

Black Country Wheels School

“Wheels, putting young people first”

<http://www.bcwschool.co.uk>



Trustees' Annual Report for the Year Ending 30 June 2016

The Trustees of Black Country Wheels present their annual report and accounts for the year ended 30 June 2016 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Our Aims

We aim to provide an Alternative Educational Offer within the surrounding areas for young people aged between 14 – 16 years old.

Our Objectives

To act as a resource for young people, within the West Midlands and surrounding areas, by providing advice and assistance and organizing programmes of physical, educational and other activities as a means of:

- Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.
- Advancing educational opportunities.
- Relieving unemployment.
- Providing recreational and leisure time activity in the interests of social welfare for young people who have need by reason of their age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such young people.

Review of Activities and Achievements

Pupil numbers and income continually fluctuate due to the nature of the commissions by the Local Authority and Secondary Schools who send Day Students. Currently, Local Authority Student Places stands at 30 with a £10,700 per student fee and provision for 6 SEND places at £10,000 each if taken, paid over a 12 month period. Day Student Places are charged at £60 per day.

The School has the physical capacity to expand student numbers but is restricted by fiscal considerations.

Academic

There has been a considerable improvement in results and in the curriculum offer over the period. More ASDAN Short Courses of Study and Accreditation have been introduced to widen the curriculum offer.

Functional Skills and Vocational Studies remain the core of the curriculum and numbers participating continue to increase.

This is evidenced in the following table on Page 2 with the current year highlighted in yellow.

Date	Award	Total No. of Students	Pass Rate	%
June 2014	IMI Level 1 Award	6	6/6	100
June 2015		9	8/9	89
June 2016		10	10/10	100
June 2014	IMI Level 1 Diploma	11	11/11	100
June 2015		13	13/13	100
June 2016		3	3/3	100
June 2014	C&G Level 1 Basic Construction	11	10/11	91
June 2015	BTEC Level 1 Certificate in Construction	10	9/10	90
June 2016		9	9/9	100
June 2014	C&G Level 1 Introduction to Hair and Beauty	7	6/7	86
June 2015	C&G Level 2 Certificate in Hair Services	3	2/3	66
June 2016		2	2/2	100
June 2014	FS Level 1 English	16	14/16	87.5
June 2015		19	19/19	100
June 2016		21	20/21	95
June 2014	FS Level 1 Maths	15	15/15	100
June 2015		19	19/19	100
June 2016		20	20/20	100
June 2014	FS Level 2 English	1	1/1	100
June 2015		3	2/3	66
June 2016		14	9/14	64
June 2014	FS Level 2 Maths	2	1/2	50
June 2015		7	7/7	100
June 2016		13	13/13	100
June 2014	ASDAN History Short Course (6 Credits)	Not Introduced		
June 2015		14	14/14	100
June 2016		20	20/20	100
June 2014	ASDAN PSHE Short Course (6 Credits)	7	7/7	100
June 2015		14	14/14	100
June 2016		22	22/22	100
June 2014	ASDAN Citizenship Short Course (6 Credits)	7	7/7	100
June 2015		14	14/14	100
June 2016		20	20/20	100
June 2016	ASDAN Land Based Science (New Course)	19	19/19	100
June 2016	ASDAN Foodwise (New Course)	1	1/1	100

To further improve pupils' outcomes it is evident that the School must:

- Continue with the evaluation of our curriculum offer, lesson planning and ILPs.
- Continue to support English and Maths GCSE examination routes for dual registered students where appropriate.
- Maintain and develop alternative accreditation routes for full time students to be rewarded for their work.
- Offer a consistent quality of tuition in academic studies by all staff.
- Continue to provide Tutors with Professional Development regarding their Teaching and Learning strategies and maintain a robust framework of Assessment that accurately reflects areas for individual development and target setting.

Community Work

Students continue to raise funds for various charitable organisations. This year support has again been given to Macmillan Cancer Support (over £200 was raised).

There has been another Social Enterprise Activity that has produced Flower Planters and Garden Furniture and these now are in situ around the school site to soften the fenced areas. This work will continue next year and the pre-planted boxes be offered to other companies who share the Trading Estate.

With due diligence to a "Sport England" grant that enabled us to refurbish our gym, the school has engaged with students, parents and the local community to offer exercise classes outside the normal school day. These are slowly gaining popularity with a small number of stakeholders but remain inconsistently populated. The school will continue to offer these classes and look towards a more robust advertising campaign to boost attendance.

Future Plans

The School Improvement Plan 2012 – 2015 was completed with all success criteria being met. The Trustees have praised the work of all stakeholders in achieving this. The new SIP is actioned (2015 – 2018) and includes the following as key priorities:

1. Black Country Wheels School will continue to develop the physical nature of the school to enable students to benefit from a sustainable curriculum offer, in a safe, suitable environment for the delivery of both academic and vocational practical courses.
2. The development of the curriculum will ensure that students benefit from a broad and diverse range of studies, preparing them for the opportunities, responsibilities and experiences of later life in modern Britain. The curriculum will actively promote all fundamental British values. The school will place emphasis upon the effective assessment of progress in both literacy and numeracy across all subjects and expand accreditation routes for students.
3. Linked with evaluating and monitoring student progress, the school will continue to help students into further education, training and employment. Promoting community networking and business links, the school will work with all stakeholders to ensure positive post – 16 outcomes for all students.
4. Black Country Wheels School will develop staff expertise, by recruitment where necessary, and continue to promote Professional Development to ensure the planning and delivery of the curriculum is successful and accessible by all students to prepare them for life in modern day Britain.

Discussions continue to take place to extend the Local Offer insomuch as providing an Alternative Programme for 16-19 year olds to help combat the NEET problem (Not in Education, Employment or Training). It is an opportunity for the School to increase its impact on the lives of young people who find it difficult to access mainstream colleges. The major difficulty to overcome remains the access to sustainable funding routes to enable not only the setup costs, but the employment of well-trained staff to deliver the qualifications. The school will continue to investigate.

Our Finances

The financial statements show the Income as £511,486 and Expenditure as £514,843. This gives a negative balance of £3,357. The Trustees are very cognizant of the fact that this year, with growing expenses due to Rent increases, utilities and other costs, the School has had a hard task to remain viable and solvent. As part of future financial planning, negotiations with the LA were opened in 2015 as 100% of the income of the School arises from Local Authority Commissions (including Day Student places). A new costing structure was presented to the Local Authority for 2016 but it was not accepted and funding remained the same. New negotiations are underway with the LA but it is envisaged that if there is any increase in funding, it will not take place until the new academic year, September 2017.

We are subject to the general malaise in Educational Funding as our Day Student numbers have fallen dramatically and further reduced our income this year.

It should be noted that the School does benefit from 100% reduction in Business Rates on the property we use for our charitable purposes. However, as an educational charity, we are unable to reclaim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the National Insurance Contributions we make.

The substantial benefits our School makes to the lives and prospects of the young people in our care, their families and the local community is something we are proud of and is without cost to the Exchequer.

Financial Health

As stated, an increase in revenue is required for the School to maintain its provision for the young people it serves. The Trustees have due regard for the current financial situation and funds held by the School. There is an immediate concern that, unless the LA funding issue is successfully addressed, the School faces an uncertain future.

Future issues include the impact of Work Place Pensions and these are being considered by the Trustees.

Notwithstanding the above, the closing value of our tangible assets, property, plant and equipment stands at £148,235.

The number of student places allocated by the DfE is a maximum of 100 for the School. The school currently operates at under 50% capacity. There is, therefore, sufficient room for expansion and the ability to increase income.

Reserves Policy

As the School has never had the ability to accrue funds for a financial reserve, the Trustees have decided that the School does not require a Reserves Policy.

Developments and Maintenance

The internal re-structuring of the building continues and classrooms have been refurbished at a cost of approximately £4,500. This spending falls within the projected costs and benefits all students of the School.

Ethos, Strategy and Policies

The Ethos of the School remains constant:

To provide each young person with a positive experience of education within a curriculum framework that is based on nurturing individual talents and providing opportunities for personal development. This enables students to be self-aware and to learn the skills that will help them manage their work, their lives and their relationships in the future. Central to this is the school's aim to actively promote fundamental British values and inclusion, supported by social, educational and vocational networks. The school is committed to safeguarding young people in its care and all staff share this responsibility equally.

The School Improvement Plan is active, in line with the key priorities stated and enjoys full Trustee approval.

Trustees ensure that this is followed by regular contact with the School and the Senior Leadership Team. The School website contains detailed information, advice and guidance relating to Policies and may be accessed via: www.bcwschool.co.uk

Governance

Trustees give of their time freely and without cost to the School. No expenses were paid to Trustees during the last year. Trustees accept that they have overall responsibility for the management of the School albeit with the input of the Proprietor and Business Manager being highly regarded.

The day to day running of the School remains the remit of the Proprietor and her Senior Leadership Team, whilst the Trustees ensure the overarching ethos of the School is maintained.

Recruitment and Remuneration

The Proprietor, assisted by her Senior Leadership Team, oversees the recruitment of all staff and determines the salary paid to each staff member. Whilst the Trustees delegate this responsibility to the Proprietor, the Chair monitors all such appointments and costings.

Risk Management

A SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis is critically reviewed every Term and shared with Trustees. A more detailed analysis is reviewed annually that includes Student Welfare, Health and Safety, Financial Sustainability and Community Awareness Issues.

A Critical Incident Management Policy is also available for guidance and is reviewed annually.

The Trustees are satisfied that major risks have been identified and risks have been adequately mitigated by the School. It is accepted that such systems can only provide reasonable but not absolute assurance that risks have been well managed.

Charity Trustees

Mr Martin Hanson
38 The Crescent
Cradley Heath
West Midlands
B64 7JS

Mr Mitchell Bellis
12D Inez
Maypole Hill
Halesowen
West Midlands
B63 2ND

Mr Justin Thomas
6 Roberts Green Road
West Midlands
DY3 2BB

Proprietor/Headteacher: Jan Lear

Contact Details:

Black Country Wheels, Unit 3/4 Gainsborough Trading Estate, Rufford Road, Stourbridge, West Midlands, DY9 7ND

Website: www.bcwschool.co.uk

Charity No. 1157795

Professional Advisors:

Bankers: Barclays Bank, 27 Queensway, Halesowen B63 4AE

Accountants: Sandwell Accountancy Services, 30 Upper High St, Cradley Heath B64 5HY

Insurances: KGJ Insurance Brokers (Stourbridge) Ltd, 2 Hagley Rd, Stourbridge DY8 1QG

Registration number: 06608327

Black Country Wheels Limited

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 30 June 2016

Sandwell Accountancy Services Limited
Certified Public Accountants
Old Bank Buildings
Upper High Street
Cradley Heath
West Midlands
B64 5HY

Black Country Wheels Limited

Contents

Company Information	1
Directors' Report	2
Accountants' Report	3
Profit and Loss Account	4
Balance Sheet	5
Notes to the Financial Statements	6 to 8

The following pages do not form part of the statutory financial statements:

Detailed Profit and Loss Account	9
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Black Country Wheels Limited
Company Information

Directors Mr M Bellis
Ms Alexandra Pejovic
Mr Philip J Totney
Mr Ricard J Thomas

Registered Office Old Bank Buildings
Upper High Street
Cradley Heath
West Midlands
B64 5HY

Accountants Sandwell Accountancy Services Limited
Certified Public Accountants
Old Bank Buildings
Upper High Street
Cradley Heath
West Midlands
B64 5HY

Black Country Wheels Limited
Directors' Report for the Year Ended 30 June 2016

The directors present their report and the unaudited financial statements for the year ended 30 June 2016.

Directors of the company

The directors who held office during the year were as follows:

Mr M Bellis

Mr M Hanson (resigned 1 July 2016)

Mr N Tomlinson (resigned 30 June 2016)

Mr Ricard J Thomas (appointed 12 January 2016)

The following directors were appointed after the year end:

Ms Alexandra Pejovic (appointed 2 September 2016)

Mr Philip J Totney (appointed 2 September 2016)

Principal activity

The principal activity of the company is support work providing mechanic based activities to young people aged 14-19.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on and signed on its behalf by:

.....
Mr M Bellis
Director

**Certified Accountants' Report to the Board of Directors on the Preparation of the
Unaudited Statutory Accounts of
Black Country Wheels Limited
for the Year Ended 30 June 2016**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Black Country Wheels Limited for the year ended 30 June 2016 set out on pages 4 to 8 from the company's accounting records and from information and explanations you have given us.

This report is made solely to the Board of Directors of Black Country Wheels Limited. Our work has been undertaken solely to prepare for your approval the accounts of Black Country Wheels Limited and state those matters that we have agreed to state to them. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Black Country Wheels Limited and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Black Country Wheels Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of Black Country Wheels Limited. You consider that Black Country Wheels Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Black Country Wheels Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

.....

Sandwell Accountancy Services Limited
Certified Public Accountants
Old Bank Buildings
Upper High Street
Cradley Heath
West Midlands
B64 5HY

Date:.....

Black Country Wheels Limited
Profit and Loss Account for the Year Ended 30 June 2016

	Note	2016 £	2015 £
Turnover		511,486	414,410
Cost of sales		<u>(46,128)</u>	<u>(32,188)</u>
Gross profit		465,358	382,222
Administrative expenses		<u>(468,715)</u>	<u>(360,340)</u>
Operating (loss)/profit	2	<u>(3,357)</u>	<u>21,882</u>
(Loss)/profit on ordinary activities before taxation		(3,357)	21,882
Tax on (loss)/profit on ordinary activities	3	<u>-</u>	<u>(1,516)</u>
(Loss)/profit for the financial year	9	<u><u>(3,357)</u></u>	<u><u>20,366</u></u>

Black Country Wheels Limited
(Registration number: 06608327)
Balance Sheet at 30 June 2016

	Note	2016 £	2015 £
Fixed assets			
Tangible fixed assets	4	29,656	28,573
Current assets			
Debtors	5	5,286	8,901
Cash at bank and in hand		118,381	145,338
		123,667	154,239
Creditors: Amounts falling due within one year	6	(2,588)	(7,221)
Net current assets		121,079	147,018
Total assets less current liabilities		150,735	175,591
Creditors: Amounts falling due after more than one year	7	(2,500)	(24,000)
Net assets		148,235	151,591
Capital and reserves			
Profit and loss account	9	148,235	151,591
Shareholders' funds		148,235	151,591

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2015).

For the year ending 30 June 2016 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Board on and signed on its behalf by:

.....
Mr M Bellis
Director

Black Country Wheels Limited

Notes to the Financial Statements for the Year Ended 30 June 2016

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Going concern

The financial statements have been prepared on a going concern basis.

Turnover

Turnover represents amounts chargeable in respect of the sale of goods and services to customers.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% Reducing balance basis
Office equipment	20% Reducing balance basis
Plant and machinery	20% Reducing balance basis

Hire purchase and leasing

Rentals payable under operating leases are charged in the profit and loss account on a straight line basis over the lease term.

2 Operating (loss)/profit

Operating (loss)/profit is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets	<u>7,413</u>	<u>7,141</u>

3 Taxation

Tax on (loss)/profit on ordinary activities

	2016 £	2015 £
Current tax		
Corporation tax charge	<u>-</u>	<u>1,516</u>

Black Country Wheels Limited

Notes to the Financial Statements for the Year Ended 30 June 2016

..... continued

4 Tangible fixed assets

	Plant and machinery £	Motor vehicles £	Office equipment £	Total £
Cost or valuation				
At 1 July 2015	30,624	18,400	8,114	57,138
Additions	6,248	-	2,248	8,496
At 30 June 2016	<u>36,872</u>	<u>18,400</u>	<u>10,362</u>	<u>65,634</u>
Depreciation				
At 1 July 2015	11,439	14,663	2,463	28,565
Charge for the year	5,086	747	1,580	7,413
At 30 June 2016	<u>16,525</u>	<u>15,410</u>	<u>4,043</u>	<u>35,978</u>
Net book value				
At 30 June 2016	<u>20,347</u>	<u>2,990</u>	<u>6,319</u>	<u>29,656</u>
At 30 June 2015	<u>19,185</u>	<u>3,737</u>	<u>5,651</u>	<u>28,573</u>

5 Debtors

	2016 £	2015 £
Trade debtors	<u>5,286</u>	<u>8,901</u>

6 Creditors: Amounts falling due within one year

	2016 £	2015 £
Trade creditors	-	1
Corporation tax	-	1,516
Other taxes and social security	-	3,206
Other creditors	2,588	2,498
	<u>2,588</u>	<u>7,221</u>

7 Creditors: Amounts falling due after more than one year

	2016 £	2015 £
Other creditors	<u>2,500</u>	<u>24,000</u>

Black Country Wheels Limited

Notes to the Financial Statements for the Year Ended 30 June 2016

..... continued

Included in the creditors are the following amounts due after more than five years:

	2016 £	2015 £
After more than five years by instalments	<u>2,500</u>	<u>24,000</u>

8. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the company in the event of liquidation.

9. Reserves

	Profit and loss account £	Total £
At 1 July 2015	151,592	151,592
Loss for the year	<u>(3,357)</u>	<u>(3,357)</u>
At 30 June 2016	<u>148,235</u>	<u>148,235</u>

Black Country Wheels Limited
Detailed Profit and Loss Account for the Year Ended 30 June 2016

	2016		2015	
	£	£	£	£
Turnover		511,486		414,410
Cost of sales				
Purchases	26,245		20,573	
Subcontractor cost	19,883		11,615	
		(46,128)		(32,188)
Cost of sales				
Gross profit		465,358		382,222
Gross profit (%)		90.98%		92.23%
Administrative expenses				
Wages and salaries	(233,431)		(181,395)	
Training	(27,189)		(29,912)	
Protective clothing	(177)		(415)	
Rent and rates	(5,483)		(430)	
Rent	(91,334)		(63,148)	
Light, heat and power	(9,714)		(9,072)	
Insurance	(19,060)		(13,700)	
Repairs and maintenance	(16,323)		(3,795)	
Telephone and fax	(5,947)		(8,085)	
Computer consumables	(1,929)		(9,300)	
Printing, postage and stationery	(7,511)		(5,981)	
Hire of plant and machinery	(26,445)		(12,584)	
Sundry expenses	(8,052)		(10,002)	
Cleaning	(2,903)		-	
Motor expenses	(1,911)		(1,780)	
Travel and subsistence	(26)		-	
Advertising	(468)		-	
Accountancy fees	(3,399)		(3,600)	
Depreciation of plant and machinery	(5,086)		(4,795)	
Depreciation of motor vehicles	(747)		(934)	
Depreciation of office equipment	(1,580)		(1,412)	
		(468,715)		(360,340)
(Loss)/profit on ordinary activities before taxation		(3,357)		21,882