learning Partnership meetings, encouraging 'cross pollination' of experience with local groups
- increased number of GP's piloting the Breathe programme and referring onto the Breathe courses
- Increased wellbeing activities that promotes social engagement

Looking Forward

This year we have seen a rise in the number of individuals accessing the Centre as rough sleepers. We will look to develop ways of increasing our support of these individuals and how we can work with partners more effectively to ensure opportunities for rough sleepers to have their needs met.

INDEPENDENT EXAMINER

A resolution to re-appoint UHY Hacker Young for the ensuing year will be proposed at the annual general meeting in accordance with section 386 of the Companies Act 2006.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Registered office:
The Hope Centre
St Helens Christian Life Centre
Atherton Street
St Helens
Merseyside
WA10 2DT

Signed on behalf of the trustees

Rev J P Fell
Trustee

6 December 2016

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
HOPE CENTRE - ST HELENS**

YEAR ENDED 31 MARCH 2016

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages 16 to 32.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the Hope Centre - St Helens for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**THE HOPE CENTRE - ST HELENS
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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
HOPE CENTRE - ST HELENS *(continued)***

YEAR ENDED 31 MARCH 2016

Mr P T Harris
Institute of Chartered Accountants in England and Wales
Independent examiner

First Floor
Pembroke House
Ellice Way
Wrexham Technology Park
Wrexham
LL13 7YT

6 December 2016

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Income and endowments					
Donations and legacies	2	16,636	74,049	90,685	92,186
Income from charitable activities	3	2,848	142,346	145,194	133,467
Investment income	4	23	–	23	23
Total income		<u>19,507</u>	<u>216,395</u>	<u>235,902</u>	<u>225,676</u>
Expenditure					
Expenditure on charitable activities	5/6	(16,138)	(224,112)	(240,250)	(230,113)
Total expenditure		<u>(16,138)</u>	<u>(224,112)</u>	<u>(240,250)</u>	<u>(230,113)</u>
Net expenditure before transfer					
	7	3,369	(7,717)	(4,348)	(4,437)
Transfer between funds	8	9,030	(9,030)	–	–
Net expenditure for the year		<u>12,399</u>	<u>(16,747)</u>	<u>(4,348)</u>	<u>(4,437)</u>
Reconciliation of funds					
Total funds brought forward		<u>13,420</u>	<u>171,761</u>	<u>185,181</u>	<u>189,618</u>
Total funds carried forward		<u><u>25,819</u></u>	<u><u>155,014</u></u>	<u><u>180,833</u></u>	<u><u>185,181</u></u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 19 to 32 form part of these financial statements.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2016

	Note	2016		2015	
		£	£	£	£
Fixed assets					
Tangible assets	10		69,053		79,018
Current assets					
Debtors	11	9,893		4,904	
Cash at bank and in hand		116,517		109,184	
		<u>126,410</u>		<u>114,088</u>	
Creditors: Amounts falling due within one year	12	<u>(14,630)</u>		<u>(7,925)</u>	
Net current assets			111,780		106,163
Total assets less current liabilities			<u>180,833</u>		<u>185,181</u>
Net assets			<u>180,833</u>		<u>185,181</u>
Funds of the charity					
Restricted income funds	13		155,014		171,761
Unrestricted income funds	14		25,819		13,420
Total charity funds			<u>180,833</u>		<u>185,181</u>

For the year ended 31 March 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The Balance sheet continues on the following page.

The notes on pages 19 to 32 form part of these financial statements.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET *(continued)*

31 MARCH 2016

These financial statements were approved by the members of the committee and authorised for issue on the 6 December 2016 and are signed on their behalf by:

Rev J P Fell (Chair)
member of the committee

Company Registration Number: 05089663

The notes on pages 19 to 32 form part of these financial statements.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

Donations

Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities when receivable. The value of services provided by volunteers has not been included.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the period stated in the grant conditions.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates:

- Costs of generating funds include costs of generating voluntary income and fundraising activities.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes costs that can be allocated directly to such activities.
- Governance costs include those costs associated with the management and administration costs of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

Fixed assets

All fixed assets are initially recorded at cost.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	- 3 years straight line
Fixtures and fittings	- 15 years straight line
Property extension costs	- 15 years straight line

Change in accounting policy

In preparing the financial statements for the current year, the charity has adopted the financial reporting standard for smaller entities (effective January 2015), and the requirements of accounting and reporting by charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the financial reporting standard for smaller entities (effective January 2015) (SORP 2015).

As a result the accounts for the current year have been prepared on this basis and the comparative figures have been restated accordingly.

Going concern

The financial statements have been prepared on the going concern basis which assumes that the charity will continue in operational existence for the foreseeable future.

The validity of this assumption depends on the successful conclusion of the trustee negotiations with the funding providers and the continued support of the Christian Life Centre. The financial statements do not include any adjustments that would result if negotiations were not concluded successfully.

The trustees believe that it is appropriate for the financial statements to be prepared on a going concern basis.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Gift aid	2,095	–	2,095
Sundry donations	12,471	36,750	49,221
Donations from St Helens CLC	2,070	–	2,070
Apprentice Support Grant	–	–	–
Grants receivable			
Santander Debt Hub Grant	–	–	–
Garfield Weston Salaries Grant	–	–	–
Henry Smith Salaries Grant	–	26,000	26,000
John Moore's Foundation Grant	–	–	–
Grants for staff costs	–	11,299	11,299
	<u>16,636</u>	<u>74,049</u>	<u>90,685</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations			
Gift aid	329	–	329
Sundry donations	13,740	18,817	32,557
Donations from St Helens CLC	1,800	–	1,800
Apprentice Support Grant	1,500	–	1,500
Grants receivable			
Santander Debt Hub Grant	–	10,000	10,000
Garfield Weston Salaries Grant	–	15,000	15,000
Henry Smith Salaries Grant	–	26,000	26,000
John Moore's Foundation Grant	–	5,000	5,000
Grants for staff costs	–	–	–
	<u>17,369</u>	<u>74,817</u>	<u>92,186</u>

Included in restricted sundry donations above are donations for the Foodbank which includes a balance of £16,179 which was the bank balance held in the St Helens Foodbank bank account when The Hope Centre - St Helens took over running the Foodbank on 1 April 2015.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Services provided as part of direct charitable activities	2,848	–	2,848
ESF Let's Do IT Grant	–	91	91
St Helens Council Grants	–	8,400	8,400
St Helen's Local Fund IT Training	–	–	–
Big Lottery Fund	–	10,000	10,000
Sundry Grants	–	45,855	45,855
Income from DofH	–	–	–
Income from GMCP	–	–	–
Income from Public Health	–	78,000	78,000
	<u>2,848</u>	<u>142,346</u>	<u>145,194</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Services provided as part of direct charitable activities	2,555	–	2,555
ESF Let's Do IT Grant	–	8,582	8,582
St Helens Council Grants	–	8,400	8,400
St Helen's Local Fund IT Training	–	1,500	1,500
Big Lottery Fund	–	–	–
Sundry Grants	–	24,261	24,261
Income from DofH	–	54,595	54,595
Income from GMCP	3,574	–	3,574
Income from Public Health	–	30,000	30,000
	<u>6,129</u>	<u>127,338</u>	<u>133,467</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	<u>23</u>	<u>23</u>	<u>23</u>	<u>23</u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Training & Outreach Activities	8,331	141,600	149,931
Homeless Shelter Activities	80	38,414	38,493
Support costs	7,727	44,098	51,826
	<u>16,138</u>	<u>224,112</u>	<u>240,250</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Training & Outreach Activities	19,380	137,595	156,975
Homeless Shelter Activities	1,386	25,900	27,286
Support costs	16,782	29,070	45,852
	<u>37,548</u>	<u>192,565</u>	<u>230,113</u>

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2016 £	Total Funds 2015 £
Training & Outreach Activities	149,931	40,833	190,764	196,072
Homeless Shelter Activities	38,493	10,993	49,486	34,041
	<u>188,424</u>	<u>51,826</u>	<u>240,250</u>	<u>230,113</u>

7. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Depreciation	<u>12,436</u>	<u>12,559</u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

8. FUND TRANSFERS

The following transfers were made during the year:

Transfers totalling £1,726 (2015 - £82) were made from the general unrestricted fund to the restricted funds during the year as a result of the Charity meeting the additional costs needed to fulfill the grant conditions.

A transfer of £292 (2015 - £nil) was made between restricted funds to correct the allocation of expenditure in the previous year.

A transfer of £1,342 (2015 - £nil) was made from the Transition - Strategic Development restricted fund to general unrestricted funds because the project has been completed and the funders have agreed that no repayment is due.

Transfers of £2,000 and £5,071 (2015 - £nil) were made from the Action in Youth Empowerment and Taking Steps Area Based Grant restricted funds respectively to the general unrestricted fund. These grants were based on delivery and completed several years ago to the satisfaction of the funders.

A transfer of £2,052 (2015 - £nil) was made from the St Helens Council (Core Costs Grant) restricted fund to general unrestricted funds because the funding covered core costs and so there are no restrictions on the expenditure.

9. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	146,388	151,149
Social security costs	6,302	7,477
	<u>152,690</u>	<u>158,626</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No.	No.
Support / Outreach Staff	4	4
Tutors	1	3
Administration	5	5
Project Leader	1	2
Homeless Centre Manager	1	1
	<u>12</u>	<u>15</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

No trustee received any remuneration or expenses during the year.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

10. TANGIBLE FIXED ASSETS

	Equipment	Fixtures & Fittings	Leasehold Property	Total
	£	£	£	£
Cost				
At 1 April 2015	35,544	900	170,000	206,444
Additions	2,472	–	–	2,472
At 31 March 2016	<u>38,016</u>	<u>900</u>	<u>170,000</u>	<u>208,916</u>
Depreciation				
At 1 April 2015	35,138	205	92,083	127,426
Charge for the year	1,043	60	11,334	12,437
At 31 March 2016	<u>36,181</u>	<u>265</u>	<u>103,417</u>	<u>139,863</u>
Net book value				
At 31 March 2016	<u>1,835</u>	<u>635</u>	<u>66,583</u>	<u>69,053</u>
At 31 March 2015	<u>406</u>	<u>695</u>	<u>77,917</u>	<u>79,018</u>

The charity occupies premises which are owned by its parent organisation, the Christian Life Centre church. The charity has agreed with its parent organisation that it will be entitled to occupy the premises for a period of 15 years and consequently the leasehold improvement cost is being depreciated over that period. If the premises were to be sold or the charity were to cease occupation within the 6 year period of the unexpired lease then a proportion of the grant acquired to fund the extension would be repayable to the Coalfields Regeneration Trust.

11. DEBTORS

	2016	2015
	£	£
Trade debtors	2,373	4,424
Other debtors	7,013	–
Prepayments	507	480
	<u>9,893</u>	<u>4,904</u>

Other debtors includes an amount of £7,013 (2015 - £nil) which represents funds held in the Foodbank current account and not yet transferred to The Hope Centre - St Helens bank account.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

12. CREDITORS: Amounts falling due within one year

	2016	2015
	£	£
Trade creditors	9,841	1,848
PAYE and social security	1,880	2,348
Other creditors	2,909	3,729
	<u>14,630</u>	<u>7,925</u>

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015	Income	Expenditure	Transfers	Balance at 31 Mar 2016
	£	£	£	£	£
Debt Hub					
Santander Workers	8,493	–	(4,025)	–	4,468
Education (LDI) Flexible Support Fund (Job Centre Plus)	580	91	(860)	189	–
Henry Smith Salary Grant	1,272	12,339	(14,522)	911	–
Awards 4 All	10,508	26,000	(30,990)	–	5,518
Co-op Hope House	50	10,000	(4,200)	–	5,850
Department of Health Breathe Programme	248	–	(400)	152	–
Food Bank	252	48,001	(46,247)	–	2,006
Dragon's Den IT Equipment	–	31,660	(17,109)	–	14,551
Garfield Weston Salary Grant	333	–	(166)	–	167
St Helen's Local IT Training Fund	15,000	–	(15,000)	–	–
Baby Basics	1,501	–	(1,100)	(291)	110
Lloyds Salary Grant	–	8,439	(4,509)	–	3,930
Morgan Foundation Volunteer Coordinator Salary Grant	–	11,299	(5,656)	–	5,643
	–	1,357	–	–	1,357
Balance carried forward	<u>38,237</u>	<u>149,186</u>	<u>(144,784)</u>	<u>961</u>	<u>43,600</u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

13. RESTRICTED INCOME FUNDS *(continued)*

	Balance at 1 Apr 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2016 £
Balance brought forward	38,237	149,186	(144,784)	961	43,600
Santander Social Enterprise Feasibility Study St Helens Charitable Trust (Hope House) Building for the Future	77,917	–	(11,334)	–	66,583
WO Street Hope Centre IT Equipment	–	1,480	(87)	–	1,393
St Helens Council Rent Donation	175	8,400	(8,400)	–	175
Transition - Strategic Development	1,374	–	(32)	(1,342)	–
DAAT - Pool Treatment	19,332	–	(1,769)	–	17,563
St Helens Council - Core Grant	2,052	–	–	(2,052)	–
John Moores Foundation	5,000	–	(3,509)	–	1,491
Action in Youth Empowerment Scheme	2,000	–	–	(2,000)	–
Area Based Grant	5,071	–	–	(5,071)	–
Homeless Centre Advise Project (Citizens Advice)	17,009	6,896	(5,221)	–	18,684
Public Health	3,594	5,433	(8,965)	–	62
	–	30,000	(30,474)	474	–
	<u>171,761</u>	<u>216,395</u>	<u>(224,112)</u>	<u>(9,030)</u>	<u>155,014</u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

13. RESTRICTED INCOME FUNDS *(continued)*

Debt Hub Santander

A grant was received from Santander to be used to give debt counselling and train debt counsellors.

Workers Education (LDI)

This is an ESF funded project called 'Let's Do IT' promoted by the Workers Educational Alliance to provide basic IT training.

Flexible Support Fund (Job Centre Plus)

Funding was received from the Flexible Support Fund in partnership with Merseyside Direct to provide support to individuals and tackle local worklessness and multiple barriers to employment in support of the DWP objective of helping individuals access and/or re-integrate into the labour market.

Henry Smith Salary Grant

The Henry Smith Charity awarded a grant towards three years salary costs of a project providing support, advice and training to homeless and vulnerable people in St Helens, Merseyside.

Awards 4 All

Part funded by the Big Lottery Fund and Awards for All this project supports social enterprise and development, trustee and staff training.

Co-Op - Homeless Centre

The grant from the Co-Operative Group was a community fund application towards the cost of Volunteer Expenses generated during the day to day running of the Homeless Centre.

Department of Health Breathe Programme

Funded by the department of health, this is a 3 year project that will deliver training to people with mild to moderate mental health problems.

Food Bank

The Hope Centre - St Helens took over the running of the St Helens Foodbank on 1 April 2015. The Foodbank is supported through donations and also by the Trussel Trust who provide support to families in crisis by providing emergency food supplies.

Dragon's Den IT Equipment

The Hope Centre attended a Dragon's Den Event hosted by Rainhill Rotary Club and pitched for a Grant to Support IT Training. A grant was awarded to provide computer equipment.

Garfield Weston Salary Grant

A grant was awarded by the Garfield Weston Foundation towards the salary costs for core staff.

St Helens Local IT Training Fund

Funding was given to deliver informal adult learning opportunities in St Helens.

Baby Basics

Funded by the Engage Fund for community work, the Baby Basics project supplies Moses baskets and starter kits to new families.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

13. RESTRICTED INCOME FUNDS *(continued)*

Lloyds Salary Grant

Core funding received from Lloyds provides support for salaries at The Hope Centre.

Morgan Foundation Volunteer Coordinator Salary Grant

The Morgan Foundation supports a three year project to provide a volunteer coordinator.

Santander Social Enterprise Feasibility Study

£10,000 was received from Santander for a social enterprise feasibility study. The Hope Centre is looking into the possibility of running furniture recycling project and are currently sourcing suitable premises.

St Helens Charitable Trust (Hope House)

St Helens Charitable Trust provided £5,000 towards the running costs of Hope House.

Building for the Future

A project that will add and extend the Church building. To provide accommodation needed for the Hope Centre to extend, enhance and continue the development of its services. The balance included in restricted funds represents the net book value of the works carried out on the Church Building.

WO Street IT Equipment

Funds were received from WO Street to provide IT equipment for use at The Hope Centre.

St Helens Council - Rent Donation

The grant from St Helens Council is to fund rental costs.

Transition Strategic Development

The transition fund was given to enable us to develop and redesign our existing services and new services. It also supports with developing new partnerships, staff training and getting expert advice. This project has now come to an end.

DAAT - Pool Treatment

The grant from The Primary Care Trust is to fund projects to help socially disadvantaged people.

St Helens Council - Core Grant

The grant from St Helens Council is to part fund the core costs of the centre .

John Moores Foundation

The grant from the John Moores Foundation is to part fund the position of Learning Assistant.

Action in Youth Empowerment Scheme

Our Young People achieve positive outcomes that would not be realised in a standard educational setting. By empowering them with new found knowledge and confidence they are able to make significant life changes. This project has now come to an end.

Area Based Grant

The Area Based Grant supports "Taking Steps" which is an innovative, holistic and tailored program of social care and interactive and purposeful life skill training, advice and guidance,

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

13. RESTRICTED INCOME FUNDS *(continued)*

mentoring and advocacy support that tackles social inclusion and health inequalities. This project has now come to an end.

Homeless Shelter

A day provision is on offer for food, washing facilities and access to Internet and Benefits phone etc.

Advise Project (Citizens Advice)

This is a project run in conjunction with the Citizens Advice Bureau to provide guidance, advice and support.

Public Health

This is an agreement with St Helens Council to provide an urban café, personal care facilities, support to address health and well-being needs, housing and benefits advice.

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015	Income	Expenditure	Transfers	Balance at 31 Mar 2016
	£	£	£	£	£
General Funds	<u>13,420</u>	<u>19,507</u>	<u>(16,138)</u>	<u>9,030</u>	<u>25,819</u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
Restricted Income Funds:			
Debt Hub Santander	–	4,468	4,468
Henry Smith Salary Grant	–	5,518	5,518
Awards 4 All	–	5,850	5,850
Department of Health Breathe Programme	–	2,006	2,006
Food Bank	–	14,551	14,551
Dragon's Den IT Equipment	167	–	167
St Helen's Local IT Training Fund	–	110	110
Baby Basics	238	3,692	3,930
Lloyds Salary Grant	–	5,643	5,643
Morgan Foundation Volunteer Coordinator Salary Grant	–	1,357	1,357
Santander Social Enterprise Feasibility Study	–	5,376	5,376
St Helens Charitable Trust (Hope House)	–	87	87
Building for the Future	66,583	–	66,583
WO Street Hope Centre IT Equipment	173	1,220	1,393
St Helens Council Rent Donation	–	175	175
DAAT - Pool Treatment	–	17,563	17,563
John Moores Foundation	–	1,491	1,491
Homeless Centre	1,014	17,670	18,684
Advise Project (Citizens Advice)	–	62	62
	<u>68,175</u>	<u>86,839</u>	<u>155,014</u>
Unrestricted Income Funds	<u>878</u>	<u>24,941</u>	<u>25,819</u>
Total Funds	<u><u>69,053</u></u>	<u><u>111,780</u></u>	<u><u>180,833</u></u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

16. RELATED PARTY TRANSACTIONS

As three of the seven trustees of the Hope Centre are also elders of St Helens Christian Life Centre and the Church, the Christian Life Centre is considered to be a related party of the company.

Related party transactions for the year ended 31 March 2016 were:

Payments from the Hope Centre to St Helens Christian Life Centre:

£

Rent & room hire 6,165 (2015 - £8,500)

Contribution to overheads
and office costs 76 (2015 - £507)

TOTAL 6,241 (2015 - £9,007)

Receipts from St Helens Christian Life Centre:

£

Donations 2,070 (2015 - £1,800)

There were no amounts owing to St Helens Christian Life Centre as at 31 March 2016 (2015 - £nil).

In addition, The Hope Centre St Helens also administers the payroll on behalf of Youth Aflame and Shine. Salaries totalling £2,012 were paid from The Hope Centre St Helens and were refunded by Youth Aflame and Shine during the year . These transactions have therefore been excluded from the accounts.

17. COMPANY LIMITED BY GUARANTEE

The charity is a company limited by guarantee and carries out its objectives in accordance with the memorandum and articles of association.

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2016

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on pages 14 to 15.**

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2016

	2016	2015
	£	£
Incoming resources		
Donations and legacies		
Gift aid	2,095	329
Sundry donations	49,221	32,557
Donations from St Helens CLC	2,070	1,800
Apprentice Support Grant	–	1,500
Santander Debt Hub Grant	–	10,000
Garfield Weston Salaries Grant	–	15,000
Henry Smith Salaries Grant	26,000	26,000
John Moore's Foundation Grant	–	5,000
Grants for staff costs	11,299	–
	<u>90,685</u>	<u>92,186</u>
Investment income		
Bank interest receivable	23	23
	<u>23</u>	<u>23</u>
Income from charitable activities		
Services provided as part of direct charitable activities	2,848	2,555
ESF Let's Do IT Grant	91	8,582
St Helens Council Grants	8,400	8,400
St Helen's Local Fund IT Training	–	1,500
Big Lottery Fund	10,000	–
Sundry Grants	45,855	24,261
Income from DofH	–	54,595
Income from GMCP	–	3,574
Income from Public Health	78,000	30,000
	<u>145,194</u>	<u>133,467</u>
Total income	<u>235,902</u>	<u>225,676</u>
Expenditure		

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2016

	2016	2015
	£	£
Charitable activities		
Staff costs - Wages & Salaries	152,690	158,626
Establishment - Rent	14,565	18,579
Establishment - Rates & Water	2,044	3,002
Establishment - Repairs & maintenance	1,025	1,081
Establishment - Insurance	2,812	3,048
Establishment - Other	2,006	1,593
Motor and travel costs - Other	2,307	1,604
Professional - Accountancy fees	2,520	2,400
Professional - Legal fees	9,991	1,423
Office expenses - Telephone	4,060	2,665
Office expenses - Other	10,496	10,117
Depreciation	12,436	12,559
Training & Outreach Activities - consumables	1,754	880
Training & Outreach Activities- teaching materials and exam fees	3,330	2,153
Training & Outreach Activities- promotional activities	88	442
Training & Outreach Activities - volunteers expenses	1,425	52
Training Activities - tutor & professional costs	14,509	7,381
Support Training & Outreach Activities - staff training	-	179
Homeless Shelter Activities - consumables	1,516	1,489
Homeless Shelter Activities - promotional activities	94	-
Homeless Shelter Activities - volunteers expenses	434	481
Homeless Shelter Activities - staff training	148	359
	<u>240,250</u>	<u>230,113</u>
Total expenditure	<u>240,250</u>	<u>230,113</u>
Net outgoing resources for the year	<u>(4,348)</u>	<u>(4,437)</u>

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2016

	2016	2015
	£	£
Charitable activities		
Training & Outreach Activities		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	126,455	143,678
Establishment - Rent	90	990
Motor and travel costs - Other	2,280	1,399
Training & Outreach Activities - consumables	1,754	880
Training & Outreach Activities- teaching materials and exam fees	3,330	2,153
Training & Outreach Activities- promotional activities	88	442
Training & Outreach Activities - volunteers expenses	1,425	52
Training Activities - tutor & professional costs	14,509	7,381
	<u>149,931</u>	<u>156,975</u>
Support costs		
Establishment - Rent	6,075	8,500
Establishment - Rates & Water	110	3,002
Establishment - Repairs & maintenance	322	486
Establishment - Insurance	2,037	3,048
Establishment - Other	439	1,290
Professional - Accountancy fees	1,764	1,680
Professional - Legal fees	6,480	295
Office expenses - Telephone	3,237	1,903
Office expenses - Other	8,183	6,828
Depreciation	12,186	11,886
Support Training & Outreach Activities - staff training	-	179

**THE HOPE CENTRE - ST HELENS
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2016

	2016	2015
	£	£
	<u>40,833</u>	<u>39,097</u>
	<u>190,764</u>	<u>196,072</u>
Homeless Shelter Activities		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	26,235	14,948
Establishment - Rent	8,400	9,089
Motor and travel costs - Other	27	205
Professional - Legal fees	1,787	1,074
Homeless Shelter Activities - consumables	1,516	1,489
Homeless Shelter Activities - promotional activities	94	-
Homeless Shelter Activities - volunteers expenses	434	481
	<u>38,493</u>	<u>27,286</u>
<i>Support costs</i>		
Establishment - Rates & Water	1,934	-
Establishment - Repairs & maintenance	703	595
Establishment - Insurance	775	-
Establishment - Other	1,567	303
Professional - Accountancy fees	756	720
Professional - Legal fees	1,724	54
Office expenses - Telephone	823	762
Office expenses - Other	2,313	3,289
Depreciation	250	673
Homeless Shelter Activities - staff training	148	359
	<u>10,993</u>	<u>6,755</u>
	<u>49,486</u>	<u>34,041</u>
	<u><u>240,250</u></u>	<u><u>230,113</u></u>