



WHITCHURCH ASSOCIATION

No 1118993

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st November 2015

To

Period end date
31st October 2016



Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	24,026	-	-	24,026	24,386
Events	12,505	-	-	12,505	12,943
Membership fees	385	-	-	385	223
Grants & receipts - Singing for the Mind	614	4,028	-	4,642	3,362
Donations and other grants	20	211	-	231	950
Other receipts	32	102	-	134	214
Sub total (Gross income for AR)	37,582	4,341	-	41,923	42,078
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,582	4,341	-	41,923	42,078
A3 Payments					
Events	9,140	-	-	9,140	9,678
Town Centre Improvement Project	-	688	-	688	-
Insurance	505	-	-	505	688
Utilities including telephone	803	-	-	803	5,270
Cleaning	1,358	-	-	1,358	1,225
Stationery	1,228	4	-	1,232	989
Licences, Exam Fees & Training	192	45	-	237	346
Gill Nethercott Centre Maintenance	2,335	-	-	2,335	5,909
Advertising	300	-	-	300	150
Sundries	77	56	-	133	721
Kitchenware, equipment, installation and maintenance	1,636	903	-	2,539	1,879
Salary & related costs	15,121	-	-	15,121	15,055
Projects	272	-	-	272	-
Singing for the Mind	-	3,111	-	3,111	3,272
Sub total	32,967	4,807	-	37,774	45,182
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,967	4,807	-	37,774	45,182
Net of receipts/(payments)	4,615	- 466	-	4,149	- 3,104
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,448	5,220	-	18,668	21,772
Cash funds this year end	18,063	4,754	-	22,817	18,668

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	9,980	42	-
	HSBC Deposit Account	7,945	4,712	-
	Cash	138	-	-
	Total cash funds	18,063	4,754	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Filmbank deposit	150	-	-
	HMRC - Tax and NI refund	35	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment		-	NIL
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Utilities via HCC October 2015 to October 2016 - not invoiced despite chasing estimated amount due £4,750	Unrestricted	4,750	when invoiced
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SANDRA J SMITH	14/01/17
	M. JENNYSE COLES	14/01/17

Independent Examiner's Report to the Trustees of Whitchurch Association

I report on the accounts of the Whitchurch Association for the year ended 31 October 2016, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

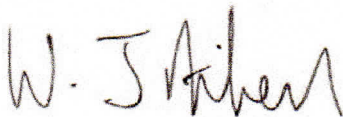
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: WJ AIKEN

Relevant professional qualification or body: ACA

Address: 55 Lynch Hill Park, Whitchurch RG28 7NF

Date: 16 January 2017



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1	11	2015		31	10	2016

Reference and administration details

Charity name	The Whitchurch Association
Other names charity is known by	None
Registered charity number (if any)	1118993
Charity's principal address	The Gill Nethercott Centre Winchester St WHITCHURCH Hants Postcode RG28 7HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denyse Coles	Chair		
2	John Mariner		From 27.04.16	
3	Sandra Smith	Treasurer		
4	Barry Jackman			
5	Jackie Browne			
6	Morwenna Collins			Associate members representative
7	Brian Bent	Members Secretary		
8	Barry Carter			
9	Russell Bainbridge			
10	Jean Watts			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Cathy Burt	
Paul Nethercott	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Borough Council advisor	Clive Fortune	Basingstoke and Deane BC

Name of chief executive or names of senior staff members (Optional information)

Sarah Castle – Community Centre manager (since 6th June 2009)

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by invitation during the year, elected annually

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Objectives and activities

Summary of the objects of the charity set out in its governing document

Promote the benefit of the inhabitants of the parish of Whitchurch and the surrounding hamlets of Litchfield, Woodcott, Tufton, Dunley, Laverstoke, Freefolk and Hurstbourne Priors without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

Secure the preservation, protection, development and improvement of features of historic or public interest and to promote high standards of planning and architecture.

Establish, or secure the establishment of, a Community Centre and to maintain and manage the same.

Summary of the main activities in relation to these objects

Provision of a suitable venue for public hire, and the organisation of events for public attendance.
Management of the use and maintenance of the fabric of the centre, in co-operation with the Whitchurch Library (shared occupancy), while increasing the internal facilities.
Managing the town website www.whitchurch.org.uk
Raising the profile and standard of the Association by maintaining accreditation under the Visible Difference scheme.
Promoting tourism in the town and to the local area.
Securing facilities to enhance the well-being of the town's inhabitants.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

The WA continues to manage the community website www.whitchurch.org.uk, which it has run since its launch in April 2010, and which continues to grow. It is the only website for the town that encourages participation from all local businesses and groups and is run by the community for the community. It has been upgraded during the year.

The Association actively works with its neighbour, Whitchurch Silk Mill, on planning activities.

The Gill Nethercott Centre has continued to maintain its hire target by actively encouraging business hires and introducing new services. A wide range of activities, services and events is run.

Tourist promotion – revised walk leaflets made available via the updated town website.

“Walkers are Welcome” – The Walkers are Welcome national town network is a community led scheme endorsed by the Ramblers Association and Visit England to help raise the profile of towns and parishes that have excellent walking opportunities, but lack the high profile of the national parks and tourist hotspots.

End of year report submitted and rated highly. Meeting held with North Hampshire Countryside Services to discuss how to work together; working with Community Liaison Ranger from March. Supported neighbouring village, Overton in gaining their Walkers are Welcome accreditation; have agreed to act as a Walkers are Welcome mentor in 2017. Coverage via town website and Facebook page set up. Publicity via North Wessex Downs AONB and Hampshire Life magazine Bus walks being created with Stagecoach South support. Fly tipping reported to Basingstoke and Deane Borough Council, and litter picking walks carried out. Two trustees attended a networking event in March and the AGM and AONB Dark Sky day in October.

Heart Defibrillators – dentist’s defibrillator moved to side wall of surgery and advertised in the Parish Magazine. Agreement with the nursing/residential home for the siting of a defibrillator and continuing discussions with the GP’s surgery re funding of two additional defibrillators. Defibrillator acquired for the community centre and training session run for thirty people.

Financial review

Brief statement of the charity’s policy on reserves

Sufficient reserves are maintained to cover planned expenditure and anticipated costs. There is a reserves policy. As at May 2015 the estimated level of reserves required is £9,000 (the target). If reserves vary from this target by plus or minus 10% the Trustees should review and justify the difference and if appropriate revise the target.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity’s principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

Full name(s)

Margaret Denyse Coles

Position (eg secretary, chair, etc)

Chair

Date