

Company registration number: 982753

Charity registration number: 271317

The Abbeyfield (Exmouth) Society Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 July 2016

Thompson Jenner LLP
Chartered Accountants
1 Colleton Crescent
Exeter
Devon
EX2 4DG



Thompson Jenner LLP
Chartered Accountants

The Abbeyfield (Exmouth) Society Limited

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The Abbeyfield (Exmouth) Society Limited

Reference and Administrative Details

Charity Registration Number	271317
Company Registration Number	982753
Registered Office	Harding House 101 Salterton Road Exmouth Devon EX8 2NG
Trustees	Mr R E Buckler, Chairman Mrs V A Dolby Miss L M Elson, Treasurer Mrs M E Fagan Mrs A P Hughes Mr R W Lawrence Mr T F Pearman Mr H S Ritchie
Secretary	Mr A L Wade
Independent Examiner	Thompson Jenner LLP Chartered Accountants 1 Colleton Crescent Exeter Devon EX2 4DG

The Abbeyfield (Exmouth) Society Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 July 2016.

Objectives and activities

Objects and aims

The object of the charity is to provide the elderly with their own home within the security and companionship of small households which can provide focal points for goodwill and friendly contact within the Community.

The charity is a member of the Abbeyfield Society which is also a registered charity which provides homes for the elderly over a wide range of differing care needs throughout the United Kingdom.

Objectives, strategies and activities

In furtherance of the objects detailed above, the charity operates a home for up to 13 elderly residents at Salterton Road, Exmouth. Overall direction of the charity and management of the house is undertaken by the Trustees. The house is run by a non-resident house manager, assisted by a deputy and four part-time assistants to provide general care for the residents. We do not provide personal care; this is provided by a care agency if required. There is also a part time Administrator. Limited use is made of occasional volunteer helpers when available.

Public benefit

In setting objectives and planning activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on fee-charging. An individual's economic status, gender, ethnicity, race, religion or disability do not form part of our assessment processes except where the care offered by the society is not deemed appropriate for their needs i.e. dementia or severe mobility problems.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

The home operated by Abbeyfield (Exmouth) has continued to operate throughout the year with a stable level of occupancy; some voids have occurred but the majority of these were filled. When voids have occurred, we have taken the opportunity to renovate, redecorate and upgrade the accommodation. The charity continues to work to enhance the services provided to residents particularly in view of the increasing age of the residents. During the past year we have also refurbished the lounge, dining and communal areas.

During the year one member of staff has retired and one member has left, both have been replaced with the new staff fitting in well.

Financial review

The reserves of the charity as at the year-end are shown on the balance sheet. The Trustees feel it is appropriate to maintain a reasonable amount of surplus funds to ensure monies are available should any major repairs be required. During the year further roof repairs were carried out following receipt of a grant.

The Charity has no separate funds, all reserves being held as unrestricted reserves.

The Trustees do not plan any change in the activities of the charity or the way the present activities are conducted, however the Executive Committee review and monitor this regularly to ensure that the charity provides the accommodation and services needed. The house will continue to be maintained to a high standard for the future.

The Abbeyfield (Exmouth) Society Limited

Trustees' Report

Structure, governance and management

Nature of governing document

The governing document of the charity is its memorandum and articles of association which were revised in 2015.

Organisational structure

The Abbeyfield (Exmouth) Society Limited is a company limited by guarantee.

Recruitment and appointment of trustees

New Trustees are selected from amongst persons known to the existing Trustees to have appropriate experience and skills.

A specific Trustee is responsible for Fire and Health & Safety aspects.

Induction and training of trustees

It is the opinion of the Trustees that the nature of the work of Abbeyfield (Exmouth) Society is such that no specialised training is required for them to carry out their work as Trustees. However, training is provided for staff and for Trustees, where appropriate, to enable them to carry out specific duties or responsibilities within the house. All new Trustees and staff follow an induction programme.

Major risks and management of those risks

The Trustees regularly review the major risks which face the Charity and have implemented systems and procedures to manage those risks.

The annual report was approved by the trustees of the Charity on 26 January 2017 and signed on its behalf by:

.....
Mr R E Buckler, Chairman
Trustee

The Abbeyfield (Exmouth) Society Limited

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Abbeyfield (Exmouth) Society Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the Charity on 26 January 2017 and signed on its behalf by:

.....
Mr R E Buckler, Chairman
Trustee

The Abbeyfield (Exmouth) Society Limited

Independent Examiner's Report to the trustees of The Abbeyfield (Exmouth) Society Limited

I report on the accounts of the Charity for the year ended 31 July 2016 which are set out on pages 8 to 16 .

Your attention is drawn to the fact that the Charity has prepared the Financial Statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

The Abbeyfield (Exmouth) Society Limited

Independent Examiner's Report to the trustees of The Abbeyfield (Exmouth) Society Limited

Independent examiner's statement

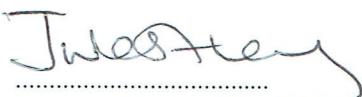
In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jonathan Westley FCA, Thompson Jenner LLP
Chartered Accountants

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Exeter
Devon
EX2 4DG

21 February 2017

The Abbeyfield (Exmouth) Society Limited

Statement of Financial Activities for the Year Ended 31 July 2016 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2016 £
Income and Endowments from:			
Donations and legacies	2	118	118
Other trading activities	3	134,146	134,146
Total Income		<u>134,264</u>	<u>134,264</u>
Expenditure on:			
Charitable activities	4	<u>(133,719)</u>	<u>(133,719)</u>
Total Expenditure		<u>(133,719)</u>	<u>(133,719)</u>
Net income		<u>545</u>	<u>545</u>
Net movement in funds		545	545
Reconciliation of funds			
Total funds brought forward		<u>403,221</u>	<u>403,221</u>
Total funds carried forward	13	<u><u>403,766</u></u>	<u><u>403,766</u></u>

	Note	Unrestricted funds £	Total 2015 £
Income and Endowments from:			
Donations and legacies	2	13,989	13,989
Other trading activities	3	<u>137,822</u>	<u>137,822</u>
Total Income		<u>151,811</u>	<u>151,811</u>
Expenditure on:			
Charitable activities	4	<u>(151,226)</u>	<u>(151,226)</u>
Total Expenditure		<u>(151,226)</u>	<u>(151,226)</u>
Net income		<u>585</u>	<u>585</u>
Net movement in funds		585	585
Reconciliation of funds			
Total funds brought forward		<u>402,636</u>	<u>402,636</u>
Total funds carried forward	13	<u><u>403,221</u></u>	<u><u>403,221</u></u>

All of the Charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2015 is shown in note 13.

The Abbeyfield (Exmouth) Society Limited

(Registration number: 982753)
Balance Sheet as at 31 July 2016

	Note	2016 £	2015 £
Fixed assets			
Tangible assets	10	321,169	321,586
Current assets			
Cash at bank and in hand		86,279	84,826
Creditors: Amounts falling due within one year	11	<u>(3,682)</u>	<u>(3,191)</u>
Net current assets		<u>82,597</u>	<u>81,635</u>
Net assets		<u>403,766</u>	<u>403,221</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		<u>403,766</u>	<u>403,221</u>
Total funds	13	<u>403,766</u>	<u>403,221</u>

For the financial year ending 31 July 2016 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the Charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 8 to 16 were approved by the trustees, and authorised for issue on 26 January 2017 and signed on their behalf by:

.....
Mr R E Buckler, Chairman
Trustee

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

There has been no effect from the transition from the previous financial reporting framework to FRS 102 on either the reported financial position or financial performance.

Going concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the Charity before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the Charity.

Other income

Income from other trading activities include rental income in respect of the tenants at Harding House and is recognised where there is entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

Charitable activities

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including examination of the statutory accounts, strategic management and Trustee's meetings and reimbursed expenses.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

It is the Charitable Company's policy to maintain the freehold property in a state of sound repair, the costs being written off to the Statement of Financial Activities when incurred. Accordingly, the Trustees believe that the useful economic life of the buildings is so long and that the residual value, measured in prices prevailing at the time of acquisition, is so high, that any depreciation is not material to these accounts. Any permanent diminution in the value of freehold property is recognised in the Statement of Financial Activities when incurred.

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Plant and machinery	15% reducing balance

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the Charity.

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

Financial instruments

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of any bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The financing charge to expenditure is at a constant rate calculated using the effective interest method.

2 Income from donations and legacies

	Unrestricted funds	Total 2016	Total 2015
	General £	£	£
Donations and legacies;			
Donations from individuals	118	118	7,989
Legacies	-	-	6,000
	<u>118</u>	<u>118</u>	<u>13,989</u>

3 Income from other trading activities

	Unrestricted funds	Total 2016	Total 2015
	General £	£	£
Property rental income	134,146	134,146	137,795
Other income from other trading activities	-	-	27
	<u>134,146</u>	<u>134,146</u>	<u>137,822</u>

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

4 Expenditure on charitable activities

	Unrestricted funds		
	General	Total	Total
	£	2016	2015
		£	£
Employment cost	67,401	67,401	68,200
Establishment costs	38,963	38,963	37,632
Repairs and maintenance	19,187	19,187	38,057
Membership fees	3,690	3,690	3,657
Printing, posting and stationery	233	233	235
Sundry and other costs	694	694	523
Cleaning	808	808	780
Advertising and promotion	352	352	331
Depreciation of tangible fixed assets	417	417	491
	<u>131,745</u>	<u>131,745</u>	<u>149,906</u>

In addition to the expenditure analysed above, there are also governance costs of £1,974 (2015 - £1,320) which relate directly to charitable activities. See note 5 for further details.

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds		
	General	Total	Total
	£	2016	2015
		£	£
Independent Examiner's remuneration	1,380	1,380	1,320
Legal and professional fees	594	594	-
	<u>1,974</u>	<u>1,974</u>	<u>1,320</u>

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2016 £	2015 £
Depreciation of fixed assets	<u>417</u>	<u>491</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

8 Staff costs

The aggregate payroll costs were as follows:

	2016 £	2015 £
Staff costs during the year were:		
Wages and salaries	<u>67,401</u>	<u>68,200</u>

The monthly average number of persons (including senior management team) employed by the Charity during the year expressed as full time equivalents was as follows:

	2016 No	2015 No
Charitable activities	6	6
Administration	<u>1</u>	<u>1</u>
	<u>7</u>	<u>7</u>

No employee received emoluments of more than £60,000 during the year.

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

9 Taxation

The Charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Land and buildings £	Other tangible fixed asset £	Total £
Cost			
At 1 August 2015	318,803	41,419	360,222
At 31 July 2016	318,803	41,419	360,222
Depreciation			
At 1 August 2015	-	38,636	38,636
Charge for the year	-	417	417
At 31 July 2016	-	39,053	39,053
Net book value			
At 31 July 2016	318,803	2,366	321,169
At 31 July 2015	318,803	2,783	321,586

11 Creditors: amounts falling due within one year

	2016 £	2015 £
Trade creditors	-	1
Other creditors	3,682	3,190
	3,682	3,191

12 Charity status

The Charity is a Charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the Charity in the event of liquidation.

13 Funds

	Balance at 1 August 2015 £	Incoming resources £	Resources expended £	Balance at 31 July 2016 £
Unrestricted funds				
Unrestricted general funds	403,221	134,264	(133,719)	403,766

The Abbeyfield (Exmouth) Society Limited

Notes to the Financial Statements for the Year Ended 31 July 2016

14 Analysis of net assets between funds

	Unrestricted funds	
	General funds	Total funds
	£	£
Tangible fixed assets	321,169	321,169
Current assets	86,279	86,279
Current liabilities	<u>(3,682)</u>	<u>(3,682)</u>
Total net assets	<u>403,766</u>	<u>403,766</u>

15 Related party transactions

There were no related party transactions in the year.

Controlling entity

The charity is controlled by the Trustees who are all directors of the company.