

St John the Evangelist, Fareham

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31st December 2016

Incumbent:

Rev. Bruce Deans
3a Upper St Michaels Grove
Fareham
PO14 1DN

Bank:

Lloyds Bank
43 West Street
Fareham
PO16 0BE

Independent examiner:

Mrs Julia Ogden

Registered charity 1143777

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, FAREHAM

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2016

	Note	Unrestricted funds	Restricted income funds	Endowment funds	TOTAL FUNDS	
					2016	2015
INCOMING RESOURCES						
<i>Voluntary income</i>	2(a)	91,411.58	109.08		91,520.66	71,961.36
<i>Activities for generating funds</i>	2(b)	7,759.79	3,750.00		11,509.79	20,026.37
<i>Church activities</i>	2(c)	6,550.00	39,949.40		46,499.40	40,934.87
<i>Other ordinary income</i>	2(d)		656.37		656.37	976.70
<i>Income from investments</i>	2(e)		1.73		1.73	1.53
TOTAL INCOMING RESOURCES		105,721.37	44,466.58		150,187.95	133,900.83
RESOURCES EXPENDED						
<i>Grants / Donations</i>	3(a)	3,777.37			3,777.37	6,477.19
<i>Support costs</i>	3(b)	639.93			639.93	671.24
<i>Directly relating to the work of the church</i>	3(c)	73,163.88	2,906.90		76,070.78	73,555.32
<i>Fund raising and publicity</i>	3(d)		841.98		841.98	995.16
<i>Church management and administration</i>	3(e)	2,898.89	189.79		3,088.68	2,920.47
<i>Other expenses</i>	3(f)		25,549.73		25,549.73	40,668.06
<i>Staff costs</i>	4	14,899.95			14,899.95	14,869.87
TOTAL RESOURCES EXPENDED		95,380.02	29,488.40		124,868.42	140,157.31
NET INCOMING / (OUTGOING) RESOURCES BEFORE OTHER RECOGNIZED GAINS AND LOSSES		10,341.35	14,978.18		25,319.53	-6,256.48
Transfer of funds						
GAINS AND LOSSES ON INVESTMENT ASSETS						
Depreciation on assets						
NET MOVEMENT IN FUNDS		10,341.35	14,978.18		25,319.53	-6,256.48
BALANCES B/FWD AT 1 JANUARY		50,585.58	-5,388.14		45,197.44	51,453.92
BALANCES C/FWD AT 31 DECEMBER		60,926.93	9,590.04		70,516.97	45,197.44

The notes on pages 3-7 form part of this account

**PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, FAREHAM**

BALANCE SHEET AT 31 DECEMBER 2016

	Notes	2016	2015
FIXED ASSETS			
Tangible fixed assets (net)	5	0.00	0.00
CURRENT ASSETS			
Debtors	7	0.00	0.00
Cash at bank and in hand		78,428.52	45,197.44
		<u>78,428.52</u>	<u>45,197.44</u>
LIABILITIES			
	8	0.00	0.00
NET CURRENT ASSETS			
		<u>78,428.52</u>	<u>45,197.44</u>
FUNDS			
	6		
Unrestricted		23,618.27	50,585.58
Restricted		54,810.25	-5,388.14
Endowment		0.00	0.00
		<u>78,428.52</u>	<u>45,197.44</u>

Approved by the Parochial Church Council on

and signed on its behalf by:

2 INCOMING RESOURCES

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL FUNDS	
				2016 £	2015 £
2(a) <i>Incoming resources from donors</i>					
Planned giving:					
Gift Aid for general fund	7,677.54			7,677.54	11,621.79
Standing orders	14,637.37			14,637.37	30,594.32
CAF	510.30			510.30	7,032.29
Free will giving	33,129.21			33,129.21	19,437.97
Open giving	4,825.40			4,825.40	3,274.99
Parish Giving Scheme	26,263.75			26,263.75	
Other donations	4,368.01	109.08		4,477.09	
	91,411.58	109.08		91,520.66	71,961.36
2(b) <i>Activities for generating funds</i>					
Prices charity grant		3,750.00		3,750.00	3,250.00
Oversea mission					199.56
Christian relief	163.35			163.35	128.77
Bishops Lent Appeal					125.00
Miscellaneous income	7596.44			7,596.44	16,323.04
	7,759.79	3,750.00		11,509.79	20,026.37
2(c) <i>Church activities</i>					
coffee money	1,614.50			1,614.50	1,288.74
Bookstall		125.04		125.04	185.60
Church hall lettings	218.00	32,412.23		32,630.23	27,503.33
7a rental income		7,172.13		7,172.13	8,705.20
Special projects		240.00		240.00	366.00
Fees - church	4,717.50			4,717.50	2,886.00
	6,550.00	39,949.40		46,499.40	40,934.87
2(d) <i>Other ordinary income</i>					
sundry social		656.37		656.37	976.70
		656.37		656.37	976.70
2(e) <i>Income from investments</i>					
Interest - Gen ac		1.73		1.73	1.53
CPAS interest					
Interest - hall account					
		1.73		1.73	1.53
TOTAL INCOMING RESOURCES	105,721.37	44,468.58		150,187.95	133,900.83

3 RESOURCES EXPENDED

	Unrestricted funds	Restricted funds	Endowment funds	2016	2015
3(a) <i>Grants & Donations</i>					
Oversea mission	3,301.00			3,301.00	5,219.52
Christian relief	109.00			109.00	125.00
Other donations	367.37			367.37	1,132.67
	3,777.37			3,777.37	6,477.19
3(b) <i>Support Costs</i>					
Lay readers allowance	639.93			639.93	671.24
	639.93			639.93	671.24
3(c) <i>Directly relating to the work of the church</i>					
Parish share	50,634.00			50,634.00	47,909.04
Clergy costs	1,210.03			1,210.03	1,189.16
Young people		2,906.90		2,906.90	1,688.01
Outreach	12.65			12.65	853.85
Subscriptions	1,225.99			1,225.99	1,232.52
c fees	3,110.00			3,110.00	1,061.15
Services costs	1,760.59			1,760.59	3,594.57
Special projects					8,109.61
Church running costs (gen & cdf)	15,210.62			15,210.62	7,917.41
	73,163.88	2,906.90		76,070.78	73,555.32

3(d) Fund raising and publicity

Social fund	714.30	714.30	840.00
Book stall	127.68	127.68	155.16
	841.98	841.98	995.16

3(e) Church management & administration

Administration & stationery costs	2,395.22	2,395.22	2,368.52
Bank charges	503.67	189.79	693.46
	2,898.89	189.79	3,088.68
			2,920.47

3(f) Other expenses

3a			132.53
Hall expenses	25,549.73	25,549.73	24,917.15
Scout hut			
7a expenses			15,618.38
	25,549.73	25,549.73	40,668.06

TOTAL RESOURCES USED

80,480.07	29,488.40	109,968.47	125,287.44
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4 STAFF COSTS

Wages - church cleaner	1,162.22	1,162.22	1,509.48
Wages - office	13,737.73	13,737.73	13,360.39
Wages - youth co-ordinator			
	14,899.95	14,899.95	14,869.87

5 FIXED ASSETS FOR USE BY THE PCC

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL FUNDS	
GROSS BOOK VALUE				2016	2015
at 1 Jan					
additions					
at 31 Dec					
DEPRECIATION CHARGE					
at 1 Jan					
Charge for year					
at 31 Dec					
NET BOOK VALUE					
at 31 Dec					

CURRENT ASSETS

7 Debtors

		2016	2015
Cash			
General A/c	23,618.27	23,618.27	13,228.37
High interest a/c	4,020.08	4,020.08	4,018.35
Hall A/c	£50,610.40	50,610.40	27,871.66
Petty cash	81.33	81.33	59.40
Social fund	98.44	98.44	19.66
	23,618.27	54,810.25	78,428.52
			45,197.44

8 CURRENT LIABILITIES

CPAS loan

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets
Current Assets
Current Liabilities
Fund balance

9 FUND DETAILS

The restricted funds comprise of the Prices fund, Circus Charity fund (hall, scout hut & 7a), Bookstall. Special projects, social and youth donation

Independent Examiner's Report to the PCC of the St John the Evangelist Church

I report on the financial statements of the St John the Evangelist Church for the year ended 31 December 2016, which are set out on pages 2 to 8.

Respective responsibilities of trustee and examiner

St John the Evangelist Church trustee is responsible for the preparation of the financial statements. The St John the Evangelist Church trustee considers that an independent examination is needed.

This statement, has been prepared for and only for St John the Evangelist Church as a body. My work has been undertaken so that I might state to the St John the Evangelist Church those matters I am required to state to them in an independent examiner's report and for no other purpose. I do not accept or assume responsibility to anyone other than the St John the Evangelist Church for my examination work, for this report.

Basis of Independent examiner's report

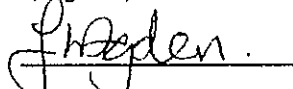
An examination includes a review of the accounting records kept by St John the Evangelist Church and a comparison of the financial statements presented with those records. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

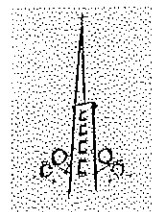
- which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accurate accounting records
- to prepare financial statements which accord with the accounting records have not been met; or
- to which, in my opinion, attention should be drawn to enable a proper understanding of the financial statements to be reached.

(Signed)


MRS. J.L. OGDEN.

11 March 2017

Ogden & Co (Accountants)
16 St Michaels Grove,
Fareham, Hants PO14 1DR
Tele & Fax (01329) 512813



ST JOHN THE EVANGELIST, FAREHAM

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2016

Administrative information:

St John the Evangelist is situated in Upper St Michael's Grove, Fareham. It is part of the Diocese of Portsmouth within the Church of England. The correspondence address is- St John the Evangelist Church, 1a Upper St Michael's Grove, Fareham, Hampshire, PO14 1DN.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Registered no. 1143777.

PCC members:

Incumbent: Revd Bruce Deans Joint Chairperson (May 2015)

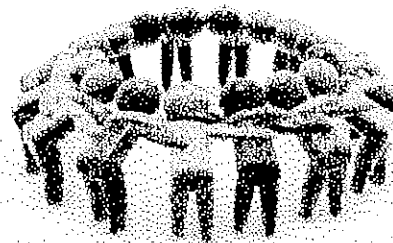
Curate: N/A

Church Wardens:

Mrs Rachel Hicks Joint Chairperson
Mrs Elizabeth Webb

Deputy Church Wardens:

Mr Brian Masters
Mrs Julia Back
Mr Phil Harding
Mrs Laura Vince (*until mid-2016*)



Representatives on the Deanery Synod:

Mr Jeremy Hicks
Mr Derek Petrie

Lay Reader Representative:

Mr Ian Cranstone

Elected Members:

Mrs Julia Back	(Until APCM 2017)
Mrs Charlie Stevenson	(Until APCM 2017)
Mr Brian Masters	(Until APCM 2017)
Mr Jack Harding	(Until APCM 2017)
Mr Mike Homer	(Until APCM 2018)
Mrs Stephanie Sweetland	(Until APCM 2018)
Mrs Marlene Weller	(Until APCM 2018)
Mrs Sue Lupton (<i>Treasurer until May 2016</i>)	(Until APCM 2019)
Mr Phil Harding	(Until APCM 2019)
Mr Geoff Collins	(Until APCM 2019)
Miss Laura Craft	(Until APCM 2019)
Mr Ken Patching	(Until July '16)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St John's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church, the Church Hall and 7A Upper St Michael's Grove.

Achievements and Performance - Church attendance

(Numbers in brackets – 2016 figures)

There were 130 (124) parishioners on the Church Electoral Roll, of whom 69 (65) are not resident within the parish as at 31st December 2016.

The average weekly Church attendance in 2016 was 101 (106) adults and 12 (11) children (under 16) but this number increased at special services. Messy Church was held monthly during 2016, with the exception of January and August, on the first Sunday of the month, with an average congregation of 40 (38) adults and 30 (30) children. In the weeks before Christmas, local schools held their annual Carol Services in the church and Christingle services were held for the uniformed organisations.

REVIEW OF THE YEAR



The PCC met seven times during the year with an average level of attendance of 17. Committees met between PCC meetings and their minutes were received by the full PCC and discussed where necessary. All PCC meetings received financial, Safeguarding and Health and Safety reports and Synod reports were given by the two representatives.

January (17) (Numbers in brackets indicate attendance)

The new Safer Recruitment document issued by the Diocese was presented to PCC members. Following recent Leading Your Church Into Growth (LYCIG) sessions, the Vision & Plan for growth was adopted by the PCC. The PCC discussed, and agreed to support, a new prayer ministry between services on a Sunday to start in February. In financial matters, the PCC was informed that the Parish had been registered for the Parish Giving Scheme and also decided to offer financial support to help Whiteley Parish pay their Parish Share.

March (17)

An update was given on the progress of the transition to the Parish Giving Scheme and the amendments to the new Safer Recruitment policy (including accepting and approving a Safeguarding Policy update). Possible courses for 2016/2017, such as Christianity Explored, The Joy of the Gospel and Grace Notes, were discussed and PCC stated their support for these courses. Final 2015 accounts were discussed and approved by PCC, as was work to remedy water ingress issues. PCC also began to consider options for a new projection system at the front of church.

May (18)

Sue Lupton stood down as PCC Treasurer after many years of service and Janet Tucker was agreed as new treasurer and co-opted onto the PCC. Our Parish Safeguarding Policy Statement was shared with PCC members and signed by Bruce and the Churchwardens and the list of committees and committee members was reviewed following the APCM. PCC reviewed ideas coming from the LYCIG course, including the possibility of distributing prayer cards to homes in the parish. Bruce reported that an application for a curate had been made.

July (18)

PCC was presented with the quotes received for work to remedy the water ingress and also agreed to finance magnets to be distributed along with prayer cards in the parish. PCC discussed and agreed the percentage of parish income that would be tithed for 2016. Ian Cranstone stood down as PCC Secretary and Ken Patching stepped down from his role on PCC, members of the PCC joined Bruce in thanking them both. Vicky Duboc was agreed as new PCC Secretary. Bruce reported that our application for curate had not been successful at this time. PCC thanked the social committee for a successful community day in June.

September (16)

The Vicar of Whiteley Parish (Philippa Mills) joined the beginning of this meeting in order to share an update on initiatives within her parish. PCC reviewed a 2017 budget consultation from the Diocese and received an update on the Parish Giving Scheme. PCC approved electrical work recommended in the 5-year inspection. A letter of thanks was received from Christians Together in Fareham for support of the Holiday Club week which took place in the summer and was very successful.

October – Extraordinary Meeting (18)

An extraordinary meeting was called to discuss the church finances due to a foreseen end of year shortfall. PCC discussed and prayed about the situation and agreed on a number of actions including informing the church family and organising a parish giving day/month in November.

November (16)

Following on from previous discussions and the extraordinary meeting in October, PCC reviewed the current financial situation and expressed their gratitude to the church family for their generosity at the Gift Day. It was also agreed to introduce a heating fee for winter weddings/baptisms and a fee for the use of the church lounge for the diocesan 'Living Faith' course. PCC heard that the light party was well attended and a great success. Bruce informed PCC that Alan Ferrier had requested permission to officiate as a Reader in Portsmouth Diocese, PCC noted their support for this request. In his Vicar's Report, Bruce also updated PCC on his chaplaincy role at the college, including recent developments such as having a stand at the College Freshers' Day.