

Chairs Report After School care (Richmond)
Annual General Meeting
14th July 2016

Committee Members present:

Annie Watson (Chair)
Julian Watson
Lindsey Tomes
Faith Romeo
Evelyn Whitehorn (Manager)
Will Warner (Assistant Manager)

I would like to thank you all for coming to tonight's Annual General Meeting. Parents and children at the Fun Club are all members of the Fun Club – so this is your club and your meeting. We value your input as users of the club and always welcome, therefore, any ideas or questions you may have.

I would like to start tonight's meeting by introducing myself and the rest of the Fun Club committee. My name is Annie and I am a local mum of three. I have recently taken over the role of Chair from Judith having sat on the committee for a little while. In addition to this change we have welcomed two new approved committee members since our last Annual General Meeting – Lindsey and Faith. { Lindsey and Faith introduce themselves } Bryan Jackson cannot be here tonight but he remains our dedicated treasurer. In addition, Judith, Julian and Amanda remain supportive committee members helping in any way they can.

During the past year committee members have met regularly with either Evelyn and/or Will as a management committee and on occasion with the Fun Club staff too. I would like to point out that all committee members volunteer their time and I'm sure that I speak for all of them when I say we do so because we can see what a fantastic place the Fun Club is. New committee members are always welcome to join our friendly team and are essential for the ongoing success of the club. Therefore, if you feel this is something you would like to be involved in please let us know.

The reason we are here today (apart from the BBQ) is that we all wish to support our club. The Fun Club and its loyal staff rely on this support. What we offer is not offered by any other after school club. We promote a safe and inclusive environment where children can choose how they spend their time after a busy and structured day at school. Children get to mix with children from other schools within the local community and take part in numerous fun and organised activities or learn through free play. We are a charitable incorporated association and keep costs low to remain assessable for all. Staff salaries are the major cost of running the club and it is vital that we keep child numbers up to remain viable. Please do spread the word about the club and all it has to offer. Please encourage friends and fellow parents to become members too.

We are currently working on building our relationship with local schools by becoming more involved with the school communities and events. This year we held a VERY successful cake sale at St Mary Magdalen's school. We participated in their 5k Fun Run through Richmond Park and had a stall at the Mortlake Summer Fair. These events enabled us to promote our after school provision and introduce ourselves to local parents and their children. In addition to this we donated two free week after school sessions as prizes for the school fair and were featured in this year's Summer Fair Brochure as a result. We have stepped up our advertising

AFTER SCHOOL CARE (RICHMOND)

FIXED ASSETS FOR THE YEAR ENDED 31 AUGUST 2016

FIXED ASSETS

	Equip £	Total £
Cost		
Balance at 1 September 2015	10,461	10,461
Additions	0	0
Disposals	<u>0</u>	<u>0</u>
Balance at 31 August 2016	<u>10,461</u>	<u>10,461</u>

Depreciation

Balance at 1 September 2015	10,399	10,399
Charge for the period	62	62
Less on disposals	<u>0</u>	<u>0</u>
Balance at 31 August 2016	<u>10,461</u>	<u>10,461</u>

Net Book Value

As at 31 August 2016	<u>0</u>	<u>0</u>
As at 31 August 2015	<u>62</u>	<u>62</u>

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2016

	2016 £	2015 £
INCOME		
Fees	36,898	47,186
Donations	258	8
Bank Interest	6	6
	<u>37,162</u>	<u>47,200</u>
EXPENSES		
Employee costs		
Staff salary	32,667	36,167
Staff pension	470	-
Premises costs		
Rent & Rates	4,100	3,880
Food	1,472	1,131
Other Expenses		
Administration	1,456	1,215
Bank Charges		-
Consumables	768	421
Depreciation		
Depreciation	-	96
	<u>40,933</u>	<u>42,910</u>
SURPLUS FOR THE YEAR	<u>(3,771)</u>	<u>4,290</u>

BALANCE SHEET AT 31 AUGUST 2016**Fixed Assets****Current Assets/Liabilities**

Debtors (outstanding fees)	-	-
Creditor (Autumn Term in advance)	-	-
Balance at Bank (current)	3,639	7,290
Balance at Bank (deposit)	9,210	9,204
Balance at PayPal		150
Cash in Hand	75	51
	<u>12,924</u>	<u>16,695</u>
	<u>12,924</u>	<u>16,695</u>

Reserves

Balance brought forward	16,695	12,405
Surplus/(Deficit) for the year	(3,771)	4,290
	<u>12,924</u>	<u>16,695</u>
Balance carried forward	<u>12,924</u>	<u>16,695</u>



Bryan Jackson - Treasurer

Annie Watson - Chair

16 September 2016

INDEPENDENT EXAMINER'S REPORT - YEAR ENDED 31 AUGUST 2016

**Report of the Independent Examiner to the Trustees of After School
Care (Richmond) (the Charity) on the attached Accounts for the year
ended 31 August 2016**

I have examined the attached accounts which have been prepared under the historical cost convention.

Responsibilities of the Trustees for the Financial Statements

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements the Executive Committee is required to:

- i) Select suitable accounting policies and then apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent;
- iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Basis of independent examiner's report

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J D Blythe FCA
Chartered Accountant
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London SW14 8AH

16 September 2016