Registered number: 08064654 Charity number: 1148818

# EMERGENCY LIFE SUPPORT FOR CIVILIAN VICTIMS OF WAR AND POVERTY, UK

(A company limited by guarantee)

### UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2016

### CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 16

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MAY 2016

#### **Trustees**

Gianluca Cantalupi Miss Rossella Miccio Giorgio Bocchi Eleonora Bruni Giles Duley

### Company registered number

08064654

### Charity registered number

1148818

### Registered office

Can Mezzanine 49-51, East Road, London, N1 6AH

#### **Accountants**

Larking Gowen, 1 Claydon Business Park, Great Blakenham, Ipswich, Suffolk, IP6 0NL

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2016

The Trustees present their annual report together with the financial statements of Emergency Life Support for Civillian Victims of War and Poverty, UK for the year ended 31 May 2016.

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

#### Structure, governance and management

#### a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 30/04/12. The company was incorporated on 10/05/12.

The company is constituted under a Memorandum of Association dated 30/04/12 and is a registered charity number 1148818.

The principal object of the company is to provide relief of poverty or sickness and the preservation and protection of good health of people in conflict and post conflict zones.

#### **b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

#### c. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

#### **Objectives and Activities**

#### a. POLICIES AND OBJECTIVES

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance on 'Charities and Public Benefit'.

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MAY 2016

#### Achievements and performance

#### a. REVIEW OF ACTIVITIES

Emergency UK has experienced further growth during the year 2015/2016, both in terms of visibility and fundraising outcome. The promotion of standing-order mandates as the preferred donation method has resulted in the expansion of the base of regular donors, thus guaranteeing a reliable stream of income. Furthermore, the campaign "Leave No Mother Behind" (LNMB) has proven successful, with approximately £50,000 donated to support the cause. From an accounting perspective, there has been a small time lag between the running of the campaign and the use of funds: in particular, £50,000 were transferred to the project on the 1st June 2016, just one day after the end of the reporting cycle. This explains why the cash balance during fiscal year 2015/2016 increased by approximately £50,000 from the previous year end (from ~£40K to ~£90K). The funds have been used by the organisation partner Emergency Ong Onlus (registered under Italian law), to complete the expansion of the maternity centre in Anabah (Afghanistan). Net of employee salary, administrative costs and fundraising costs, Emergency UK proved effective in supporting the project activities. On top of the aforementioned LNMB campaign, Emergency UK used approximately £5,000 to purchase surgical material for the Emergency centre in Kabul (Afghanistan), and £5,000 to purchase oxygen concentrators and sieve beds for the Emergency centre in Bangui (Central African Republic).

#### **b. INVESTMENT POLICY AND PERFORMANCE**

Emergency UK has adopted a zero risk policy during the year and funds have been kept in a current account at the Co-operative Bank.

#### Financial review

#### a. RESERVES POLICY

The policy approved by the Board of Trustees is to maintain a reserve of unrestricted funds equal to 2 months of core expenditures. (Which mostly includes the salary and contribution of employees, office rent and utilities and governance related costs.)

For the year of 2017 (until further notice), in line with the criteria defined above, the minimum threshold is set at £7,500. We also set a monitoring trigger at £15,000 for the Treasurer to inform the UK Board of the current liquidity position of the charity.

Unrestricted funds at 31 May 2016 were £34,677 (2015 - £41,162).

## TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MAY 2016

#### Plans for future periods

#### a. FUTURE DEVELOPMENTS

Emergency UK will keep pursuing an organic and sustainable growth strategy during the year 2016/2017, with particular focus on promoting the regular donations as preferred income. The target of Emergency UK for the immediate future remains scaling up successful fundraising and communication areas, such as the yearly campaign and conferences with the incumbent trustee Giles Duley, also in collaboration with the All Party Parliamentary Group on Explosive Weapons. The 2017 campaign will also be focused on Afghanistan, following on from the successful 2016 initiative. We remain flexible in accommodating changes in fundraising strategies and project scopes, in order to maximise the impact of Emergency UK in achieving its goal of providing free and high-quality health care to victims of war and poverty.

#### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Emergency Life Support for Civilian Victims of War and Poverty, UK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 6/2/17 and signed on their behalf by:

Gianluca Cantalupi

Trustee

#### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MAY 2016

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EMERGENCY LIFE SUPPORT FOR CIVILIAN VICTIMS OF WAR AND POVERTY, UK

I report on the financial statements of the company for the year ended 31 May 2016 which are set out on pages 6 to 16.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

#### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

Dated: 20-2-2017

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Giles Kerkham FCA DChA

**LARKING GOWEN Chartered Accountants** Ipswich

## STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MAY 2016

	THE RESIDENCE OF THE PARTY OF T			
Note	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016 £	Total funds 2015 £
2	89,750 44 525	59,902 - -	149,652 44 525	86,569 51 -
	90,319	59,902	150,221	86,620
4	96,804	56,070	152,874	58,838
	96,804	56,070	152,874	58,838
	(6,485)	3,832	(2,653)	27,782
	(6,485)	3,832	(2,653)	27,782
	41,162	6,591	47,753	19,971
	34,677	10,423	45,100	47,753
	2 3	funds 2016 Note £  2 89,750 3 44 525 90,319 4 96,804 96,804 (6,485) (6,485) 41,162	funds 2016 2016 Note £ £  2 89,750 59,902 3 44	funds 2016 2016 2016 Note £ £ £  2 89,750 59,902 149,652 3 44 - 44 525 - 525 90,319 59,902 150,221  4 96,804 56,070 152,874 96,804 56,070 152,874  (6,485) 3,832 (2,653) (6,485) 3,832 (2,653) 41,162 6,591 47,753

All activities relate to continuing operations.

The notes on pages 8 to 16 form part of these financial statements.

## EMERGENCY LIFE SUPPORT FOR CIVILIAN VICTIMS OF WAR AND POVERTY, UK

(A company limited by guarantee) REGISTERED NUMBER: 08064654

#### BALANCE SHEET AS AT 31 MAY 2016

	Note	Σ	2016 £	£	2015 £
FIXED ASSETS					
Tangible assets	7		75		150
CURRENT ASSETS					
Debtors	8	2,735		7,919	
Cash at bank and in hand		93,709		44,903	
	-	96,444		52,822	
<b>CREDITORS:</b> amounts falling due within one year	9	(51,419)		(5,219)	
NET CURRENT ASSETS	-	Technical State and State	45,025		47,603
NET ASSETS			45,100		47,753
CHARITY FUNDS					
Restricted funds	10		10,423		6,591
Unrestricted funds	10		34,677		41,162
TOTAL FUNDS			45,100		47,753

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustees on 40/2/2013 behalf, by:

and signed on their

Gianluca Cantalupi

The notes on pages 8 to 16 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Emergency Life Support for Civilian Victims of War and Poverty, UK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

## 1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

#### 1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

#### 1.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

#### 1. ACCOUNTING POLICIES (continued)

#### 1.5 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

### 1.7 Tangible fixed assets and depreciation

All assets costing more than £250 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment

25% straight line

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

#### 1. ACCOUNTING POLICIES (continued)

#### 1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

#### 1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.10 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### 2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2016 £	Restricted funds 2016	Total funds 2016 £	Total funds 2015 £
Other donations Fundraising - Bath	89,750	59,902	149,652	76,848 9,721
Total donations and legacies	89,750	59,902	149,652	86,569

In 2015, of the total income from donations and legacies, £62,238 was to unrestricted funds and £24,331 was to restricted funds

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

### 3. INVESTMENT INCOME

£ 2016	2015 £ £
-	<b>44</b> 51
	£

In 2015, of the total investment income,  $\pounds 51$  was to unrestricted funds and  $\pounds$  NIL was to restricted funds.

#### 4. EXPENDITURE

	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	2016	2016	2016	2015
	3	3	3	£
Independent examiners' fees	1,236	-	1,236	1,536
Rent	9,910	-	9,910	5,926
Insurance	106		106	106
Fundraising costs	56,216	-	56,216	2,469
Wages and salaries	21,716	60	21,716	13,545
National Insurance and PAYE	1,372	-	1,372	954
Payroll	180		180	92
Sundry expenses	1,384	-	1,384	538
Fundraising costs - Bath	74		74	5,284
Donations - Sierra Leone			-	2,113
Donations - Kabul ICU	3,479	1,796	5,275	26,200
Donations - Bangui	1,056	4,274	5,330	-
Donations - Leave No Mother Behind		50,000	50,000	-
Depreciation of computer equipment	75	-	75	75
	96,804	56,070	152,874	58,838
	designation and the second second second second second	Control of the Contro		

The projects funded by the donations are further described on page 3.

In 2015, of the total expenditure, £41,098 was to unrestricted costs and £17,740 was to restricted costs.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

### 5. NET INCOMING RESOURCES/(RESOURCES EXPENDED)

This is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets:		
<ul> <li>owned by the charity</li> </ul>	75	75
Independent examiners' fees - current year	1,236	1,236
Independent examiners' fees - for other services (under accrual		2
in the prior year)	-	300
Independent examiners' fees - payroll costs	180	92

During the year, no Trustees received any remuneration (2016 - £NIL). During the year, no Trustees received any benefits in kind (2016 - £NIL). During the year, no Trustees received any reimbursement of expenses (2016 - £NIL).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

6.	STAFF COSTS		
	The average monthly number of employees during the year was as follows:	ows:	
		2016 No. 3	2015 No. 1
	No employee received remuneration amounting to more than £60,000 i	n either year.	
	Staff costs were as follows:		
		2016 £	2015 £
	Wages and salaries National insurance and PAYE	21,716 1,372	13,545 954
	Total	23,088	14,499
7.	TANGIBLE FIXED ASSETS		
			Computer equipment £
	Cost		
	At 1 June 2015 and 31 May 2016		300
	Depreciation At 1 June 2015 Charge for the year		150 75
	At 31 May 2016		225
	Net book value At 31 May 2016		75
	At 31 May 2015		150

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

-					
8.	DEBTORS				
				2016	2015
				£	£
	Other debtors - Giftaid Prepayments and accrued income			1,883 852	7,429 490
	repayments and accided income				450
				2,735	7,919
0	CDEDITORS. Amounto folling due within o	an voor			
9.	CREDITORS: Amounts falling due within or	ne year			
				2016 £	2015 £
	Other creditors			50,073	3,865
	Accruals and deferred income			1,346	1,354
			-	51,419	5,219
10.	STATEMENT OF FUNDS				
		Brought Forward	lnaama	Expenditur	Carried
		Forward £	Income £	e £	Forward £
	Unrestricted funds				
	General funds	41,162	90,319	(96,804)	34,677
				(00,000.)	
	Restricted funds				
	Camp Mayo	1,325	-	-	1,325
	Kabul ICU	-	1,796	(1,796)	-
	Sierra Leone Bangui	5,206	4,274	(4,274)	5,206
	Anabah	-	51,081	(50,000)	1,081
	Salam Centre	60	2,751	-	2,811
		6,591	59,902	(56,070)	10,423
	Total of funds	47,753	150,221	(152,874)	45,100
		NAME AND ADDRESS OF THE OWNER, WHEN PERSON AND ADDRESS OF THE OWNER, W	THE RESERVE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAME	PROPERTY AND PROPE	

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

#### **SUMMARY OF FUNDS**

	Brought Forward £	Income £	Expenditur e £	Carried Forward £
General funds Restricted funds	41,162 6,591	90,319 59,902	(96,804) (56,070)	34,677 10,423
	47,753	150,221	(152,874)	45,100

#### Restricted funds

Camp Mayo: funds have been raised to support the Refugee Centre in Camp Mayo, in particular the clinic run by Emergency NGO.

Kabul ICU: funds were raised to support the Intensive Care Unit of the Emergency hospital in Kabul. At the end of the financial year, all restricted funds have been used.

Sierra Leone: funds were raised during the Ebola crisis to support medical activities within Sierra Leone, one of the countries most hit by the outburst.

Bangui: funds have been raised to support the Paediatric Centre in Bangui run by Emergency NGO. At the end of the financial year, all restricted funds have been used.

Anabah: funds have been raised to support the maternity centre in Anabah, Panshir. These funds were part of the aforementioned campaign "Leave No Mother Behind".

Salam Centre: funds have been raised the support the operations of the Salam Cardiac Surgery Centre in Khartoum, Sudan.

#### 11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016 £	Total funds 2015 £
Tangible fixed assets Current assets Creditors due within one year	- 75 86,021 (51,419)	10,423	- 75 96,444 (51,419)	150 - 52,822 (5,219)
	34,677	10,423	45,100	47,753

#### 12. RELATED PARTY TRANSACTIONS

The charity purchased from Giles Duley a stock of books authored by him, for £25,000. The books will be sold and distributed to support the charity's fundraising activities.