

# Mutualite bana Mama

Income & Expenditure

Periods: 05 Mars 2015 to 05 Mars 2016

Income	£
Contribution	4500
Donation	<u>1000</u>
<b>Total income</b>	<b>5500</b>
<b>Expenses</b>	
Rent and rate	2000
Equipment	459.75
Membership fees	285
Promotion website & Flyer)	1080
<b>Total expenses</b>	<b><u>3824.75</u></b>
<b>NET SURPLUS</b>	<b>1675.25</b>



# Trustees' Annual Report for the period

Period start date  
From 05 April 2015 To 05 March 2016  
Period end date

## Section A Reference and administration details

Charity name Mutualite Bana Mama

Other names charity is known by

Registered charity number (if any) 1163319

Charity's principal address 674 Holloway Road

London

Postcode N19 3NP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marie Louise Nanga Kafenge			
2	Boboto Kolokoto Mayoyo			
3	Philip Banseylla			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution model
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	By Appointment

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Education/Training

- Range of guidance produced by Mutualite Bana Mama

#### Structure

- Accountable to be Mutualite Bana Mama

#### Related Parties

- No relationship with any related parties

#### Risks

- Considered by the Mutualite Bana Mama Leadership Team
- Take professional advice as required
- Regular review process
- Adopted Safeguarding Policy and ensured it is rolled out to the charity

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To relieve poverty and social isolation among refugees, asylum seekers, migrant-speaking Africans and with a focus on the needs of the Congolese including through the provision of an interpreting and translation service, health and housing advice and support service and such other ways as the trustees may from time to time think fit;

To advance the education and training of such refugees, asylum seekers, migrant workers and their dependants so as to advance them in life and

assist them to adapt within a new community

This organisation is to provide:  
Help and care support in people's homes. A free translation and interpretation service. Employment support information. Reading services. Help Congolese people to complete forms for the Embassy of Congo such as ID applications, passport forms etc...  
Esol education will be provided by A Philip Banseylla.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**



The Mutualite Bana Mama trustees has drawn up a set rules, which have been accepted by the meeting, to ensure grants received are used effectively for mission and capitals works

Contribution made by trustees and volunteers are 4500 pounds

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

There is none

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves Policy for the Mutualite Bana Mama is to hold a sum equivalent to 3 months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and to be able to continue, in the short term, funding planned activities in the event of the growing of organisation

### Details of any funds materially in deficit

There are none

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### In the 2015 /16 accounts

95% of the Mutualite Bana Mama Income was provided by the Trustees  
75% of expenditure was on pay and related costs  
20% of expenditure was on property (rent)

## Section F

## Other optional information

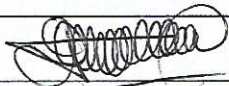
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Marie Louise Nanga Kafenge

Position (eg Secretary, Chair, etc)

Chair trustee

Date

07 February 2017