

**Report of the Trustees and
Unaudited Financial Statements For The Year Ended
31 December 2016
for
Toad Hall Pre-School**

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

Toad Hall Pre-School

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For The Year Ended 31 December 2016

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Toad Hall Pre-School

Report of the Trustees
For The Year Ended 31 December 2016

The trustees present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1025759

Principal address

St Gabriel's Church
Hyde Park Road
Peverell
Plymouth
Devon
PL3 4JN

Trustees

Chairperson - Ruth Houghton

Treasurer - Heather Holwill

Secretary - Laura Turner

Committee members - Claire O'Neill
Melanie Millar
Karen De Lang
Gabby Rose
Matthew Pershouse
Inga Marsland

Independent examiner

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's principal object is the provision of a preschool for children under the age of five.

Significant activities

The charity has continued to develop and educate children primarily under the statutory school age. It has encouraged parents to understand and provide for the needs of their children and has offered play facilities and training courses. It has continued to further the aims of the Pre School Learning Alliance in its activities.

Toad Hall Pre-School

Report of the Trustees
For The Year Ended 31 December 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. This guidance is considered when reviewing the aims and objectives and in planning future activities for the year. The focus of our activities continues to be the provision of childcare for children under the age of five.

The charity run playgroup currently has 55 children aged three to five years old on roll. They have a waiting list until September 2019.

The results for the year are set out on pages 3 and 4.

The trustees have reviewed the transactions of the charity during the year and its financial position at the year end and consider them to be satisfactory. The results are shown in detail in the attached statement of financial activities.

Approved by order of the board of trustees on 6 March 2017 and signed on its behalf by:

R Houghton - Trustee

Independent Examiner's Report to the Trustees of
Toad Hall Pre-School

I report on the accounts for the year ended 31 December 2016 set out on pages four to seven.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bromhead
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

6 March 2017

Toad Hall Pre-School

Statement of Financial Activities
For The Year Ended 31 December 2016

		31.12.16	31.12.15
		Unrestricted	Total
		fund	funds
	Notes	£	£
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		125,407	98,137
Activities for generating funds	2	1,506	1,919
Investment income	3	14	13
Total incoming resources		126,927	100,069
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income		660	658
Fundraising trading: cost of goods sold and other costs		1,365	1,316
Investment management costs	4	5,546	5,723
Governance costs		95,172	99,914
Other resources expended		5,488	5,960
Total resources expended		108,231	113,571
NET INCOMING/(OUTGOING) RESOURCES		18,696	(13,502)
RECONCILIATION OF FUNDS			
Total funds brought forward		31,615	45,117
TOTAL FUNDS CARRIED FORWARD		50,311	31,615

The notes form part of these financial statements

Toad Hall Pre-School

Balance Sheet
At 31 December 2016

	Notes	31.12.16 Unrestricted fund £	31.12.15 Total funds £
CURRENT ASSETS			
Debtors	7	-	53
Cash at bank and in hand		50,311	31,562
		50,311	31,615
NET CURRENT ASSETS		50,311	31,615
TOTAL ASSETS LESS CURRENT LIABILITIES		50,311	31,615
NET ASSETS		50,311	31,615
FUNDS	8		
Unrestricted funds		50,311	31,615
TOTAL FUNDS		50,311	31,615

The financial statements were approved by the Board of Trustees on 6 March 2017 and were signed on its behalf by:

R Houghton -Trustee

Toad Hall Pre-School

Notes to the Financial Statements
For The Year Ended 31 December 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Taxation

The charity is exempt from tax on its charitable activities.

2. ACTIVITIES FOR GENERATING FUNDS

	31.12.16	31.12.15
	£	£
Fundraising events	<u>1,506</u>	<u>1,919</u>

3. INVESTMENT INCOME

	31.12.16	31.12.15
	£	£
Deposit account interest	<u>14</u>	<u>13</u>

4. INVESTMENT MANAGEMENT COSTS

	31.12.16	31.12.15
	£	£
Hall Rental	<u>5,546</u>	<u>5,723</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2016 nor for the year ended 31 December 2015 .

6. STAFF COSTS

	31.12.16	31.12.15
	£	£
Wages and salaries	<u>89,015</u>	<u>90,228</u>

The average monthly number of employees during the year was as follows:

	31.12.16	31.12.15
	11	11
Employees	<u>11</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.16	31.12.15
	£	£
Other debtors	<u>-</u>	<u>53</u>

Toad Hall Pre-School

Notes to the Financial Statements - continued
For The Year Ended 31 December 2016

8. MOVEMENT IN FUNDS

	At 1.1.16 £	Net movement in funds £	At 31.12.16 £
Unrestricted funds			
General fund	31,615	18,696	50,311
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>31,615</u>	<u>18,696</u>	<u>50,311</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	126,927	(108,231)	18,696
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>126,927</u>	<u>(108,231)</u>	<u>18,696</u>

Toad Hall Pre-School

Detailed Statement of Financial Activities
For The Year Ended 31 December 2016

	31.12.16 £	31.12.15 £
INCOMING RESOURCES		
Voluntary income		
Donations	545	-
Fees	121,069	94,695
Grants	300	-
Bazaar	1,205	1,329
Outings	976	836
Milk refunds	540	945
Trike Rides	772	332
	<hr/> 125,407	<hr/> 98,137
Activities for generating funds		
Fundraising events	1,506	1,919
Investment income		
Deposit account interest	14	13
	<hr/>	<hr/>
Total incoming resources	126,927	100,069
RESOURCES EXPENDED		
Costs of generating voluntary income		
Telephone	660	658
Fundraising trading: cost of goods sold and other costs		
Fundraising Cost	661	629
Insurance and lottery licence	704	687
	<hr/> 1,365	<hr/> 1,316
Investment management costs		
Hall Rental	5,546	5,723
Governance costs		
Wages	89,015	90,228
Childrens Refreshments	1,034	2,034
Accountancy	960	724
Good for Children's Use	1,581	2,504
Outings	1,242	501
Equipment and Books	1,340	3,923
	<hr/> 95,172	<hr/> 99,914
Other resources expended		
Photographs	481	320
Support costs		
Management		
Postage and stationery	1,661	1,515
Sundries	2,953	3,745
	<hr/> 4,614	<hr/> 5,260

This page does not form part of the statutory financial statements

Toad Hall Pre-School

Detailed Statement of Financial Activities
For The Year Ended 31 December 2016

	31.12.16 £	31.12.15 £
Finance		
Bank interest	393	380
Total resources expended	108,231	113,571
Net income/(expenditure)	18,696	(13,502)