

Parochial Church Council of St. Chad's Church  
Pattingham with Patshull

Trustees' Annual Report and Financial Statements

Year ending 31 December 2016

Charity Number: 1151604



## Trustees' annual report for the year ending 31 December 2016

### Reference and Administrative Information

Charity Name: The Parochial Church Council of the Ecclesiastical Parish of St Chad, Pattingham with St Mary, Patshull

Registered Number: 1151604

Address: St Chad's Church is situated in the Bullring, Pattingham, WV6 7DU.  
*It is part of the Diocese of Lichfield within the Church of England.*

Contact Details:

- (1) The Reverend Prebendary Maureen Hobbs, Vicar  
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Website: [www.pattingham-church.org](http://www.pattingham-church.org)

Names of the charity trustees - members of the Parochial Church Council (PCC) - who manage the charity:

Chair: The Reverend Prebendary Maureen Hobbs, Vicar

Church Wardens: Iain Coleman  
Ken Scott

Ex Officio as representatives of the Deanery Synod: Gordon Bramall  
Geoffrey Dann  
Janet Snape

Reader (ex-officio): Ken Scott

Elected members: Claire Ainsworth (until 17<sup>th</sup> April)  
Anthony Ainsworth  
Carol Broxton  
Robert Colin-Stokes  
Jonathan Derbyshire (from 10<sup>th</sup> May)  
Debbie Francis (until 17<sup>th</sup> April)  
Jane Horton, Honorary Secretary  
Henry Ibberson  
Gladys Jones  
Elaine Lavender (from 10<sup>th</sup> May)  
Colin Ringrose  
Anthony Taylor (from 10<sup>th</sup> May)  
Graham Tritton, Honorary Treasurer

Co-opted members: None

*Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.*

PCC's bankers: Barclays Bank plc, Leicester LE87 2BB

Independent Examiner: Mr O Ross FCA of Muras Baker Jones Limited,  
Chartered Accountants, Regent House, Bath Avenue, Wolverhampton WV1 4EG.

## Structure, governance and management

*PCC Constitution:* "The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a charity registered with the Charity Commission for England and Wales. Charity registration number: 1151604.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be raised and spent.

There are twelve elected members of the Council serving for a term of three years. One third of these retire each year (and is eligible for immediate re-election). This policy helps to ensure continuity of experience and policies whilst providing opportunities for new members to join and contribute.

The PCC has four operating or sub committees that meet as required between the meetings of the full PCC:

- The *Standing Committee* required by law, consists of the Priest-in-Charge, the Wardens, the Secretary and the Treasurer. It transacts the business of the council between meetings subject to any directions given by the council.
- The *Finance Committee* reviews financial matters including preparing budgets.
- The *Fabric Committee* reviews all aspects relating to the church building and churchyard
- The *Communications Committee* reviews all aspects of PCC communication.

In addition special committees meet to organise various events.

The PCC is aware of the Charity Commission's guidance on public benefit in *the Advancement of Religion for the Public Benefit* and have regard to it in their administration of the Charity. The PCC believes that, by promoting the work of the Church of England in the Ecclesiastical Parish of St Chad it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the church offers; and
- Promoting Christian values and service by members of the Church in, and to their communities, to the benefit of individuals and society as a whole.

## Aim and Purposes

St Chad's Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, the Reverend Prebendary Maureen Hobbs, in promoting in the Ecclesiastical Parish, the whole mission of Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance and upkeep of St Chad's church and churchyard at Patshull Road, Pattingham and for the churchyard of St Mary's, Patshull.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Chad's. The PCC maintains an overview of worship throughout the Parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the church of St Chad - that of St Mary is the responsibility of the Churches Conservation Trust. We continue to benefit from our new glass entrance porch and the introduction of a new audio-visual system partway through the year has greatly enhanced our informal worship and facilities for the school to use. Sadly the theft of two of our monitors has necessitated the church being locked – at least temporarily while we investigate improved security measures.

The failure of our heating system in the Autumn of 2016 has also made many demands on the worshipping community as we have resorted to portable gas heaters as an emergency measure. Moving our worship out from the church and into the community is another option being considered.

Our Mission Action Plan was revised by the PCC in January 2016 during a daylong meeting for strategy and prayer, and will be further reviewed in 2017. A sub-committee of the PCC reviewed our parish communications during 2016 and good work began in upgrading our various channels of communication.

The Church is blessed by a large number of volunteers who all contribute to and enhance the life and worship that takes place week by week. These include members of the choir, bell ringers, sidespeople, providers of refreshments and cake, flower arrangers, brass cleaners, servers, readers of lessons and intercessors and an army of helpers for other activities that we do in conjunction with our church school. To this number can be added those who assist with our major events in the Community - notably the annual Bells Run and the biennial Scarecrow Festival.

## Achievements and Performance

Our figures for Usual Sunday Attendance have declined very slightly from 90 to 88 for adults and 13 to 10 for under-sixteens. We have made good use of the tools provided by the Diocese – notably the 'Attendance Calculator' and we the 'Church Family List' which assists the activities of the Pastoral Care Group – which was formed in 2015 to better care for our ageing congregation and its specific needs. We have seen new people join our worshipping community – largely as a result of occasional offices, both weddings and funerals. At least five members of the regular congregation, however, died during the year and one moved away from the parish. Generally our community is very stable.

We have become very involved with "Open the Book" as a resource to further develop our excellent links with our church school. Two teams of lay people each go into the school once per month to deliver dramatised Bible stories during Collective Worship. The feedback we have received from these fortnightly visits has been very positive from staff and pupils alike. We again ran a successful Holiday Club with a new team of helpers, and this attracted over 25 Children during August for a week of Bible Study, Drama and activities.

Occasional Offices were a mixed picture in 2016, with weddings declined to a total of 9, just 12 baptisms were held but a total of 24 funerals were taken (an increase on the previous year); 15 of which were full services in church and a further 9 being held at local crematoria. Two adults have been undergoing preparation for Confirmation, although this will not happen until 2017.

The PCC's policy is to offer the possibility of marriage to divorcees at the discretion of the Vicar. Baptisms are conducted during a main act of worship whenever possible and practicable, but are also offered on Sunday afternoons on occasion with strong encouragement to the family to attend a main service as soon as possible afterwards, so that the child may be welcomed formally into the family of the church. Baptism preparation has been revised and is now being offered in church at a group session where children and godparents are welcome, and lay members of the congregation encouraged to attend and support them. Similarly, group marriage preparation is offered to couples preparing for marriage, in addition to individual meetings with the clergy.

We continue to offer three services every Sunday using both the BCP and Common Worship, including Holy Communion and Sung Evensong with the monthly addition of an Iona style evening service. There is a monthly, less formal, Family Service, also an evening Youth Service and monthly Sunday School. Mid-week worship in the form of a BCP Communion continues to attract a regular congregation of around 12 - 15 people - most of whom also enjoy a time of fellowship afterwards at our weekly 'drop in' cafe providing tea, coffee and cake. A traditional service of 9 lessons and carols was featured at Christmas and again proved very popular; several members of the wider community made contributions. But we also took the choir and members of the congregation out into the community with Carol singing sessions both in Pattingham and Burnhill Green at local hostelrys, and were made most welcome. An innovation in 2016 was the provision of a 'Blue Christmas' service for those for whom the festive season can be a time of heartache. Although sparsely attended, those who came seemed to greatly appreciate it, and this is a feature that may gradually develop a following – as has the annual service of Remembrance at All Souls' tide.

The church Fellowship Group meets on alternate Wednesdays through much of the year for prayer, discussion and Bible Study, with the exception of Lent during which its members attend the Lent Group. In 2016 we explored a book by Sam Wells, "Learning to Dream Again".

Social media are now being regularly employed as a means of mission and publicity within the parish. Thanks to Mrs Kate Hore a Facebook page for the church has been established and is proving an effective way of publicising events and services, particularly to the younger members of the community. This is in addition to the well used website created and maintained by Mr Mike Coope and our more conventional parish magazine and cards publicising service-times around the festivals of Christmas and Easter. The PCC continues to review our communications strategy, which is a work in progress.

We are now full members of the Covenanting Churches Group of West Wolverhampton and participated in their meetings through the year. In January 2016 we hosted the annual Renewal of Covenant Service and helped with the Lent Lunch at Perton Church.

The Churchwardens instituted a "Vegetable Exchange Scheme" during the summer and autumn months of 2015. This continues to be tremendously popular with both regular members of the congregation and occasional visitors – some of whom were observed coming especially to see what veg was 'on offer' (another by-product of our new porch!). The scheme invites voluntary donations to church funds and made a significant contribution, as do the revised guide books to the church and the stained glass windows. Our Harvest produce and extra gifts were donated, as previously, to the Little Brothers of the Good Shepherd who do so much to support the homeless and disadvantaged in Wolverhampton.

The Fête – with a new group of volunteers organising it – was a great success thanks to the weather and some fresh ideas. We are currently exploring further ways of strengthening the bond between ourselves and our partner church, St Alban's in the Wednesfield Team in the For Richer, For Poorer programme.

## Financial Review

The PCC's finances are sound with a small surplus of £1,673 on day-to-day activities maintaining the improvement of last year following large deficits in previous years. We are grateful for the continuing support provided by grants from the Pattingham Church Estate Trust fund and the Parish Council. *See Note 4 on page 16 for details of all fund movements.*

Donations and legacies continue to be the largest source of income for the PCC. Whilst these have increased over the year, this is largely due to some one-off amounts. There has been a 2% fall in voluntary giving.

General church running costs increased in the year, primarily due to extra work in the churchyard, especially to the trees, and electrical installations in the church. Unfortunately our heating system failed during the year so the PCC purchased temporary heating equipment. The initial cost and subsequent running of this was only slightly more than normal. The PCC has sufficient reserves to cover the cost of replacing and enhancing the system in 2017.

The new audio-visual system was successfully installed during the year. This was financed by a generous legacy which was not part of the PCCs funds.

*Full details of income, expenditure and fund movements are provided in the financial statements below.*

## Reserves Policy

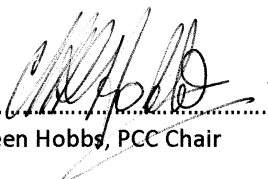
It is a PCC policy to maintain a balance on unrestricted funds (if possible) to maintain all monthly payments to be made as well as enough to cover emergency situations that may arise from time to time.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

## Declaration

The Trustees declare that they have approved the Trustees' Report and financial statements.

Signed on behalf of the charity's trustees, the PCC.

  
.....  
Maureen Hobbs, PCC Chair

  
.....  
Graham Tritton, PCC Treasurer

28<sup>th</sup> February 2017

## **Independent Examiner's Report to the members of the PCC of St Chad's Church of Pattingham with Patshull**

I report on the accounts of the PCC for the year ending 31 December 2016, which are set out on pages 9 to 19.

### ***Respective responsibilities of the PCC and the Examiner***

The charity's Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

### ***Basis of Independent Examiner's Statement***

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### ***Independent Examiner's Statement***

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



O Ross FCA  
Muras Baker Jones Limited  
Regent House  
Bath Avenue  
Wolverhampton  
WV1 4EG

28<sup>th</sup> February 2017



**STATEMENT OF FINANCIAL ACTIVITIES****For the year ending 31 December 2016**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>Income and endowments from:</b>							
Donations and legacies	2(a)	67,487	3,469	4,637	-	75,593	67,745
Charitable activities	2(b)	27,104	-	2,553	-	29,657	46,048
Other trading activities	2(c)	4,532	-	-	-	4,532	4,529
Investments	2(d)	344	-	240	22,152	22,736	20,310
Other	2(e)	85	-	-	-	85	9,410
<b>Total</b>		<b>99,552</b>	<b>3,469</b>	<b>7,430</b>	<b>22,152</b>	<b>132,603</b>	<b>148,042</b>
<b>Expenditure on:</b>							
Raising funds	3(a)	10,098	100	-	-	10,198	17,484
Charitable activities	3(b)	87,159	-	8,173	6,261	101,593	115,958
Governance	3(c)	622	-	-	-	622	865
<b>Total</b>		<b>97,879</b>	<b>100</b>	<b>8,173</b>	<b>6,261</b>	<b>112,413</b>	<b>134,307</b>
Net income/(expenditure)		1,673	3,369	(743)	15,891	20,190	13,735
Transfers between funds		-	(578)	-	578	-	-
<b>Net movement in funds</b>		<b>1,673</b>	<b>2,791</b>	<b>(743)</b>	<b>16,469</b>	<b>20,190</b>	<b>13,735</b>
<b>Reconciliation of funds:</b>							
Total funds b/fwd. 1 January		81,751	19,571	31,386	153,725	286,433	272,698
<b>Total funds c/fwd. 31 Dec</b>		<b>83,424</b>	<b>22,362</b>	<b>30,643</b>	<b>170,194</b>	<b>306,623</b>	<b>286,433</b>

See Note (4) for *Summary of Fund Movements*.

**BALANCE SHEET****As at 31 December 2016**

	Note	2016 £	2015 £
<b>FIXED ASSETS</b>			
Equipment	5	-	-
Investment assets	6	168,796	156,737
		<u>168,796</u>	<u>156,737</u>
<b>CURRENT ASSETS</b>			
Debtors and prepayments	7	5,471	5,464
Cash at bank and in hand	8	136,958	131,404
		<u>142,429</u>	<u>136,868</u>
<b>CURRENT LIABILITIES</b>			
Creditors - amounts falling due within one year	9	4,602	7,172
		<u>4,602</u>	<u>7,172</u>
<b>TOTAL NET ASSETS</b>	<b>10</b>	<b>306,623</b>	<b>286,433</b>
<b>REPRESENTED BY:</b>			
<b>Unrestricted</b>			
General Fund		83,424	81,751
<b>Designated</b>			
Holiday Club		750	-
Porch Fund		-	578
Scarecrow Festival Fund		8,143	8,243
Special Projects Fund		13,469	10,750
<b>Restricted</b>			
Bells Fund		1,693	3,887
Loft Fund		2,568	2,568
Organ Fund		6,015	4,405
Patshull Churchyard Maintenance Fund		13,799	14,131
Pattingham Church Maintenance Fund		6,568	6,395
<b>Endowment</b>			
Butler Fund		170,194	153,725
<b>Funds of the church</b>		<b>306,623</b>	<b>286,433</b>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2016

### 1. STATEMENT OF ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### Basis of financial statements

The financial statements have been prepared in accordance with the *Statement of Recommended Practice: Accounting and Reporting by Charities* in accordance with the *Financial Reporting Standard FRS102*, the *Church Accounting Regulations 2006* and the *Charities Act 2011*.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

#### Cash flow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

#### Fund accounting

Restricted funds comprise of two elements:

- (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds, which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

#### Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All other income is recognised when it is received. All incoming resources are accounted for gross.

## **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

## **Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.10 (2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

**2. INCOME AND ENDOWMENTS**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total funds 2016 £	Total funds 2015 £
<b>(a) Donations and legacies</b>						
Tax efficient planned giving	28,547	-	-	-	28,547	27,355
Other planned giving	-	-	-	-	-	1,250
Collections at services <sup>1</sup>	9,139	248	4,454	-	13,841	14,922
All other voluntary income	4,059	471	-	-	4,530	4,291
Gift Aid tax recovered	9,209	-	-	-	9,209	9,732
Legacies	-	-	-	-	-	-
Grants <sup>2</sup>	16,533	2,750	183	-	19,466	10,195
	67,487	3,469	4,637	-	75,593	67,745
<b>(b) Charitable Activities</b>						
Statutory fees (retained by PCC) <sup>3</sup>	8,726	-	2,553	-	11,279	11,194
Church Fête <sup>4</sup>	4,977	-	-	-	4,977	4,886
Bells Run <sup>5</sup>	7,806	-	-	-	7,806	6,952
Scarecrow Festival <sup>6</sup>	-	-	-	-	-	16,586
Century Club <sup>7</sup>	5,595	-	-	-	5,595	5,090
Other <sup>8</sup>	-	-	-	-	-	1,340
	27,104	-	2,553	-	29,657	46,048
<b>(c) Other trading activities</b>						
Sales of Parish News and advertising	4,436	-	-	-	4,436	4,423
Other trading	96	-	-	-	96	106
	4,532	-	-	-	4,532	4,529
<b>(d) Investments</b>						
Dividends	-	-	-	21,591	21,591	18,997
Interest	344	-	240	561	1,145	1,313
	344	-	240	22,152	22,736	20,310
<b>(e) Other Income</b>						
Miscellaneous <sup>9</sup>	85	-	-	-	85	9,410
<b>Total incoming resources</b>	<b>99,552</b>	<b>3,469</b>	<b>7,430</b>	<b>22,152</b>	<b>132,603</b>	<b>148,042</b>

*Notes for Income and endowments*

- <sup>1</sup> *"Collections at Services" shows £4,454 (2015: £3,894) for restricted funds. This is collected at special services (e.g. funerals) for specific charities, and is not part of the PCC's income. An equal amount is paid out to the charities as noted in the Expenditure.*
- <sup>2</sup> *"Grants" include support from the Pattingham Church Estate Trust and Parish Council. The Beattie Trust made a grant of £2,000 towards the planned new heating system. The PCC recovered £2,030 through the "Listed Places of Worship Grant Scheme" that gives grants to cover the VAT incurred in making repairs to listed buildings in use as places of worship.*
- <sup>3</sup> *"Statutory fees" are received by the PCC for conducting weddings and funerals. The amount for restricted funds is monies set aside for maintenance of the church organ and bells.*
- <sup>4</sup> *The Church Fête is run annually on the first Saturday in July.*
- <sup>5</sup> *The Bells Run is a cross-country race, run annually on the second Sunday in October. The first was in 1989.*
- <sup>6</sup> *The Scarecrow Festival has been organised biennially since 2011. In 2015, the net proceeds were shared with St Chad's Church of England (VC) First School, Pattingham, which received £5,000 for the purchase of computing equipment. The balance is held in a designated account set aside for the church.*
- <sup>7</sup> *The Century Club has a maximum of 100 members who pay £5 per month to be included in a monthly draw. The total prize fund paid out each month equals 50% of the income.*
- <sup>8</sup> *The "Other" event in 2015 was a special garden party.*
- <sup>9</sup> *In 2015 a whole life insurance policy matured. This policy was taken out in 1979 to cover church repairs. The proceeds (£9,310) have been placed in the Special Projects Fund. In 2015 the PCC's War Loan was repaid during the year. The proceeds (£100) have been placed in the Special Projects Fund.*

**3. EXPENDITURE**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2016 £	Total 2015 £
<b>(a) Raising funds</b>						
Costs of Church Fête <sup>1</sup>	947	-	-	-	947	793
Costs of Bells Run <sup>1</sup>	5,312	-	-	-	5,312	4,454
Costs of Scarecrow Festival <sup>1</sup>	-	100	-	-	100	8,343
Costs of Century Club <sup>1</sup>	3,600	-	-	-	3,600	3,600
Other <sup>2</sup>	239	-	-	-	239	294
	<b>10,098</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>10,198</b>	<b>17,484</b>
<b>(b) Charitable activities</b>						
Mission giving and donations	4,834	-	-	-	4,834	4,975
Diocesan Parish Share	42,352	-	-	-	42,352	42,141
Provision of services <sup>3</sup>	8,425	-	-	-	8,425	11,111
Church running expenses <sup>4</sup>	17,458	-	8,173	5,876	31,507	20,593
Vicarage decoration	250	-	-	-	250	250
Utilities - gas and electricity	5,380	-	-	-	5,380	4,914
Parish News/other trading	4,100	-	-	-	4,100	4,082
Church building work <sup>5</sup>	4,360	-	-	385	4,745	27,892
	<b>87,159</b>	<b>-</b>	<b>8,173</b>	<b>6,261</b>	<b>101,593</b>	<b>115,958</b>
<b>(c) Governance</b>						
Examiner's Fee	540	-	-	-	540	540
Other	82	-	-	-	82	325
	<b>622</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>622</b>	<b>865</b>
<b>Total resources expended</b>	<b>97,879</b>	<b>100</b>	<b>8,173</b>	<b>6,261</b>	<b>112,413</b>	<b>134,307</b>

**Notes for Expenditure**

<sup>1</sup> See relevant notes for Annual Fête, Bells Run, Scarecrow Festival and Century Club under section 2 above.

<sup>2</sup> "Other" includes costs of stewardship and small fund raising events.

<sup>3</sup> "Provision of Services" includes costs for organist, verger, choir and service materials. Expenditure in 2016 is significantly lower than 2015 as we were without a regular organist for a long period.

<sup>4</sup> "Church running expenses" includes costs for administration, insurance, cleaning, minor repairs and churchyard maintenance. It also includes £4,454 (2015: £3,894) in restricted funds. This is paid out from special services (e.g. funerals) where the collections were for specific charities. The increase of 2016 over 2015 is primarily due to extra work in the churchyard, repairs to the bells and electrical installations in the church.

<sup>5</sup> "Church building work" in 2016 is for electrical work (covered by a special grant from the Pattingham Church Estate Trust). 2015 includes costs of installation of the new porch doors and repairs to plasterwork. Note that the cost of the new audio-visual system was covered by a generous donation, which was not part of the PCC's funds.

**4. SUMMARY OF FUND MOVEMENTS****For the year ending 31 December 2016**

Fund name	Brought forward £	Income £	Expenditure £	Transfers £	Gains/losses £	Carried forward £
<b>Unrestricted</b>						
General	81,751	99,552	97,879	-	-	83,424
Holiday Club	-	750	-	-	-	750
Porch Fund	578	-	-	(578)	-	-
Scarecrow Festival	8,243	-	100	-	-	8,143
Special Projects	10,750	2,719	-	-	-	13,469
<b>Restricted</b>						
Bells Fund	3,887	1,015	3,209	-	-	1,693
Charities Fund <sup>1</sup>	-	4,454	4,454	-	-	-
Loft Fund	2,568	-	-	-	-	2,568
Organ Fund	4,405	1,610	-	-	-	6,015
Patshull Churchyard Maintenance	14,131	178	510	-	-	13,799
Pattingham Church Maintenance	6,395	173	-	-	-	6,568
<b>Endowment</b>						
Butler Fund	153,725	22,152	6,261	578	-	170,194
<b>Grand Totals</b>	<b>286,433</b>	<b>132,603</b>	<b>112,413</b>	<b>-</b>	<b>-</b>	<b>306,623</b>

**Notes**

<sup>1</sup> The Charities Fund is used to hold collections at special services (e.g. funerals) for specific charities, prior to being paid to the relevant charities. It is not part of the PCC's income.

**5. FIXED ASSETS FOR THE USE OF THE PCC**

	Cost £	Depreciation £	Net Book Value £
Tangible Assets	6,000	6,000	-



**6. INVESTMENTS**

	2016 £	2015 £
Butler Trust Endowment Account	168,796	156,737
	<u>168,796</u>	<u>156,737</u>

The Butler Trust Endowment Account is an expendable endowment. The balance on this fund at 31 December 2016 is £555,454 (2015 - £524,703). Only the income generated on this fund is available for the designated purpose.

**7. DEBTORS AND PREPAYMENTS**

	2016 £	2015 £
Prepayments	1,690	1,856
Other debtors	1,936	1,645
Tax refunds due	1,845	1,963
	<u>5,471</u>	<u>5,464</u>

**8. CASH AT BANK AND IN HAND**

	2016 £	2015 £
<b>Unrestricted accounts</b>		
Current account	2,082	9,159
Cash in hand	142	141
CCLA No 1 (General)	81,729	71,385
CCLA No 2 (Designated)	22,362	18,993
	<u>106,315</u>	<u>99,678</u>
<b>Restricted accounts</b>		
CCLA No 2 (Restricted)	16,844	17,255
CCLA No 3 (Patshull Churchyard maintenance)	13,799	14,471
	<u>30,643</u>	<u>31,726</u>
<b>Totals</b>	<u>136,958</u>	<u>131,404</u>

**9. LIABILITIES**

	2016 £	2015 £
Creditors - amounts falling due within one year		
Accruals of Utilities	804	1,183
Porch Doors and repair plaster work	-	3,206
Amounts received in advance	641	-
Organ maintenance	954	-
Mission giving	1,490	-
Other Creditors	713	2,783
	<b>4,602</b>	<b>7,172</b>

**10. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

Fund balances as at 31 December are represented by:

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Fixed Assets - investments	-	-	168,796	168,796
Current Assets <sup>1</sup>	110,388	30,643	1,398	142,429
Current liabilities <sup>2</sup>	(4,602)	-	-	(4,602)
<b>Total</b>	<b>105,786</b>	<b>30,643</b>	<b>170,194</b>	<b>306,623</b>

**Notes**

<sup>1</sup> Cash at Bank and In hand plus Debtors and Prepayments (see notes 7 and 8).

<sup>2</sup> Liabilities (see note 9).

**11. FUNDS RECEIVED AS AN AGENT**

The PCC receives and distributes funds received as an agent for weddings and funerals in respect of

- statutory fees due to Lichfield Diocesan Board of Finance, and
- fees due to the organists, bell ringers, choir and visiting clergy.

These funds received by the PCC as agent are not recognised as an asset in its accounts. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure.

**12. DISCLOSURE OF TRUSTEE AND STAFF REMUNERATION, RELATED PARTY AND OTHER TRANSACTIONS**

- None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity.
- No trustee expenses have been incurred.
- Payments have been made to family members of the Trustees in relation to verger and cleaning services.
- The charity has no paid employees.

**13. STATEMENT OF FINANCIAL ACTIVITIES - COMPARATIVES****For the year ending 31 December 2015 (i.e. previous year)**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2015 £
<b>Income and endowments from:</b>					
Donations and legacies	63,851	-	3,894	-	67,745
Charitable activities	24,924	17,926	3,198	-	46,048
Other trading activities	4,529	-	-	-	4,529
Investments	377	-	211	19,722	20,310
Other	100	9,310	-	-	9,410
<b>Total</b>	<b>93,781</b>	<b>27,236</b>	<b>7,303</b>	<b>19,722</b>	<b>148,042</b>
<b>Expenditure on:</b>					
Raising funds	9,141	8,343	-	-	17,484
Charitable activities	80,422	13,349	4,404	17,783	115,958
Governance	865	-	-	-	865
<b>Total</b>	<b>90,428</b>	<b>21,692</b>	<b>4,404</b>	<b>17,783</b>	<b>134,307</b>
Net income/(expenditure)	3,353	5,544	2,899	1,939	13,735
Transfers between funds	-	100	-	(100)	-
<b>Net movement in funds</b>	<b>3,353</b>	<b>5,644</b>	<b>2,899</b>	<b>1,839</b>	<b>13,735</b>
<b>Reconciliation of funds:</b>					
Total funds b/fwd. 1 January	78,399	13,927	28,486	151,886	272,698
<b>Total funds c/fwd. 31 December</b>	<b>81,752</b>	<b>19,571</b>	<b>31,385</b>	<b>153,725</b>	<b>286,433</b>