

Children Adopted from China (CACH)

Financial Statements

For the Year Ended 31 December 2016

Trustees' Annual Report

Trustees

The trustees are responsible for the general control and management of CACH as part of the charity's Committee group. They are named as follows;

Kieron Wilkinson	Chair
Sharon Charlton-Thomson	Secretary
Vicky Hornsby	Membership Secretary
Josie Malloy	Treasurer

Trustees' Responsibilities

The trustees are responsible for:

- Preparing accounts that give a true and fair view of the charity's income and expenditure during the year and of its state of affairs at the end of the year.
- Preparing the Annual Trustees' Report in accordance with Part 8 of the Charities Act 2011 and the Charities Statement of Recommended Practice FRS 102

Structure, Governance and Management

The organisation was set up in 1995 as a non-profit organisation and was governed by its own rules and regulations as amended by AGM from time to time. The members voted to achieve charitable status in March 2008. The charity is governed by its Constitution adopted on 17 October 2009 and amendments were approved at the AGM on 14 March 2010. Charity status was achieved on 29 March 2010. The charity was established as an Association and as such elects the trustees and such other Honorary Officers, collectively known as the Committee, at the Annual General Meeting. Casual vacancies are filled as necessary by the Committee and formal appointment is made at the following AGM.

Objects of the Charity

To support and relieve the needs of families who have or are intending to adopt a child from China.

To advance the education of the public in short and long term issues related to adoption from China.

To advance the education of children adopted from China and their families (in particular in the Chinese culture), and to provide facilities in the interests of social welfare and for recreation and leisure time occupation with the object of improving their conditions of life.

Trustees' Annual Report (Continued)

Main Achievements

The Chair is pleased to report another good year of progress for CACH in respect of financial soundness of the Charity. The activities have expanded to include a pen pal scheme with American adoptees, a cross region scheme, and discussions have commenced regarding the introduction of other adoptee countries to join the Cach membership.

Existing activities are proving hard to maintain. The regions are becoming less active and more have disbanded in this year. Active groups are being encouraged to continue and the regional payments have been looked at and will be doubled in 2017 to give more back to the active members.

One issue of the Cach-Up magazine has been produced in the year, rather than the usual 2 or 3. This is the result of several factors not least that members and usual contributors are just not sending in articles or reports on events like they used to in the past. Discussions have recently begun on revamping the format of the magazine into maybe more of a newsletter style for example. Production of the magazine is a joint role and new recruits are being sought to take the load off the previous sole editor.

The teen rep group has been headed up this year by Shirley Kirby who has been trying to raise an overseas concert trip but due to exam commitments from the 18 plus group this is now looking unlikely. The challenge of keeping the teens involved proves as difficult as ever.

Reviewing the known risk factors for the organisation these were listed last year as follows:

- Failure to adapt the organisation to deliver the programmes and activities' to retain membership
- Insufficient numbers attending the Reunion and Picnic causing income loss and extra charges
- Failure to recruit and embed new Officers onto the CACH Committee

The results of a straw poll of the members at the 2016 AGM showed a very positive response for Cach to look at expanding the membership to include families that have adopted from other countries. To this end the Committee have agreed to take this forward and a special resolution will be sent to the members to vote on changing the Constitution of Cach to allow other adoptee families to join in future. The name of Cach would be proposed to change to Cach-All, pronounced Catch-All.

It is the hope of the Committee that by expanding the membership criteria then this would give Cach a boost in membership and also provide a support network for the new families, bearing in mind that OASIS ceased operating in 2016.

The number of attendees at the annual reunion still poses a headache and the fact that members who book onto the event and then cancel at last minute, leaves Cach with the cost of the empty rooms. We have looked at alleviating these additional costs by changing the booking process for the reunion so that the member contacts the hotel directly and will therefore remain financially liable to the hotel if they don't follow the cancellation process.

Numbers of attendees for the Picnic can fluctuate literally with the weather. Many members come on the day if the forecast turns out good. The booking fee has been reviewed for 2017 so that it will be a much lower fixed fee per family which will maybe encourage more members to book in advance. This will bring in less income than previous years but has been agreed on the basis that the finances for Cach are very healthy and this is one way of giving back to the members.

We had a change of Secretary last year and the outgoing Secretary then took up the role of fund raising officer. She will now be leaving the committee but the role will be taken up by the exiting magazine editor. This still leaves us with the fact that nobody new has joined the committee and the current committee will only be able to go on for a certain amount of time before they become fatigued and jaded on being expected to fulfil all the requirements of the organisation. Pleas to the current membership are ongoing for new members to join the committee.

Trustees' Annual Report (Continued)

Public Benefit

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustees' meetings and will continue to do this in future meetings. Looking forward to 2016/17 we will continue to provide ways for our member families to interact on a variety of levels through the Reunion, Picnic and Regional activities. We will continue to look at the longer term issues of the security of CACH as an organisation and its ability to continue to meet its aims and objectives towards its current and future families. We will continue to look for ways to benefit the children of CACH and we will continue to support other charities doing work with children in China and those supporting new adoptions.

Finances

We saw a small reduction (4.6%) in the membership subscriptions due to the continuing trend of families leaving the organisation as their families grow up and their needs change.

Fund raising remained quite positive with member donations coming from the silent auction at the reunion. This was supported by the Daventry Court Hotel providing high street vouchers to buy many of the auction items. The cost of the merchandise bought in the previous year had all been accounted for in that year so the small proceeds received at the reunion cleared the majority of the stock. A general Cach stall was run at the reunion and proved popular for the sale of home made biscuits, cakes and damson gin that had been provided by the attending members.

An additional one-off donation of £3,882 was received as part of the final distribution made by the charity OASIS (Overseas Adoption Support & Information Service). This has been placed in the Cach Back fund so it will go directly to the adoptees. The CACH Back fund made 2 grants, of £500 each, this year so that we continue to financially assist the teens to further their cultural understanding and deepen their sense of heritage. At the end of the year this fund stood at £28,525 (2015: £24,481).

Funds received into the CACH Back fund came from income and donations made up as follows:

	2016	2015
Reunion auction	812	1,846
BT Tower dinner - raffle	0	645
Sale of Christmas cards	0	329
Cach stall & merchandise sales - reunion	350	160
OASIS	3,882	0
	<hr/> 5,044 <hr/>	<hr/> 2,980 <hr/>

Within the cross region fund 2 payments were made - one for a karting event and one for some outdoor equipment to assist the Scottish region in their outdoor adventures. The income shown going into this fund is a proportion of the gift aid receipt equal to the costs. Balance on this fund stands at £765 (2015: £765).

Reserves Policy

The committee deem it prudent to maintain a reserve minimum of £10,000 in the general fund and have maintained this level at the end of 2016. Fund balance stands at £15,470 (2015: £12,360).

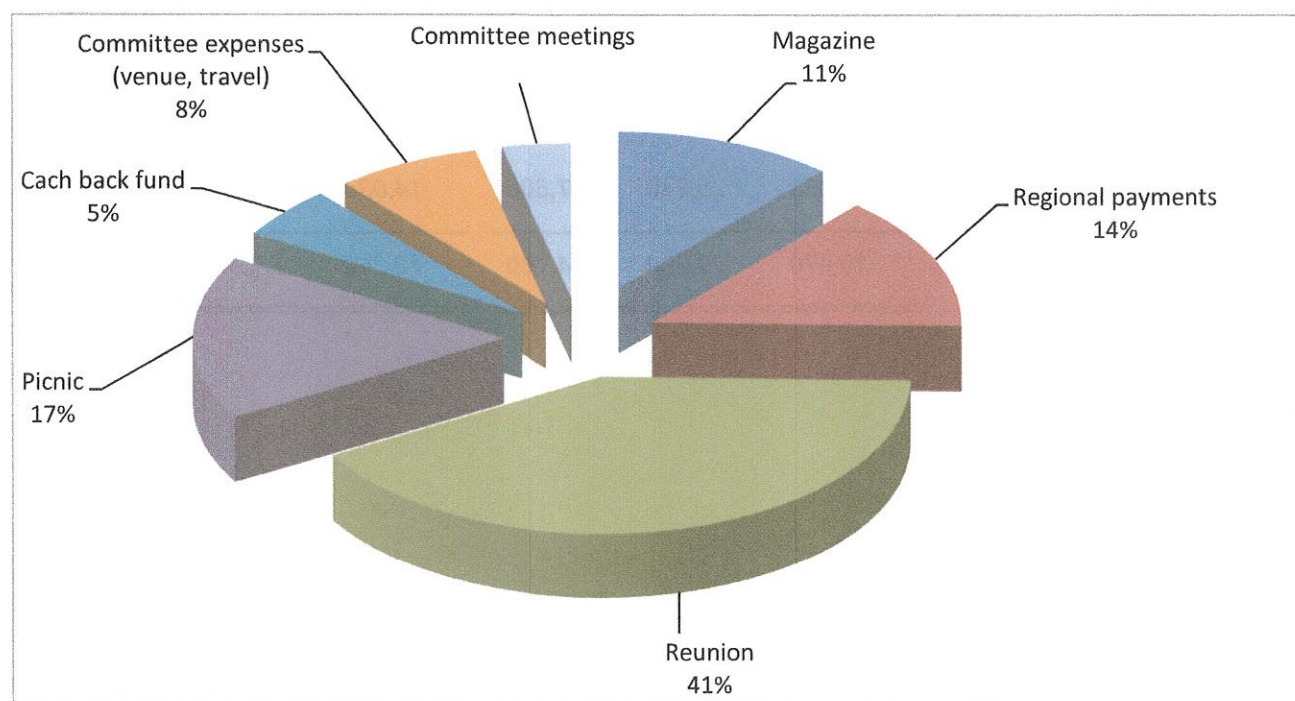
Trustees' Annual Report (Continued)

Finances (Continued)

The income and expenditure has been detailed in on page 6 but the summary below shows a more concise summary of how exactly the members' subscriptions have been spent:

	2016	2015
Membership Income	19,175	19,695
Fundraising and gift aid	6,728	6,369
Magazine	(2,152)	(4,588)
Regional payments	(2,589)	(3,768)
Reunion	(7,750)	(8,337)
Merchandise	0	(2,656)
Picnic	(3,151)	(3,100)
Cach Back Fund	(1,000)	(2,500)
Committee - venue hire and travel costs	(1,417)	(1,085)
Admin (IT, bank charges, accountant)	(690)	(734)
	<u>7,154</u>	<u>(704)</u>

Pie Chart of Expenditure for 2016




**Statement of Financial Activities
For the Year to 31st December 2016**

	Notes	Unrestricted Funds £	Designated Funds £	Total 2016 £	Unrestricted Funds £	Designated Funds £	Total 2015 £
Incoming resources							
Income and endowments from:							
Donations and legacies	2	2,422	5,323	7,745	4,171	4,005	8,176
Charitable activities	3	31,578	0	31,578	32,889	0	32,889
Investments	4	20	0	20	22	0	22
Total		34,020	5,323	39,343	37,082	4,005	41,087
Resources expended							
Expenditure on:							
Charitable activities	5	30,910	1,279	32,189	38,756	3,035	41,791
Total		30,910	1,279	32,189	38,756	3,035	41,791
Net income/(expenditure)		3,110	4,044	7,154	(1,674)	970	(704)
Transfers between funds		0	0	0	0	0	0
Net movement in funds		3,110	4,044	7,154	(1,674)	970	(704)
Reconciliation of funds:							
Total funds brought forward		12,360	25,246	37,606	14,034	24,276	38,310
Total funds carried forward		15,470	29,290	44,760	12,360	25,246	37,606

Balance Sheet
As at 31 December 2016

	Notes	Unrestricted Funds £	Designated Funds £	Total 2016 £	Unrestricted Funds £	Designated Funds £	Total 2015 £
Current assets							
Debtors	6	2,107	0	2,107	0	32	32
Cash at bank and in hand		16,324	29,290	45,615	15,167	25,714	40,881
Total current assets		18,431	29,290	47,721	15,167	25,746	40,913
Creditors: amounts falling due within one year							
	7	2,960	0	2,960	2,807	500	3,307
Total net assets		15,470	29,290	44,761	12,360	25,246	37,606
Funds of the Charity							
Unrestricted funds	8	15,470	0	15,470	12,360	0	12,360
Designated funds	9	0	29,290	29,290	0	25,246	25,246
Total Funds		15,470	29,290	44,761	12,360	25,246	37,606

The trustees declare that they have approved the trustees report above.
Signed on behalf of the charity's trustees


Kieron Wilkinson
Chair

12 March 17.
Date

Notes to the Accounts

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to the accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) issued on 16th July 2014, and with the Charities Act 2011.

Going concern

There are no material events or conditions that cast any doubt on the charity's ability to continue as a going concern.

Income

Incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, the trustees have sufficient certainty that they will receive the resources and the monetary value can be measured with sufficient reliability.

Donations

Donations are recognised in the SOFA when the general income definition criteria are met.

Tax reclaims on donations

Incoming resources from tax reclaims are included in the SOFA within the same financial year as to the donations to which they relate.

Investment income

This is included in the SOFA when receivable.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Debtors

Debtors consist of amounts of expenditure prepaid for future periods.

Creditors

Creditors consist of expenditure relating to this financial year paid after the year end.

2. Income: Donations and Legacies

	Unrestricted Funds	Designated Funds	Total 2016	Total 2015
	£	£	£	£
Gift aid	1,228	279	1,507	1,730
Raised for the designated charity	1,017	0	1,017	135
Fundraising	0	1,162	1,162	4,376
Donations	177	3,882	4,059	1,934
	<hr/>	<hr/>	<hr/>	<hr/>
	2,422	5,323	7,745	8,176
	<hr/>	<hr/>	<hr/>	<hr/>

Notes to the Accounts (Continued)

3. Income: Charitable Activities

	Unrestricted Funds	Designated Funds	Total 2016	Total 2015
	£	£	£	£
Membership subscriptions	19,175	0	19,175	19,695
Reunion receipts	10,627	0	10,627	11,700
Picnic receipts	1,776	0	1,776	1,494
	<u>31,578</u>	<u>0</u>	<u>31,578</u>	<u>32,889</u>

4. Income: Investments

	Unrestricted Funds	Designated Funds	Total 2016	Total 2015
	£	£	£	£
Bank interest received	20	0	20	22
	<u>20</u>	<u>0</u>	<u>20</u>	<u>22</u>

5. Expenditure: Charitable Activities

	Unrestricted Funds	Designated Funds	Total 2016	Total 2015
	£	£	£	£
Reunion	18,377	0	18,377	20,038
Merchandise incl xmas cards	0	0	0	4,328
Magazine	2,152	0	2,152	4,588
Regional Payments	2,310	279	2,589	3,768
Picnic	4,927	0	4,927	4,594
Committee Expenses	1,417	0	1,417	1,085
Website/email services	178	0	178	222
Bank Charges	187	0	187	211
Donations - Designated charity	1,037	0	1,037	158
Donations - CACH Back	0	1,000	1,000	2,500
Independent examiner's fees	325	0	325	300
Donations	0	0	0	0
	<u>30,910</u>	<u>1,279</u>	<u>32,189</u>	<u>41,791</u>

6. Debtors

	Unrestricted Funds	Designated Funds	Total 2016	Total 2015
	£	£	£	£
Reunion 2017 expenditure	2,107	0	2,107	32
	<u>2,107</u>	<u>0</u>	<u>2,107</u>	<u>32</u>

Notes to the Accounts (Continued)

7. Creditors due within one year

	Unrestricted Funds	Designated Funds	Total 2016	Total 2015
	£	£	£	£
Regional payments	1,583	0	1,583	1,005
Due to designated charity	20		20	0
Accountants fees	325		325	325
Savings fund for reunion 2017	900		900	1,167
Misc	133		133	20
Net receipts for reunion 2017	0		0	290
Cash back fund	0		0	500
	2,960	0	2,960	3,307

8. Funds of the Charity

	Balance brought forward	Income	Expenditure	Balance carried forward
	£	£	£	£
Unrestricted funds	12,360	34,020	-30,910	15,470
Designated funds	25,246	5,323	-1,279	29,290
	37,606	39,343	-32,189	44,760

8. Funds of the Charity (Previous Year)

	Balance brought forward	Income	Expenditure	Balance carried forward
	£	£	£	£
Unrestricted funds	14,034	37,082	-38,756	12,360
Designated funds	24,276	4,005	-3,035	25,246
	38,310	41,087	-41,791	37,606

Notes to the Accounts (Continued)

9. Designated Funds

	Total 2016	Total 2015
	£	£
Cach Back Fund	28,525	24,481
Cross Region Fund	765	765
	<hr/>	<hr/>
	29,290	25,246
	<hr/> <hr/>	<hr/> <hr/>

Purpose of Cach Back Fund:

Cach Back is the name given to the CACH Charity Award Scheme which has been set up to provide grants and bursaries to individuals or organisations who wish to undertake activities or projects which are in-line with the Aims and Objectives of CACH.

Applicants should normally be resident in the United Kingdom, will be aged between 16 and 24 and be either a member of CACH (Family or Young Adult Membership) or an Associated Organisation to CACH.

Eligible Activities for support could be Chinese Education; Programmes involving Chinese Heritage; Parenting, family welfare and development of children adopted from China; Overseas work programmes in China; Mandarin Language training or other projects such as advancing Cultural Awareness of China, Introducing and running educational or medical programmes in China for children.

Purpose of the Cross Region Fund:

To support activities that cover more than one region and can be organised by a regional co-ordinator or any member opening up an event to regions other than their own.

10. Trustees Remuneration and Expenses

None of the trustees have been paid any remuneration. Reimbursement of expenses incurred by trustees on behalf of the charity amounted to £765 (2015: £896).

**Detailed Income & Expenditure Statement
For the Year Ended 31 December 2016**

	2016 Designated CACH Back	2016 Regional Fund	2016 General Fund	2016 Total
INCOME				
Membership subscriptions	0	0	19,175	19,175
Reunion receipts	0	0	10,627	10,627
Picnic receipts	0	0	1,776	1,776
Gift Aid	0	279	1,228	1,507
Fund raising - Reunion Auction	812	0	0	812
Fund raising - Designated Charity	0	0	1,017	1,017
Fund raising - BT Raffle	0	0	0	0
Fund raising - Reunion	100	0	0	100
Merchandise income	250	0	0	250
Fund raising - Xmas cards	0	0	0	0
Donations	3,882	0	177	4,059
Interest Received	0	0	20	20
	5,044	279	34,020	39,343
EXPENDITURE				
Reunion costs	0	0	18,377	18,377
Merchandise incl Xmas cards	0	0	0	0
Magazine	0	0	2,152	2,152
Regional payments	0	279	2,310	2,589
Picnic costs	0	0	4,927	4,927
Committee expenses	0	0	1,417	1,417
Website, hosting services etc	0	0	178	178
Bank charges	0	0	187	187
Donations to nominated charity	0	0	1,037	1,037
Grant paid - CACH Back	1,000	0	0	1,000
Accountant	0	0	325	325
	1,000	279	30,910	32,189
Net Surplus / (Deficit)	4,044	(0)	3,110	7,154
Reserves at 1st Jan 2016	24,481	765	12,360	37,606
Surplus / (Deficit) for the year	4,044	(0)	3,110	7,154
Transfers	0	0	0	0
Reserves at 31st Dec 2016	28,525	765	15,470	44,760

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHILDREN ADOPTED FROM CHINA

I report on the accounts of the charity for the year ended 31 December 2016, which are set out on pages 6 to 12.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- I. examine the accounts under section 145 of the 2011 Act;
- II. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- III. to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1st April 2005 which is referred to in the extant regulations but has now been withdrawn.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHILDREN ADOPTED FROM CHINA**
(continued)

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1st January 2015.

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
- I. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - II. to prepare accounts which accord with the accounting records, comply with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charities; have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... Kevin Pitchford FCA Dated..... 8/3/17

Kevin Pitchford FCA
Chartered Accountant
and Independent Examiner
Riverside House
Kings Reach Business Park
Yew Street
Stockport
SK4 2HD