

# Islington Centre for Refugees and Migrants



Trustees' Annual Report  
and Financial Statements

31<sup>st</sup> August 2016

***Trustees' Annual Report and Financial Statements - 31 August 2016***

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## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

### General Information

**REGISTERED COMPANY NUMBER:** 07076199

**REGISTERED CHARITY NUMBER:** 1135205

**TRUSTEES:** Victor de Waal (Chair)  
Teresa Dodgson  
Gladys Jusu Sheriff  
Beverley van der Sluis  
James Fletcher  
Edward Vargas Caceres  
Dean Anderson  
Jo Cobley

**REGISTERED OFFICE:** Cross Street Baptist Church  
16-18 Cross Street  
London  
N1 2BG  
020 7354 9946  
[islingtoncentre@gmail.com](mailto:islingtoncentre@gmail.com)  
[www.islingtoncentre.co.uk](http://www.islingtoncentre.co.uk)

**PRIMARY BANKERS:** The Co-operative Bank  
PO Box 250, Delf House  
Southway  
Skelmersdale  
WN8 6WT

**INDEPENDENT EXAMINER:** Mr J P Foxwell FCCA FCIE  
[independent-examiner.net](http://independent-examiner.net)  
4 Lauren Way  
Totton  
Southampton  
SO40 2BG

# ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

## TRUSTEES' ANNUAL REPORT

The Trustees, who are also directors of the charitable company for the purposes of the Companies Act, submit their report and the financial statements for the year ending 31 August 2016. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

**STATUS:** The company was incorporated on 13 November 2009 and is limited by guarantee. The company is a registered charity (no: 1135205). The Memorandum and Articles of Association form the governing documents of the charitable company. The limit of the members' guarantee is £1. No provision for taxation has been made on the basis that the charitable company is exempt from Corporation Tax on its charitable activities.

**PRINCIPAL ACTIVITY:** The principal activity of the charitable company in the year under review was Education - Adult and other education

**OBJECTIVES:** The Objectives as described in the Memorandum and Articles of Association reads as follows:

1. To advance education and relieve financial hardship amongst those seeking asylum and those granted refugee status by the provision of advice, training and support.
2. To advance the education of the public in general about the issues relating to refugees and those seeking asylum.
3. To advance the Christian religion by living out our love for neighbour and bringing the stranger of any or no faith into our community.

All work of the charitable company has been dedicated to the furtherance of these objectives.

## REVIEW OF THE YEAR 2015-16

### Centre Report: September 2015 – August 2016

Every year is different and this one has been no exception. It has been a very difficult year for so many especially amongst our own community. We see the plight of so many people fleeing from war and persecution in search of nothing more than safety and a place to call home. Our focus on refugees, asylum seekers and migrants has brought many individuals through our doors to a place of where they can share stories both uplifting and crushing all at the same time. The resolution of the people we work with has inspired us to work harder to weather the Centre's own story of survival in possibly one of the most challenging times for charities in this country; funding cuts, reluctance to fund language learning amongst migrant communities, negative press for charities, polarised opinions on immigration and unstable political developments. Our morale and mettle has been tested since the loss of our statutory funding last year and more than ever we have pulled together to develop in a new direction that will see the emergence of our survival strategy where we plan our activities and services in such a way to minimise disruption and also to manage capacity and delivery.

The key element of this is to diversify our income streams. The purpose of this diversifying is to spread the risk and to manage transitions. This has been identified as a focus area of development. We looked at our income profile and picked each area and worked consistently to expand on each of those areas. The Centre's main income streams are currently: trust and grant funding, individual giving and partnerships. In previous years it has of course been overwhelmingly contracted funding which we may refer to as incoming resources from charitable activities.

The survival strategy will take time and we have already felt quite a shift in the direction of work. The most important area for development is fundraising; we were fortunate to meet Jo Cobley in the summer of 2015 when we developed our first fundraising film with our patron Juliet Stevenson. Jo quickly became the driving force in forging relationships with funders both existing and potential to share the work and raise the profile of the Centre in order that the good work could be recognised with a view to being funded over coming years. Please see Jo's report on fundraising at the Centre which follows this one.

## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

We started the year in September 2016 with one full day of delivery with our key services in operation – English language classes, the support service, art and writing and choir. As soon as October, we were able to open an extra half a day through our partnership with Joanna Bevan at Speak Street. Speak Street are a community learning based organisation with shared values around inclusion and individual development. We were able to do this through the support of one of our ESOL tutors Anya who additionally volunteered her English teaching and organisational skills and also Cross Street Baptist Church who support and recognise the great need for the Centre's work and agreed to offer this additional half day free of cost.

Momentum was back and clients were attending with great gusto and with a drive to get learning. I have mentioned partnerships both in terms of fundraising and also with Speak Street through the delivery of services and I would like also to recognise the great advantage partnerships have at all levels of involvement. A case in point is the British Museum who we have worked with for many years who found themselves in a position to offer us space to deliver a half-day of English language classes with access to the exhibition open at the time at the museum itself. This offer was a benefit to all and attracted the support of a wide volunteer base to help maintain it. This kind of enrichment activity enables a greater understanding of culture and provides a real incentive to learn through curiosity and immersion.

So, by December we are offering services over three days and keeping a close eye on costs. We have achieved consistency for clients but we are running over capacity at this stage and by now having started on various funding applications, we turn our focus to our fundraising campaign with the video developed during the summer with Juliet Stevenson where the work of the Centre and the need of the clients was presented.

The success of this appeal during the months up to Christmas led to two full two full Centre days from January 2016. Through careful budgeting and keeping close to our survival strategy we then developed further partnerships with a variety of organisations that would later in the year provide essential support to the Centre during the summer months. These partners included among others Psyche Delight, Freeword, the British Medical Orchestra and Songworks.

The spring term brought many wonderful art and writing and choir activities and with the development of a solid book group and knitting group we were able to offer a range of activities to accommodate varied interests.

Our services are developing organically in line with the needs of the clients through our close working relationships and growth of the activities and services we deliver. The Art and Writing sessions with our resident artist Jane Ray and our resident writer Sita Brahmachari has enabled so much expression which helps to reduce isolation, encourage participation in community activities, reinvigorate a sense of dignity and well being and generally provide an opportunity to be heard. We are experiencing the same achievements through all our activities from Choir to Book Group, from Pilates to Football. All this is underpinned with the infusion of language learning at the Centre's core.

Our partnerships came into their own with Refugee Week on the horizon and with a multitude of events we were able to raise not only funds but awareness and new great friends and supporters. It is through events like these that potential individual supporters hear of the work of the Centre.

An organisation in itself is nothing without the people that drive it forward and this of course gives me the opportunity to acknowledge the incredible commitment, unfailing loyalty and hard work from the staff and volunteers and trustees. As we all know, uncertain times are challenging but the key delivery team, Anya, Chris and Stephen has been phenomenal and has provided a sound base from which to balance our nimble ideas and constantly developing plan to offer the best quality provision to our clients. This has meant taking on different roles and responsibilities and taking our team working to new horizons. I would like to take this opportunity to thank Jo for her amazing work with fundraising development and beyond. It has made all the difference. The volunteers have been so supportive of the changing environment and continue to work closely with us to provide the best work that we can offer. We developed a range of different roles that were required throughout the year and one of great note is the committed work of Christine O'Brien who has managed reception, meet and greet, registration and so much more in the Living Room on a Tuesday.

We continued to work with David Hopper, welcoming volunteers to the Centre to help with ESOL classes, collecting monitoring information and beyond. These volunteers from American universities are on programmes where placement at the Centre is part of the overall degree.

## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

The trustees have been an enormous support for the work of the Centre and as together we navigate new pathways, we are pleased to welcome Dean Anderson as a new trustee. After a skills analysis we identified the need for a fundraising professional and Dean's extensive experience in the field has come as a welcome addition to the team in April.

One key area of work that sits alongside the new sustainable strategy is the development of our monitoring framework

When we were delivering funded ESOL (English to Speakers of Other languages) classes the outcomes were rooted in the 'hard' outcomes defined by attendance, retention, achievement and success. Moving toward our new model we recognise that the measuring of outcomes is going to be quite different and we will be focussing on monitoring 'softer' outcomes. Examples of soft outcomes would be something like reduced isolation, improved interpersonal skills, being able to work with an authority, building confidence to health awareness. Previously we were monitoring and recording hard outcomes such as qualification achieved and progression routes.

We will be seeking to develop this new work through focussing in on individuals' needs through both group and one to one sessions provided by the staff and the volunteers. We will work towards the best way to measure and record the position at the point of entry to the project to monitoring and recording progress throughout the project. This is no small task and we will be seeking funding to help us to move forward with this over the coming years. With all this in mind we hold close to us the need of English language as a primary focus in all we do and it is this that brings many of our clients to us in the first place.

One service that runs through the core of the Centre is the support service run by Stephen, our support service coordinator. Stephen sees between 6 and 8 clients a day and with additional support cases covered by volunteers and myself we work closely with up to 10 to 12 people each day we are open. Clients come to us with a variety of simple and complex issues relating to the following main areas: Housing, Health, Benefits, Hardship, Immigration, Children and Utilities.

Hardship has been a growth area for us as we work extensively with destitute asylum seekers who receive no benefits at all and who are prohibited from working due to their status. We work with Richard Cloudesley's Charity and are able to support our clients through the administering of small grants under their Welfare Programme; the Catalyst Fund provides individual grants for personal development and improving chances towards personal goals and achievements; London Churches Refugee Fund enables us to help destitute asylum seekers who need small sums for emergencies including food, phone top up (for example to communicate with their lawyer) and travel to key appointments like signing at the Home Office.

### Facts and Figures – A look at our client data

I would like to report on the client data as follows:

163 clients registered for services throughout 2015-16 compared with 208 last year. We no longer offer the range of accredited learning courses due to the funding cuts. This has seen a drop in non-refugee clients. We were open two days per week this year compared to up to 5 days per week last year. The balance of Male to Female was similar to last year at 52% Male and 48% Female but with a slight 3 point increase in the number of Male clients. In previous years we have worked with a majority of women. This change is due to the number of asylum seekers who are predominantly single men.

The immigration status of our clients can be represented in the following table:

| Status           | 2015-16 (%) | 2014-15 (%) | 2013-14 (%) |
|------------------|-------------|-------------|-------------|
| Refugee          | 25          | 29          | 25          |
| Migrant          | 12          | 34          | 38          |
| Spouse Visa      | 4           | 3           | 3           |
| Ankara Agreement | 1           | 0           | 1           |
| Asylum Seekers   | 58          | 34          | 33          |
| <b>Total</b>     | <b>100</b>  | <b>100</b>  | <b>100</b>  |

Asylum Seekers who receive no benefits: 78 % of Asylum Seekers (81% 2014-15 77% 2013-14)  
This 81% represents: 45 % of all clients (27% 2014-15 25% 2013-14)

From the table we can see we have 25% refugees and 58% asylum seekers. This means that we continue to work with a huge majority, 83%, of clients who are fleeing persecution from their country (63% in 2014-15).

## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

This increase of 20 points is owing to the reduction in accredited ESOL delivery after the loss of funding to deliver this service. The overall number of clients also reduced due to the same reason. The services we offer currently focus on refugees and asylum seekers with additional needs associated with their status.

The figure 78% of all asylum seekers who receive no benefit at all is very concerning and highlights the continued need for provision of services to asylum seekers. Last year over a third of all clients were destitute asylum seekers without the right to work and this year it is closer to one half of all our clients. Again, this is owing to the profile of services and also the primary method of recruitment which is word of mouth; asylum seekers are finding it increasingly difficult to access English language services at other organisations due to limiting factors of cost, travel and a reduction in government funded ESOL classes in London.

We are proud of our diversity and it is the harmonious atmosphere that celebrates the person for their own qualities. This leads me to the question: 'Which nationalities do you work with?'. We are proud to celebrate clients from these nationalities:

The 32 nationalities in order of most to least represented are:

Congolese, Eritrean, Sudanese, Spanish, Turkish, Cameroonian, Angolan, Iranian, Russian, Sri Lankan, Syrian, Ivorian, Algerian, Ecuadorian, Bolivian, Ethiopian, Indian, Iraqi, Moroccan, Somali, Abkhazian, Albanian, Belarus British (naturalised), Chechnyan, Colombian, Italian, Kurdish, Pakistani, Palestinian, Portuguese, Ukrainian,

Last year we worked with 38 different nationalities. This relatively small reduction is due to the overall reduced number of individuals attending the classes as explained above.

From which parts of London do the clients come from? This is best recorded through the Boroughs in which our clients live currently and from where they travel to get to the Centre. The top 5 boroughs for 2013-14 are as follows:

| 2015-16   |              | 2014-15   |              | Previous Year 2013-14 |              |
|-----------|--------------|-----------|--------------|-----------------------|--------------|
| Borough   | % of Clients | Borough   | % of Clients | Borough               | % of Clients |
| Islington | 24           | Islington | 19           | Islington             | 20           |
| Haringey  | 13           | Hackney   | 17           | Haringey              | 17           |
| Hackney   | 8            | Haringey  | 17           | Enfield               | 12           |
| Southwark | 8            | Enfield   | 8            | Hackney               | 11           |
| Enfield   | 7            | Southwark | 7            | Southwark             | 9            |

As can be seen, in addition to the expected Islington and neighbouring Haringey and Hackney, the Centre has relatively high representation from Enfield and Southwark too. There are many boroughs represented by one or two individuals and these include boroughs as far afield as Barking and Dagenham, Harrow, Wandsworth and Merton. Many clients travel on bus journeys from these far reaching boroughs for around two hours long and we recognise their great commitment and are warmed by their friendship.

In closing, I would like to thank everyone who has been involved in the work of Islington Centre for Refugees and Migrants in whatever capacity and commitment allows. Collectively we are able to positively contribute to each other's lives and to work together to help those in greatest need.

Andy Ruiz Palma  
Chief Executive

## Fundraising Report September 2015 – August 2016 by Jo Cobley

After the dramatic and drastic cut in our funding due to the way that Central Government funds English as a Second Language provision, in September 2015, the Islington Centre went down to being open just one full day a week with a real question-mark over whether we'd be able to open at all after Christmas. The common consensus amongst our users, staff, volunteers and other organisations is that being open for such a short time each week is not enough to meet the need that exists. We were all determined to work as hard as possible to make the Centre sustainable.

We launched a campaign to raise £30,000 by Christmas to help us open for a second day in January 2016. This involved promoting the film that you saw at last year's AGM with our wonderful Patron Juliet Stevenson visiting our Art and Writing class. Through the film, amazing support from our supporters, press coverage in the Islington Gazette and an article in the Guardian newspaper, we started to make good progress towards the target. There were

## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

also some great events that people held on our behalf including the Songworks Choir Christmas event and two schools that did significant fundraising efforts. We were one of the nominated charities for University College School and Alexandra Park School did a sponsored sleepout last December – getting coverage on London Radio and in the local papers as well as raising over £1000 in sponsorship.

It was a real combined effort of the community, staff, trustees and volunteers that resulted in us reaching our target. At the end of January 2016 we were able to open for two days a week.

This gave the Centre a bit of breathing space to start developing some of the strategic thinking and policies that we needed to in order that we could start applying to trusts and foundations for grants and build up our credibility in this area of fundraising. There is agreement amongst the Trustees and staff that to be sustainable, raising funds through trusts and foundations is essential for the Islington Centre. We are lucky to have recruited an NGO fundraising expert – Dean Anderson. We have made significant progress on this since January.

We have made applications to funders and are pleased that we have been successful in receiving £60,000 over four years from Islington Council and £15,000 from Lloyds TSB to develop our fundraising and development work.

We made it through to the final round of a 3-year bid for our Support Service with Henry Smith, and a two year bid to Comic Relief for work starting in the next financial year. Comic Relief received over 1300 applications and we made it down to the last 13 organisations in London from which they were to choose 8. The success of these grants and reporting on them will fall in the next year. We have also been successful in securing smaller one off grants from other funders and some generous donation from individuals which we're incredibly grateful for and allowed us to stay open.

We launched an appeal in June to raise £40,000 to help us open another day each week. We did another film featuring one of our wonderful service users, Betty and Juliet Stevenson showing the Centre at work through Betty's eyes. During Refugee Week we ran or had a presence at 8 events and we're really grateful to everyone who organised, took part and made all of those brilliant. They included our event at Amnesty with Jane Ray and Sita Brahmachari's exhibition of art and writing, a literary event at Free Word, Psyche Delight's week-long theatre, the British Museum celebration and the fabulous finale of our wonderful choir and World Harmony orchestra pulled together by Romain here at the beginning of June. They raised various amounts of money and increased our reach and people knowing about us all over north London. Altogether we raised £15,000 over refugee week – and then had other donations as a result.

Also launched in refugee week was the initiative led by Juliet Stevenson in her local area – Highgate Has Heart. They are doing significant fundraising and support for three Refugee Organisations – including the Islington Centre and we're very grateful for their on-going support.

However, the appeal didn't reach its ambitious target by the end of August meaning that in September 2016 we could only open a day and a half a week. This isn't enough to meet the demand we have – and the common consensus of staff, trustees, volunteers and most importantly our users.

We should pay great tribute now to our long-term partner, Speak Street whose generosity in running classes with us and off-site has allowed us to run services on days we're not properly open meaning that although we're not fully open – there are activities for three days a week.

Although the path to being properly funded and our future being secure, is not assured, we feel in a much more secure place than we did this time last year and feel that we have some key building blocks in place. Having led our fundraising efforts throughout the year I look forward to taking up a new role as Director in another refugee organisation, and becoming a Trustee of the Centre. Looking forward to the next year, we are fortunate to have recruited a member of staff to specifically focus on fundraising, Katie Commons. Katie has great experience of fundraising and development at key organisations in Islington – Freedom from Torture and the Islington Law Centre. She has great experience of supporting refugees and asylum seekers and with Andy's support we are confident that our fundraising will grow and develop over the coming years.

Jo Cobley

## **ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS**

### **Bank Accounts**

The Centre's main bank account remained with the Cooperative Bank and no further bank accounts were opened throughout the year. The Centre has an account with PayPal in order to receive online donations.

### **PUBLIC BENEFIT**

Islington Centre for Refugees and Migrants is committed to its objectives in all its activities. The principal activity, in line with Charity Commissions public benefit description, the advancement of education, is the delivery of a range of services including: English to refugees (including asylum seekers) and migrants, art and creative writing, dance and choir in order to build confidence within and up-skill all those who access our services. In addition to this, all clients have access to a range of other services that help to relieve both short and long term hardship.

On completing activities at the Centre many of our clients progress onto additional higher level further education courses in their chosen subject area, volunteer roles in the community or to paid employment positions. Asylum seekers who are prohibited from working are welcomed to continue attending the Centre while they await the outcome of their asylum application.

Volunteering is a critical element in the development of a strong community and it is this which mutually benefits the wider community and the Centre. At any given time there are upwards of 50 volunteers working at the Centre employed in tasks as varied as preparing food parcels to supporting clients with their everyday (or more complex) problems to facilitating craft groups to furthering their experiences of British life through our enrichment programme.

## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

### TRUSTEES

The trustees (who also act as directors for Companies Act purposes) who served during the year are as follows:

|                            | Appointment Start | Appointment End |
|----------------------------|-------------------|-----------------|
| Rev Victor de Waal (Chair) | 01/09/10          | Continuing      |
| Teresa Dodgson             | 21/06/12          | Continuing      |
| Gladys Jusu Sheriff        | 21/06/12          | Continuing      |
| Beverley van der Sluis     | 21/06/12          | Continuing      |
| James Fletcher             | 04/10/12          | Continuing      |
| Edward Vargas Caceres      | 04/10/12          | Continuing      |
| Dean Anderson              | 18/04/16          | Continuing      |

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of the charitable company's affairs and of the surplus or deficit for the year.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and whether the financial statements have been prepared in accordance with the Charities SORP; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity; and
- safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- agreement on strategy and an annual budget approved by the trustees;
- regular consideration by the trustees of financial results, variance from budgets, and non-financial performance indicators;
- delegation of authority and segregation of duties; and
- identification and management of risks.

### RISK MANAGEMENT

The Centre has in place a Health and Safety policy which includes a Risk Assessment.

The Centre has Employers' Liability insurance with Ecclesiastical Insurance Office Plc.

The Centre has Public Liability insurance with Ecclesiastical Insurance Office Plc.

The Centre has in place a Safeguarding Policy for vulnerable adults and children that it works with.

The trustees recognise that the main incoming funds have previously come through a contract with Waltham Forest College but with funding changes in the Adult Skills Budget this funding was no longer be available after 2014-15. Consequently the trustees have put in place a strategy to include fundraising that will spread the income over a number of different funding streams in addition to the individual and organisation donations that the Centre receives.

## ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

### RESERVES

The net current assets of £34,629 represents a reserves fund. The net current assets represent approximately 3 months' running costs.

This report was approved by the Board on:

20<sup>th</sup> March 2017 (Date)

and signed on its behalf by:

Victor de Waal (Signature)

**Victor de Waal**  
Chair of Trustees

## **ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS**

I report on the financial statements of the charity for the year ended 31 August 2016 which comprise a Statement of Financial Activities, Balance Sheet and related notes.

### **Respective responsibilities of trustees and the independent examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**Mr J P Foxwell FCCA FCIE**  
independent-examiner.net

4 Lauren Way  
Totton  
Southampton  
Hampshire SO40 2BG

Date: 31 March 2017

# ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2016

|   | Notes | Unrestricted<br>£ | Restricted<br>£ | 2016<br>£       | 2015<br>£      |
|---|-------|-------------------|-----------------|-----------------|----------------|
| <b>INCOME</b>   |       |                   |                 |                 |                |
| Voluntary income  |       | 94,599            | -               | 94,599          | 105,867        |
| Activities for generating funds                           |       | 6,241             | -               | 6,241           | 8,874          |
| Charitable activities                                     | 2     | -                 | -               | -               | 80,068         |
| Other income  |       | 21                | -               | 21              | 164            |
| <b>Total income</b>                                       |       | <u>100,863</u>    | <u>-</u>        | <u>100,863</u>  | <u>194,974</u> |
| <b>EXPENDITURE</b>  |       |                   |                 |                 |                |
| Costs of generating income                                |       | 11,450            | -               | 11,450          | 2,687          |
| Charitable activities                                     | 3     | 142,663           | -               | 142,663         | 191,878        |
| <b>Total expenditure</b>                                  |       | <u>154,114</u>    | <u>-</u>        | <u>154,114</u>  | <u>194,565</u> |
| <b>Net income/(expenditure) and net movement in funds</b> |       | <b>(53,250)</b>   | <b>-</b>        | <b>(53,250)</b> | <b>408</b>     |
| Funds brought forward                                     |       | <u>87,479</u>     | <u>-</u>        | <u>87,479</u>   | <u>87,471</u>  |
| Funds carried forward                                     |       | <u>£34,628</u>    | <u>£Nil</u>     | <u>£34,628</u>  | <u>£87,879</u> |

The Statement of Financial Activities reflects the results of continuing activities for the year.

There are no recognised gains and losses other than those shown in the Statement of Financial Activities.

# ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

## BALANCE SHEET AT 31 AUGUST 2016

|  | Notes | £             | 2016<br>£ | £             | 2015<br>£ |
|--|-------|---------------|-----------|---------------|-----------|
| <b>CURRENT ASSETS</b>  |       |               |           |               |           |
| Cash at bank and in hand                                     |       | 35,279        |           | 88,359        |           |
|  |       | <u>35,279</u> |           | <u>88,359</u> |           |
| <b>CREDITORS</b> — amounts falling due in less than one year | 5     | (650)         |           | (480)         |           |
|  |       | <u></u>       |           | <u></u>       |           |
| <b>NET CURRENT ASSETS</b>                                    |       |               | £34,629   |               | £87,879   |
|  |       |               | <u></u>   |               | <u></u>   |
| <b>FUNDS</b>   |       |               |           |               |           |
| General fund   |       |               | 34,629    |               | 60,906    |
| Designated funds   |       |               | -         |               | 26,973    |
|  |       |               | <u></u>   |               | <u></u>   |
| Total unrestricted funds                                     |       |               | 34,629    |               | 87,879    |
| Restricted funds   |       |               | -         |               | -         |
|  |       |               | <u></u>   |               | <u></u>   |
| Total funds  |       |               | £34,629   |               | £87,879   |
|  |       |               | <u></u>   |               | <u></u>   |

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the trustees on:

20<sup>th</sup> March 2017 (Date)

and signed on its behalf by:

Victor de Waal (Signature)

**Victor de Waal**  
Chair of Trustees

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2016**

**1 ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – Charities SORP (FRS102) and the Companies Act 2006.

Islington Centre for Refugees and Migrants meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**(a) Company status**

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member.

**(b) Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

**(c) Income**

All income is included in the Statement of Financial Activities when the charitable company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**(d) Pensions**

During the financial year ending 31<sup>st</sup> August 2016 pension provision continued with the employer's contribution being 3% for all current and future contracted staff members. This was effective as of 1<sup>st</sup> April 2012.

**(e) Expenditure**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Governance costs, now included within charitable activity costs, are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

# ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

### 2 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

|                              | Unrestricted<br>funds | Restricted<br>funds | Total<br>2016 | Total<br>2015  |
|------------------------------|-----------------------|---------------------|---------------|----------------|
|                              | £                     | £                   | £             | £              |
| Waltham Forest College 14-15 | -                     | -                   | -             | 80,068         |
|                              | <u>-</u>              | <u>-</u>            | <u>-</u>      | <u>80,068</u>  |
|                              | <u>-</u>              | <u>-</u>            | <u>-</u>      | <u>£80,068</u> |

### 3 COSTS OF ACTIVITIES IN FURTHERANCE OF THE CHARITABLE OBJECTS

|                           | Unrestricted<br>funds | Restricted<br>funds | Total<br>2016   | Total<br>2015   |
|---------------------------|-----------------------|---------------------|-----------------|-----------------|
|                           | £                     | £                   | £               | £               |
| Accreditation Costs ESOL  | -                     | -                   | -               | 7,141           |
| Travel Expenses ESOL      | 10,196                | -                   | 10,196          | 10,685          |
| Art Tutor                 | 3,120                 | -                   | 3,120           | 1,800           |
| Art Materials             | 878                   | -                   | 878             | 472             |
| Volunteer Travel Expenses | 2,893                 | -                   | 2,893           | 3,561           |
| Volunteer Lunches         | -                     | -                   | -               | 33              |
| Travel Expenses - Other   | 123                   | -                   | 123             | 60              |
| Enrichment Activities     | 245                   | -                   | 245             | 291             |
| Choir                     | 1,260                 | -                   | 1,260           | 750             |
| Hospitality               | 809                   | -                   | 809             | 2,232           |
| Hospitality (Hot Lunches) | 566                   | -                   | 566             | 485             |
| Payments to Beneficiaries | 19,579                | -                   | 19,579          | 11,352          |
| Stationery                | 160                   | -                   | 160             | 341             |
| Phone Centre Office       | 353                   | -                   | 353             | 456             |
| Computers and ICT Costs   | 219                   | -                   | 219             | 533             |
| Broadband                 | 445                   | -                   | 445             | 317             |
| Photocopying              | 845                   | -                   | 845             | 969             |
| Subscriptions             | 35                    | -                   | 35              | 35              |
| Website                   | 280                   | -                   | 280             | 80              |
| Publicity - Information   | 229                   | -                   | 229             | 670             |
| Resources                 | 47                    | -                   | 47              | 106             |
| Equipment                 | 243                   | -                   | 243             | 287             |
| Rent                      | 9,055                 | -                   | 9,055           | 19,880          |
| Insurance                 | 1,719                 | -                   | 1,719           | 1,841           |
| Staff Salaries            | 56,877                | -                   | 56,877          | 114,314         |
| Employers NI              | 1,909                 | -                   | 1,909           | 8,033           |
| Payroll                   | 658                   | -                   | 658             | 718             |
| Staff Training            | 393                   | -                   | 393             | 298             |
| Pensions Trust Payments   | 1,706                 | -                   | 1,706           | 3,441           |
| Support Service Worker    | -                     | -                   | -               | 60              |
| Redundancy costs          | 26,973                | -                   | 26,973          | -               |
| Independent examination   | 635                   | -                   | 635             | 625             |
| Filing fee                | 13                    | -                   | 13              | 13              |
| Other costs               | 200                   | -                   | 200             | -               |
|                           | <u>£142,663</u>       | <u>-</u>            | <u>£142,663</u> | <u>£191,878</u> |
| TOTALS                    | <u>£142,663</u>       | <u>-</u>            | <u>£142,663</u> | <u>£191,878</u> |

# ISLINGTON CENTRE FOR REFUGEES AND MIGRANTS

## NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 August 2016

### 4 STAFF COSTS

|                       | <b>Total<br/>2016</b> | <b>Total<br/>2015</b> |
|-----------------------|-----------------------|-----------------------|
|                       | <b>£</b>              | <b>£</b>              |
| Salaries and wages    | 56,877                | 114,314               |
| Social security costs | 1,909                 | 8,033                 |
| Pension costs         | 1,706                 | 3,441                 |
| Redundancy costs      | 26,973                | -                     |
|                       | <u>£87,365</u>        | <u>£125,788</u>       |

No employees had employee benefits in excess of £60,000 (2015 – nil).

The average monthly head count was 5 staff (2015 – 5 staff).

### 5 TRUSTEES

No trustee received any remuneration during the year. No expenses were reimbursed to any trustee during the year ending 31 August 2016.

### 6 DESIGNATED FUND

|                             | <b>Redundancy fund £</b> |
|-----------------------------|--------------------------|
| Balance at 1 September 2015 | £26,973.16               |
| Net movement in funds       | <u>(£26,973.16)</u>      |
| Balance at 31 August 2016   | <u>£Nil</u>              |