Registered Charity Number: 1067361 Company Number: 03447631 Scottish Charity Number: SC 043174

The Quilters' Guild of the British Isles

## **Annual Report and Financial Statements**

for the year ended 31 October 2016

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### **Charity Information**

#### The Guild: Directors and Trustees

(resigned May 2016) Vivien Finch (appointed May 2016) Janice Allston Jacqueline Atkinson (resigned April 2016) Linda Bilsborrow Judith Durslev Anne Gosling Pauline Hannon Margaret Jenkins John Markland Marion McCrindle Kathy Unwin Sheri Warren Constance Wheeler (appointed 3 May 2016, resigned 30 May 2016) Sheena Wurthmann

#### **FoO: Directors**

Linda Bilsborrow Judith Durslev Anne Gosling Elizabeth Whitehouse (resigned April 2016)

## **Executive Committee**

Vivien Finch (President, resigned May 2016) (President, appointed May 2016) Margaret Jenkins Anne Gosling (Treasurer) Linda Bilsborrow (Communications) Pauline Hannon (Heritage Matters) Margaret Jenkins (Membership, resigned May 2016) Janice Allston (Membership, appointed May 2016) Sheena Wurthmann (Education)

#### **Guild Officers**

Wendy Greensmith Sheila Alink-Brunsdon **Christine Burgess** Lesley Hurrell Ann Henry-Smith Maureen Dillev Sheena Roberts Elizabeth Ingle Rosalind Orlowska Angela Greenwood Kate Smith Anne McPherson Janice Lawson Rosemary Preece Sylvia Dell'Aere

(Conference officer, resigned May 2016) (Conference Officer, appointed May 2016) (National YQ Officer, resigned May 2016) (Assistant Treasurer, resigned May 2016) (Assistant Treasurer, appointed May 2016) (Festival of Ouilts Officer, resigned May 2016) (Festival of Quilts Officer, appointed May 2016) (National Web Site Officer) (Bursaries Officer, resigned May 2016) (Bursaries Officer, appointed May 2016) (Library Officer) (International Officer) (Heritage Officer) (Exhibitions Officer) (Quilt Judging)

Fundraising Officer - vacant Education Officer – vacant National Shows Officer - vacant National YQ Officer - vacant

#### Staff

#### **Chief Executive**

Elizabeth Whitehouse	(Full-time) (resigned April 2016)
Christine Gatman	(Full-time) (appointed April 2016)

#### **Guild Staff**

Carol Bowden Chris Mackins Virginia Hatton Sarah Illing Christine Morton Victoria Martin Heather Audin

(0.8, Administrator) (F/T, Membership Officer) (0.4, Young Quilter Project Leader, resigned March 2016) (0.4, Young Quilter Project Leader, temporary position) (F/T, Operations Manager, became Business Manager December 2015) (0.7 Talking Ouilts Project Officer) (0.8, Curator, returned from maternity January 2016)

## **Charity Information (cont..)**

#### **Guild Staff**

Danielle Sprecher	(F/T, Curator, maternity cover, temporary position to January 2016)
Cathy Hook	(0.2, Membership Assistant, appointed November 2015)

FoQ Catherine Candlin

(0.6, Retail Manager)

#### **Quilt Museum Shop**

Cathy Hook (P/T, Retail Assistant, redeployed in new role of Membership Assistant November 2015) Ann Ludbrook (P/T, Retail Assistant, made redundant November 2015)

#### **Company Secretary**

Michael Greensmith

**Registered charity number** 1067361

## Company number

03447631

## Scottish Charity Number

SC043174

### Principal and registered office

St Anthony's Hall Peasholme Green York YO1 7PW

#### Auditors

Garbutt & Elliott Audit Limited Arabesque House Monks Cross Drive York YO32 9GW

#### Bankers

Unity Trust Bank plc 9 Brindley Place Birmingham B1 2HB

## CCLA

Senator House 85 Queen Victoria Street London EC4V 4ET

## Solicitors

Orme and Slade Natwest Bank Chambers The Homend Ledbury Hertfordshire HR8 1AB

## Report of the Trustees for the year ended 31 October 2016

The Trustees are pleased to present their annual report together with the consolidated financial statements of The Quilters' Guild of the British Isles (The Guild) and its subsidiary for the year ended 31 October 2016, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **Objects of The Guild**

The Guild is established to promote, maintain, improve and advance education for the public benefit by promoting and encouraging the appreciation, knowledge and understanding of the art, history, heritage and techniques of the allied crafts of patchwork, applique and quilting, and to formulate, prepare and establish schemes therefor, provided that all of the objects of The Guild shall be exclusively charitable.

All activities of The Guild are governed by the Company's Articles of Association ('Articles') and subject thereto by the rules of The Guild ('Rules').

### **Mission statement**

The Quilters' Guild is open to everyone and is run by its members.

We bring together quilters in a spirit of friendship and learning.

We promote quilt-making in all its forms across the UK.

As an educational charity we preserve the heritage of quilting and work to ensure a vibrant future for the craft.

#### Structure, Governance and Management

#### Governing Document

The Guild is a charitable company limited by guarantee, incorporated on 10 October 1997 and registered as a charity on 12 January 1998. Subsequently The Guild was registered as a charity in Scotland on 22 May 2012. The Company was established under a Memorandum of Association which specified its objects and powers but following the introduction of the Companies Act 2006 and the resolution passed on the 24 March 2012 amending them, is now governed by its Articles. In the event of the Company being wound up members are required to contribute an amount not exceeding £1.

#### **Recruitment and Appointment of Council Members**

The directors of the Company are also charity trustees for the purpose of charity law and under the Articles are known as Council Members. Under the requirements of the Articles, Council Members, whether directors, trustees or officers, are elected to serve for a period of three years. The Council may, at its discretion, appoint a retiring trustee for a further period of three years, providing the trustee shall serve no more than six years in total, unless becoming President. A retiring trustee shall not be eligible for re-election for a period of two years after retirement or resignation.

### Induction and Training

All trustees are invited to attend a training day which is designed to give an insight into their roles and responsibilities and of the aims and objectives of The Guild.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

## Risk Management

The trustees have a risk management strategy by which they:

- Annually review the risks faced by the charity.
- Establish procedures to mitigate the risks identified by the charity.

The most notable risks identified during the trustees review include:

RISK	MITIGATION
The Guild lacks direction, strategy and forward planning	<ul> <li>a) CEO to report against 2016 – 20 Business Objectives at Trustee meetings to maintain importance and relevancy</li> <li>b) Ensure business plan is reviewed and developed annually</li> </ul>
Loss of membership income growth or absolute loss in membership numbers	<ul> <li>a) Constant review of membership offer</li> <li>b) Openness to changing processes and services</li> <li>c) Appointment of marketing adviser/trustee</li> <li>d) be digitally active and constantly improving</li> <li>e) provide alternative means of viewing the collection</li> </ul>
Trustee Board lacks necessary range of skills	<ul> <li>a) Encourage members with key skills to apply for board of trustees</li> <li>b) Co-option</li> <li>c) Develop Skills Matrix</li> <li>d) Periodic review</li> </ul>

Trustees will continue to review the risks annually by updating existing policies and putting in place measures to mitigate any further risks that may be identified.

#### **Organisational Structure**

The Guild has a trustee body of up to twelve members, known as the Council, which meets at the AGM and in November each year with a further four meetings during the remainder of the year. Up to six trustees may take responsibility for a specific area of The Guild's operations and are known as Executive Trustees. A sub-committee of these trustees may meet as required to direct decision making. During the period ending 31 October 2016 the Executive Committee consisted of the President, Treasurer and Lead Trustees for Membership, Communications, Education and Heritage Matters. Each of the Executive Trustees can form sub-committees to direct the work of specific projects within the division. The Executive Trustees and Treasurer are appointed for a three year term and the President serves a two year term of office.

The Guild has a strong network of voluntary officers (see list on page 1) who further the aims of The Guild at national level and who all perform important roles within The Guild. The International Officer promotes the work of The Guild in all parts of the world and represents The Guild in the European Quilt Association (EQA).

The eighteen regions of The Guild covering the British Isles provide a solid base which underpins national activities. Each Region is headed by a coordinator who, with a committee including an officer for each area in the Region, a treasurer, a newsletter editor, a Young Quilter representative and website officer, works to promote The Guild in their Region by organising events for members. The trustees acknowledge and thank the regional committees for the work that they do.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

Five Specialist Groups operate within The Guild to promote studies into specialist areas of patchwork and quilting, namely:

- The British Quilt Study Group (BQSG) (215 members) investigate the heritage and history of quilting within the British Isles. Its work involves not only the investigation of quilting techniques and materials used in the past but also the social history that influenced the creation of those quilts. The BQSG also represents the UK in the international field of heritage quilt study.
- The Contemporary Quilt Group (805 members) uses modern methods and techniques to explore the boundaries of patchwork and quilting.
- The Miniature Quilt Group (160 members) is interested in the particular challenges of creating patchwork and quilting on a miniature scale.
- The Modern Quilt Group (254 members) is concerned with creating traditional quilts with modern fabrics and techniques.
- The Traditional Quilt Group (354 members) creates quilts using the traditions of the past to produce modern quilts.

All five Specialist Groups are responsible for their own finances although membership is administered by The Guild. Membership of Specialist Groups is open to adult members of The Guild and increased in 2016 with total membership rising from 1,662 in 2015 to 1,788 in 2016, so that 29% of adult members are also members of Specialist Groups.

#### Staffing

During 2015/16 The Guild employed the equivalent of 7 full-time staff and FoQ employed one person for three days per week (0.6). The list at the beginning of this report shows their roles.

Heather Audin took maternity leave from June 2015 and cover was provided by Danielle Sprecher. Virginia Hatton, YQ Project Leader, took maternity leave from July 2015 and cover was provided by Sarah Illing.

#### **Related Parties**

FoQ trading as QGBI Enterprises is a wholly owned subsidiary of The Guild. It is responsible for the commercial activities of The Guild and passes any profits made to its parent. The Quilters' Guild Collection of historic quilts and related items is held by a subsidiary trust: The Quilters' Guild Collection.

#### Achievements and performance - The Guild

#### Membership

At the end of the financial year 2015/16 The Guild had 6,607 individual members (6,838 in October 2015), 453 Affiliated Groups (427 in October 2015) and 11 Young Quilter School Groups (0 in October 2015). This represents a decrease of 231 individual members, a rise of 26 Affiliated Groups, and the advent of 11 Young Quilter School Groups in the period to October 2016.

Membership figures include 403 Young Quilters, a decrease of 24 since 31 October 2015.

#### Activities

Volunteers across The Guild's 18 Regions deliver programmes of lectures, workshops, exhibitions and events. During 2015/16, over 7,745 people attended 311 events organised by The Guild's 18 Regions and five Specialist Groups.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

In addition The Guild's Regions and Specialist Groups organised a wide variety of exhibitions and demonstrations at shows and other events, giving thousands of people a chance to see and experience quilting.

The Guild took part in a number of shows and exhibitions throughout the year:

Knitting & Stitching Shows:

- Harrogate November 2015 Guild members organised a stall selling books and small kits. Visitors new to patchwork could join in the drop in workshops.
- Olympia March 2016. The drop-in workshop area run by volunteers supported over 500 people new to patchwork in making a patchwork block. The completed blocks were passed to Project Linus to be made into quilts. The Guild exhibition was entitled 'Moving On' with Guild members invited to submit a quilt to forge a link with The Guild in a time of change (in light of the decision to close the Quilt Museum and Gallery).
- April 2016 saw the launch of a brand new show in Edinburgh, and one of the Textile Galleries featured an exhibition of Turkey Red quilts from The Quilters' Guild Collection. The show provided The Guild with an opportunity to raise its profile north of the border.
- Alexandra Palace October 2016 Guild members organised a stall selling merchandise, ran a tombola and raffle, and sold membership subscriptions. Winning quilts from FOQ 2016 were on display and stewarded by Guild members.

#### Festival of Quilts:

During 2015/16 The Guild worked with Upper Street Events to deliver the Festival of Quilts, an event held at the NEC, Birmingham in August each year. This four-day show is attended by over 25,000 people annually and shows over 1,000 quilts in competitions and exhibitions.

This year's exhibition featuring The Quilters' Guild Collection celebrated family heirlooms and treasured objects. 'Family Connections' featured 10 historic quilts representing different styles from the early 1800s to the 20<sup>th</sup> Century.

Additional exhibitions and galleries at Festival of Quilts.

- Open to individual Guild members, the theme of the European Quilt Association's gallery at the Festival was 'Greetings from Great Britain'.
- 'In the Spotlight' featuring for the first time the Young Quilters.
- The Traditional Quilt Group show-cased two exhibitions, 'Inspirations from the Past' and 'let's be Trendy'.

The Guild organises judging of the competitions and the stewarding of the quilts, and provides volunteers to run workshops for children/young people.

The Guild also runs a tombola; this year's tombola was organised by Region 9 supported by the Modern Quilt Group - small zipped purses being donated by members.

#### Other exhibitions and challenges

Yorkshire quilters took up The Guild sponsored Bronte Quilt Challenge to make small quilts inspired by the phrase 'splendid shreds of silk and satin' from Jane Eyre. A plethora of miniature quilts were displayed at the Bankfield Museum in Halifax, and at this year's Festival of Quilts

Touring from late August 2015 to late May 2016, the ICHF exhibition, open to Guild members, called 'Lost in a Quilters Garden' has been seen at Stitching, Sewing and Hobbycrafts shows in Exeter, Manchester and Glasgow, and at Fashion, Embroidery & Stitch, Birmingham, and Excel in London.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

## Communications

The Guild web site provides comprehensive information about The Guild, its Regions and Specialist Groups, and allows every Guild member to have their own page to show their work and tell the world about themselves and their quilting. More than 3,688 members have registered with the site (representing over 59% of adult Guild members). The current website has been in place for four years and is currently under review.

The Guild has a Facebook page which is followed by over 3,948 people – a mix of members and non-members, UK and overseas residents. There is also a Twitter feed, a QGBI Yahoo Group and 12 Regional / Specialist Yahoo groups. This year we have added an Instagram account to the mix - #thequiltersguild, #imintheguild. The main purposes of our social media accounts are to highlight the variety of activities/work done by The Guild and to communicate with a wider cross section of quilters.

The Guild publishes its magazine *The Quilter* each quarter, carrying news, features, projects and reviews of interest to members at every stage of their quilting career. Members also receive a regular newsletter produced in their Region.

The Guild provided two training events for Regional volunteers through training days held in York & Manchester during 2015/16. 13 Regional and Specialist Group Co-ordinators and 15 Regional Treasurers attended these courses.

#### **Young Quilters**

In October 2014 The Ashley Family Foundation awarded a grant of £15,000 over three years to The Guild to support the Young Quilters Project (particularly in Wales). In addition Coats Crafts continued to support the project through sponsorship and donations of fabric and threads. In June 2016 Vlieseline agreed to sponsor the YQ project and have generously donated products for YQ workshops and the Autumn 2016 newsletter. Also this year, Region 8 donated £1000 to the national YQ project after their successful event at Blackthorpe Barns from 30 April to 2 May 2016.

Young Quilters receive a membership pack, two newsletters a year and an annual Christmas project. In October 2016 YQs received a special editon newsletter to mark the 100th issue, this featured 4 extra pages.

As a result of ongoing work in Wales, Region 12 now have a YQ Rep and YQ helper who have set up two sewing groups in Cardiff, in their local library and school.

For the first year Young Quilters took part in 'In the Spotlight', a successful exhibition at The Festival of Quilts. A total of twenty-five quilts showcased a stunning variety of designs, styles and sewing techniques by talented YQs from across the country.

The Young Quilter annual training day will be held on 12 November 2016. Key topics will include child protection, safeguarding and working with schools.

There has been a positive start to working in schools in 2016, particularly in Region 14. This successful model will be used to encourage other regions to increase sewing participation in schools, a subject which is not part of a school's core curriculum.

Statistics from google analytics show the Young Quilter website (<u>www.youngquilters.org.uk</u>) continues to be a well-used resource. In December 2015, the title 'Blog' was changed to 'Resources' in the main menu. YQ volunteers felt this was better suited for the content of the section, making it more user friendly.

At the year-end there were 403 YQ members, a decrease of 24 from 14/15. In contrast there has been an increase in YQs interacting with The Guild through entering challenges. There were a record number of 67 participants in the YQ AGM Challenge. A total of 63 places were taken at the Festival of Quilts children's workshops.

# **Report of the Trustees for the year ended 31 October 2016** (cont..)

In 2015/16 volunteer members of The Guild worked with 1,274 young people through 140 events held around the British Isles. There are now over 70 YQ volunteers, including those who volunteer at the Festival of Quilts.

### **Education Grants and Awards**

- The Quilters' Guild BA Student Bursary awarded at the Festival of Quilts to Lily Goulding.
- The Quilters' Guild City & Guilds Award awarded at the Festival of Quilts to Karen Callaghan.
- The Quilters' Guild Travel and Education Bursary (Teacher) awarded to Susan Briscoe.
- Winner of the Amy Emms Bursary Carolyn Gibbs.
- Winner of the Sue Ridgwell Challenge at the Guild Conference in Llandudno Karen Hurrell.
- The Anne Tuck prize for Contemporary Quilting to be awarded for an outstanding entry into The Contemporary Quilts Group's annual Challenge by an exhibitor with under 3 years' membership of the group, awarded to Jill Rose Brennan.
- The University of Bolton: Graduate Award. Awarded for the first time to encourage an understanding & interest in patchwork & quilting, and its application in craft and arts contexts. The winner was Robina Ullah.

### **Business Development**

During 2015/16 The Guild has received commission from working with:

- European Connoisseurs Travel who develop and run quilting tours giving discount to Guild members.
- Vicki Thomas Associates who act as a licensing agent for The Guild.

2015/16 has seen the culmination of a collaborative project to launch a range of fabrics inspired by a piece in The Guild Collection, 'The Mariners' Compass Coverlet'. The 'Elizabeth's Dowry' range comprising 23 fabrics and a complete panel was unveiled at the Festival of Quilts in August 2016, and was made available to quilt shops worldwide at the beginning of October 2016. The key players working in collaboration with The Guild were Marcus Fabrics (New York), quilt and fabric designer Karen Styles (Australia) and Vicki Thomas Associates.

A full colour supplement about the collaboration, and resulting fabric range will appear in Today's Quilter (issue number 17).

## Talking Quilts: Saving Quilter's Stories

Talking Quilts is an oral history Project, developed and delivered by Guild volunteers and supported by the Heritage Lottery Fund. The project aims to record, preserve and share the UK's rich and diverse quilting heritage through the stories of today's quilters. The three year project began in April 2014. Quilters from eight regions have been involved in recording a minimum of 80 interviews, transcribed by volunteers. The resulting material will be stored at The Quilters' Guild and shared through events, exhibitions and a Talking Quilts website.

Key achievements November 2015 to October 2016:

- Completed recording interviews in the final three Regions; Region 4 (Cornwall, Devon and Dorset), Region 11 (Shropshire, Staffordshire, Herefordshire, Worcestershire, Warwickshire and the West Midlands) and Region 9 (Norfolk and Cambridgeshire).
- Delivery of oral history training for up to two individuals from all Regions not specified in the HLF application (hence an additional ten Regions) at Festival of Quilts, in Birmingham, August 2016. This enabled volunteers from all QGBI Regions to contribute interviews to the Collection.
- 26 volunteers have received training in oral history interview technique. A total of 77 volunteers have been involved as interviewers or transcribers since Talking Quilts began.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

- 38 quilters were interviewed and photographed with their individual quilt in Regions 4, 11 and 9. Approximately 35 quilters were interviewed and photographed in other Regions. In total 181 interviews from a cross section of quilters have been completed since the Project began.
- Launch of the Talking Quilts website (<u>www.talkingquilts.org.uk</u>) featuring transcripts, interview extracts and photographs from interviews, as well as advice about conducting oral history interviewing. To date interviews from the first three Regions (Regions 14, 12 and 1) are represented on the website.
- Talking Quilts 'Family Connections' exhibition at the Festival of Quilts; featuring eight stories of quilts, displayed with their accompanying audio recording and photograph of the maker. The exhibition attracted lots of positive feedback and enquiries, as well as press interest. The Talking Quilts Committee took the opportunity at Festival of Quilts to celebrate the project's achievements and thank the volunteers and interviewees who participated.
- Publicity about the project has featured in the following publications: *Oral History Society Journal* (Winter 2015), *The Quilter* (issue 145 and 147), *Pretty Patches* (issue 18), *Today's Quilter* (issues 1, 2 and 15), *British Patchwork and Quilting* (issue 273), *and Fabrications* (issue 104); as well as regular publicity on social media.

## Future Plans:

- The final months of the Project will focus on adding content to the Talking Quilts website and preparing the Collection for handover to staff at The Guild. This will include delivery of a training session on oral history interviewing, using recording equipment, managing an oral history collection and the Talking Quilts website to ensure safekeeping and supporting access by the public and as a valuable historical resource.
- A final evaluation report will be prepared for The Guild and HLF before the project ends on 31 March 2017.

## Quilt Judging Courses

The Guild runs two year distance training courses for Quilt Judges, registration is open to Guild members only.

The Guild, as an educational charity, is very keen to promote professional development among all quilt judges, and to date has run four accredited quilt judging courses (in 2006, 2008, 2011) with the latest ending in August 2016. The Quilt Judging Course has caught the attention of the quilting world, attracting successful participating students from areas within and outside Europe. We have now certified judges in UK, Denmark, Germany, Ireland, Switzerland, Italy, Russia and Australia, making this a true international venture.

## The Quilters' Guild Collection

The Quilters' Guild Collection of over 800 historic and contemporary quilts and quilted items is one of the largest collections of British quilts in the world.

The Quilt Museum and Gallery in York was England's only museum dedicated to patchwork and quilting until its closure on 31 October, 2015. The Quilt Museum and Gallery still has its own web site, where visitors can see 621 of the quilts in the Collection, and its own Facebook page with over 3,740 followers.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

## **Collections and Acquisitions**

The Museum Committee met four times over the year to discuss museum matters and accepted 19 new acquisitions into The Quilters' Guild Collection. A further two items – a purchase of *Honesty Skyline* by Pauline Burbidge and a gift of *Organic Radiation* by Kaffe Fassett have been accepted for the Collection but will arrive onsite in 2017. After an overview reassessment of the Handling Collection, it was also decided that 14 items from the Handling Collection would re-enter the main heritage collection. A further 30 items were disposed of due to poor condition and duplication.

### Major Exhibitions 1 November 2015 – 31 October 2016

**103** items were loaned from The Quilters' Guild Collection to **7** off-site venues over the year:

Exhibition dates	Exhibition Title	Venue	Visitor Figures	No. items on display
24/10/2015 - 30/06/16	'Blanket Statements': New Quilts by Kaffe Fassett and Historical Quilts	Quilts Inc International Market & Festival at Houston Convention Center.	Not known 33,586	15
	from the Collection of the Quilt Museum and Gallery, York, UK	James A Michener Museum, Doylestown, Pennsylvania. San Jose Museum of Quilts and Textiles	Not known	
10/02/2016 - 28/02/2016	QuiltFest 2016	Royal International Pavilion Abbey Road, Llangollen, LL20 8SW	Approx. 1600	52 (All 90s Collection)
13/02/2016 - 06/11/2016	'Wives and Sweethearts: The Sailor's Farewell'	Captain Cook Memorial Museum, Whitby YO22 4BA	22,472	1
02/04/2016 - 03/05/2016	`25 for 25' Collection from The Quilters' Guild	Iona Gallery, Kingussie (Inverness Museums Service)	501	25
28/05/2016 - 02/07/2016	`25 for 25' Collection from The Quilters' Guild	Fergus Gallery, Wick (Inverness Museums Service)	439	25

In addition, The Collection showed **17** quilts and coverlets in **2** Guild exhibitions at Upper Street Events shows:

Exhibition dates	Exhibition Title	Venue	Visitor Figures	No. items on display
28/04/2016 - 01/05/2016	'Turkey Red' from The Quilters' Guild Collection	Knitting & Stitching Show, Edinburgh	(estimated 12,000)	6
11/08/2016 - 14/08/2016	'Family Connections': The Quilters' Guild Collection	Festival of Quilts, Birmingham NEC.	(estimated 25,000)	11

# Report of the Trustees for the year ended 31 October 2016 (cont..)

### Education and events

As part of our educational remit, Heather Audin and Liz Whitehouse gave 2 outreach talks (to 150 people) about The Quilters' Guild Collection to a quilt group and U3A group. Heather talked to 48 people at the Festival of Quilts in a lecture associated with the exhibition.

Heather Audin also gave a short presentation at The Quilters' Guild AGM in Llandudno, 14-16 April.

Curator's talks are still available at The Guild's HQ in York to pre-booked groups between 10-15 people. There are three talk options: 1) The History of Patchwork and Quilting, 2) Quilting in Costume and 3) Contemporary Quilting in the 20<sup>th</sup> Century. Two of these talks have occurred in the last year, with a total of 30 visitors.

#### Travelling trunks

There are two travelling trunks; 'Textile Traditions' and 'Textile Treasures', which contain historic patchwork and quilting examples that can be booked by quilt groups for their meetings and special event days. Trunks can be booked for 2 weeks at a time, and are couriered to a nominated person in the group. A £70 charge covers the couriering costs. These have been very popular and from 1 November 2015 – 31 October 2016 there have been 17 bookings.

#### Accreditation

Following closure the Museum no longer meets the requirements of the Accreditation standard in terms of public access, and has therefore written asking to be removed from the list of fully accredited museums. The Guild has applied for "Working Towards Accreditation" status which will allow time for new forms of access to be developed. This status will be renewed for another year as The Guild continues to work towards a future Collection plan. In the meantime, the standards of collection care remain the same as when the museum was fully accredited.

#### Library

Following The Guild's move into a much smaller part of St Anthony's Hall, York, in December 2015 the Trustees made a decision on what would happen to the library books, of which there were in excess of 3,000. Approximately 1,300 books have been retained at St Anthony's Hall for members to access/borrow by appointment. The remaining 2,000 have been relocated on loan for 5 years to the library of the University of Bolton in the first step in a new relationship between The Guild and the University. The books will be housed in a discreet collection within the University Library and will be used by students attending the textile and design courses at the University. Guild members will be able to search for books on the University online catalogue.

#### **Organisational Structure**

The Trustees have established an Audit Committee which is charged with examining the annual accounts in detail, including an annual meeting with the external auditor, and which is also empowered to bring any other matters of relevance to the attention of the Council.

During the year the Trustees held a two day residential workshop to assist in determining the future strategy of The Guild.

### Festival of Quilts Limited (trading as QGBI Enterprises)('FoQ')

FoQ is the trading company of the charity and provides an income by returning profits to The Guild. FoQ handles arrangements for the annual Conference and organises the production of *The Quilter*, including the sale of advertising. Following the closure of the Museum at the end of the last financial year, FoQ started to sell goods through a new on-line shop <u>www.quiltersguildshop.org.uk</u>, via the Regions and at shows and exhibitions. As this new venture is still in its infancy, no profit has been donated to The Guild in 2015/16.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

#### Conference 2016

The Annual Conference and AGM 2016 was held in Llandudno in April and was attended by 430 members. As always, the Conference Officer and Regional team provided an exciting range of workshops, lectures and visits to local attractions plus a gala dinner with Lynne Edwards as speaker. The Sue Ridgewell Challenge was won by Karen Hurrell.

#### The Quilter

Four editions of *The Quilter* were produced during 2015/16. *The Quilter* is produced by a freelance team of Anne Williams (Editor), Katherine James (Copy Editor and Diary) and Janet McCallum (Designer). The magazine remains highly popular with Guild members.

#### **On-Line shop and Regional Sales**

QGBI Enterprises sells goods online to retail customers, to regions of The Quilters Guild to sell at their events to generate their own income, wholesale to trade customers and at events such as Festival of Quilts. This was the first year of trading without the physical museum shop which had previously provided substantial income.

In March the online shop was launched. This has been renamed and started afresh as The Quilters' Guild Shop (QShop at <u>www.quiltersguildshop.org.uk</u>) and will take time to become established. QShop has a new online selling platform which is responsive, meaning it will work on all internet connected devises. QShop specialises in unique items inspired by The Quilters' Guild Collection.

The focus for new products in 2016 has been the Mariners' Compass Coverlet. This has been used under licence to create a range of fabrics called Elizabeth's Dowry by Marcus Brothers Fabrics in New York as well as a range of products commissioned by QGBI Enterprises. These included mugs, tape measures, calendars, coasters, placemats, bags and kits and also Family Connections an exhibition catalogue to accompany this year's Guild exhibition at Festival of Quilts.

The most popular products this year have been 2017 calendars and diaries, Elizabeth's Dowry Fabrics, Family Connections Catalogue, Kath's Kubes kits and the Mariners Compass mugs.

## How the Public Benefits from the Activities of The Guild

This report gives an overview of The Guild's activities from November 2015 to October 2016 and illustrates the wide range of benefits provided by The Guild.

Membership of The Guild is open to anyone interested in patchwork, quilting and appliqué and offers concessionary rates for children, young people under the age of 25 years and full-time students of any age. The Guild, Young Quilter and Quilt Museum and Gallery web sites provide free information on patchwork and quilting for the public anywhere in the world.

Regional events educate and inform the public across the UK and include speakers, workshops and exhibitions. Almost all Guild events (apart from the Conference and AGM) are open to both members and non-members. Approximately 25% of people attending Guild events in 2015/16 were non-members.

At the year-end, 403 under-17 year-olds are members of Young Quilters and over 1,200 children and young people took part in sewing workshops through the activities of our Regions and at Festival of Quilts.

During 2015/16 exhibitions by The Guild, its Regions and Specialist Groups were shown in locations as diverse as the Quilts Inc International Market & Festival at the Houston Convention Centre, Quiltfest in Llangollen and Country Life at Hever Castle. Region 8 organised 'The Big Exhibition' which included an exhibition of quilts by the Region members and displays by the affiliated groups and Regions 7 & 9 as well as demonstrations, traders & workshops – there were 1,165 attendees. All of these exhibitions and activities introduce the wider public to the many facets of patchwork and quilting.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

The Guild plays a key role in preserving the textile heritage of the UK through The Quilters' Guild Collection of historic and contemporary quilts. The activities of the Regions and Specialist Groups enable The Guild to support the development of patchwork, quilting and appliqué in the present day.

Over 600 items from The Quilters' Guild Collection can be seen on the Quilt Museum website <u>www.quiltmuseum.org.uk</u>.

#### **Financial Review**

Principal Funding Sources

Membership income is the main source of funding for The Guild. During the year to 31 October 2016 The Guild received  $\pm 303,429$  in membership income (including affiliated groups). This compares to  $\pm 292,617$  in the previous year.

During 2015/16 The Guild recovered  $\pounds$ 44,027 in Gift Aid from HM Revenue and Customs. As always, Gift Aid continues to make a highly valuable contribution to the running costs of The Guild.

The Guild works with Upper Street Events to support the exhibitions and competitions at the Festival of Quilts at the NEC. This resulted in the receipt of  $\pounds$ 26,315 which offset the cost of The Guild's involvement in the show.

The trustees are mindful of their responsibility to ensure that The Guild has a sound financial footing and use diligent efforts to seek new sources of income to support The Guild and its activities in the long term.

#### Sponsorship in 2015/16

- Coats Crafts: sponsorship of £5,000 plus gifts of fabric and thread to support of the Young Quilters Project nationally.
- Bernina sponsorship of £1,000 towards the purchase of contemporary quilts for The Quilters' Guild Collection.
- Loan of sewing machines by Brother for The Guild drop-in workshop at the Knitting & Stitching Show, Olympia.
- Freudenberg/Vlieseline sponsorship of the Young Quilters Project which includes products for workshops and the Autumn 2016 newsletter.

#### Guild Fundraising Campaigns

Funds donated to The Guild via the various giving campaigns in the year to 31 October 2016 included:

- Young Quilters: £3,110 from the YQ100 Club and £1,970 from individual donations.
- The Quilters' Guild Collection; £8,668 was donated to the Conservation Club for the purchase and conservation of quilts in the Collection.
- Guild funds: £788 was received through the Sanderson Star Group and £14,550 from general donations.

#### **Raffles and Tombola**

Many Guild members generously give their time and their skills to make items for fundraising.

- The host Region for the Conference & AGM was Region 13 which raised £4,113 for Guild funds from their activities that included a needlecase tombola, a Chinese auction, games and a Bring-and-Buy stall.
- Sue Rowley and Region 1 Committee members made a quilt for the AGM raffle (also organised by Region 13). Additional prizes of a 3 day master class with Pauline Burbidge and 2 tickets to a performance at Venue Cymru with a night's accommodation at St Kilda Hotel resulted in £1,418 being raised.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

- The Festival of Quilts tombola was organised by Region 9 (Cambridgeshire, Norfolk) supported by the Modern Quilt Group with donations of thousands of zippy purses from Guild members across the UK, raising £5,851 after expenses.
- Profile of The Guild was raised at the Knitting & Stitching Shows in Olympia, Alexandra Palace, Harrogate and Edinburgh which raised collectively over £1,000 from fund-raising activities.

#### The Financial Position in 2015/16

The Guild (including FoQ) finished the period with a surplus of  $\pounds 6,606$ . This was made up, after transfers, of a deficit on Unrestricted Funds of  $\pounds 20,772$  after incurring relocation costs of  $\pounds 20,762$ , a surplus on Designated Funds of  $\pounds 10,707$  and a surplus on Restricted Funds of  $\pounds 16,621$ .

The Guild (not including FoQ) began the year with a general reserve of  $\pounds$ 271,484 and finished the year with  $\pounds$ 264,044

#### **Investment Policy**

Reserve funds owned by The Guild are held in an account with CCLA (Churches, Charities and Local Authorities) Investment Management Limited which is currently attracting an interest rate that compares favourably with other deposit accounts.

#### Senior Staff Remuneration

This is set on a survey of similar charities and local pay rates for similar roles. Rises are based on RPI and what is affordable.

#### **Reserves Policy**

The Guild aims to operate within the budget set annually by the trustee body. The reserves held are considered by the trustees sufficient to allow for any reasonable unpredicted shortfall in funding from membership income and unbudgeted additional expenses. At 31 October 2016, General Reserves were £277,870.

The Regions and Specialist Groups are largely self-funding, although occasionally there may be short term deficiencies which The Guild will bridge with a grant or loan, as applicable. Each Region endeavours to hold a reserve fund to cover operating shortfalls should they occur. Some of the Regions and Specialist Groups also hold their reserves in CCLA deposit accounts.

#### Plans for Future Periods

The Guild will seek new opportunities to allow access to The Quilters' Guild Collection and is planning to exhibit quilts in other venues and via on-line exhibitions.

The Guild will continue to develop its web site to provide better access information to members and the opportunity for members to show their work.

During 2016/17 The Guild will continue to work with Upper Street Events on the Festival of Quilts and develop this important strategic relationship which will include looking at other Upper Street Events shows.

The Guild aims to commence development of Guild branded qualifications.

During 2016/17 The Guild will be developing its membership database capabilities and the ability to engage with members effectively.

The Guild will continue to work with its Regions and Specialist Groups to provide opportunities for quilters across the UK to learn about quilting, and to make and exhibit their quilts.

# Report of the Trustees for the year ended 31 October 2016 (cont..)

FoQ Ltd will continue to:

- Develop the on-line shop and web-site.
- Administer the Guild Conference.
- Sell advertising in *The Quilter*.
- Grow sales through The Guild's Regions and shows and other events.
- Develop its commercial associations with ECT and with Vicki Thomas Associates, the company's licensing agent.

#### Directors' Responsibilities

Company law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the Company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing the financial statements, the directors follow best practice:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with company law the Company's directors certify that:

- So far as they are aware there is no relevant audit information of which the Company's auditors are unaware.
- They have taken all the relevant steps that they ought to have taken as directors to make themselves aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

#### Auditors

The auditors, Garbutt & Elliott Audit Limited, were appointed during the year and are deemed to be re-appointed annually under section 487(2) of the Companies Act 2006.

The Trustees' Report was approved by the Board of Trustees and signed on its behalf by:

Michael Greensmith Company Secretary

18 January 2017

# Independent Auditors' Report to the Members of The Quilters' Guild of the British Isles

We have audited the financial statements of The Quilters' Guild of the British Isles for the year ended 31 October 2016 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Charitable Company Balance Sheets, the Consolidated Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

This report is made solely to the charitable company members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with section 154 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charitable company members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the company's members as a body, for our audit work, or for the opinions we have formed.

#### **Respective responsibilities of Trustees and Auditors**

As explained more fully in the Directors' and Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 151 of the Charities Act 2011, under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/apb/scope/private.cfm

#### **Opinion on financial statements**

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and charitable company's affairs as at 31 October 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# Independent Auditors' Report to the Members of The Quilters' Guild of the British Isles (cont..)

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the parent charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company's financial statements are not in agreement with the accounting records or returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Alan Sidebottom Senior Statutory Auditor 20 March 2017

For and on behalf of Garbutt & Elliott Audit Limited Statutory Auditor Arabesque House Monks Cross Drive York YO32 9GW

# **Consolidated Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 October 2016**

		Unrestricted funds	funds	funds	2016 Total	2015 Total
	Note	£	£	£	£	£
Income						
Donations		22.225	0.669	10.045	E1 020	24 259
Donations and sponsorship		22,325	9,668	19,045	51,038	34,258
Gift Aid income		44,027	-	-	44,027	43,002
Activities for generating fund	IS	7 9 6 9				
Fundraising		7,268	-	8,191	15,459	14,080
Membership subscriptions		294,053	7,980	1,396	303,429	292,617
Retail sales		25,797	-	-	25,797	135,527
Other income		5,122	-	-	5,122	33,134
Investment income		1,505	-	584	2,089	1,826
Income from charitable activ	ities					
Grants receivable		400	-	-	400	
Other charitable income	3	83,557	223,788	35,658	343,003	387,149
Total income		484,054	241,436	64,874	790,364	941,593
Expenditure						
Expenditure on raising funds	4	37,372	-	-	37,372	123,353
Expenditure on charitable activities	4	469,552	231,729	48,720	750,001	823,505
Total expenditure		506,924	231,729	48,720	787,373	946,858
Net income/(expenditure)						
before transfers	5	(22,870)	9,707	16,154	2,991	(5,265
Transfers between funds		(1,000)	1,000	-	-	
Net income/(expenditure) before taxation		(23,870)	10,707	16,154	2,991	(5,265)
Taxation credit/(charge)	9	3,148	-	-	3,148	(4,599
Net income/(expenditure) before investment gains		(20,722)	10,707	16,154	6,139	(9,864
Net gains on investment	11	-	-	467	467	90
Net income/(expenditure) and net movements in funds in the year		(20,722)	10,707	16,621	6,606	(9,774
Total funds brought forward at 1 November 2015		298,592	213,189	59,137	570,918	580,692
Total funds carried forward at 31 October 2016	17, 18	277,870	223,896	75,758	577,524	570,918

The Statement of Financial Activities includes all gains and losses recognised in the year.

A fully detailed Statement of Financial Activities for the year ended 31 October 2015 is shown in note 26.

## **Balance Sheet as at 31 October 2016**

		Grou	ıp	Chari	ity
		2016	2015	2016	2015
	Note	£	£	£	£
Fixed assets					
Tangible assets	10	20,293	26,301	15,781	20,638
Investment in subsidiary	11	-	-	2	2
Listed investments	11	9,964	9,497	9,964	9,497
		30,257	35,798	25,747	30,137
Current assets					
Stocks of finished goods		14,539	10,060	-	-
Debtors	12	43,031	37,707	49,027	41,288
Cash at bank and in hand		698,057	729,954	670,141	667,156
		755,627	777,721	719,168	708,444
Creditors: amounts falling due within one year					
Income in advance	13	(164,716)	(171,605)	(144,702)	(147,342)
Creditors	14	(40,519)	(64,746)	(33,390)	(41,179)
Net current assets		550,392	541,370	541,076	519,923
Total assets less current liabilities		580,649	577,168	566,823	550,060
Creditors: amounts falling due after more than one year	15	(3,125)	(6,250)	(3,125)	(6,250)
Total net assets		577,524	570,918	563,698	543,810
Funds					
Unrestricted funds	17	277,870	298,592	264,044	271,484
Designated funds	17	223,896	213,189	223,896	213,189
Restricted funds	18	75,758	59,137	75,758	59,137
Total funds	19	577,524	570,918	563,698	543,810

The notes on pages 21-39 form part of these financial statements.

The financial statements were approved by the board on 18 January 2017 and signed on their behalf by:

Margaret Jenkins Trustee John Markland **Trustee** 

Company registration number: 03447631

## **Consolidated Statement of Cash Flows for the year ended 31 October 2016**

	Notes	2016 £	2015 £
Cash flows from operating activities			
Cash (used in)/generated from operating activities	25	(27,476)	76,448
Income taxes paid		(4,599)	-
Net cash (outflow)/inflow from operating activities		(32,075)	76,448
Cash flows from investing activities			
Purchase of property, plant and equipment		(1,911)	(1,144)
Property, plant and equipment disposal proceeds		-	799
Bank interest and dividends received		2,089	1,826
Net cash generated from investing activities		178	1,481
(Decrease)/increase in cash and cash equivalents in the year		(31,897)	77,929
Cash and cash equivalents at the beginning of the year		729,954	652,025
Total cash and cash equivalents at the end of the year		698,057	729,954

## Analysis of cash and cash equivalents

Cash at bank and in hand	698,057	729,954
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# Notes to the Consolidated Financial Statements for the year ended 31 October 2016

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Company information**

The Charity is a company which is limited by guarantee and every member of the Charity undertakes to contribute to the assets of the Charity in the event of the same being wound up while they are a member, or within one year after they cease to be a member, for payment of the debts and liabilities of the Charity contracted before they cease to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributions among themselves, such amount as may be required not exceeding one pound.

The charity is registered in England and Wales with the Charity Commission and in Scotland with the Scottish Charity Regulator. The registered office is St Anthony's Hall, Peasholme Green, York, YO1 7PW.

### **1.1** Accounting convention

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) ("Charities SORP (FRS 102)"), the Financial Reporting Standard applicable in the UK and Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The Quilters' Guild of the British Isles meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

On the grounds that the charitable company's results are consolidated into the charitable company's group accounts the charitable company has taken advantage of certain exemptions conferred by section 1.11 of FRS 102 as follows:

- Exemption from disclosing the carrying amounts of each category of financial assets and financial liabilities at the reporting date as required by section 11.41 of FRS 102.
- Exemption from presenting a charitable company statement of cash flows as a primary statement to the financial statements.

#### 1.2 Reconciliation with previous Generally Accepted Accounting Practice

These Financial Statements for the year ended 31 October 2016 are the first financial statements prepared in accordance with FRS 102 and Charities SORP (FRS 102). The date of transition was 1 November 2014.

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and Charities SORP (FRS 102) the restatement of comparative items was required.

At the date of transition the Trustees have reviewed carefully the requirements of FRS 102 and Charities SORP (FRS 102) and are of the opinion that no restatements were required on the basis that there are no material differences in valuation and recognition criteria which apply to the activities of The Quilters Guild of the British Isles.

The Trustees have however fully applied the disclosure requirements of both FRS 102 and Charities SORP (FRS 102) and restated the comparative disclosure accordingly.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

### 1.3 Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. In addition, the Trustees have no intention to wind the company up in the foreseeable future. It is considered that there are currently no material uncertainties which impact on the charity being able to continue in its current form. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### **1.4** Basis of consolidation

The financial statements consolidate the results of the charity and its wholly owned subsidiary, Festival of Quilts Limited, on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the Charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006. The amount of the surplus for the year dealt with within the charity's Financial Statements is disclosed in note 23.

The Statement of Financial Activities (SOFA) and Balance Sheet consolidate the financial statements of the Charity and its subsidiary company. The results of the subsidiary are consolidated on a line by line basis.

### 1.5 Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations and sponsorship and is included in full in the SOFA when receivable.
- Income from grants is recognised when the charity has entitlement to the funds, any
  performance conditions have been met, it is probable that the income will be received and
  the amount can be measured reliably. Where grant income has been received, but the
  charity has not matched the conditions to become entitled to the income, an income
  deferral is made.
- Membership subscriptions are included in the SOFA for the period to which they relate, subscriptions in advance being deferred to future periods.
- Life membership subscriptions received are credited to a designated fund and amounts are released to the General Reserve based on the rate of subscriptions at the year end.
- Tax recoverable on covenanted income and Gift Aid donations are brought into account as and when received.
- Investment income Interest and dividends are recognised upon receipt by the charity, when the amount that the charity is entitled to is confirmed.

#### 1.6 Volunteers

No amounts are included in the financial statements for services donated by volunteers.

#### 1.7 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been apportioned on a basis consistent with the use of the resources as disclosed in note 4.

Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries.

Irrecoverable VAT is charged as a cost against the activity for which expenditure was incurred.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

## **1.7** Expenditure (contd..)

Support costs comprise of all non-attributable costs including Finance, Human Resources, Information Technology, Marketing and Depreciation. These costs have been allocated across the functional categories of expenditure on the basis of time spent by employees on each activity.

### 1.8 Operating leases

Rentals applicable to operating leases are charged to the SOFA over the term of the lease.

### 1.9 Staff costs

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Employee severance pay is recognised within the accounts, on an accruals basis, in the year in which the employee left the organisation.

### 1.10 Pensions

The charity operates a defined contribution pension arrangement for the benefit of employees. The assets of the schemes are held and managed separately from those of the charity. The charge to the SOFA represents the contributions payable by the charity to the schemes during the year in.

### 1.11 Investments

Investments (other than investments in subsidiaries) are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

The investment portfolio is held to generate returns and gains for the group and accordingly is designated as fair value through profit and loss ("FVTPL"). Under this designation the portfolio is revalued at each period end to its fair value, as determined by reference to quoted market prices and values determined by independent fund managers, with any gains or losses going through the statement of financial activity

Investments in subsidiaries are stated at cost and the Trustees review the carrying value annually for indications of impairment.

#### 1.12 Tangible fixed assets

Fixed assets are included on a historical cost basis. It is a policy of the trustees that individual items with a cost below £500 are not capitalised.

Depreciation is provided at the following rates and bases to write off the cost of tangible fixed assets over their estimated useful lives by annual instalments, with no depreciation charge in the year of acquisition:

Office equipment	20% straight line
Quilt Museum, gallery and shop	10% straight line
Computer equipment	33% straight line

Grants in respect of expenditure on tangible fixed assets are treated as either fund income or deferred income. The grant is released to the SOFA over the expected useful life of the related asset in line with the depreciation policy.

The Guild owns a number of Heritage and Contemporary Quilts, the majority of which have been donated. In view of the difficulty in valuing these historical and inalienable assets, no value has been placed on these quilts for the purposes of these financial statements.

#### 1.13 Stock

Stocks held for resale are stated at the lower of cost and estimated selling price less costs to complete and sell.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

#### **1.14** Financial instruments

The group has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

#### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital. Bank overdrafts are shown within borrowing in current liabilities.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset. Impairment losses are recognised in the income and expenditure account.

#### Creditors, loans and provisions

Creditors, loans and provisions are recognised where the group has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are derecognised when, and only when, the group's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

#### 1.15 Taxation

The Quilters' Guild of the British Isles is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

The trading subsidiary is liable to corporation tax on its chargeable profits. Current tax is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantially enacted at the balance sheet date.

#### **1.16 Fund accounting**

Unrestricted funds are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for a particular purpose. Where no on-going restriction remains and all original conditions and restrictions have been met in relation to the original grant or donation, funds are transferred to general funds. The purpose and use of the restricted funds is set out in note 18.

Designated funds are funds allocated from the general fund or received from third parties which have no restrictions on their uses.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

### 2. Critical accounting estimates and judgements

In the application of the group's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are outlined below.

#### **Critical estimates and judgements**

#### Allocation of support costs

Support costs are allocated on a direct basis to the activities in which they relate. There are instances where costs, such as staff costs, relate to more than one activity. These costs are allocated by management to reflect the activities performed. The allocation of these costs are considered to be critical to the accounts because they have the ability to materially alter the allocation of costs between expenditure on raising funds and expenditure on charitable activities.

#### 3. Income

	Unrestricted income £	Designated income £	Restricted income £	2016 Total £	2015 Total £
Other Activities					
British Quilt Studies Group	-	13,262	-	13,262	15,805
Conference	38,770	-	-	38,770	44,597
Contemporary Quilt Group	-	21,963	-	21,963	29,820
Judging Course	-	8,345	-	8,345	5,650
Magazine advertisements	10,547	-	-	10,547	11,609
Communication	26,653	-	-	26,653	26,904
Miniature Quilt Group	-	3,671	-	3,671	1,799
Admissions	-	-	-	-	77,444
Collection rental income	7,587	-	-	7,587	1,582
Regional activities	-	156,261	-	156,261	161,967
Traditional Quilt Group	-	17,833	-	17,833	7,844
Modern Quilt Group	-	2,453	-	2,453	1,602
Talking Quilts	-	-	35,658	35,658	526
Total income from other activities	83,557	223,788	35,658	343,003	387,149

## Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

## 4. Analysis of expenditure

	Basis of Allocation	Cost of Charitable activities			Cha	Total	Total
		-	Unrestricted £	Designated £	Restricted £	2016 £	2015 £
Costs directly allocated to activities:							
British Quilt Studies Group	Direct	-	-	14,491	-	14,491	14,505
Collection Management	Direct	-	3	7,113	-	7,116	2,085
Communication – Festival of Quilts	Direct	-	22,316	-	-	22,316	20,838
Communication – International	Direct	-	1,152	-	-	1,152	970
Communication – Exhibitions and Outreach	Direct	-	4,510	-	-	4,510	4,436
Communication – Website	Direct	-	1,255	-	-	1,255	6,321
Communication – Quilter	Direct	-	65,176	-	-	65,176	61,279
Conference	Direct	-	46,331	-	-	46,331	45,032
Contemporary Quilt Award	Direct	-	-	-	100	100	-
Contemporary Quilt Group	Direct	-	-	26,419	-	26,419	32,030
Education	Direct	-	1,656	500	-	2,156	3,586
Education – Judging Courses	Direct	-	-	6,523	-	6,523	7,282
Heritage Committee	Direct	-	53	-	-	53	182
Licencing expenses	Direct	492	-	-	-	492	-
Life membership income release	Direct	-	-	3,234	-	3,234	-
Membership – Regional Organisation	Direct	-	14,389	-	-	14,389	13,775
Membership – Regional Training	Direct	-	3,690	-	-	3,690	5,942
Miniature Quilt Group	Direct	-	-	1,440	-	1,440	1,540
Modern Quilt Group	Direct	-	-	1,343	-	1,343	633
QGBI – Education and Travel Scholarship	Direct	-	-	-	4,257	4,257	3,855
Regional Activities	Direct	-	-	152,807	-	152,807	151,909
Retail Shop	Direct	32,422	-	-	-	32,422	108,784
Sue Belton Award	Direct	-	-	-	-	-	600
Sue Ridgewell Award	Direct	-	-	-	48	48	116
Talking Quilts	Direct	-	-	-	25,433	25,433	24,602
The Quilters Guild Collection	Direct	-	14,943	-	-	14,943	61,445
Traditional Quilt Group	Direct	-	-	17,859	-	17,859	6,434
Young Quilters Challenge Prize	Direct	-	-	-	100	100	100
Young Quilters Project	Direct	-			15,999	15,999	19,308
Total costs directly allocated to activities:		32,914	175,474	231,729	45,937	486,054	597,589

## Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

### 4. Analysis of expenditure

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,932 5,03
,079 4,09
,412 12,95
,319 349,26
,373 946,85

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

## 5. Net income/(expenditure) for the year

Net income/(expenditure) for the year is stated after charging:

	2016 £	2015 £
Depreciation of owned assets	7,919	14,848
Grants released	(356)	(356)
Auditors' remuneration:		
For the audit of the annual accounts (company - $\pounds 2,400$ )	3,100	5,200
For the preparation of statutory accounts	3,350	2,985
For the provision of taxation services	400	-
For the provision of other accountancy support	8,905	-
Cost of stocks recognised as an expense	12,648	72,923
Rentals under operating leases	21,600	42,000

## 6. Investment gains

Net income/(expenditure) for the year is stated after charging:

	2016 £	2015 £
Fair value gains through net income/expenditure account		
M&G Charifund	467	90

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

## 7. Information regarding trustees and employees

	2016 £	2015 £
Staff costs comprise		
Wages and salaries	170,990	172,810
Social security costs	10,385	11,278
Pension costs	4,406	5,686
Total employment costs	185,781	189,774

During the year the Charity employed an average of 9 staff (2015 – 11).

No employee earned over £60,000 in the year (2015 – no employee).

The key management personnel of the charity (and group) comprise the trustees and the senior management team. The total employee benefits of the key management personnel employed by the charity (and group), which encompasses 2 individuals (2015 - 2 individuals), were £67,158 (2015 - £51,111). In 2015, the second role was filled externally by a contractor to cover the employee's maternity cover. These costs have not been reported as part of this disclosure, hence the disparity between the two years.

The Trustees received no remuneration or benefits during either year. During the year 11 trustees (2015 - 10) received a total of £7,653 (2015 - £8,216) in respect of out of pocket expenses incurred.

#### 8. Pension costs

The charitable company operates and makes contributions to a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge for the period was  $\pounds4,406$  (2015 -  $\pounds5,686$ ).

## 9. Taxation

In respect of Festival of Quilts Limited only:

	2016 £	2015 £
UK Corporation tax	(3,148)	4,599
Adjustment for prior years	-	-
Total current tax	(3,148)	4,599

The charitable activities of The Quilters' Guild of the British Isles are exempt from taxation under Chapter 3 of part 11 of the Corporation Tax Act 2010.

The charge for the year can be reconciled to the profit per the profit and loss account in Festival of Quilts Limited's accounts as follows:

	2016 £	2015 £
Expected tax charge based on the standard rate of corporation tax in the UK of 20% (2015 – 20%)	(3,286)	3,541
Depreciation in excess of capital allowances claimed	138	1,058
Tax expense/(income) for the year	(3,148)	4,599

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

## 10. Fixed assets

Group	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost				
1 November 2015	62,541	6,133	20,588	89,262
Additions	-	1,114	797	1,911
31 October 2016	62,541	7,247	21,385	91,173
Depreciation				
1 November 2015	44,623	3,945	14,393	62,961
Charge for the year	4,214	803	2,902	7,919
31 October 2016	48,837	4,748	17,295	70,880
Net book value				
31 October 2016	13,704	2,499	4,090	20,293
31 October 2015	17,918	2,188	6,195	26,301

Charity	Fixtures and fittings £	Office equipment £	Computer equipment	Total £
Cost	Σ	<u> </u>	£	<u> </u>
1 November 2015	51,080	6,002	20,588	77,670
Additions	-	1,114	797	1,911
31 October 2016	51,080	7,116	21,385	79,581
Depreciation				
1 November 2015	38,820	3,819	14,393	57,032
Charge for the year	3,068	798	2,902	6,768
31 October 2016	41,888	4,617	17,295	63,800
Net book value				
31 October 2016	9,192	2,499	4,090	15,781
31 October 2015	12,260	2,183	6,195	20,638

All tangible assets were used for charitable purposes and assisting its activities.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

## 11. Investments

### The Charity and the Group

	2016 £	2015 £
Listed investments – M&G Charifund Income Units		
Value at 1 November 2015	9,497	9,407
Revaluation	467	90
Market Value at 31 October 2016	9,964	9,497

The historic cost of investments at 31 October 2016 was £5,000 (2015 - £5,000)

### Charity

	2016 £	2015 £
Shares in subsidiary undertaking	2	2

The Charity owns 100% of the ordinary share capital of Festival of Quilts Limited, a company registered in England and Wales (company number 03538705).

The income and expenditure of Festival of Quilts Limited, which have been included in these consolidated accounts, for the year ended 31 October 2016 is summarised below:

	2016 £	2015 £
Turnover	125,649	253,789
Cost of sales and administrative expenses	(140,455)	(216,084)
Interest receivable	1	2
Interest payable	(1,625)	-
(Loss)/profit on ordinary activities for the financial year	(16,430)	37,707
Gift aid payment to The Quilters Guild of the British Isles	-	(20,000)
(Loss)/profit on ordinary activities before taxation	(16,430)	17,707
Tax on profit on ordinary activities	3,148	(4,599)
(Loss)/profit retained for the financial year	(13,282)	13,108

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

### 11. Investments (cont..)

The aggregate of the assets, liabilities and funds was:

	2016 £	2015 £
Fixed assets	4,512	5,663
Current assets	67,334	91,181
Liabilities	(58,018)	(69,734)
	13,828	27,110
Represented by:		
Called up share capital	2	2
Profit and loss account	13,826	27,108
	13,828	27,110

### 12. Debtors

	Grou	р	Charity		
	2016	2015	2016	2015	
	£	£	£	£	
Trade debtors	6,781	6,505	5,274	1,260	
Amount owed by subsidiary	-	-	30,875	21,904	
Prepayments and accrued income	33,102	31,202	12,878	18,124	
Corporation tax repayable	3,148	-	-	-	
	43,031	37,707	49,027	41,288	

At the balance sheet date, the amount owed by Festival of Quilts Limited was interest free and had no fixed date for repayment.

### 13. Income in advance

	Group Chari	
	£	£
Balance as at 1 November 2015	171,605	147,342
Amount released to income	(171,605)	(147,342)
Amount deferred in the year	164,716	144,702
Balance as at 31 October 2016	164,716	144,702

Income in advance relates to membership income, primarily received quarterly or annually in advance. Where this income is received in advance, it is released on a monthly basis allowing the income to match the membership period.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

	Grou	р	Charity		
	2016	2015	2016	2015	
	£	£	£	£	
Trade creditors	6,170	12,370	5,600	7,022	
Amounts owed to subsidiary	-	-	2,526	-	
Taxation and social security	9,991	21,008	3,165	4,834	
Other creditors	5,386	5,051	4,927	4,978	
Accruals	18,972	26,317	17,172	24,345	
	40,519	64,746	33,390	41,179	

## 14. Creditors – Amounts falling due within one year

### 15. Creditors – Amounts falling due after one year

	Group		Charity	
	2016	2015	2016	2015
	£	£	£	£
Other creditors	3,125	6,250	3,125	6,250

#### 16. Financial instruments

	2016	2015
	£	£
Carrying value of financial assets:		
Financial assets carried at fair value	9,964	9,497
Financial assets carried at amortised cost	704,838	736,459
Carrying value of financial liabilities:		
Financial liabilities carried at amortised cost	198,369	221,593

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

### 17. Movements in unrestricted funds

	As at 1 November 2015	Income	Expenditure	Transfers	As at 31 October 2016
Group	£	£	£	£	£
General reserves	298,592	487,202	(506,924)	(1,000)	277,870
Designated reserves					
British Quilt Studies Group Fund	16,147	13,262	(14,491)	-	14,918
Collections Management Fund	9,398	9,668	(7,113)	1,000	12,953
Contemporary Quilt Group Fund	17,593	21,963	(26,419)	-	13,137
Founder Members Bursary Fund	2,220	-	(500)	-	1,720
Judging Courses	10,868	8,345	(6,523)	-	12,690
Life Membership Fund	14,788	7,980	(3,234)	-	19,534
Miniature Quilt Group Fund	2,479	3,671	(1,440)	-	4,710
Modern Quilt Group Fund	1,789	2,453	(1,343)	-	2,899
Regional Funds (General)	130,291	156,261	(152,807)	-	133,745
Traditional Quilt Group Fund	7,616	17,833	(17,859)	-	7,590
	213,189	241,436	(231,729)	1,000	223,896
Total Group Unrestricted Funds	511,781	728,638	(738,653)	-	501,766
	As at 1 November				As at 31 October
	2015	Income	Expenditure	Transfers	2016
Charity			£	_	
Charity	£	£	£	£	2016 £
Charity General reserves			<b>£</b> (381,610)	_	
·	£	£		£	£
General reserves	£	£		£	£
General reserves Designated reserves	<b>£</b> 271,484	£ 375,170	(381,610)	£ (1,000)	<b>£</b> 264,044
General reserves Designated reserves British Quilt Studies Group Fund	<b>£</b> 271,484 16,147	<b>£</b> 375,170 13,262	(381,610) (14,491)	<b>£</b> (1,000) -	<b>£</b> 264,044 14,918
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund	<b>£</b> 271,484 16,147 9,398	<b>£</b> 375,170 13,262 9,668	(381,610) (14,491) (7,113)	<b>£</b> (1,000) -	<b>£</b> 264,044 14,918 12,953
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund	£ 271,484 16,147 9,398 17,593	<b>£</b> 375,170 13,262 9,668	(381,610) (14,491) (7,113) (26,419)	<b>£</b> (1,000) -	<b>£</b> 264,044 14,918 12,953 13,137
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund Founder Members Bursary Fund	£ 271,484 16,147 9,398 17,593 2,220	<b>£</b> 375,170 13,262 9,668 21,963 -	(381,610) (14,491) (7,113) (26,419) (500)	<b>£</b> (1,000) - 1,000 - -	<b>£</b> 264,044 14,918 12,953 13,137 1,720
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund Founder Members Bursary Fund Judging Courses	£ 271,484 16,147 9,398 17,593 2,220 10,868	<b>£</b> 375,170 13,262 9,668 21,963 - 8,345	(381,610) (14,491) (7,113) (26,419) (500) (6,523)	<b>£</b> (1,000) - 1,000 - -	£ 264,044 14,918 12,953 13,137 1,720 12,690
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund Founder Members Bursary Fund Judging Courses Life Membership Fund	£ 271,484 16,147 9,398 17,593 2,220 10,868 14,788	<b>£</b> 375,170 13,262 9,668 21,963 - 8,345 7,980	(381,610) (14,491) (7,113) (26,419) (500) (6,523) (3,234)	<b>£</b> (1,000) - 1,000 - -	£ 264,044 14,918 12,953 13,137 1,720 12,690 19,534
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund Founder Members Bursary Fund Judging Courses Life Membership Fund Miniature Quilt Group Fund	£ 271,484 16,147 9,398 17,593 2,220 10,868 14,788 2,479	<b>£</b> 375,170 13,262 9,668 21,963 - 8,345 7,980 3,671	(381,610) (14,491) (7,113) (26,419) (500) (6,523) (3,234) (1,440)	<b>£</b> (1,000) - 1,000 - -	<b>£</b> 264,044 14,918 12,953 13,137 1,720 12,690 19,534 4,710
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund Founder Members Bursary Fund Judging Courses Life Membership Fund Miniature Quilt Group Fund Modern Quilt Group Fund	£ 271,484 16,147 9,398 17,593 2,220 10,868 14,788 2,479 1,789	<b>£</b> 375,170 13,262 9,668 21,963 - 8,345 7,980 3,671 2,453	(381,610) (14,491) (7,113) (26,419) (500) (6,523) (3,234) (1,440) (1,343)	<b>£</b> (1,000) - 1,000 - -	£ 264,044 14,918 12,953 13,137 1,720 12,690 19,534 4,710 2,899
General reserves Designated reserves British Quilt Studies Group Fund Collections Management Fund Contemporary Quilt Group Fund Founder Members Bursary Fund Judging Courses Life Membership Fund Miniature Quilt Group Fund Modern Quilt Group Fund Regional Funds (General)	£ 271,484 16,147 9,398 17,593 2,220 10,868 14,788 2,479 1,789 130,291	<b>£</b> 375,170 13,262 9,668 21,963 - 8,345 7,980 3,671 2,453 156,261	(381,610) (14,491) (7,113) (26,419) (500) (6,523) (3,234) (1,440) (1,343) (152,807)	<b>£</b> (1,000) - 1,000 - -	£ 264,044 14,918 12,953 13,137 1,720 12,690 19,534 4,710 2,899 133,745

## Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

#### 17. Movements in unrestricted funds (cont..)

#### Purpose of designated funds

The designated funds were set up to identify and separate the income and expenditure relating to specific projects.

Life Membership Fund:	Holds monies received from life members for their life membership subscriptions. Amounts are released to the general reserve each year based on the rate of subscriptions at the year end.
Founder Member Fund:	To enable Guild members to further their knowledge of patchwork and quilting.
Collections Management Fund:	Contributions towards the acquisition and conversation of quilts.
Judging Courses:	Income raised from the running of quilt judging courses.

The remaining funds relate to the regions and specialist groups which are administered independently of the Guild but form part of the overall entity. The funds for these are therefore disclosed separately. The transfers relate to monies held in the charity's general reserves for these groups at the year end.

# Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

#### **18.** Movements in restricted funds

Group and Charity	As at 1 November 2015 £	Income £	Expenditure £	Transfers £	As at 31 October 2016 £
,				_	
Grant funds:					
Clydesdale Bank Grant	500	-	-	-	500
Heritage Lottery Fund	647	-	(204)	-	443
Talking Quilts	5,459	35,658	(25,433)	-	15,684
York Museum Trust	1,800	-	(350)	-	1,450
	8,406	35,658	(25,987)	-	18,077
Legacy funds:					
Barbara Bailey Fund	6,280	-	(1,983)	-	4,297
Sue Belton Fund	12,056	469	-	467	12,992
Sue Ridgewell Fund	693	3	(48)	-	648
	19,029	472	(2,031)	467	17,937
Donation funds:					
Anne Tuck Fund	-	1,500	(100)	-	1,400
Doris Debney Fund	600	-	(100)	-	500
QGBI Education and Travel Scholarship Fund	19,546	7,612	(4,257)	-	22,901
The Chair Fund	1,323	-	(246)	-	1,077
Young Quilters Fund	10,233	19,632	(15,999)	-	13,866
	31,702	28,744	(20,702)	-	39,744
Total restricted funds	59,137	64,874	(48,720)	467	75,758

#### Purpose of Grant Funds:

Heritage Lottery Fund:	Grant towards an education and volunteering programme					
Clydesdale Bank Grant:	Grant towards the cost of Investing in Volunteers accreditation					
Talking Quilts:	Grants received from The Heritage Lottery Fund to fund a project to preserve the memories of Quilters in a digital format					
York Museum Trust:	Grant towards the cost of exhibition panels					

## Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

#### 18. Movements in restricted funds (cont..)

#### Purpose of Legacy Funds:

Sue Belton:	Contribution for awards education			
The Barbara Bailey Fund:	Contribution towards the purchase of a permanent home for the Guild and running of the resource centre. This figure is represented by fixed assets. Proceeds for the asset disposed of have been transferred to the general reserves.			
Sue Ridgewell:	Fund for competitions for Guild Members			
Purposes of Donation Funds:				
QGBI Education and Travel members Scholarship Fund:	Bursaries to fulfil the Guild's educational remit for and students			
The Chair Fund:	Donations towards the purchase of chairs			
Young Quilters Fund:	Donations, sponsorship and grants towards the running of projects for Young Quilters			

Doris Debney Fund: Donations received towards the provision of an annual prize for a YQ challenge

Anne Tuck Fund: Donations received towards the provision of an annual prize for a Contemporary Quilt challenge

### 19. Analysis of assets and liabilities between funds

Group	Unrestricted funds £	Grant funds £	Legacy funds £	Donation funds £	Total funds £
Tangible fixed assets	13,026	1,893	4,297	1,077	20,293
Investments	-	-	9,964	-	9,964
Current assets	697,100	16,184	3,676	38,667	755,627
Current liabilities	(205,235)	-	-	-	(205,235)
Long term liabilities	(3,125)	-	-	-	(3,125)
Total net assets	501,766	18,077	17,937	39,744	577,524

Charity	Unrestricted funds £	Grant funds £	Legacy funds £	Donation funds £	Total funds £
Tangible fixed assets	8,514	1,893	4,297	1,077	15,781
Investments	2	-	9,964	-	9,966
Current assets	660,641	16,184	3,676	38,667	719,168
Current liabilities	(178,092)	-	-	-	(178,092)
Long term liabilities	(3,125)	_	-	-	(3,125)
Total net assets	487,940	18,077	17,937	39,744	563,698

## Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

#### 20. Operating commitments

At 31 October 2016, the charity and the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:-

	Group and Charity		
	2016 £	2015 £	
Payable within 1 year	21,600	-	
Payable between 2 and 5 years	86,400	-	
Payable after 5 years	5,400	-	
	113,400	-	

#### 21. Post balance sheet events

There are no post balance sheet events to report.

#### 22. Capital commitments

At 31 October 2016, the charity and group had no (2015 - £nil) capital commitments.

#### 23. Charitable company results

No separate Statement of Financial Activities or Income and Expenditure Account have been reported for the charity alone as permitted by section 408 of the Companies Act. The income of the charity for the year was  $\pounds 681,947$ . Expenditure and other recognised losses amounted to  $\pounds 662,059$  and the net increase in funds was  $\pounds 19,888$ .

#### 24. Related party transactions

The charity has taken advantage of the exemptions conferred by section 33.1A of FRS 102 which permit it to not present details of its transactions with members of the group headed by The Quilters' Guild of the British Isles where relevant group companies are all wholly owned. Details of outstanding balances as at the year-end are given in notes 12 and 14.

#### 25. Reconciliation of net movement in funds to net cash flow from operating activities

	2016 £	2015 £
Net movement in funds in the year	6,606	(9,774)
Adjustments for:		
Depreciation charge	7,919	14,848
Loss on disposal of fixed assets	-	21,404
Investment income	(2,089)	(1,826)
Investment gains	(467)	(90)
Taxation charge/(credit)	(3,148)	4,599
Decrease/(increase) in stock	(4,479)	25,637
Decrease/(increase) in debtors	(2,176)	39,935
Decrease in creditors	(29,642)	(18,285)
Net cash provided by/(used in) operating activities	(27,476)	76,448

## Notes to the Consolidated Financial Statements for the year ended 31 October 2016 (cont..)

26. Comparative Statement of Financial Activities (Including Income and Expenditure Account) for the year ending 31 October 2015

	Unrestricted funds £	Designated funds £	Restricted funds £	2015 Total £
Income				
Donations				
Donations and sponsorship	18,111	1,948	14,199	34,258
Gift Aid income	43,002	-	-	43,002
Activities for generating funds				
Fundraising	6,153	900	7,027	14,080
Membership subscriptions	288,138	3,480	999	292,617
Retail sales	135,527	-	-	135,527
Other income	22,216	10,918	-	33,134
Investment income	1,242	-	584	1,826
Income from charitable activities				
Grants receivable	-	-	-	-
Other charitable income	83,212	303,411	526	387,149
Total income	597,601	320,657	23,335	941,593
Expenditure				
Expenditure on raising funds	123,353	-	-	123,353
Expenditure on charitable activities	409,445	341,984	72,076	823,505
Total expenditure	532,798	341,984	72,076	946,858
Net income before transfers	64,803	(21,327)	(48,741)	(5,265)
Transfers between funds	(24,185)	32,804	(8,619)	-
Net income before taxation	40,618	11,477	(57,360)	(5,265)
Taxation credit/(charge)	(4,599)	-	-	(4,599)
Net income before investment gains	36,019	11,477	(57,360)	(9,864)
Net gains on investment	-	-	90	90
Net income and net movements in funds in the year	36,019	11,477	(57,270)	(9,774)
Total funds brought forward at 1 November 2014	262,573	201,712	116,407	580,692
Total funds carried forward at 31 October 2015	298,592	213,189	59,137	570,918

### **APPENDIX 1:**

### Exhibitions and Special Events by Regions and Specialist Groups

### November 2015 to October 2016

Dates	Exhibitions & Special Events	Location	No of days	No of visitors	Notes
3-6 March	Knitting & Stitching Show	Olympia	4	Not known	Guild presence and drop in workshop where people could sew a square that was then made into quilts and donated to Linus
5-9 October	Knitting & Stitching Show	Alexandra Palace	5	Not known	Guild presence and stewarding the winners of the Festival of Quilts 2016
17 January	Farnham Maltings	Farnham	1	3,000	A mix of quilts & traders. Had Guild stand. 2 new members + £175 in Guild sales. YQ workshop
17-19 June	National Quilt Championships,	Sandown	3	c10,000	Guild stand
11-14 August	Festival of Quilts	Birmingham	4	C25,000	Game of Quilts stand, with Guild leaflets
26-27 August	Ouse Valley Quilt Show	Ringmer, E. Sussex	2	700 +	YQ stand
2-4 September	Country Life at the Castle	Hever	3	c 5,650	Dedicated quilt marquee with 2 <sup>nd</sup> marquee for Young Quilters. Workshops for adults (140 took part) and children (131 took part), also demonstrations.
30 Sept – 1 Oct	Quilt Festival	Detling	2	3,000	Guild stand
22-25 Sept	Creative stitches and Hobbycrafts at Westpoint exhibition centre	Exeter	4	Not known	We had a stand at this exhibition displaying quilts and advertising that 2017 AGM to be held in the South West to encourage membership of the Guild. The Guild's travelling exhibition 'The Living World' was on display
	3-6 March 5-9 October 17 January 17-19 June 11-14 August 26-27 August 26-27 August 2-4 September 30 Sept – 1 Oct	Special Events3-6 MarchKnitting & Stitching Show5-9 OctoberKnitting & Stitching Show17 JanuaryFarnham Maltings17 JanuaryFarnham Maltings17-19 JuneNational Quilt Championships,11-14 AugustFestival of Quilts26-27 AugustOuse Valley Quilt Show2-4 SeptemberCountry Life at the Castle30 Sept - 1 OctQuilt Festival22-25 SeptCreative stitches and Hobbycrafts at Westpoint	Special Events3-6 MarchKnitting & Stitching ShowOlympia5-9 OctoberKnitting & Stitching ShowAlexandra Palace17 JanuaryFarnham MaltingsFarnham17-19 JuneNational Quilt Championships,Sandown11-14 AugustFestival of QuiltsBirmingham26-27 AugustOuse Valley Quilt ShowRingmer, E. Sussex2-4 SeptemberCountry Life at the CastleHever30 Sept - 1 OctQuilt Festival And Hobbycrafts at WestpointDetling	Special Eventsof days3-6 MarchKnitting & Stitching ShowOlympia45-9 OctoberKnitting & Stitching ShowAlexandra Palace517 JanuaryFarnham MaltingsFarnham117-19 JuneNational Quilt Championships,Sandown311-14 AugustFestival of QuiltsBirmingham426-27 AugustOuse Valley Quilt ShowRingmer, E. Sussex22-4 SeptemberCountry Life at the CastleHever330 Sept - 1 OctQuilt Festival and Hobbycrafts at WestpointDetling2	Special Eventsof daysvisitors3-6 MarchKnitting & Stitching ShowOlympia4Not known5-9 OctoberKnitting & Stitching ShowAlexandra Palace5Not known17 JanuaryFarnham MaltingsFarnham13,00017-19 JuneNational Quilt Championships,Sandown3c10,00011-14 AugustFestival of QuiltsBirmingham4C25,00026-27 AugustOuse Valley Quilt ShowRingmer, E. Sussex2700 + C2-4 SeptemberCountry Life at the CastleHever3c 5,65030 Sept - 1 OctQuilt FestivalDetling23,00022-25 SeptCreative stitches and Hobbycrafts at WestpointExeter4Not known

Region Group	Dates	Exhibitions & Special Events	Location	No of days	No of visitors	Notes
7	2 July	Threads & Stitches. Festival organised by Embroiderers' Guild	Oaklands College St Albans, Herts	1	450	Diverse stands and talks arranged by E's Guild. Reg.7 invited to provide a display of quilts which were much admired, in one case resulting in an enquiry and purchase by a male visitor!
9	7 November	Makit Fenland Fair	Peterboro	1	400+	QG R9 exhibition stand + mini workshops.
	19 February	Textiles in Focus	Cambourne	3	500+	QG R9 display stand +
	30 April	Doughty's road show	Brampton	1	176	mini workshops Hosting + entry, raffle, B&B stall
11	22-24 April	The British Quilt & Stitch Village	Uttoxeter	3	2,500 approx	Quilt display, Guild sales & Regional kits for sale plus promoting Guild
	17-20 March	Sewing for Pleasure	NEC	4	4,500 approx	Quilt display, Guild sales table, Regional sales kits plus taking memberships & promoting Guild
13	10 -21 February	Quiltfest	Llangollen	12	Approx 1600	A free exhibition held in Llangollen every year. This featured The Guild's nineties collection and one day for traders
4 5 5	20 Mar	Tue d'Manal		1/2	62	Establishing of suiths
15E	28 May	Traditional Suitcase collection	Hett Village Hall ,Durham	1/2	62	Exhibition of quilts, fabric sale and teas and coffees and cakes.
	2 July	Doughty's Roadshow	Stannington Village Hall	1	133	Fabric sale, coffees and teas
	22-24 July	Residential event	Collingwood College Durham	2	29	3 tutors, 3 2-day workshops, lecture. Accommodation and catering.
MODQG	November 2015	Bristol	West Country Quilt Show	3	1000s	Display of modern Triangle challenge quilts and demonstration of techniques
	May 2016	Suffolk	Free Workshops at Quilters Haven			Free workshops on modern quilting techniques
	Aug 2016	Birmingham	Festival Of Quilts	4	1000s	Sharing of techniques. Display. Free giveaways (patterns, postcards)

Region Group	Dates	Exhibitions & Special Events	Location	No of days	No of visitors	Notes
	On-going		Compilation of tutor boxes. Several more tutor boxes have been added to this resource.		N/A	Group are working to put together a number of tutor boxes which will each contain a workshop for groups to borrow and use.
	Sept 2016	Kent	Hever Castle Quilt Show	4	1000s	Exhibition of quilts, demonstration of techniques.
	All year	Everywhere	Guild and non-Guild events			Informal & formal presentations by Heather Hasthorpe & Helen Howes about the group.
		Area Day	Norfolk	1	Approx. 20	Heather Hasthorpe spoke about the group.
		Area Day	Cambridges hire	1	Approx. 20	Helen Howes spoke about the group
CQG	9 April 2016	CQ Annual Meeting, Bolney Meadow	London	1	60+	Journal Quilts
	4-6 Feb `16	ICHF, Event City	Manchester	4	unknow n	Journal Quilts
	3-6 Mar `16	ICHF, SECC	Glasgow	4	w	Journal Quilts
	17-20 Mar 16	ICHF, NEC	Birmingham	4	w	Journal Quilts
	7-9 Apr `16	ICHF, ExCel	London	3	w	Journal Quilts
	22-24 Apr `16	Stitch Village	Uttoxeter	3	w	Journal Quilts
	11-14 Aug `16	Festival of Quilts	Birmingham	4	w	Journal Quilts
	1-3 Sep `16	Reg 2 Exhibition	Hever Castle	3	500+	Journal Quilts
	22-25 Sep `16	ICHF, Westpoint	Exeter	4	unknow n	Journal Quilts
	4-11 June	Bramble Patch	Birmingham	9	w	CQ Challenge - On the Edge
	Oct to 4 Nov	National Needlework Archive	Newbury	34	unknow n	CQ Challenge - On the Edge
TQG	10-13 March	Creative Crafts and	Glasgow	4	Not	My Favourite Block
	luna	Stitches Show	SECC	7	known	Quilts
	June	Bramble Patch	Northampto n	7	Not known	Let the Sunshine In Challenge Quilts on show in local patchwork shop

Region Group	Dates	Exhibitions & Special Events	Location	No of days	No of visitors	Notes
	11-14 August	Festival of Quilts	NEC	4	Not known	Inspirations of the Past - Showcase Collection – specifically put together for the exhibition. Also – Black and White Challenge Quilts
	August	Bramble Patch	Northampto n	7	Not known	Spring Fever Challenge Quilts and My Favourite Block Quilts on show in local patchwork shop

APPENDIX 2		R	EGIONAL ATTENDAD	UILD OF THE BRITISH NCE FIGURES FOR AN IED 31ST OCTOBER 20	NUAL REPORT		
Date		No of events	MEMBERS	NON-MEMBERS	Member & non-member attendees Sub-total	YOUNG QUILTERS No of events	Total attendees Total no of events (Member, non- member, Young Quilter) Quilter)
02/04/2016	REGION 1 Quiters' Day	1	75	4 1	79	3	82 1
24/09/2016	Quilters' Day	1	54	2	56		56 1
	REGION 2						
4.11.15	Workshop	1	20	1	21		21 1
7.11.15	YQ workshop - Orpington YQ workshop - Polegate					26 1 11 1	26 1 11 1
21.11.15	Applique workshop	1	9	4	13	11 1	13 1
28.11.15	Fabric Sale	1	52	64	116		116 1
3.12.15	YQ workshop - Orpington YQ workshop					25 1 5 1	25 1 5 1
9.1.16	YQ workshop - Orpington					30 1	30 1
16.1.16 3.2.16	YQ workshop - Polegate Swap, Sell & Sew	1	8	2	10	8 1	8 1 10 1
6.2.16	YQ workshop - Orpington					26 1	26 1
13.2.16	Contemporary Scraps workshop YQ workshop - Crawley Down	1	17	3	20	16 1	20 1 16 1
18.2.16	YQ workshop - Orpington					15 1	15 1
20.2.16	YQ workshop - Polegate					6 1	6 1 
Feb-16 28.2.16	3 Beginners Taster sessions: Stash Sale	3	3 13	18 70	21 83		21 3 83 1
4.3.26	Machine quilting Workshop	1	15	0	15		15 1
5.3.16 6.3.16	Area Day Workshop - Stuart Hillard	1	88	85	173 8		173 1 8 1
7.3.15	Workshop	1	9	0	9		9 1
12.3.16	YQ workshop - Orpington YQ workshop - Polegate					24 1 11 1	24 1 11 1
30.3.16	Jennie Rayment workshop	1	7	1	8	11 1	8 1
5.4.16	YQ workshop - Crawley Down					11 1	11 1
6.4.16 9.4.16	Doughty's Road Show YQ workshop - Orpington	1	19	24	43	22 1	43 1 22 1
16,4,16	YQ workshop - Polegate					8 1	8 1
7.5.16	Stash Sale Regional Day - Sevenoaks	1	5	23 16	28 69		28 1 69 1
14.5.16	YQ workshop - Orpington					25 1	25 1
17.5.16	Bernina workshop YQ workshop - Polegate	1	16	6	22	9 1	22 1 9 1
11.6.16	YQ workshop - Orpington					22 1	22 1
18.6.16	YQ workshop - Polegate					8 1	8 1
29.6.16	Sew Easy Pineapple workshop Free workshop for Zippy Purses	1 1	5	2	7 4		7 1 4 1
2.7.16	Free workshop for Zippy Purses	1	9	0	9		9 1
9.7.16	YQ workshop - Orpington YQ workshop - Polegate					21 1 8 1	21 1 8 1
16.7.16	Sarah Fielke talk and trunk show	1	30	23	53		53 1
20.8.16	Abracedebre workshop YQ workshop Crewley Down	1	18	4	22	11 1	22 1 11 1
10.9.16	YQ workshop - Orpington					22 1	22 1
10.9.16	YQ workshop - Witterings (new group) YQ workshop - Newhaven (new group)					5 1 22 1	5 1 22 1
24.9.16	Surrey Regional Day	1	32	7	39		39 1
28.9.16	Workshop with Sandie Lush	1	7	0	7		7 1
8.10.16 8.10.16	YQ workshop - Orpington YQ workshop - Witterings					27 1 7 1	27 1 7 1
15.10.16 15.10.16	YQ workshop - Polegate					14 1 7 1	14 1 7 1
15.10.16	YQ workshop - Newhaven) Guild Birthday Party	1	24	6	30	7 1	7 1 30 1
25.10.16	YQ workshop - Crawley Down					14 1	14 1
28.10.16	Wholecloth workshop with Andrea Ashwell East Sussex Area Day - one free ticket	1	9 23	1 2	10 25		10 1 25 1
30.10.16	Klee & Kandinsky worksho with Alicia Merritt	1	17	0	17		17 1
	REGION 3						
28.11.15	YQ Workshop					9 1	9 1
13.2.16 5.3.16	YQ Workshop Regional Day	1	69	9	78	11 1	11 1 78 1
6.3.16	Regional Workshop	1	13	1	14		14 1
23.4.16 21.4.16	YQ Workshop Tea Party	1	27	29	56	9 1	9 1 56 1
11.6.16	YQ Workshop		-			10 1	10 1
1.10.16	YQ Workshop Regional Day	1	80	14	94	9 1	9 1 94 1
9.10.16	Regional Workshop	1	16		16		16 1
	REGION 4						
28/11/2015	YQ Workshop - Funky Angels			I I		11 1	11 1
16/01/2016	YQ Workshop - pincushion and bits catcher					11 1	11 1
19/03/2016 21/05/2016	YQ Workshop - Quilted Boxes YQ Workshop - scissor holder					7 1 8 1	7 1 8 1
18/06/2016	Workshop - Hand Quilting with Jenny Barlow	1	7	7	14		14 1
17/09/2016	YQ Workshop			· · · · ·		12 1	12 1
	REGION 5						
12/03/2016 31/01/2015	Regional Day At Home exhibition	1	38	4 75	42 87	3 1	45 2 87 1
16/10/2016	Regional Day	1	38	13	51	1	52 1
	REGION 6						
12/04/2015	Berkshire coffee morning	1	17	6	23		23 1
23/01/2016 12/11/2015	YQ workshop Orderskhire memory	1	15		15	5 1	5 1 15 1
03/05/2016	Oxfordshire coffee morning Berkshire regional day	1	45	4	49	4 1	15 1 53 2
06/10/2016	Berkshire summer lunch	1	16	7	23		23 1
24/06/16 24/9/2016	Oxfordshire summer lunch Oxfordshire regional day	1	15 41	7	15 48		15 1 48 1
23/7/2016	YQ workshop					5 1	5 1
08/06/2016	YQ workshop			<u> </u>		4 1	4 1

#### QUILTERS GUILD OF THE BRITISH ISLES REGIONAL ATTENDANCE FIGURES FOR ANNUAL REPORT YEAR ENDED 315T OCTOBER 2016

	REGION 7				
21/11/2015	Autumn Area Day	1	32	10	42
05/03/2016	Spring Regional Day	1	62	19	81
09/07/2016	Joint Regional Day (Reg.8)	1	27	4	31
01/10/2016	Autumn Regional Day	1	53	17	70
2015-16	YQ Workshops				
2015-16	YQ Workshops				

64	8
37	3

42	1
81	1
31	1
70	1
64	8
37	3

	REGION 8				
19/11/2015	Lynne Edwards Workshop-Curved Collecton	1	17		17
26/11/2015	Sit & Sew Coffee morning-Maidon, Essex	1	3	3	6
29/11/2015	YQ Xmas workshop-Cosy Cabin				
14/01/2016	Sit & Sew at Quilters Haven, Suffolk	1	3		3
04/02/2016	Sit & Sew Coffee morning-Maldon, Essex	1	3	3	6
28/02/2016	YQ Bring and Adult-Cosy Cabin				
9/03/2016	Sit & Sew Coffee morning-Cosy Cabin, Suffolk	1	6	3	9
12/03/2016	Reginal Day Feering Essex	1	68	15	83
13/03/2016	Workshop De-Anne Hartwell Jones	1	4		4
18/03/2016	Sit & sew Coffee morning-Margaretting Essex	1	12	2	14
10/03/2016	YQ Bring and Adult-Cosy Cabin				
10/04/2016	YQ Bring and Adult-Cosy Cabin				
1/04/2016	Workshop Pat Archibald-	1	14	1	15
01/05/2016	YQ workshop-Fabric postcards				
01/05/2016	YQ workshop-Fabric box/bag				
2/05/2016	Workshop-Minatures-Leslie Harwood	1	3		3
2/05/2016	Workshop-Celtic Applique-Leslie Harwood	1	3		3
2/05/2016	The Big Exhibition (best estimate of split)		699	466	1165
2/05/2016	Sit &Sew Coffee morning-Oliven, Suffolk	1	5	7	12
6/05/2016	Sit & Sew Coffee morning-Maldon, Essex	1	5	1	6
0/06/2016	Sit & sew Coffee morning-Margaretting Essex	1	5	4	9
8/07/2016	Workshop-Shirley Bloomfield	1	11		11
9/07/2016	Joint Regional day-Region 7 Sawbridgeworth	1	29	12	41
6/07/2016	Craft stash sale-Wickford	1	6	15	21
8/07/2016	Sit & Sew Coffee morning-Maldon, Essex	1	4	2	6
9/08/2016	Sit & sew Coffee morning-Margaretting Essex	1	8		8
4/09/2016	Sit & Sew Coffee morning-Maldon, Essex	1	2		2
5/09/2016	Sit & Sew Coffee morning-Cosy Cabin, Suffolk	1	8	2	10
1/10/2016	Workshop-Betty Ball-Suffolk	1	10		10
7/10/2006	Sit & sew Coffee morning-Margaretting Essex	1	4		4
3/10/2016	Sit & sew Coffee morning-Oliven, Suffolk	1	5		5
5/10/2016	Regional Day Copdock Suffolk	1	62	21	83
5/10/2016	YQ workshop				
6/10/2016	Workshop-Stuart Hillard	1	15	2	17

	REGION 9				
07/11/15	w norfolk day speaker+ wshop	1	7	12	19
08/11/15	YQ's workshop		2		2
28.11.15	Christmas party-4 mini-wshps	1	18	1	19
12/12/15	YQ's workshop	1	2		2
23/01/16	Purses wshop for FofQs tombola	1	21	1	22
05/03/16	YQ's workshop		3		3
12/03/16	central norfolk- speaker & wshop	1	13	13	26
09/04/16	Peterboro workshop	1	4	2	6
07/05/16	YQ's workshop		2		2
4.6.16	transfer painting wshops	1	23	1	24
25/06/16	Summer tea party- mini wshps	1	12	1	13
02/07/16	mid norfolk- speaker and wshop	1	11	3	14
08/10/16	peterborough wshop	1	2	2	4
15/10/16	YQ's workshop		3		3
22.10.16	w norfolk day speaker+ wshop	1	13	12	25
29.10.16	Broadlands E Norfolk speaker + wshop	1	8	1	9

REGION	

	REGION 10				
14/11/2015	Lincs Area Day Lynda Monk	1	33	4	37
15/11/2015	Lincs Workshop Lynda Monk	1	18		18
28/02/2016	Nottm Area Day Paula Doyle	1	57	15	72
29/02/2016	Nottm Workshop Paula Doyle	1	14	1	15
05/03/2016	Derby Area Day Mary McIntosh	1	25	4	29
06/03/2016	Derby Workshop Mary McIntosh	1	10		10
238.25/04/2016	Lincs Masterclass P Naylor	1	19		19
24/04/2016	Lincs Area Day P Naylor	1	29	4	33
10/09/2016	Nottm Area Day K Chaplin	1	39	8	47
15/10/2016	Derby Area Day Maria Thomas	1	23	6	29
16/10/2016	Derby Workshop Maria Thomas	1	8		8
30/11/2015	YQ workshop				
10/01/2016	YQ workshop				
13/03/2016	YQ workshop				
26/06/2016	YQ workshop				
02/10/2016	YQ workshop				

	REGION 11				
14.11.15	Area Day	1	27	12	39
19.2.16	Winter Warmer	1	17	8	25
2.4.16	Area Day	1	19	0	19
14.5.16	Area Day	1	42	25	67
15.5.16	Workshop	1	3	5	8
2.7.16	Regional Day	1	26	9	35
3.9.16	Area Sewing Day	1	12	8	20
3.11.15	YQ workshop		1		1
10.11.15	YQ workshop		1		1
17.11.15	YQ workshop		1		1
24.11.15	YQ workshop		1		1
1.12.15	YQ workshop		1		1
8.12.15	YQ workshop		1		1
15.12.15	YQ workshop		1		1
22.12.15	YQ workshop		1		1
12.1.16	YQ workshop		1		1
19.1.16	YQ workshop		1		1
26.1.16	YQ workshop		1		1
2.2.16	YQ workshop		1		1
9.2.16	YQ workshop		1		1
16.2.16	YQ workshop		1		1
23.2.16	YQ workshop		1		1
1.3.16	YQ workshop		1		1
8.3.16	YQ workshop		1		1

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21/11/2015

22/11/2015

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07/05/2016

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09/07/2016

27/07/2016 30/07/2016

10/09/2016

08/10/2016

15/10/2016

16/10/2016

24/10/2016 26/10/2016

29/10/2016

#### QUILTERS GUILD OF THE BRITISH ISLES REGIONAL ATTENDANCE FIGURES FOR ANNUAL REPORT YEAR ENDED 31ST OCTOBER 2016

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15.3.16	YQ workshop	1	1
22.3.16	YQ workshop	1	1
12.4.16	YQ workshop	1	1
14.6.16	YQ workshop	2	2
21.6.16	YQ workshop	2	2
28.6.16	YQ workshop	2	2
5.7.16	YQ workshop	2	2
12.7.16	YQ workshop	2	2
19.7.16	YQ workshop	2	2
26.7.16	YQ workshop	2	2
2.8.16	YQ workshop	1	1
16.8.16	YQ workshop	2	2
23.8.16	YQ workshop	2	2
11.10.16	YQ workshop	1	1
18.10.16	YQ workshop	1	1
25.10.16	YQ workshop	1	1

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7	1
8	1
6	1

12	1
19	1
79	1
46	1
44	1
41	1
35	1
46	1

Area Day Pembrokeshire

Traditional Quilting Bee

Area Day Carmarthenshire

Socialise &Stitch Swansea Area

REGION 12

Regional Day

Joint Area Day

Regional Day

REGION 14

Regional Day

YQ Workshop

YQ Workshop

Regional Day

YQ Workshop

YQ Workshop

YQ Workshop

YQ Workshop Area Day York

YQ Workshop

YQ Workshop

Regional Day

Regional Workshop YQ Workshop (am & pm)

YQ Workshop (am & pm)

**Regional Workshop** 

Area Day Mirfield

Beginners Class - last in series

Area Day Newport

	REGION 13				
07/11/2015	North Lancs Area	1	32	3	35
07/11/2015	Merseyside & West Lancs	1	19	4	23
14/11/2015	North Wales	1	22		22
28/11/2015	Wirral & West Cheshire	1	25	4	29
07/02/2016	Young Quitters				
12/03/2016	Young Quilters			1	1
12/03/2016	Regional Day	1	98		98
13/03/2016	Regional Workshop	1	14		14
09/04/2016	East Cheshire	1	40	8	48
07/05/2016	West Lancs & Merseyside	1	28	6	34
21/05/2016	North Wales	1	23	5	28
21/05/2016	North Lancs Area	1	23	2	25
04/06/2016	Wirral & West Cheshire	1	15	5	20
26/06/2016	Young Quitters				
09/07/2016	East Lancs	1	16	10	26
08/10/2016	Regional Day	1	112	1	113
09/10/2016	Young Quitters			2	2
09/10/2016	Regional day workshop	1	17	1	18
22/10/2016	East Lancashire	1	18	18	36

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5	1
8	1
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35	1
23	1
22	1
29	1
7	1
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98	1
14	1
48	1
34	1
28	1
25	1
20	1
8	1
26	1
113	1
9	1
18	1
36	1

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10	1	
13	1	
7	1	
8	1	
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3	1	
5	1	
8	2	
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12	1
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37	1
10	1
8	2
10	2

	REGION 15E				
20.1.16	WORKSHOP-Finishing techniques	1	13	0	13
19.3.16	Regional Day	1	93	9	102
20.3.16	Workshop - P-applique Composition	1	10	1	11
21.3.16	Workshop-Mini collider and e textiles	1	15	1	16
15.10.16	Regional Day	1	69	11	80
16.10.16	Kantha workshop	1	18	1	19
17.10.16	Floribunda	1	13	1	14
28/11/2015	YQ Workshop				
27/02/2016	YQ Workshop				
09/04/2016	Visit to Quilt Studio/shop				
30/04/2016	YQ Workshop				
28/05/2016	YQ Workshop				
25/06/2016	YQ Workshop				
30/07/2016	YQ Workshop				
24/09/2016	YQ Workshop				
29/10/2016	YQ Workshop				

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140	1
18	1
45	1
17	1
133	1
18	1
14	1

workshop-Mini collider and e textiles	1	15
Regional Day	1	69
Kantha workshop	1	18
Ronbunda	1	13
YQ Workshop		
YQ Workshop		
Visit to Quilt Studio/shop		
YQ Workshop		
PC/2/MI 1EW		

14/11/2015	Area Day (Christmas Jolly)	1	16	9	25
12/03/2016	Regional Day with workshop	1	27	14	41
19/03/2016	EGM	1	35		35
01/10/2016	Regional Day	1	24	10	34
02/10/2016	Regional Workshop	1	8	2	10

	REGION 16				
Nov-16	Xmas Safari Brunch - Edin & Lothians	1	71		71
27-29/01/2016	Area Day - Edin& Lothians	1	39		39
10/02/2016	Area Day - Edin& Lothians	1	39	13	52
4-6/03/2016	SECC Glasgow	1	40		40
10/03/2016	Area Day - Edin& Lothians	1	18		18
12/03/2016	Regional Day	1	128	8	136
23/04/2016	Area Day - Dundee & Angus	1	14	4	18
28/4-1/5	Knitting & Stitching Edinburgh	1	45		45
21/08/2016	Area Day - Edin & Lothians	1	12	5	17
10/09/2016	Regional Day	1	129	2	131
17/09/2016	Area Day - Dundee & Angus	1	14	4	18
02/10/2016	Area Day - Lanarkshire	1	14		14

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#### QUILTERS GUILD OF THE BRITISH ISLES REGIONAL ATTENDANCE FIGURES FOR ANNUAL REPORT

			YEAR END	ED 31ST OCTOBER	2016			
06/10/2016	Area Day - Ayrshire	1	15		15		15 1	
	FESTIVAL OF QUILTS, NEC							
11-14/08/16	Young people/childrens workshops					63 8	63 8	
	BQSG							
24/02/2016	Imperial War Museum London study visit	1	16		16		16 1	
	Study visits to V&A Medieval Gallery & to the							
17/03/2016	Clothworkers Centre	1	15		15		15 1	
10/09/2016	Exploring Research Study Day, QMG York	1	6		6		6 1	
07/10/2016	Seminar Study visit to Fashion Museum Bath	1	28		28		28 1	
8-9/10/16	Annual BQSG Seminar, University of Bath	1	40		40		40 1	
	Contemporary Quilt Group							
09/04/2016	Annual Meeting	1	65	2	67		67 1	
17-19/06/16	Summer School	1	19	2	21		21 1	
14-16/10/16	winter school	1	14	2	16		16 1	
	Traditional Group							
07/11/2015	Sit n Sew Day	1	11	1	12		12 1	
19/03/2016	Sit n Sew Day	1	4	1	5		5 1	
17/06/2016	Retreat	1	50	1	51		51 1	
	TOTAL	171	4863	1608	6471	1274 140	7745 311	