

**DEDZA WELFARE TRUST**  
**ANNUAL REPORT AND**  
**ACCOUNTS**  
**FOR YEAR ENDED 31 MARCH 2016**

**DEDZA WELFARE TRUST  
ANNUAL REPORT AND ACCOUNTS  
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# DEDZA WELFARE TRUST CHARITY INFORMATION

## CHARITY TRUSTEES

Mr Mussa A Saleh	Chairman
Mr Bashir Ahmed Adam	Vice Chairman
Mr Asif G M Omarjee	Secretary
Mr Ayub Adam	Vice Secretary
Mr Suleman Mogra	Treasurer
Mr Omar F Essat	Trustee
Mr Mehboob Mussa Sidat	Trustee
Mr Imtihaz AR Bhamjee	Trustee
Mr Mahomed Equbai Makda	Trustee
Mr Ismail Yusuf Alibhai	Trustee
Mr Yusuf Ebrahim Esat	Trustee
Mr Aboobaker Ahmed	Trustee
Mr Samad Yusuf Momoniat	Trustee
Mr Salim Mussa Jassat	Trustee
Mr Mohamed RA Yusuf	Trustee
Mr Musa Yusuf Alibhai	Trustee

## REGISTERED OFFICE

24 Vulcan House  
Vulcan Road  
Leicester LE5 3EF

## REGISTERED CHARITY NUMBER

1139363

## INDEPENDENT EXAMINER

Yusuf Ghumra  
Ghumra & Co Limited  
Chartered Accountant  
45 Broadway Road  
Leicester LE5 5TB

# DEDZA WELFARE TRUST

## REPORT OF THE TRUSTEES

The Charity Trustees, who are the members Executive Committee of the Trust, submit their annual report and accounts for the year ended 31<sup>st</sup> March 2016. The Charity Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2005 in preparing the annual report and accounts of the Charity.

### **Governing document**

The Trust is an unincorporated organisation formed by adoption of the original constitution dated 9 May 2010 and is registered as a Charity with Charity Commission for England and Wales under charity number 1139363.

### **Objects of the Association**

The principal objects of Dedza Welfare Trust are:

- The relief of need and poverty by providing grants, equipment, emergency aid and resources as the trustees from time to time determine.
- To promote the religion of Islam and understanding of Islam for the public benefit.
- The relief of sickness and the promotion of health.
- The advance of education.
- The promotion of such other purposes as are exclusively charitable under the laws of England and Wales as the trustees from time to time determine.

### **Charity Trustees**

The Executive Committee (and Honorary Officers) is elected by the members at the annual general meeting to serve for a period of two year commencing the end of that meeting.

The Charity Trustees who served during the year are shown on page1.

### **Governance and management**

The Trust is governed by an Executive Committee, which is responsible to the membership for the effective management of the Trust. The Executive Committee comprises a minimum of 3 Honorary Officers members.

Meetings are held on a regular basis.

The trustees are responsible for preparing the Trustees' Report and the Accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# DEDZA WELFARE TRUST REPORT OF THE TRUSTEES

(Continued)

## Review of Activities and Future Developments

The statement of financial activities for the year is set out on page 5 of the accounts.

The trust collected voluntary donations amounting to £198,347 (2015: £221,079) from well-wishers and the general public.

This has been used in providing vital aid to affected parts of Malawi. During the year, the trust distributed £44,000 to improve educational facilities, £16,000 on women's welfare and education, £58,300 to provide food and clothing, £62,500 of aid to combat the adverse effects caused by floods, £56,000 to provide for building maintenance, £19,000 for the support provided to orphan children and £5,955 to provide clean water to the community.

Surplus is being held pending evaluation of some specific projects that the trustees feel would be of enduring benefit to alleviate poverty and disease.

The trustees always bear in mind unforeseen emergencies that may require urgent application of funds.

The trustees and volunteers have once again worked together to provide much needed aid to bring relief, albeit temporary, to affected parts of Malawi. I would like to say a big thank you and commend all who taken time out of their busy life to give time to support the trust.

## Public Interest

In planning activities the trustees kept in mind the Charity Commissioner's guidance on public benefit at the meetings.

Our main partners in the delivery of aid to beneficiaries and affected areas in Malawi are Bilal, Islamic Zakat Fund and Malawi Relief Fund.

## Regulations and Outside Bodies

We have registered as data controller with the Information Commissioner as required by the Data Protection Act 1998.

## Volunteers

On many occasions the Association involves volunteers in the delivery of its activities. We have a full range of policies and procedures operating to ensure this involvement is successful and beneficial to all parties.

## Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

## Reserves

It is the policy of the Charity to maintain unrestricted funds at a level in excess of annual unrestricted management and administration expenditure. Unrestricted funds are maintained at least at this level throughout the year.

Approved by the Board of the Charity Trustees on **10 April 2017** and signed on their behalf:



**Mussa A Saleh**  
Chairman

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DEDZA WELFARE TRUST

I report on the accounts of Dedza Welfare Trust for the year ended 31 March 2016 which are set out on pages 5 to 9.

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

## Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept in accordance with 130 of the 2011 Act ; and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act;or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Yusuf Ghumra BSc FCA**

**Chartered Accountant**

**10 April 2017**

**45 Broadway Road  
Leicester  
LE5 5TB**

**DEDZA WELFARE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**SUMMARY INCOME AND EXPENDITURE ACCOUNT**

	Note	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
<b>Incoming resources</b>					
Voluntary donations		-	198,347	198,347	221,079
Membership fee		1,200	-	1,200	1,050
Income from activities for generating funds		2,180	-	2,180	1,300
<b>Total incoming resources</b>		<u>3,380</u>	<u>198,347</u>	<u>201,727</u>	<u>223,429</u>
<b>Resources expended</b>					
Costs of activities in furtherance of charitable objects	2	-	261,755	261,755	154,673
Management and administration	2	4,115	-	4,115	5,077
<b>Total resources expended</b>		<u>4,115</u>	<u>261,755</u>	<u>265,870</u>	<u>159,750</u>
<b>Net Income</b>		<u>(735)</u>	<u>(63,408)</u>	<u>(64,143)</u>	<u>63,679</u>

**STATEMENT OF OTHER RECOGNISED GAINS**

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
<b>Net Income</b>	(735)	(63,408)	(64,143)	63,679
<b>Total funds brought forward</b>	(2,089)	177,219	175,130	111,451
<b>Total funds carried forward</b>	<u>(2,824)</u>	<u>113,811</u>	<u>110,987</u>	<u>175,130</u>

**DEDZA WELFARE TRUST  
BALANCE SHEET  
AS AT 31 MARCH 2016**

	Note	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
<b>CURRENT ASSETS</b>					
Stock		-	-	-	300
Debtors	4	-	1,135	1,135	1,365
Cash at bank and in hand		4,901	112,676	117,577	178,223
		<u>4,901</u>	<u>113,811</u>	<u>118,712</u>	<u>179,888</u>
<b>CREDITORS</b>					
Amounts falling due within one year	5	(7,725)	-	(7,725)	(4,758)
<b>NET CURRENT ASSETS</b>		<u>(2,824)</u>	<u>113,811</u>	<u>110,987</u>	<u>175,130</u>
<b>NET ASSETS</b>		<u>(2,824)</u>	<u>113,811</u>	<u>110,987</u>	<u>175,130</u>
<b>INCOME FUNDS</b>					
Restricted funds		-	113,811	113,812	177,219
Unrestricted funds		(2,824)	-	(2,825)	(2,089)
		<u>(2,824)</u>	<u>113,811</u>	<u>110,987</u>	<u>175,130</u>

Approved by the Board of the Charity Trustees on **10 April 2017** and signed on their behalf:



**Suleman Mogra  
Treasurer**



**Mussa A Saleh  
Chairman**



# DEDZA WELFARE TRUST

## NOTES TO THE ACCOUNTS

### AS AT 31 MARCH 2016

#### 1. Accounting policies

##### Accounting convention

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and in accordance with:

- Financial Reporting Standard for Smaller Entities (effective April 2008);
- Accounting and reporting by Charities – Statement of recommended Practice (SORP) issued in 2005; and
- The Charities Act 2011.

##### Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### Incoming resources

Voluntary income and donations are included in incoming resources when they are receivable except when the donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accrual basis, inclusive of any VAT which cannot be recovered.

Expenditure which is directly attributable to specific activities has been included in those cost categories. Where costs are attributable to more than one activity they have been apportioned across the costs on a basis consistent with the use of those resources.

##### Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.

**DEDZA WELFARE TRUST  
NOTES TO THE ACCOUNTS  
AS AT 31 MARCH 2016  
(CONTINUED)**

**2. Analysis of resources expended**

	Unrestricted funds £	Restricted funds £	2016 £	2015 £
<b>Costs of activities in furtherance of charitable objects</b>				
Malawi - Ramadan Food Packs	-	58,300	58,300	73,075
Malawi - Education & Sponsorship	-	44,000	44,000	78,598
Malawi - Women Welfare & Education	-	16,000	16,000	3,000
Malawi - Flood Appeal	-	62,500	62,500	
Malawi - Islamic Education & Building Maintenance	-	56,000	56,000	
Malawi - Orphanage Support	-	19,000	19,000	
Malawi - Clean Water Projects	-	5,955	5,955	
	<u>-</u>	<u>261,755</u>	<u>261,755</u>	<u>154,673</u>
<b>Management and administration</b>				
Printing	1,854	-	1,854	3,543
Independent Examiners' remuneration	300	-	300	300
Bank charges	611	-	611	345
Sundries	250	-	250	252
Website expenses	715	-	715	637
Radio appeal	385	-	385	
	<u>4,115</u>	<u>-</u>	<u>4,115</u>	<u>5,077</u>

**3. Trustees and related parties**

**Trustee expenses and remuneration**

	2016	2015
Number of trustees who were paid expenses	<u>None</u>	<u>None</u>
Total amount paid	<u>Nil</u>	<u>Nil</u>
Trustees' Remuneration	<u>Nil</u>	<u>Nil</u>

**Material interest of the trustees**

No trustee had a material interest in any contracts during the year.

**4. Debtors**

	2016 £	2015 £
Other Debtors	1,135	1,365
	<u>1,135</u>	<u>1,365</u>

**DEDZA WELFARE TRUST  
NOTES TO THE ACCOUNTS  
AS AT 31 MARCH 2016**

<b>5. Creditors: amounts falling due within one year</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Other creditors	7,725	4,758
	<u>7,725</u>	<u>4,758</u>