



PARISH OF  
**BISHOPSTON  
& ST.ANDREWS**

Annual Report and the Financial Statements  
of the Parochial Church Council  
of the Ecclesiastical Parish of  
Bishopston and St Andrews, Bristol  
for the year ended 31<sup>st</sup> December 2016

## **1. Objectives & Activities For The Public Benefit**

The Parish of Bishopston & St Andrews' PCC has the responsibility of co-operating with the clergy to promote the whole mission of the church in the ecclesiastical parish. It also has maintenance responsibility for three worship centres and adjoining church halls.

The Parish Vision Statement is to change the city one life at a time. We exist to put church within touching distance of people's lives and lead them to encounter the Lord Jesus. This is to be achieved through the growth and establishment of Little Churches. Little Church communities are where the church family do life together, following a rhythm of SPACE (Story, Prayer, Acts of Service, Celebration & Eating together).

The aim is to develop a radical commitment to a culture in which everyone is empowered to lead people to encounter the LORD Jesus. Leaders are disciplined to build communities that bless our city via needs-based activities. The core activity of the Parish will be kept clear and simple with fit-for-purpose buildings that support gatherings and outreach.

There are four standard objectives that the PCC has adopted:

- (i) Building a culture in which everyone is empowered to lead people to the Lord Jesus.
- (ii) Discipling leaders to build communities that bless our city.
- (iii) Keeping the core clear and simple.
- (iv) Reaching younger generations.

The PCC continues to be aware of the Charity Commission's guidance on Public Benefit. In promoting the Christian faith, the church is open to all and neither charges to attend any of its services nor most of the activities connected with public worship. Some optional courses are run with a small charge intended to cover the direct cost of the resources required in delivery.

## **2. Review of Achievements & Performance**

### **(i) Building a culture in which everyone is empowered to lead people to the Lord Jesus.**

Key to this standard objective is an understanding that the church now operates in 'post-Christendom'. Post-Christendom is the phrase used by sociologists to describe Western culture following the decline of Christianity in the twentieth century. New strategies are required in order for the church to achieve its objectives. Since the appointment of Rev James Stevenson as Priest in Charge in 2010, the church leadership has focussed on communicating to the church family the need for change.

The Little Church strategy is designed around this sociological change. Little Churches are to be communities of discipleship, that undertake needs-based activities and are able to invite others into their community who may not wish to attend traditional church activities.

In the past year a number of Little Churches have formed with specific visions that are focussed on needs based activities. FiSH (Friends into Southmead Hospital) are building a community that serves the local hospital through volunteering. The Table are seeking to support local marriages and long-term relationships through running The Marriage Course. Both of these Little Churches have seen members join who were recently not attending church. The PCC are working towards every Little Church having a specific needs based vision. This will enable church members to engage with people outside of traditional church activities.

In 2016 the church leadership identified the need to encourage and foster a 'culture of invitation' as a key step towards this standard objective. The church activities over Christmas were utilised in order to develop this culture. The services and activities that were put on were each supported by a number of Little Churches. These activities were not advertised as in previous years. Little Church members were encouraged to hold events and invite their friends to church over Christmas. This was successful, events were well attended with a high number of guests. Little Church leaders reported that church members felt better able to invite their friends to church activities.

During 2016 we introduced 'Little Church Sunday'. This is an opportunity for the communities to do something different on a Sunday morning. There is no 10.30am Gathering and each Little Church arranges an activity and invites friends to join in. The initial feedback from these Sundays is that they have been successful.

The 9.30 Service at the Good Shepherd has continued unchanged. This offers something for those in the Parish that wish to attend traditional liturgical worship.

**(ii) Discipling leaders to build communities that bless our city.**

Over 2016 the church leadership continued to run small groups (Huddles) for those leading Little Churches. The purpose of these groups is to enable the leaders of Little Churches to develop their skills in order to achieve the parish's objectives.

There are three Huddles running led by the clergy. From September 2016 these Huddles moved from being monthly to fortnightly. The Parish began to use Zoom, an online software package, to enable regular meetings utilising the internet. This allows people to remain at home and join online meetings without having to give up an entire evening. The clergy team received training and mentorship in running Huddles from Dr Nic Harding of Kairos Connections.

Over 2016 a number of communities ran activities that were a blessing to the local communities. Church family members serve regularly at the Wild Goose Cafe, a Marriage Course ran in the summer of 2016, a Parenting Course has ran and a number of Alpha Courses also ran. All of these were delivered through Little Churches.

**(iii) Keeping The Core Clear & Simple.**

Members of the staff team joined a Lead Academy Learning Community brought together by the Bishop of Islington. The purpose of the Learning Community is to enable churches to work together with other practitioners on achieving their aims and objectives and principally on growing numerically. This Learning Community met twice in 2016. At the end of each session churches compile plans outlining what is to be achieved before the next Learning Community.

In order to keep the core clear and simple the following has been achieved in 2016:

The creation of a Building Strategy team of the PCC to take forward the Parish's building strategy project. The Team reports to the PCC and is led by one of the wardens.

The completion of a Communications Review and creation of a new Communications Strategy to enable more effective communication to the church family and the local community. In addition the Parish has increased its use of videos to enable clear communication, both externally and internally.

Changes to the main Sunday Gathering to reflect the Parish's focus on Little Churches. Little Churches now host the Gathering taking responsibility for hospitality and welcome. There are now fewer rotas required to enable a Sunday Gathering.

Since the formation of the 10.30 Gathering capacity has been an issue at the St Michael's building. In early 2016 a second 4.00pm Gathering was begun. The aim was that a second gathering would create space for growth. Whilst running a 10.30am and a 4.00pm Gathering did enable some growth it became clear that this was not enabling a culture that was clear and simple. The church was unable to sustain the quality required in music, children and youth. In August the 4.00pm Gathering ceased and increased capacity was created at St Michael's with a change of layout and the addition of smaller chairs. This has enabled growth through the Autumn Term.

The issue surrounding the capacity of St Michael's remains. This is something that the PCC will need to address in 2017.

#### **(iv) Reaching Younger Generations**

Following the second Lead Academy Learning Community the Parish focussed on organising ourselves to reach younger generations. This work had a number of key areas of priority.

Autumn 2016 saw the appointment of a new team to run the children's work in the Parish. Prior to this one person had overseen the work. Following the departure of Naomi Fensome, Tim Martin was appointed part time as Families Minister. Stacey Pearce was appointed part time as Children's Worker and Wendy Massey joined the team in a volunteer capacity as Kid's Church Co-Ordinator. In addition Nicky Stevenson was appointed as a volunteer to oversee the Parish's youth work.

This team has achieved much:

- Rebranding of Kingdom Kids to Kids Church.
- Overseeing a new Parish Safeguarding Policy
- Appointed new Parish Safeguarding Officer.
- Increased number of volunteers joining the team following completed DBS procedures.
- New Sunday morning Youth work started.
- Assisting team forming and starting a fortnightly youth club.
- The development of a coherent Youth Strategy.

The Gatherings Team has focussed on ensuring that the Sunday Gathering will be attractive to younger generations, especially those in their 20s and 30s. This has been reflected in the choice of music, the use of screens in the service, in preaching and in the welcome that is offered.

In addition we have focussed on developing, communities that are focussed on reaching younger generations. The aim is that work will bear fruit with growth in young adults and in students in the coming years.

The Good Shepherd continues to care for a small number of young people on a Sunday morning.

### **3. Buildings**

The PCC has two teams responsible for buildings reporting to it. The Buildings Team and The Buildings Strategy Team.

The Buildings Team is responsible for the ongoing maintenance of the parish buildings. In 2016 a Quinquennial Report was completed on St Bartholomew's Church. New chairs were purchased for St Michael's.

In 2016 the Buildings Strategy Team (BST) was formed to take responsibility for developing the Parish Building Strategy in the light of the condemning of the St Bartholomew's boiler in late 2015.

The PCC voted overwhelmingly to explore this strategy recognising that it was no longer feasible to run three worship centres in the Parish. The decision was taken to sell the site of The Good Shepherd Church, to explore developing one large building with break out space and to seek to maintain, if possible, a presence on the Gloucester Road.

The BST took on responsibility for negotiations with the Diocese of Bristol regarding the future of 8 Walsingham Road (the old St Bartholomew's Vicarage) and the possibility of the Parish purchasing some of the land for future development. In addition the BST began the work required on developing a statement of needs for the future building consulting church family, church leadership and the local community.

The announcement concerning the future sale of The Good Shepherd site has caused some distress within the church family. A final decision regarding the timing of the sale, the form of that sale and the necessary consultation work as required by the Diocese is yet to be taken.

The PCC has not yet taken a decision regarding the site for any future building. This decision will be taken in the light of the statement of needs, negotiations with the Diocese and after considering the merits of existing sites and any other options that may present themselves in strategic locations.

### **4. Financial Review**

Over the past few years, the Parish Accounts have reflected the nature of a church in transition-growth in new members has been offset by continued decline in some quarters due to an ageing population and some members leaving the church as a result of the change.

The financial position and performance of the parish in 2016 is in line with the expectations of the Trustees, based on their careful planning and monitoring of income and expenditure throughout the year. Total Income for 2016 was £328,464 compared to £289,670 in 2015. Income from regular giving continues to increase year on year, and the Trustees are grateful for the responses of the congregation to the giving campaigns in 2016.

The Finance Team set a goal of operating a balanced budget in 2016. Staff looked to reduce costs where possible, and significant savings in utilities were identified and made. The closure of the St Bart's Church improved the savings made in this area. Furthermore, increased revenue has been achieved through giving, both from the existing congregation and new members, and increasing hall rentals. These factors as well as a reduced programme of repairs and maintenance across the parish contributed to a surplus for 2016.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure, excluding parish share. The trustees consider that this level will provide sufficient funds to cover payments and requirements and consider that a level of three months is sufficient due to the nature of expenditure. The balance held as unrestricted funds as at 31 December 2016 was £116,975. The reserve policy requires a level of £50,000. The current level of reserves is therefore higher than is needed and amounts above this are viewed as surplus and to be used wisely for the activities of the parish.

## **5. Structure: Governance and Management**

The PCC is the body with the responsibility for setting the strategic direction of the parish. The members of the PCC considered the clergy to be the key management personnel. All PCC members give of their time freely and no trustee remuneration was paid in the year. New trustees receive an induction, including an outline of the role of the PCC in the life of the church and associated responsibilities.

The role of the PCC, its sub-committees, the clergy and wardens are consistent with those set out in Canon Law and other relevant documents.

PCC members are recruited for three year terms (except in the case of replacing people mid-term) on a rotating basis and are elected annually at the APCM.

The PCC has 9 Teams reporting to it.

HR (Human Resources)  
Gatherings Team  
Children & Youth Team  
Buildings Team  
Buildings Strategy Team  
Prayer Team  
Finance Team  
Mission Partners Team  
Little Church Team

The PCC is served by the staff team led by the clergy. This team is both paid and unpaid. The staff team takes responsibility for the day to day running of the parish.

## **6. Conclusion**

At the end of 2016 the Parish finds itself with a clear strategy and a commitment to mission in post-Christendom. For 2017 there are a number of key priorities:

The continued growth of the church through Little Churches.  
The implementation of the Communications Strategy.  
Continued focus on reaching younger generations.  
The ongoing work of the Building Strategy Team.

This annual report was approved by the Parochial Church Council and signed on their behalf by

The Reverend Wayne Massey  
Team Vicar  
Chair of the PCC

## Administrative Information

The Parish of Bishopston and St Andrew's has three parish centres of worship:

- Church of St Bartholomew, Maurice Road, St Andrew's.
- Church of the Good Shepherd, Bishop Road, Bishopston.
- Church Centre of St Michael and All Angels, 160a Gloucester Road, Bishopston.

The Parish is part of the Diocese of Bristol within the Church of England. The correspondence address is: The PCC Secretary, c/o The Parish Office, St. Michael's Church 160a Gloucester Road Bristol BS7 8NT

The Parochial Church Council (PCC) is a charity with the Registration Number 1133747.

PCC members (the trustees of the parish) who have served from 1 January 2016 until the date this report was approved are:-

James Stevenson	Priest in Charge	
Wayne Massey	Team Vicar	
Karen Broussine	Warden	
Jeremy Peters	Warden	
Emily Astbury-Head	Elected Member	
William Bevan	Elected Member	
Jane Davies	Elected Member	Until April 25th 2016
Rosemarie Derry	Deanery Synod Representative	Until September 21st 2016
Claire Foster (Pengelley-Scott)	Elected Member	
Jon Rogers	Co-opted Member	From November 19th 2016
Mike Hillman	Elected Member	Until April 25th 2016
Anne Iles	Vice Chair and Deanery Synod Representative	
Austin Milne	Elected Member	Until April 25th 2016
Sara Morley	Elected Member	From May 9th 2016
Julia O'Shea	Secretary and Elected Member	
Stephen O'Shea	Elected Member	Until April 25th 2016
Ann Tizzard	Elected Member	
David Trist	Elected Member	
Jacqueline Uren	Treasurer and Elected Member	
Cilia Weir	Elected Member	Until June 2016

**Bankers:**

Lloyds Bank plc  
Westbury on Trym Branch  
PO Box 1000  
BX1 1LT

The Co-operative Bank plc  
1 Balloon Street  
Manchester  
M60 6EP

CCLA Investment Management Ltd  
The CBF Church of England Funds  
Senator House  
85 Queen Victoria St  
London  
EC4V 4ET

Charities Aid Foundation Bank Ltd  
25 Kings Hill Avenue,  
Kings Hill,  
West Mailing,  
Kent ME19 4JQ

Lloyds Bank plc  
Westbury on Trym Branch  
PO Box 1000  
BX1 1LT

Santander  
Bridle Road  
Bootle  
Merseyside  
L30 4GB

**INDEPENDENT EXAMINER:**

Ed Marsh, FCA, DChA  
Burton Sweet  
Chartered Accountants  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR



Church Attendance:

St Bartholomew	2013	2014	2015
Electoral Roll	142	152	160
Normal Sunday Attendance	135	120	114
<16 Sunday Attendance	50	46	40
Baptisms	11	9	5
Confirmations	3	0	0

St Michael & All Angels	2013	2014	2015
Electoral Roll	74	64	53
Normal Sunday Attendance	80	35	28
<16 Sunday Attendance	20	9	5
Baptisms	1	4	0
Confirmations	0	0	0

The Good Shepherd	2013	2014	2015
Electoral Roll	60	62	55
Normal Sunday Attendance	39	34	30
<16 Sunday Attendance	3	3	3
Baptisms	2	0	1
Confirmations	1	0	0

<u>Parish</u>	<u>2016</u>
Parish Electoral Roll	244
<u>Normal Sunday Attendance</u>	
9.30 Gathering	
Adults attendance	44
<16 Attendance	3
<u>10.30 Gathering</u>	
Adults Attendance	98
<16 Attendance	40
Baptisms	6

*OCCASIONAL OFFICES*

	2013	2014	2015	2016
Weddings	7	4	4	1
Thanksgiving for Gift of a Child	3	0	0	0
Funerals	10	11	5	3

## **Report of the Independent Examiner to the members of the PCC of the Parish of Bishopston and St Andrews**

I report on the accounts of the Trust for the year ended 31st December 2016 which are set out on pages 12 to 20.

### **RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - (a) To keep accounting records in accordance with section 130 of the 2011 Act; and
  - (B) To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act and the regulations made thereunder have not been met;or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ed Marsh, FCA, DChA

Burton Sweet Chartered Accountants  
The Clock Tower  
Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol  
BS48 1UR

**Bishopston And St Andrews Parochial Church Council**  
**Statement Of Financial Activities for the year ended 31 December 2016**

		2016	2016	2016	2015	2015	2015
	Note	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds (Restated)	Restricted Funds	Total Funds (Restated)
		£	£	£	£	£	£
<b>Income:</b>							
Donations and Legacies	2a	244,016	14,730	<b>258,746</b>	215,542	5,539	221,081
Charitable Activities	2d	1,851	-	<b>1,851</b>	4,198	-	4,198
Other Trading Activities	2b	67,187	-	<b>67,187</b>	63,620	-	63,620
Investments	2c	356	324	<b>680</b>	434	337	771
<b>Total Income:</b>		<b>313,410</b>	<b>15,054</b>	<b>328,464</b>	283,794	5,876	289,670
<b>Expenditure On:</b>							
Charitable Activities	3a	282,242	31,871	<b>314,113</b>	316,684	23,505	340,189
Other	3b	6,588	-	<b>6,588</b>	4,930	-	4,930
<b>Total Expenditure</b>		<b>288,830</b>	<b>31,871</b>	<b>320,701</b>	321,614	23,505	345,119
Net Gains/(losses) On Investments:		-	1,030	<b>1,030</b>	-	143	143
<b>Net Income/(expenditure)</b>		<b>24,580</b>	<b>(15,787)</b>	<b>8,793</b>	<b>(37,820)</b>	<b>(17,486)</b>	<b>(55,306)</b>
<b>Net Movement In Funds</b>		<b>24,580</b>	<b>(15,787)</b>	<b>8,793</b>	<b>(37,820)</b>	<b>(17,486)</b>	<b>(55,306)</b>
<b>Reconciliation Of Funds</b>							
Total Funds Brought Forward:		92,395	648,660	<b>741,055</b>	130,215	666,147	796,362
<b>Balance Carried Forward</b>		<b>116,975</b>	<b>632,873</b>	<b>749,848</b>	92,395	648,660	741,055

**Bishopston and St Andrews Parochial Church Council  
Balance Sheet as at 31 December 2016**

	Note	2016 £	2015 £
<b>Fixed Assets</b>			
Tangible Assets	4a	<b>612,515</b>	630,481
Investments	4b	<b>11,619</b>	10,589
<b>Total Fixed Assets</b>		<b>624,134</b>	641,070
<b>Current Assets</b>			
Debtors	6	<b>46,627</b>	23,783
CBF Deposit Accounts		<b>8,704</b>	8,663
Other Deposit Accounts		<b>61,903</b>	54,046
Cash at Bank and in Hand			
<i>Cash</i>		<b>102</b>	100
<i>General Current Accounts</i>		<b>34,728</b>	28,243
<b>Total Current Assets</b>		<b>152,064</b>	114,835
<b>Liabilities:</b>			
<b>Creditors: Amounts Falling Due Within One Year</b>	7	<b>26,350</b>	14,850
<b>Net Current Assets</b>		<b>125,714</b>	99,985
<b>Total Assets Less Current Liabilities</b>		<b>749,848</b>	741,055
<b>Total Net Assets</b>		<b>749,848</b>	741,055
<b>The Funds of the Charity:</b>			
Restricted Income Funds		<b>632,873</b>	648,660
Unrestricted Funds		<b>116,975</b>	92,395
<i>Total Unrestricted Funds</i>		<b>116,975</b>	92,395
<b>Total Charity Funds</b>		<b>749,848</b>	741,055

The notes on pages 14 – 20 form part of these accounts.

Approved by the Parochial Church Council on

and signed on their behalf by:

The Revd Wayne Massey \_\_\_\_\_ Chair of PCC

Jacqueline Uren \_\_\_\_\_ Treasurer

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended 31 December 2016**

**ACCOUNTING POLICIES**

**Basis of preparation and assessment of going concern**

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts have been prepared under the historic cost convention modified by the revaluation of investments. The PCC constitutes a public benefit entity as defined by FRS 102. The PCC consider that there are no material uncertainties about the parish's ability to continue as a going concern.

**Income**

All income is recognised when the PCC has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Collections, gift aid and planned giving received are recognised when received. Income Tax recoverable on donations under gift aid is recognised when the income is recognised and allocated to the fund appropriate to the original donation. Grants and legacies are accounted for when notification is received of the PCC's entitlement and the amount due. Funds raised by social events are accounted for gross. Dividends and interest are all received without the deduction of tax, and are accounted for when received. Fees and rental income are recognised when due and are accounted for gross.

*Gains and losses on investments*

Realised gains or losses are recognised when the sale takes place. Unrealised gains or losses are accounted for on revaluation at 31 December. Investments are valued at market value at 31 December each year.

**Expenditure**

Donations are accounted for when they can be quantified and the PCC has approved the donation. Expenditure is accounted for when payable. Governance costs include those costs incurred in the governance of the church and its assets and are primarily associated with constitutional and statutory matters.

**Fixed Assets**

*Consecrated land and buildings and moveable Church furnishings*

Consecrated and benefice property is excluded from the accounts, as required by s.10(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable Church furnishings, which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure on such property is written off as incurred.

*Other land and buildings*

The St Michael's Church Centre is valued by the PCC at historic cost.

*Depreciation*

Depreciation is calculated to write off the cost or re-valued amount less estimated residual value of fixed assets on a straight line basis over their estimated life, as follows:

Freehold buildings 50 years

Fixtures and fittings 7 years

*De Minimus*

Fixed Assets under £1,000 are not capitalised.

*Investments*

Investments comprise a holding in the Charities Official Investment Fund (COIF) unit trust and are valued at market rate at 31 December 2016. Any gains or losses on investments are included in the Statement of Financial Activities.

		Total Funds			
		Unrestricted	Restricted	2016	2015 (Restated)
		£	£	£	£
<b>2</b>	<b>INCOME</b>				
2a	Donations and legacies				
	Planned giving	166,790	-	<b>166,790</b>	150,906
	Income Tax recoverable on Gift Aid	45,878	-	<b>45,878</b>	35,334
	Donations and Appeals	19,795	14,730	<b>34,525</b>	24,434
	Legacies	5,000	-	<b>5,000</b>	4,500
	Other giving	6,553	-	<b>6,553</b>	5,907
		244,016	14,730	<b>258,746</b>	221,081
2b	Other trading activities				
	Fundraising events	1,375	-	<b>1,375</b>	2,285
	Church and Hall lettings	65,812	-	<b>65,812</b>	61,335
		67,187	-	<b>67,187</b>	63,620
2c	Income from investments				
	Bank interest	356	-	<b>356</b>	434
	Dividends received	-	324	<b>324</b>	337
		356	324	<b>680</b>	771
2d	<b>Income from charitable activities</b>				
	Fees	1,851	-	<b>1,851</b>	4,198
		1,851	-	<b>1,851</b>	4,198
	<b>TOTAL INCOME</b>	<b>313,410</b>	<b>15,054</b>	<b>328,464</b>	289,670

		Total Funds			
		Unrestricted	Restricted	2016	2015
		£	£	£	£
<b>3</b>	<b>EXPENDITURE ON</b>				
3a	<b>Charitable Activity</b>				
	Grants: Mission giving	14,082	1,955	<b>16,037</b>	16,686
	Ministry: Parish Share	150,000	-	<b>150,000</b>	132,000
	Staff remuneration	25,392	11,950	<b>37,342</b>	48,880
	Clergy expenses	4,861	-	<b>4,861</b>	3,946
	Volunteer expenses	924	-	<b>924</b>	2,874
	Church: Worship	14,367	-	<b>14,367</b>	19,087
	Little Church	3,058	-	<b>3,058</b>	-
	Premises	18,000	-	<b>18,000</b>	34,316
	Outreach & Hospitality	1,721	-	<b>1,721</b>	2,672
	Youth & Children's work	7,546	-	<b>7,546</b>	1,356
	Training and resources	2,782	-	<b>2,782</b>	4,001
	Development: Development Costs	-	-	-	-
	Depreciation	-	17,966	<b>17,966</b>	17,966
	Hall: Running and upkeep	25,669	-	<b>25,669</b>	29,359
	Vicarage: Running and set-up	(842)	-	<b>(842)</b>	7,751
	Support: Independent examination	1,560	-	<b>1,560</b>	1,524
	General Expenses	7,422	-	<b>7,422</b>	17,771
	Other Expenses	5,700	-	<b>5,700</b>	-
		282,242	31,871	<b>314,113</b>	340,189
3b	<b>Other expenditure</b>				
	Other expenses	6,588	-	<b>6,588</b>	4,930
		6,588	-	<b>6,588</b>	4,930
	<b>TOTAL EXPENDITURE</b>	<b>288,830</b>	<b>31,871</b>	<b>320,701</b>	345,119

3c **Mission Giving**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Diocese of Bristol	150,000	132,000
One25	2,167	2,115
Fusion	2,167	2,115
Tread	2,167	2,115
Bristol Schools Connections	2,167	2,115
Wycliffe Bible Society	2,167	2,115
Changing Tunes	2,167	2,115
Tearfund	1,955	-
Other small grants	1,080	
	<u>166,037</u>	<u>144,690</u>

Note: One25, Fusion, Tread, Bristol Schools Connections, Wycliffe Bible Society and Changing Tunes are our current mission partners, in addition to our giving to the Diocese of Bristol. We have just completed our second year as their mission partners, having initially agreed three year partnerships. At our Christmas services in 2016 we took a retiring collection for Tearfund.



#### 4 Fixed Assets used by the PCC

4a Tangible Fixed Assets	Freehold	Fixtures &	2016	2015
	Buildings	Fittings		
	£	£	£	£
Brought Forward	898,290	24,826	923,116	923,116
Carried Forward	<b>898,290</b>	<b>24,826</b>	<b>923,116</b>	923,116
Depreciation				
Brought Forward	267,809	24,826	292,635	274,669
Charge in year	17,966	-	17,966	17,966
Carried Forward	<b>285,775</b>	<b>24,826</b>	<b>310,601</b>	292,635
Net book value at 31.12.2016	<b>612,515</b>	-	<b>612,515</b>	630,481
Net book value at 01.01.2016	630,481	-	630,481	648,447

#### 4b Investments

	2016	2015
	£	£
Sunday School Trust (No. 479)	1,955	1,760
Richard's Poor - Flannel Petticoats (041310001T)	2,419	2,217
Richard's Poor - Coal (041310002T)	6,042	5,514
Richard's Prize (041310003T)	1,203	1,098
<b>Investment Market Value</b>	<b>11,619</b>	<b>10,589</b>
Brought Forward	10,589	10,447
Additions	-	-
Disposals	-	-
Gains (Losses) in year	1,030	142
Carried Forward	11,619	10,589

#### 5 Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Total Funds
	Total	Total	
	£	£	£
Fixed Assets	-	624,134	<b>624,134</b>
Current Assets	143,325	8,739	<b>152,064</b>
Current Liabilities	(26,350)	-	<b>(26,350)</b>
<b>Fund balance</b>	<b>116,975</b>	<b>632,873</b>	<b>749,848</b>

	2016	2015
	£	£
<b>6 Debtors</b>		
Gift Aid Tax reclaim	41,296	19,638
Collections & Fees	1,955	653
Hall	2,963	2,401
Worship	-	600
Insurance prepaid	-	325
Music Licence prepaid	-	166
Photocopier Rental Prepaid	224	-
Fuel Oil prepaid	189	-
	<b>46,627</b>	<b>23,783</b>

	2016	2015
	£	£
<b>7 Liabilities</b>		
Mission Giving and Charity	1,955	12,228
Church premises	2,671	481
Hall	2,392	752
Office	798	660
HMRC	147	477
Transition project	-	252
Staff costs	387	-
Parish Share	18,000	-
	<b>26,350</b>	<b>14,850</b>

- 8 The Independent Examination Fee is £1,560 (2015: £1,524).
- 9 Donations received from Trustees and Related Parties in 2016 were: £35,770 (2015: £30,611).
- 10 Expenses reimbursed to Trustees in 2016 were £4,861 (2015, £3,946). In both years, these expenses relate to the work of the clergy who are also Trustees.

#### 11 Staff Note

	2016	2015
	£	£
Clergy stipend	-	-
Wages and salaries	37,342	45,532
Employer's National Insurance	-	3,348
	<u>37,342</u>	<u>48,880</u>

There were no employees who earned more than £60,000

Number of full time equivalent employees

	2016	2015
	No	No
Ministry	0.6	0.9
Support	1.1	0.9
	<u>1.7</u>	<u>1.8</u>

Average head count (number of staff employed) during the reporting period: 2016: 4 (2015:3)

Trustees identify key management personnel as the Priest-in-Charge and the Team Vicar. Due to the positions they hold, they are also Trustees. No salary or benefits were paid to them by the Parish. The Diocese of Bristol provides a stipend.

#### 12 Reconciliation of Funds

Fund Name	Fund balances Brought Forward	Income	Expenditure	Gains and Losses	Fund Balances carried forward
	£	£	£	£	£
Richard's Poor Fund	7,730	-	-	730	8,460
Richard's Prize Fund	1,098	-	-	105	1,203
Payne Prize and Sundy School Funds	1,760	-	-	195	1,955
St Andrew's Charity Fund	6,605	324	-	-	6,929
Restricted Funds	631,467	14,730	(31,871)	-	614,326
<b>Total Restricted Funds</b>	<u>648,660</u>	<u>15,054</u>	<u>(31,871)</u>	<u>1,030</u>	<u>632,873</u>
Unrestricted Funds	92,395	313,410	(288,830)	-	116,975
<b>Total Unrestricted Funds</b>	<u>92,395</u>	<u>313,410</u>	<u>(288,830)</u>	<u>-</u>	<u>116,975</u>
<b>Total Funds</b>	<u>741,055</u>	<u>328,464</u>	<u>(320,701)</u>	<u>1,030</u>	<u>749,848</u>

#### UNRESTRICTED FUNDS

The *General Fund* and other unrestricted funds of the PCC are listed below. They are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. *General funds* encompass most of the day to day activities of the PCC.

Designated funds – all designated funds have been designated for a particular purpose by the appropriate DCC.

The *St Bartholomew's Hall Fund* deals with income and expenditure relating to the operation and maintenance of the St Bartholomew's Church Hall.

The *St Bartholomew's Reserve Fund* relates to legacies bequeathed for the general purposes of the Church, to be decided by the PCC.

The *St Michael's Youth Fund* is for the purpose of youth activities at St Michael's and Church of the Good Shepherd.

The *St Michael's Development Fund* relates to income and expenditure for the development of the Church Centre on Gloucester Road.

The *St Michael's Fabric Fund* relates to income and expenditure for the maintenance of the fabric of the Church Centre

The *Church of the Good Shepherd Hall Fund* deals with income and expenditure relating to the operation and maintenance of the Church of the Good Shepherd Hall.

## **RESTRICTED FUNDS**

The restricted funds held by the PCC are set out below, all restricted funds are those derived from gifts which are restricted to a particular purpose.

The *St Andrew's Charity Fund* is to be used for the religious education of the children of the parish of St Andrew's.

The purposes of the *Hedlam* and the *R.H. Carpenter Funds* are not known to the current PCC. It is intended to request that these funds be released and applied to the Development Fund.

The *Richard's Poor Fund* is to be allocated at the discretion of the wardens and clergy for needy parishioners.

The *Richard's Prize Fund* is to be allocated at the discretion of the Sunday School Leaders. The fund is for the benefit of members of St Michael and All Angels or Church of the Good Shepherd who have attended each Sunday School group and have been confirmed. The prize is awarded to young people who are between 15 and 17 on the Advent Sunday on which the award is made.

The *Payne Prize and Sunday School Funds* are allocated at the discretion of the Sunday School Leaders to young people within St Michael and All Angels who are showing promising churchmanship.

The *General Fund* represents money that has been given to specific nominated charities.

**13:** A post balance sheet even occurred in February 2017, when the PCC agreed to adopt a 'trading name' of B&A Church. It simplifies our name, it's easy to share and it's not tied to any one of our buildings. Please see the PCC update dated 12 February 2017 for further detail. Over the coming months the Church will rebrand as B&A Church. The Church will retain its legal name for such instances as this report, however generally the Church will be known as B&A Church from now on.