

Wheatcroft Playgroup

**Unaudited Accounts
for the year ended 31 August 2016**

Registered charity number 1031308

**Rayner & Co
Chartered Certified Accountants
6 Arundel Place
Scarborough
North Yorkshire
YO11 1TX**

Wheatcroft Playgroup

Information

Accountants

Rayner & Co
Chartered Certified Accountants
6 Arundel Place
Scarborough
North Yorkshire
YO11 1TX

Business address

St Michael's Church Hall
Filey Road
Scarborough
North Yorkshire
YO11 3AA

Bankers

HSBC plc
33 St Nicholas Street
Scarborough
North Yorkshire
YO11 2HN

Wheatcroft Playgroup

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Wheatcroft Playgroup

Independent examiner's report to the trustees of Wheatcroft Playgroup on the accounts for the year ended 31 August 2016

I report on the accounts of Wheatcroft Playgroup for the year ended 31 August 2016 which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 144 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements:

- to keep proper accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Robert D Thorpe
Rayner & Co
Chartered Certified Accountants
6 Arundel Place
Scarborough
North Yorkshire
YO11 1TX**

1 November 2016

Wheatcroft Playgroup

Trustees report for the year ended 31 August 2016

Registered charity number 1031308

The Trustees present their report and financial statements for the year ended 31 August 2016.

Charity Trustees who served during the year

Elected by parents/carers

Debbie Horn	Chairperson	appointed 20 October 2015
Rhona Haslam	Treasurer	appointed 20 October 2015
Harriet Smith	Secretary	appointed 20 October 2015
Amanda Campbell	Manager and committee member	appointed 20 October 2015
Sarah Foster	Safeguarding Officer	appointed 20 October 2015
Wendy Galloway	Committee member	appointed 20 October 2015
Katie Jackson	Committee member	appointed 20 October 2015
Lovette Turner	appointed 20 October 2015, resigned January 2016	
Lucy Benson	appointed 20 October 2015, resigned January 2016	
Vicky Brewer	resigned January 2016	
Lauren Kirkley	resigned 20 October 2015	
Vicci Graves	resigned 20 October 2015	
Caroline Hunter	resigned 20 October 2015	
Kirsty McGlinchey	resigned 20 October 2015	
Kirsty Balon	resigned 20 October 2015	

Type of structure

Wheatcroft Playgroup is a charity constituted as a trust. The transfer of information relative to the trust from outgoing to new trustees is done so under the guidance of the pre-school manager; where necessary additional training will be provided to fulfill the trustees duties.

Objectives and activities

Wheatcroft Playgroup aims to enhance and develop the education of children under statutory school age.

The trustees meet regularly to discuss and plan the operational activities of the charity. In planning our activities for the year we have had regard to the guidance issued by the Charity Commission on public benefit. We work closely with parents/carers and the local community to maximise the educational benefit for the children in our care.

The trustees work on an entirely voluntary basis except the manager who has taken a role on the committee to be able to co-ordinate committee roles and change overs each AGM and as the Nominated Person for Ofsted. The manager does not have any input or vote in any major decisions such as wages.

Achievements and performance

Pre-school achievements:-

Numbers at pre-school continued to be low at the beginning of the year but increased steadily by the end of summer term. Numbers at the Friday family fun session varied greatly throughout the year and the decision was taken that it was no longer financially viable to run a group every Friday afternoon. It was therefore decided that the setting would trial a Wednesday afternoon family fun session once per month. While we may continue to lose money on these sessions, it was felt by all that they are still valuable both for families and for pre-school as these sessions "feed" children into the pre-school.

Wheatcroft Playgroup

Trustees report for the year ended 31 August 2016

Registered charity number 1031308

Fundraising was successful this year. We had our Christmas Fundraiser and organised a fun mats project, these were designed by the children and purchased by the parents. The Easter term "Eggstravaganza" was successful as was the new Coffee Morning at the beginning of the Summer. Commission was earned from an ex-parent who volunteered to take and sell natural photos of the children. Another Coffee Morning was organised throughout the August holidays. The money raised was used to replace usual supplies to ensure financially we caught up after previous years and also money saved towards Beach School Training in the future.

The full day at pre-school had also been very successful. In December we lost Debbie Potts and in January 2016 we appointed Vicky Brewer.

The Sainsbury's vouchers collected were used for baking and balancing equipment.

We also continue to receive a small income through uniform sales which has been very successful this year.

At the end of the academic year numbers remained positive as we did not lose as many children to school.

Committee achievements:-

The committee has worked hard to ensure the smooth running of the charity and has supported the staff in the provision of childcare and education in the local community, especially for the fundraising and Coffee Mornings where the committee meet regularly to brain storm ideas and allocate roles.

We had our Ofsted inspection on 28 January 2016 and after lots of hard work making sure the committee recruitment process was correct gained the grade "Good". As a result of the inspection we appointed Sarah Foster as the Safeguarding Officer.

Financial review

The charity has no specific policy on reserves, however it is a non profit making organisation with a small financial reserve. Approximately half of this reserve is allocated to redundancy (if ever required); the remainder being used to replace equipment as required, and support the charity when income from users is low.

Over this financial year we have had to use less of our reserves as in previous years but continue to be financially very vigilant.

The principal sources of funds are income from fees, local authority funding for three and four year olds (and in certain circumstances 2 year old children), and fundraising activities for specific needs.

Signed on behalf of the Trustees:-

Debbie Horn
Chairperson

Date

Wheatcroft Playgroup

Income and expenditure statement for the year ended 31 August 2016

	Unrestricted £	Restricted £	2016 £	2015 £
Income				
Parental fee income	13,480	-	13,480	9,735
NYCC funding	24,939	-	24,939	21,907
Family fun	319	-	319	278
Fundraising				
Christmas fair	298	-	298	-
Easter	99	-	99	142
Fun mats	59	-	59	-
Coffee mornings	213	-	213	-
Family fun day	-	-	-	322
Sports day	-	-	-	72
Irton Garden Centre	-	-	-	245
Commission				
Photographs	-	-	-	25
Other income				
Round Table donation	150	-	150	-
Uniforms	396	-	396	223
Bank interest received	8	-	8	9
Playdale outing receipt	-	-	-	18
Total income carried forward	<u>39,961</u>	<u>-</u>	<u>39,961</u>	<u>32,976</u>

Wheatcroft Playgroup

**Income and expenditure statement (continued)
for the year ended 31 August 2016**

	Unrestricted £	Restricted £	2016 £	2015 £
Total income brought forward	39,961	-	39,961	32,976
Expenses				
Wages	28,350	-	28,350	28,273
Staff pension	11	-	11	-
Rent	3,156	-	3,156	2,412
Snacks, etc	188	-	188	172
Toys, equipment and materials	208	-	208	175
PLA membership and insurance	770	-	770	520
Telephone	367	-	367	340
Printing, stationery and postage	223	-	223	371
Accountancy	1,152	-	1,152	1,056
Professional fees	1,433	-	1,433	1,516
Training	144	-	144	-
Cleaning materials	268	-	268	308
Outings	14	-	14	27
Uniforms	312	-	312	364
Repairs and renewals	46	-	46	80
Miscellaneous expenses	275	-	275	373
Depreciation on office equipment	94	-	94	-
Total expenses	37,011	-	37,011	35,987
Funds				
Surplus/(deficit) for the year	2,950	-	2,950	(3,011)
Total funds brought forward	11,091	1,304	12,395	15,406
Total funds carried forward	14,041	1,304	15,345	12,395

Signed on behalf of the Trustees:-

Debbie Horn
Chairperson

_____ **Date**

Rhona Haslam
Treasurer

_____ **Date**

Wheatcroft Playgroup

Balance sheet as at 31 August 2016

	2016		2015	
	£	£	£	£
Fixed assets				
Office equipment at cost	281			
Less depreciation	94			
	<hr/>	187		-
Current assets				
Sundry debtors	103		-	
Cash at community account	4,612		225	
Cash at money manager account	11,766		13,408	
	<hr/>		<hr/>	
	16,481		13,633	
	<hr/>		<hr/>	
Current liabilities				
Sundry creditors and accruals	1,323		1,238	
	<hr/>		<hr/>	
Net current assets		15,158		12,395
		<hr/>		<hr/>
Net assets		15,345		12,395
		<hr/>		<hr/>
Funds				
Unrestricted funds		14,041		11,091
Restricted funds		1,304		1,304
		<hr/>		<hr/>
		15,345		12,395
		<hr/>		<hr/>

Signed on behalf of the trustees:-

Debbie Horn
Chairperson

Date

Rhona Haslam
Treasurer

Date