

Ashbeach Playgroup and Toddlers

Financial Overview Year to date - September 2015 to August 2016

Notifications As At: 31/08/2016  
Last Confirmed Bank Balance: 31/08/2016

Statement of Income & Expenditure

Schedule of Expenses

Income	2016	2015	2014	2013	2012	Expenses	2016	2015	2014	2013	2012
Xmas Fayre/Party	322	628	581	626	427	Xmas Fayre	-	83	81	120	151
Xmas Cards	105	154	66	76	-	Prior Year Photographs	-	-	-	-	441
Photographs	149	78	241	-	119	Summer Fayre	-	-	-	-	11
Photograph Expense	-	132	-	-	-	Strawberry Fayre	-	-	-	-	15
Prior Year Photographs	-	-	110	-	102	Bacon Butty Morning	-	-	25	-	24
Summer Fayre	55	39	84	-	31	Xmas Cards	-	109	53	62	-
Strawberry Fayre	-	-	-	-	41	Utility Warehouse	-	-	25	-	-
Sports Day Refreshments	-	-	152	-	-	Sports Day Refreshments	-	-	112	-	-
Rotary Club Fun Run	-	-	32	-	-	Photographs	116	-	12	-	-
Sponsored Event	83	486	281	175	194	Presentation Evening	-	255	210	311	221
Prior Year Sponsored Event	-	40	-	-	-	Prior Year Presentation Evening	-	-	60	-	70
Bacon Butty Morning	-	-	124	-	98	Summer Outing	-	-	404	272	147
Presentation Evening	-	152	140	215	145	Animal Experience	-	80	100	100	-
Summer Outing	-	-	302	-	52	Caretaker Cost	20	98	-	-	-
Prior Year Summer Outing	-	-	-	-	149	T-Shirts/Sweatshirts	412	236	378	156	265
T-Shirts/Sweatshirts	68	126	245	184	219	Inland Revenue Tax	2,282	1,515	3,515	4,813	4,467
Yellow Moon	-	-	-	-	12	SMP Compensation	-	-	171	-	-
Toddlers	-	20	88	198	240	2011 Inland Revenue tax	-	-	-	-	1,459
Prior Year Toddlers	-	-	48	-	-	2011 HMRC Fine	-	-	-	-	400
Bag Packing	-	-	-	222	228	CRB checks	76	39	85	-	-
Easy Fundraising	-	27	-	29	31	Messy Play Floor Area	-	-	50	-	-
Utility Warehouse	-	-	-	-	-	Admin	-	32	48	-	-
After School Cake Sale	235	217	-	-	-	Salaries	42,680	38,275	36,153	37,877	33,565
Sale of Leftover Stock	-	6	-	-	-	Insurance	665	549	571	270	262
Other	55	45	-	-	-	Consumables	594	779	985	875	502
tbc	-	-	-	-	-	Equipment	2,092	821	16	68	346
<b>Total Fundraising</b>	<b>1,072</b>	<b>2,164</b>	<b>2,491</b>	<b>1,724</b>	<b>2,087</b>	Replacement Projector	-	-	-	95	-
	-	-	-	-	-	Computer	349	-	-	467	-
<b>Other Income</b>						Gardening Equipment	-	-	-	772	-
Fees	9,863	7,958	5,202	4,471	8,174	Canopy	-	-	-	5,473	-
Prior Year Fees	-	-	187	245	429	Advertisements	-	115	50	65	35
Lunch Money	-	15	-	-	-	Other	59	-	-	-	13
Senco Bursary	-	100	50	50	50	Donations	-	0	-	0	0
Creche Payment	-	-	-	-	258	Other Fundraising Expenses	-	-	4	-	50
Free for Twos Payment	-	-	-	270	-	Gifts	50	167	213	207	164
CARE4 Funding	-	-	-	-	-	Subs/Reg/Memberships	159	257	114	299	263
Camb. C. C. Grant	42,374	37,610	33,820	43,852	33,700	Job Advert	-	-	5	-	-
	-	-	-	-	-	Courses	479	294	392	300	205
WFRU Milk Refund	45	88	154	201	-	PE Bags	28	40	30	36	47
Prior Year Milk Refund	-	-	52	635	-	Photocopying	56	105	214	149	114
Donations	-	10	1	1	1	Milk	9	118	166	159	156
Spinning Trust	300	250	300	500	250	Catering Costs	427	523	632	633	555
Wind Farm Grant	500	-	-	-	-	Premises Rent	4,881	4,825	4,950	4,875	4,625
1:1 Funding	848	4,846	3,038	3,415	6,570	Xmas Party	106	-	57	73	35
Peterborough Regional College	482	-	-	-	-	Book Bags	75	148	-	-	183
Total Other Income	<b>54,412</b>	<b>51,061</b>	<b>43,507</b>	<b>53,639</b>	<b>49,431</b>	Easter Eggs/Gifts	43	36	12	30	76
	-	-	-	-	-	Sutton Seeds 2010	-	-	-	84	-
<b>TOTAL INCOME</b>	<b>55,484</b>	<b>53,225</b>	<b>45,998</b>	<b>55,364</b>	<b>51,518</b>	Mobile Expenses	-	10	-	-	-
	-	-	-	-	-	Phone Expenses	301	325	301	321	244
<b>DEDUCT EXPENSES</b>	<b>55,960</b>	<b>49,835</b>	<b>49,852</b>	<b>58,960</b>	<b>49,109</b>	tbc	-	-	-	-	-
	-	-	-	-	-	<b>TOTAL EXPENSES</b>	<b>55,960</b>	<b>49,835</b>	<b>49,852</b>	<b>58,960</b>	<b>49,109</b>
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>	<b>(-476)</b>	<b>3,391</b>	<b>(-3,854)</b>	<b>(-3,596)</b>	<b>2,409</b>		-	-	-	-	-
	-	-	-	-	-	<b>GRAND TOTAL</b>	<b>55,960</b>	<b>49,835</b>	<b>49,852</b>	<b>58,960</b>	<b>49,109</b>
	-	-	-	-	-		-	-	-	-	-

Fundraising Summary

	2016	2015	2014	2013	2012
<b>Income Less Expenses</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Xmas Fayre	322	545	499	506	276
Toddlers	0	20	88	246	240
Bag Packing	0	0	0	222	228
Sponsored Event	83	486	321	175	194
Photographs	34	78	229	110	119
Bacon Butty Morning	0	0	100	0	73
Easy Fundraising	0	27	0	29	31
Strawberry Fayre	0	0	0	0	26
Rotary Club Fun Run	0	0	32	0	0
Sale of Leftover Stock	0	6	0	0	0
After School Cake Sale	235	217	0	0	0
Sports Day Refreshments	0	0	40	0	0
Summer Fayre	55	39	84	0	20
Yellow Moon	0	0	0	0	12
Xmas Cards (Cauliflower)	105	44	13	15	0
	<b>833</b>	<b>1,462</b>	<b>1,406</b>	<b>1,301</b>	<b>1,219</b>
<b>Net Costs of:</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
Summer Outing	-	-	103	272	95
Presentation Evening	-	104	70	156	77

	2016	2015	Increase(Decrease)
Fees	9,863	7,958	24%
Funding	43,222	42,755	1%
Fundraising	833	1,462	(-43%)
Grants	800	250	220%
Other	765	800	(-4%)
<b>Total Income</b>	<b>55,484</b>	<b>53,225</b>	<b>4%</b>
Salaries	44,962	39,791	13%
Premises	5,201	5,247	(-1%)
Other	5,796	4,797	21%
<b>Total Expenses</b>	<b>55,960</b>	<b>49,835</b>	<b>12%</b>
Year-end position	(-476)	3,391	


Balance Sheet

Current Assets	2016	2015	2014	2013	2012
Treasurer's account	17,036	18,919	8,570	12,414	20,739
Cash In Hand	59	21	120	130	137
Autumn Term Prepayment	(-5,491)	(-6,860)	-	-	-
Emergency Fund	10,988	10,988	10,988	10,988	6,252
<b>NET CURRENT ASSETS</b>	<b>22,593</b>	<b>23,069</b>	<b>19,678</b>	<b>23,532</b>	<b>27,128</b>
<b>REPRESENTED BY:</b>					
Accumulated Fund B/Fwd	23,069	19,678	23,532	27,128	24,720
Surplus of Income over Expenditure	(-476)	3,391	(-3,854)	(-3,596)	2,409
Accumulated Fund Carried Forward	22,593	23,069	19,678	23,532	27,128

The Ashbeach Ladybirds Pre-School  
c/o The Barn  
Ashbeach School  
Ashbeach Drove  
Ramsey St Mary's  
Huntingdon  
Cambridgeshire  
PE26 2TG



I have compiled these unaudited accounts from the records of Ashbeach Ladybirds Pre-school, with information and explanations supplied to me. They are presented as a true and fair view of the financial transactions that took place during the year 1<sup>st</sup> September 2015 and 31<sup>st</sup> August 2016

Signed  .....

Tracey Shepherd – Treasurer

I have audited these accounts and supporting documentation presented to me and I find them to be an accurate presentation of the financial transactions that took place during the year 1<sup>st</sup> September 2015 and 31<sup>st</sup> August 2016

Signed  .....

Y. Goodman ACMA, CGMA – Independent Auditor

I have reviewed these audited accounts presented to me and agree for them to be submitted to the charities commission.

Signed  .....

Aelethea Firmin – Chairperson

Telephone Number: 01733 219900  
Email: ashbeachladybirdschair@yahoo.co.uk

Chairperson: Ms Aelethea Firmin  
Lead Practitioner: Ms Sarah Griffiths  
Administrator: Mrs Wendy Moyses





# Trustees' Annual Report for the period

Period start date  
 From Day 1 Month Sep Year 2015 To Day 31 Month Aug Year 2016

## Section A

## Reference and administration details

Charity name

Ashbeach Ladybirds Preschool

Other names charity is known by

Registered charity number (if any)

1120168

Charity's principal address

c/o The Barn, Ashbeach School

Ashbeach Drove

Ramsey St Marys

Postcode

PE26 2TG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Aelethea Firmin	Chairperson	Jan-Aug 16	Committee
2	Tracey Shepherd	Treasurer		Committee
3	Kathryn Eldridge	Secretary		Committee
4	Nadine Lane		Apr-Aug 16	Committee
5	Claire Mansfield			Committee
6	Lynn Daines			Committee
7	Nicola Hinson		Feb-Aug 16	Committee
8	Emma Owen		Dec 15-Aug 16	Committee
9	Holly Palmer	Chairperson	Oct 15-Jan 16	Committee
10	Melanie Stephenson			Committee
11	Stacey Patterson		Oct 15-Feb 16	Committee
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Pre-school Learning Alliance Constitution
How the charity is constituted	Voluntary Committee
Trustee selection methods	Elected and appointed by Committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Enhance the development and education of children primarily under statutory school age.

**Summary of the main achievements of the charity during the year**

Continued to deliver the aims of the charity and provide a preschool facility for local preschool age children.

During March 2016 there was an Ofsted inspection, following which the setting received a rating of 'requires improvement'. The staff and committee received a great deal of support and guidance from the local Early Years team to help identify areas of improvement in leadership and management, ultimately helping to improve the outcomes for children. Hard work and commitment from the staff and committee over the next 6 months resulted in the setting receiving an upgrade in Ofsted classification to 'good'.

There was some turnover in staff and a new deputy and general practitioner were appointed. These appointments have settled in quickly and been well received by all parties. The staffing team are now fully established and working well as a team. Two members of staff are currently studying and working towards level 2 and level 3 qualifications.

The charity accounts reported a small deficit of £476. Funds raised from fees were marginally more than the previous year, but income generated from fundraising activities was down by 43% because planned events over the xmas period were unable to be held.

The preschool received a £500 grant to purchase equipment for, and to make improvements to the outdoor space.

Offering appropriate play, education and care facilities, and family learning.

Encouraging the study of the needs of such children and their families and promoting public interest in, and recognition of such needs in the local area.

Preparing preschool children for the transition to school.

All members of the committee have read, and adopted the terms of the constitution document.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

A reserve is retained that is sufficient to cover operating costs for a 3 month period should the charity dissolve. This reserve is reviewed annually and the Treasurer advises the committee at their annual general meeting whether this should be increased or retained at the same level. The committee will make the decision about changes to the reserve.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Majority of funds continue to be received from local authority fees.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	T. Shepherd	
Full name(s)	Tracey Shepherd	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	1/5/2017	