



**St Mary's Church, Chipping Norton,
with St James' Church, Over Norton, Parochial Church Council**

Financial Statements

For the year ended 31 December 2016

Charity Number: 1132070

1. St Mary's finance function is pleased to present the twelve month financial results to 31 December 2016. This report provides a summary of the results and should be read in combination with the financial results attached.

Incoming and outgoing resources

2. Incoming resources increased from £161,852 in the year ended 31 December 2015 to £166,073 in the year ended 31 December 2016. In particular, planned giving increased to £66,277 in the year ended 31 December 2016 (£63,016 in the year ended 31 December 2015). This positive result reflects the increased commitment from the congregation at St Mary's over the last year. Other categories that saw an increase included PCC fees (£2.1k) and hall hire (£1.0k).
3. Total payments fell from £173,459 to £170,952, but excluding the effect of the Living Stones Project rose from £135,784 to £144,008. The largest items of expenditure related to the ongoing operations of the church (the parish share and church running costs), as well as our missions giving, representing 10% of our unrestricted voluntary income. There has also been an increase in our expenditure on local mission; specifically the CAP debt centre, our social action initiatives, and youth work. We were also able to improve the accessibility of the church to potential visitors with our new website.
4. The church is extremely grateful to those who provided the income to support all of the activities of the church in 2016. We are constantly humbled by the generosity and self-sacrifice shown.

Financial position at the end of the year

5. The 'fund movement summary' provides a view of the St Mary's financial position at the start and end of the financial year. The total balance of funds has decreased by £4,878 and this is due a number of factors, including that during 2016 we spent the money we had been holding for the Living Stones project, and also the former Youth Worker Fund (the youth worker salary is now paid through the Chipping Norton Area Christian Trust). On the other hand, through our Gift Day, we now have money saved up for the re:Sound project and, from general income, have put aside £2k for equipment replacements.
6. Importantly, the general fund has remained stable at £32,617 (£32,640 as of 31 December 2015). This indicates overall stability in St Mary's finances, since it represents funds that are neither restricted nor designated, and indicates that the church is not holding funds back that could otherwise be used for charitable activities.

Looking ahead

7. St Mary's has set aside enough funds to pay for our missions giving, agreed in 2016, and these have been paid in February 2017.
8. An ongoing increase in growth and commitment in 2017 will enable us to meet new challenges, in particular resourcing the new House for Duty post.

Chipping Norton PCC St Mary's Church - 1132070

Receipts and Payments Account

For the period from 01 January 2016 to 31 December 2016

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	113,980	—	30,416	—	144,396	145,803
Income from charitable activities	13,984	—	2,993	—	16,978	12,968
Investments	83	—	—	—	83	1,822
Other income	2,216	—	2,398	—	4,614	1,257
Total receipts	130,265	—	35,808	—	166,073	161,852
Payments						
Raising funds	—	—	—	—	—	145
Expenditure on charitable activities	117,972	9,613	43,366	—	170,952	173,313
Total payments	117,972	9,613	43,366	—	170,952	173,459
Excess of receipts over payments before transfer	12,292	(9,613)	(7,557)	—	(4,878)	(11,606)
Transfers						
Gross transfers between funds - in	900	11,215	2,000	—	14,115	14,215
Gross transfers between funds - out	(13,215)	(900)	—	—	(14,115)	(14,215)
Excess of receipts over payments before other...	(22)	701	(5,557)	—	(4,878)	(11,606)
Net movement in funds	(22)	701	(5,557)	—	(4,878)	(11,606)
Reconciliation of funds						
All assets at 01 January 2016	32,640	12,563	22,053	—	67,257	78,863
All assets at 31 December 2016	32,617	13,265	16,495	—	62,378	67,257

Chipping Norton PCC St Mary's Church - 1132070

Statement of Assets and Liabilities (by code)

As at: 31 December 2016

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets						
6430 : 137 Cornish Road	18,500	—	—	—	18,500	18,500
Total	18,500	—	—	—	18,500	18,500
Current assets						
6501 : HSBC Church Current 3795	200	—	—	—	200	200
6502 : HSBC PCC Stewardship 2028	3,319	—	—	—	3,319	5,939
6507 : HSBC Ch.Wardens Rawlinson Tomb 2300	—	—	—	—	—	94
6508 : CAF Cash number 1 a/c 7882	3,372	8,411	6,152	—	17,936	33,475
6509 : CAF Cash number 2 a/c 7883	390	—	—	—	390	150
6510 : CCLA (CBF) Deposit account	6,800	4,853	11,885	—	23,540	11,540
6590 : Cash in hand	34	—	—	—	34	4
6595 : Cash in hand (bellringers)	—	—	5	—	5	—
Total	14,117	13,265	18,043	—	45,426	51,405
Liabilities						
6699 : Agency collections	—	—	1,547	—	1,547	2,647
Total	—	—	1,547	—	1,547	2,647
Net total assets	32,617	13,265	16,495	—	62,378	67,257

Chipping Norton PCC St Mary's Church - 1132070

Fund movement summary

Selected period: 01 January 2016 to 31 December 2016

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
Bells - Bells	—	1,571	213	—	—	1,358
CAP - Christians Against Poverty	3,554	3,592	5,058	—	—	2,088
Equip - Equipment reserve	—	—	—	2,000	—	2,000
GD2016 - Gift Day 2016	—	12,912	5,096	—	—	7,815
HfD - House for Duty	—	50	—	—	—	50
LongLartin - Long Lartin	—	—	—	1,000	—	1,000
OUTREACH - Outreach	604	126	730	1,000	—	1,000
Publicity - Publicity	—	—	—	—	—	—
WORSHIP - Worship - enhancement, equipment etc.	2,500	100	—	—	—	2,600
Youthwkr - Benefice Youth Worker	3,042	1,040	4,083	—	—	—
Minis - St.Mary's Minis	259	303	174	—	—	388
Fabric - Church Fabric	—	1,031	1,031	—	—	—
Livingston - Living Stones Project	10,165	15,020	26,944	—	—	(1,758)
Flowers - Flower Fund	1,926	60	33	—	—	1,953
Legacies - Legacies awaiting designation	900	—	—	(900)	—	—
Missions - Missions Giving	8,659	—	9,496	9,215	—	8,378
Reserves - Reserves Fund	2,853	—	—	—	—	2,853
VicarDiscr - Vicar's Discretionary	150	—	116	—	—	33
General - General fund	32,640	130,265	117,972	(12,315)	—	32,617
Totals	67,257	166,073	170,952	—	—	62,378

Parichial Church Council of St.Mary's Chipping Norton

Registered Charity No: 1132070

St James Chapel Over Norton

Accounts summary for 2016

Receipts

Balance B/f 1st Janury 2015	Bank	£ 4,423.09	
	Cash	£ 20.65	
			£ 4,443.74
Collection Plate Giving		£ 507.55	
Total Receipts			<u>£ 507.55</u>

Expenditure

Electricity		£ 400.00	
Electricity extra bill due to fault in s		£ 91.08	
donation to St Mary's (from float)		£ 16.00	
Total Expenditure			<u>£ 507.08</u>
Balance C/f 31st December 2016			<u>£ 4,444.21</u>
Cash at bank		£ 4,331.41	
Cash in Hand		£ 112.80	
			<u>£ 4,444.21</u>

Parochial Church Council of St. Mary's, Chipping Norton (Reg. Charity No: 1132070)
Year ended 31 December 2016
Accounting Policies

The financial statements have been prepared on a receipts and payments basis, in accordance with Charity Commission requirements for non-company charities with a gross income of £250,000 or less.

Where money is held in a PCC bank account on behalf of another organisation (e.g. Oxford Diocesan Board of Finance, The Children's Society) these amounts are shown as "Agency collections" in the Statement of Assets and Liabilities, and paid over to the relevant organisations at regular intervals.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC.

Designated Funds are unrestricted funds which the Church has allocated for a specific purpose. They can be 'un-designated' at any time and returned to their unrestricted status.

Restricted funds are those funds that must be spent on restricted purposes and details of these funds are provided in the financial statements.

The accounts include all transactions for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body or informal gatherings of Church members.

Incoming and Expenditure

Income is recognised when received by or on behalf of the PCC. Expenditure is accounted for when paid.

Fixed assets

Consecrated land and buildings and moveable church furnishings.

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church Inventory which can be inspected at any reasonable time.

137 Cornish Road, Chipping Norton

The value of 137 Cornish Road is shown as the PCC's proportion [approx. 29%] of the initial purchase price and takes no account of inflation.

Other fixtures, fittings and office equipment

Expenditure on equipment has been recorded in the Receipts and Payments Accounts, but has not been included in the Statement of Assets and Liabilities.

Current assets

Short term deposits include cash held on deposit with the CCLA CBF Church of England Funds or at the bank.

Bank accounts are operated with CAF Bank CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ and at HSBC at 18 Market Place, Chipping Norton OX7 5NE.

Notes to the accounts

Accounts for St. James' Chapel Over Norton are not included in the main accounts except for voluntary giving by envelope and bank and payments for annual insurance. A summary of the St. James' Chapel Bank account income and expenditure is included at page 5.

Chipping Norton Area Charitable Trust
Statement of Financial Activities (Including Income and Expenditure Account)
for the period 1 June 2015 - 31 May 2016

	Restricted funds (Youth worker) 2016 (£)	Restricted funds (Youth worker) 2015 (£)
Incoming resources		
Income from donations and legacies:		
Single gifts (gift aided)	2,300	14,080
Single gifts (non-gift aided)	2,000	1,575
Regular gifts (gift aided)	6,405	3,595
Regular gifts (non-gift aided)	2,820	1,755
Grants	10,000	1,000
Gift aid	2,176	4,419
Income from investments:		
Bank interest	21	5
Total incoming resources	<u>25,722</u>	<u>26,429</u>
Resources expended		
Expenditure on charitable activities:		
Salary costs and benefits in kind	13,408	0
Youth worker working expenses	2,236	0
Insurance	427	440
Advertising	0	630
Interviews	0	73
Bank charges	70	22
Filing fees	26	0
Other expenditure:		
Company set-up fees	0	2,049
Total resources expended	<u>16,167</u>	<u>3,214</u>
Net income	<u>9,555</u>	<u>23,215</u>
Total funds brought forward	23,215	0
Total funds carried forward	<u>32,770</u>	<u>23,215</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name St Mary's Church, Chipping Norton with St James' Church, Over Norton, Parochial Church Council

On accounts for the year ended

31/12/16

Charity no (if any)

1132070

Set out on pages

1 to 8 (last page is 7) remember to include the page numbers of additional sheets

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed

Nicholas Brooks

Date

28/4/17

Name

NICHOLAS BROOKS

Relevant professional qualification(s) or body (if any)

CHARTERED FINANCIAL ANALYST

Address

21 OVERDALE
ASHTON
KT21 1PW

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose



Chipping Norton Benefice

St Mary's
Chipping Norton

St James'
Over Norton



ANNUAL REPORT 2016



Open Doors

Serving persecuted Christians worldwide

Welcome

2016 has been another eventful year, in which God has continued to lead us into growth and new ministries as we have **shared the life-changing love of Jesus, serving our whole community**. A particular welcome to any of you who have joined our church family in the past year.

Our current 3-year vision **to engage families, youth and men, to grow in faith and fulfilment** still helps us to channel our prayer and energies into these priorities, while – at the same time – we’ve enjoyed progress in many other areas of the life of the church.

In addition to the natural rhythm of the church year, we’ve had plenty of cause to celebrate, but there have also been times when we’ve come together to mourn the loss of loved ones who have joined Jesus in glory.

For once, our staff team remained relatively static, with our Curate, Martha rejoining us following her year on maternity leave, but we were delighted to reach the end of the year having approved plans to expand the team once again early in 2017.

As is traditional in these reports, we have tried to give a snapshot of what went on in 2016. We can’t hope to capture everything that’s happened, but will again use our vision statement to offer structure to the report, hoping to inspire and encourage us as we look forward to another exciting year.

If you’d like more information on other aspects of church life, you’ll find regular updates in our PCC minutes. These can be accessed on our website or on the notice board. Also, once again, because we’re all in this together, as you read on, please keep an open mind as to possible exciting and fulfilling new ways in which God might stir you to serve in the life of the church!



Rev'd James Kennedy
Team Rector and Vicar of Chipping Norton



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Introductory Notes

1. This is the seventeenth annual report since 2001 required under the Church Accounting Regulations 1997 for St. Mary's Church, Chipping Norton, and St. James' Chapel, Over Norton, part of the Chipping Norton Benefice, the Deanery of Chipping Norton, the Diocese of Oxford, the Church of England.
2. St Mary's PCC is required to co-operate with the Team Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, as stated in the Parochial Church Councils (Powers) Measure 1956.
3. St Mary's PCC also has maintenance responsibilities for the Parish Centre and a house at 137, Cornish Road.
Correspondence Address:

The Church Office, St Mary's Parish Rooms
Church Street, Chipping Norton, Oxon, OX7 5NT
www.stmaryscnorton.com

The church building itself is located in Church Street, Chipping Norton.

Registered charity number: 1132070

Church Life

So much has been going on this year that it's hard to know where to begin. As ever, though, I start with a caveat – it would be impossible to acknowledge everything that is happening and everyone involved with individual mention, so – if you are amongst the large proportion of the church family who contribute faithfully week in, week out, please would you accept my heartfelt thanks for all that you do, whether seen or unseen. Moving on, then, and selectively high-lighting aspects of our corporate life...

In our gathered worship we have sought to ground our mission *to share the life-changing love of Jesus, serving our whole community* on a broad Scriptural base: We began the year being inspired by **1 Peter** and **Titus** to embrace our identity as new creations, born again into God's family, before following stewardship.org's **40 Acts** material as a church to keep us outward-focused during Lent. The book of **Daniel** then encouraged us to have the confidence, in Jesus, to swim against the tide of secular opinion when it goes against God's clear direction as to what's best for our lives. We spent the summer months being reminded by **Galatians** of the 'True Freedom' that we have in the Gospel, before considering some of **Jesus' parables**, and then ending the year in song – firstly in **Isaiah's Songs of the Servant**, and last of all in the **Songs of Christmas**.

Beyond our Sunday worship, it's so encouraging to see more people joining the various **Small Groups** which increasingly form the heart of our growing church, providing the primary setting for the church family's **pastoral provision**, as well as equipping us in our lifelong **discipleship**.

As we've journeyed together in these ways, it's been wonderful to see God continue to grow us both in number and in faith throughout 2016, leading us into new **mission** opportunities and partnerships.

Touching firstly on those: as well as seeing our **CAP (Christians Against Poverty) Debt Centre** flourish and begin to make a deep impact locally, alongside developing existing mission partnerships with **Bruce and Jan Rossington** of **AIM (African Inland Mission)**, it's been wonderful to embark on a new partnership with **Open Doors**, which has helped us to keep the persecuted church firmly in our minds and prayers. We've also been delighted to contribute towards the **Christian Chaplaincy at Long Lartin Prison**, and the wonderful youth ministry

provided locally through **Adventure Plus**. All this is, of course, in addition to our regular support of **Operation Christmas Child** through their shoebox appeal, and **The Children's Society** through our Christingle service.

In May, we also held a Gift Day. Thank you so much to all those of you who contributed, enabling us to direct over £12,000 towards support for four separate projects: We were pleased to be able to bless both **The House of Bread at Burmington Mill** with equipment to help them the next time they are flooded, and **St Mary's school**, with a fund to support those who would otherwise be unable to afford school trips, and also with a celebratory meal for the staff to thank them for their wonderful work with our children. We also had the amazing privilege of facilitating a **Bible translation** pilot project for an unreached people group in **Tanzania**. Finally, the church family's generosity has enabled us to address the urgent need for equipping the church with a **sound system** that is fit for purpose, both for our own needs and for the needs of the many people who use the church for external events.

Through these partnerships and initiatives, we're not only broadening our horizons by financially supporting wonderful examples of Christian witness locally and abroad, but also aiming to engage the church family actively, in the knowledge that we will ourselves be blessed as we get stuck in personally.

Many aspects of our church life this past year will be covered in the various sections below, but – without any hope of being totally comprehensive - I will mention here just a few other things in the hope of recording as broad a perspective as possible of where God has been leading us over the course of the year:

- A real highlight early in the year was our '**Journey to Easter**' **Labyrinth** in the church. Coordinated superbly by Judith Marshall, this event drew the churches in the town together, with dozens of people contributing creatively, and hundreds of people from the town and surrounding area coming to visit and to be inspired.
- Following a training session in the summer, we have been able to establish a regular pattern of offering **Prayer Ministry** during our main Sunday Services. Along with **1st Priority Prayer** on the first Wednesday of each month, this has served to keep prayer at the centre of our church life. On some months we have also enjoyed joining to pray with members of other churches in the town and from the

wider region for **Town Prayer** and **North Cotswold Gospel Partnership Prayer** evenings respectively.

- To assist with our general pastoral provision, we held a training session in the Spring for a new team of **Pastoral Visitors** and were hugely encouraged by the number of willing volunteers.
- Phase 2 of **Living Stones** is now complete, with the Croft and Redrobe tombs splendidly restored and resituated. This paves the way for us to pick up our greater 'Phase 3' ambitions for re-ordering when the time seems ripe. Particular thanks must go to John Marshall for seeing this through in such a determined fashion.
- Over 40 of us again spent a week together growing in community and in faith in the summer at **New Wine**.
- God used **Alpha** again powerfully in the summer term to make himself known to our guests, and we were able subsequently to celebrate **6 baptisms by full immersion** in September.
- Our annual civic events (**Civic Service** in July and **Remembrance Service**) were as well-attended as ever, and we also shared with the Churches Together in Chipping Norton to hold a **short service to open our Town Festival** in honour of the Queen's 90th Birthday.
- The catalyst of a new-look **website** prompted the PCC to consider and lay out a set of **Values** which underpin our sense of church and ministry. Do take a look at www.stmaryscnorton.com/vision-and-values.
- Bookings of our refurbished **Parish Rooms** have increased as the town has taken advantage of the hospitality that we can now offer through this improved facility.
- Our programme of **Women's Events**, has continued with hugely popular breakfasts giving a platform for some inspiring speakers, and with Mary's Kitchen and 'Create' events drawing people in from well beyond our church family.
- Our monthly '**Come to Tea**', continues to grow as a valuable time of fellowship. Likewise the **Parish Lunch** remains hugely appreciated by everyone attending.

Looking forward

Renewed Vision for next 5 years

Although our current 3-year vision has served us well, 2017 brings the need for us to review our priorities as we prepare for the next season in the life of the church. We will initially be engaging with that as a PCC in the summer, but encourage the whole church family to be involved in that process prayerfully and in putting forward your views and suggestions.

Small Groups

Our Small Groups, which are the primary place in which we can care for the growing church family pastorally and spiritually, are becoming increasingly essential to the health of the church. To help us to develop our Small Groups and nurture their Leaders, we are thrilled to be welcoming a new member of our clergy team to start after Easter 2017. Along with her husband, Roger (who is also ordained), Ursula Simpson brings with her a wealth of experience in leading growth in Small Groups.

Tearfund Connected Church

As part of our aim to broaden our horizons when it comes to personal involvement with overseas mission, we have just signed up to Tearfund's Connected Church programme and will be supporting ZOE (Zimbabwe Orphans through Extended hands). We would love to see as many of you as possible involving yourselves actively in this new partnership, hopefully sending a group on a short-term mission trip in the coming months to deepen and strengthen that relationship.

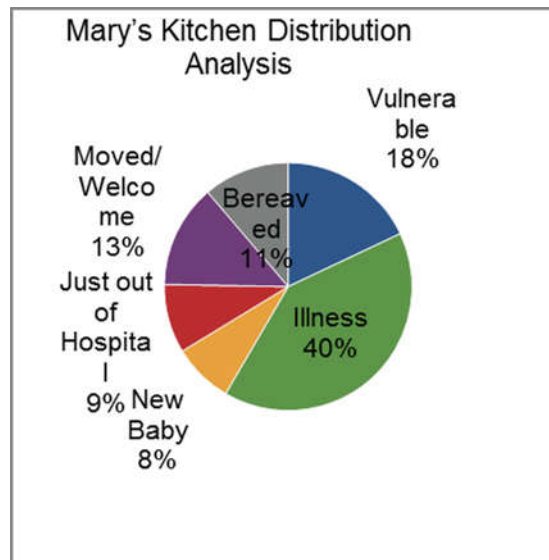
NCGP Tent-Mission, Summer 2018

It may seem like an age away, but throughout 2017 we will be looking to build momentum towards an exciting vision for a North Cotswold Gospel Partnership Mission in the summer of next year, possibly situated very close to Chipping Norton. Again, if you would like to be involved in shaping this vision, then we'd love to hear from you.

Families

Outreach – This has grown in momentum with 12 people signing up to help build an Outreach Team. We are still struggling to find a store. (see separate report prepared for the PCC in January). We have helped over 25 families with housing issues and furniture, delivered school uniforms to children, and partnered with CAP to deliver Christmas Hampers to their clients and the clients at the hostel in Horsefair.

Mary's Kitchen - this continues to be a winning formula: lots of fun whilst we cook, and then able to bless so many. We have encouraged the Pastoral Team & clergy to make more use of this. Over 150 recipients of meals this year



St Mary's Minis - Minis has grown from strength to strength in the past year with Anna Mitchell continuing to lead the sessions with support from Martha and a small team of volunteers. Numbers have grown steadily, especially with the closure of the Ace Centre. We now have over 60 parents or carers on the books, with around 15 adults and 20 children coming each week. We have been encouraged to see that people moving into the new developments are finding the group quickly, and also to see more overlap with baptism families.

Marriage Preparation - running twice a year, and planning a marriage Course for the summer term

Children and Communion - the introduction of Communion to the whole church family went well. This will need to be looked at on an annual basis to introduce new families and children.

Creche - Bill & Jo Rees have introduced a Bible focus to the creche session, in the form of a puppet - Jack, who greets and sings with the children, before then looking at a bible theme. Bill is training up the creche team. We are looking forward to Resound scheme making it possible for the adults in creche to hear the sermon.

OneWay - continues to be a fun and engaging environment for children to look at the same Bible passage as their parents/carers, but in a more age-relevant way. We have several new team members, and are also looking to be able to offer 1-to-1 support for those children with special needs.

Baptisms - Baby and child baptism continues to be a key way of meeting and welcoming young families into our church fellowship. Over the last year, we have baptised 13 infants, most of whom would have no

contact with church otherwise. Work continues to look at how we maintain and grow ongoing relationships with these families.

Looking forward

Most excitingly several doors seem to have opened for us to step in and support the work of our **Primary School**, and through that build relations with the most vulnerable families in our community. The School are already feeling the negative effects of the closure of the ACE Centre, and have asked us if we could increase our level of support in running:

- a “Parent Drop In” every Monday morning, where parents can discuss problems, parenting issues etc and we can signpost them to other services (such as CAP / Parenting Course)
- a “Stay & Play” session on a Friday morning - where parents and toddlers enjoy breakfast together, followed by a soft play session. The school have committed £2,000pa to this, and we are currently putting together a bid to the OCC Transition Funding

Youth

Employed formally through the Chipping Norton Area Christian Trust, which was established in 2014 to support our ministry at St Mary's, Jonny Lowe has now been with us for 18 months.

Jonny writes: There have many things to be really thankful for this year.

Weekly Groups: These continue from last year... Firstly **Spark** (a boys group meeting on Wednesday evenings) in Churchill. It has been a really great way to hang out, play sport and dig deep into God's word. Jonny Shaw and Harry Povey have led this alongside me. Then the girls also love coming along to **Impact** (meeting on Sunday evenings run by Katie Lowe and Kathryn Walton), hanging out together and chatting about life. This is a time of getting into the word and encouraging and challenging each other. Both groups have been looking at different topics such as Daniel, I am claims of Jesus, James, Generosity etc. It's a great space to really learn and grow in God's word and it provides real fellowship.

Ablaze meets on a Sunday morning and we enjoy some food and time where we can chat and discuss God's word. Emma Hornez has

supported me in providing a great network for young people and space for them to learn and be encouraged. We have looked at **Parables of Jesus, How to share the gospel with friends, and what the bible says about big issues of life**. We also **serve once a month in church** which is a great way of integrating into the church family.

Mentoring: There is now a mentoring network in place which is very exciting. Young people have the opportunity to meet with an older Christian one-to-one, to grab a coffee and read the bible, pray and seek advice in life. This has been really beneficial for the young people and it allows them space to share their thoughts and it means someone older is looking out for them, praying for them and investing in them. Sharing life is so important!

Weekend Away & 'United' week away: In January 2016 we went on a weekend away to Ledbury at The Poplars. It was the most incredible weekend. We had 13 young people and some brilliant leaders. We were **looking at the book of Ruth** in our meetings together and everyone was really challenged and went away with an even greater view and love for God. We had a **worship night** which was a special time for all. God was really doing a work in young people's hearts as they **opened up to God and the Holy Spirit was transforming lives** right in front of us. It was beautiful to see tears fall and smiles as God was speaking to young people in such a profound way. We had such a good time that we returned to The Poplars **for 5 days at the end of the summer holidays** for more fun and games, bible teaching, worship and food.

Take a Hike: John Marshall continued to lead these monthly boys' hikes on Saturday mornings until August, but owing to a shortage of available leaders, we have had to draw them to a close for the time being. These have been great fun and the lads have loved them, enjoying several testimonies over the last year after coming together to enjoy God's amazing creation and hear how he is changing people's lives (at the same time as eating a super fry up!). A huge thank you to John for his commitment to these Hikes over the years – they've been a great way to share time and life together.

Worship Unplugged: Once a month we get together with some of our worship team and learn how to lead worship together. This year, we then had **a fantastic Sunday in November when the youth led the entire service**, which was wonderful for the church family to see, and a great encouragement to the young people too.

Schools: I have had the great privilege of doing **assemblies** in both St Mary's Primary School and Chipping Norton School over the last year as

well as running a weekly **drop-in** in the Top School giving the young people to opportunity to come and chat. I have also been able **coach some after school football** which has been thoroughly enjoyable and is a brilliant way of building relationships with staff and pupils.

Socials & other events: We have been able to do some brilliant things socially as a groups. We have been **ten pin bowling, night hikes, trips to Nero's and Nando's**. Another great thing that we've enjoyed has been going, as a group, to '**Nightlife**' in Oxford (a big youth worship evening), where it was wonderful to be a part of a large body of Christians worshipping our God together. Likewise, The **Big Church Day Out** in May which was a super day. A more active event was then a **Kayaking trip** in July too for young people which was great fun as we ripped it down the Thames in Reading.

A few young people also came to '**Sports Plus Xtra**', an even run by Christians in Sport to equip young people to live out and share their faith in their sports teams. This was brilliant and the boys loved playing new sports and getting into God's word and seeing how it affects their sport.

During **Easter** we also did a **community gardening project** which was great fun. We were able to overhaul and give the garden a makeover at Horsefair (temporary accommodation for individuals who have been homeless and unemployed). This was a great way to bless our community and see the young people get stuck in and serving. It really was faith in action.

Lastly, a real step forward for us as a church has been the **launch of 'Remix'** (a Friday afternoon youth club at the Glyme Hall) in June. This has given us a massive opportunity to engage with the young people in our community and be able to share life and the gospel with all of them. In the first 4 weeks, we saw over 50 different people come through the doors and by the end of the year, we were seeing a regular attendance of about 25 young people each week, having fun playing sports, games, enjoying the cafe and building community.

Thank you for all your support and prayers,

Jonny

Looking forward

There's always a need for more of you to help in mentoring or leading aspects of our ministry to our young people, so if that sounds appealing, please do get in touch with Jonny.

We are hoping to encourage young people to get involved in various summer camps and events like Big Church Day Out Total Adventure,

Sports Plus, New Wine. It's always exciting to be part of something big with other young christians.

Remix – draw people into more active faith

Remix has been super at building relationships with young people in our community. We want to continue to look for ways to share our faith with them and encourage young people to get involved in our youth church family, ultimately coming to know Jesus as Lord. If you can help lead at Remix on Fridays we would be really grateful.

Overseas Mission 2018?

We would love to do an overseas mission in 2018 so we are making inquiries to see what we could do in serving people and the church abroad. It could be a very exciting adventure for our young people and make a huge impact to their faith and the lives of others.

Men

'**Men United**' has continued to draw the males in the church together in 2016. Particular thanks must again go to David Bishop, Philip Sharman, Tom Simpson, and Stuart Sibley for their parts in the planning and publicity.

After looking back at our activity over the previous year, in 2016, we decided to focus our outward attentions around five main 'invitational' events spread throughout the year, but then to support those with a number of other more regular, but low-key events aimed more towards the church family.

To those ends, we enjoyed a **Men's Breakfast** in January (with guest speaker Paul Weston, keen mountaineer and brother of our former Incumbent), a **Curry Night** in March (guest speaker Piyush Jani, An ENT surgeon who grew up as a Hindu, but came to faith in Jesus as an adult), and another Men's Breakfast in September (guest speaker Chris Lavy, Professor of Orthopaedics and Tropical Surgery, who also set up two children's hospitals in Africa). All of these speakers gave wonderful talks, introducing their faith in ways that were both engaging and accessible, and the Curry Night in particular proved extremely popular with our guests.

We also held two social evenings: an evening **tour around the Hook Norton Brewery** in June, and a **Skittles evening** in December, both of which were very much enjoyed by all who attended.

As well as these, our regular **Curry Club** continued to meet on the 4th Sunday of each month, and four **Men's Fellowship Breakfasts** in the Parish Rooms were much appreciated by all who attended. At these, we were encouraged and inspired by personal testimonies from Dan Ritchie, Stephen Blake, Chris Mitchell and David McInnes, and enjoyed, on each occasion, the opportunity to pray and support one another.

Finally, this year we joined with other churches around the North Cotswolds to spend a morning together being encouraged and inspired to be 'Ambassadors for Christ' by Rico Tice in the first Cotswold Men's Convention in the Warwick Hall in Burford.

Taken together, these activities again provided a great way for men within the church to get to know one another better, and also an easy environment into which we could invite our friends and neighbours.

Looking forward

Men United in 2017

We already have a handful of events planned for the coming year, but will again be looking carefully at where we invest our energies, thinking particularly about how we can **more effectively encourage a culture of invitation among the men** in the church. We'll also be thinking about how to connect our outward-focused activities more deliberately with either courses or activities that specifically lead people into a more vibrant faith.

Another Men's Convention...

Following the success of last year's convention, there will be another North Cotswold-wide Men's Convention in the Autumn at which Vaughan Roberts will be the main speaker.

Minutes of APCM 2016

St Mary's, Chipping Norton with St James', Over Norton *Annual Parochial Church Meeting and Meeting of Parishioners*

Sunday, March 20th 2016 at 12.30 p.m. in the Parish Rooms.

1. The Revd Dr James Kennedy opened the meeting with a welcome to all 42 members present, with a reading from Isaiah 54 and with prayer.
2. Seven apologies for absence were received.
3. No item of A.O.B. was announced.
4. **The minutes of the 2015** meeting were read, approved and signed as a correct record. There were no **Matters Arising**. The secretary was thanked for his contributions to the life of the church.

5. Meeting of Parishioners for the Election of Churchwardens

Two nominations had been received.

Linda Carpenter had been proposed by P. Smith and seconded by C. O'Shea.

Graham Povey had been proposed by F. Rossington and seconded by E. O'Shea

There being no other nominations, both were elected unanimously as churchwardens.

As this was her sixth year of service, Linda indicated that she would be looking to hand over to a successor at the next APCM.

6. The Annual Report for 2015

A single document, "The Annual Report 2015" was distributed to all.

James referred to some of the highlights from the report:

- A year of growth and change as we continue to develop.
- Emily O'Shea's appointment to help with finance and the production of the 'SHEEP' database.
- The arrival of Jonny and Kate Lowe.
- The expansion of the church family with the arrival of Martha's and Tom's second child.
- The Gift Day had been a highlight!
- Alterations in the Parish Rooms had helped us to reach out into the community. Bookings were up and feedback very positive.

- The setting up of the CAP Debt Centre and its remarkable impact.
- Our worshipping life – the increase of numbers and the number of baptisms, some by emersion.
- The development of our small groups and the numbers taking part in different festivals.

For the future:

- As we plan for growth there is a need for us to develop important leadership roles. We need to identify those with different gifts and enable them to serve. This might need the employment of further staff to share responsibilities. James encouraged us to 'step forward' if we felt called/able to meet specific tasks.

We were in the midst of exciting times!

Considering the elements of our Mission Statement, James went on to speak about families, youth and men.

- One Way and St Mary's Minis were progressing well. Special thanks were given for the work Anna Mitchell had been doing at St Mary's Minis whilst Martha was on maternity leave. Mum's and Babies bible study was now well underway. More help was needed with the children on Sunday mornings.
- Our PCC appointed governors worked hard to support St Mary's Primary School. New vacancies had been filled and other appointments would need to be made before the end of the year. Once again the 'Prayer Spaces' week had been exceptional and thanks for this were due to Fiona Rossington.
- We all face a challenge with the curtailment of activities at the ACE Centre. How can we better support young families? Who is available to help here?
- JK and EK would like to share the leadership of the Marriage Course. Might this be you?
- Jonny's work was progressing well. However, he needs more help and support, especially with mentoring young people. The incredible opportunity we have to run a Friday afternoon Town Youth Club on behalf of the Glyme Hall Committee means we need a dedicated team in place to support. No previous experience necessary! Calling you?
- The Men United events were going well and there would be the opportunity, in the autumn, to take part in the Men's Convention.
- A huge amount of exciting stuff for the staff team and volunteers. Please step forward to help.

James then took the opportunity to thank Emma Bayley for her amazing and seemingly tireless work and support in the office. Hearty applause supported this. James would be unable to serve as he does without Emma (K) at his side. She was a more than full time worker often putting in 24 hours a day! Once again everyone contributed to a burst of deeply felt applause.

James then thanked everyone for their support in so many different roles and expressed his deep appreciation for all that they accomplished.

James gave the opportunity for questions to be raised about the annual report.

The Report on the Electoral Roll

The electoral roll report was read.

Number on Roll	144
Number of people removed from last Roll (moved away or died)	9

The Churchwardens' Reports

Linda spoke of her appreciation for the support given to the wardens. It had been a joy to co-ordinate everything. Graham expressed special thanks to Stuart Cutting for all his help, particularly with Health and Safety aspects and to John Marshall particularly for his work with 'Living Stones'. Applause was given for Stuart and John.

James thanked both wardens for all that they had done and continued to do on a daily basis and his thanks were echoed in the applause given.

Deanery Synod

The Deanery Synod report was contained in the annual report document. Jo Graves informed us that Amanda Gafford was stepping down as Lay Chair and that the new Area Dean had exciting plans, particularly with regard to pilgrimage.

The Church Finance Report

The Treasurer, Mark Gillespie, had given his apologies for not being able to attend the meeting. However, copies of his Financial Statements were distributed. James spoke to the report and explained the different pages with particular reference to the extra sheet referring to items of greatest expenditure. Much fuller copies of the report were available for any who wished to examine in greater depth. Overall we had had a successful year financially. There was a question about the missions and charities we support of which there is a full list in church.

James asked for a vote of thanks for Mark and to Emily for the excellent way they had taken over from Chris Gregory, our previous hardworking treasurer.

7. The Adoption of the Independently Examined Accounts

The PCC had already adopted the accounts. They had been examined by Nicholas Brooks and they were received at this meeting, (Proposed JK, seconded JW).

8. The Appointment of Independent Examiner

A colleague of Mark Gillespie, Nicholas Brooks was appointed.

9. Elections PCC Members

There were four vacancies and four nominations had been received:

Mark Gillespie (Nom. J. Williams, Sec. C. O'Shea)

Nicola Riley (Nom. L. Carpenter, Sec. M. Carpenter)

Jo Rees (Nom. P. Williams, Sec. E. Bayley)

David Bishop (Nom. G. Pearman, Sec. J. Marshall)

All four were duly elected. The length of office would be determined at the first PCC meeting in May.

James expressed thanks to the outgoing members of the PCC. John Marshall, Glyn Pearman and Lionel Rossington had all given invaluable service to the church, especially through their service on the PCC but also in a wide variety of different capacities. He looked forward to their continuing support in many different areas. No-one really knew the amount of hours John spent on the fabric of the church and we were all very grateful to him.

Sidespersons

The appointment of sidespersons was delegated to the churchwardens.

10. Appointments

Churches Together in Chipping Norton Representatives.

Jen Williams (treasurer of CTCN) agreed to serve again together with Judith Marshall and Graham Povey.

Reference was made to the service to be held at the beginning of the Town Festival/Queen's Birthday Celebration day in June. It was to be hoped that there would be an excellent representation at the service of members from all our churches, giving a positive witness.

11. Any Other Business

There being no any other business, James closed the meeting at 1.10 p.m. with prayer, with the Grace and with thanks to everyone for attending.

Churchwardens' Report

“And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him” Colossians 3:17

Service Tasks

If you were at the recent commitment Sunday service you will have had a visual sight of just how many people are needed to set up and prepare for a Sunday Services each week.

- Communion setting up / servers / cleaning
- Music / worship
- Song Pro / Sound
- Welcome / Coffee / refreshments
- Readers / Intercessors / Prayer ministry
- Children's ministry - One Way, crèche, youth
- Flowers / Bells

The Churchwardens are very grateful for all the help and service you give. It is often rewarding to be part of a team and it is certainly true that often more hands make less work. So if you have not yet joined a team we would encourage you to do so and see for yourselves. It is a great way to show our support of the clergy but more importantly service to the Father God we worship.

Remembrance Service

We once again welcomed members of the community into Church for the service of remembrance.

Christmas Services

The Christmas services were well attended, appreciation was given by those attending. Thank you for responding to our request for stewards at these services. In particular the Churchwardens were pleased with the new procedure for distributing Chringles this year, which was safer and calmer.

Cleaning

A weekly contract cleaning firm keeps the parish rooms, church carpet and toilets clean. The Chipping Norton Brownies continue to help two times a year. These are fun occasions so please come and join us when you can. The annual cobweb cleaning day in spring deals with some higher level cleaning.

Wendy Portman continues to keep the brass wear clean & sparkling. We are putting together a list of people willing to adopt an area of the church to clean as & when they are able. A list is also being drawn up of people willing to take small linen to wash & iron.

Risk Assessments – We are grateful that Stuart Cutting continues to oversee our risk assessments within the Church premises, always on hand with advice when asked. In 2016 the Churchwardens put in a bid for the 2nd round of Government Roof repairs scheme but were again unsuccessful. The Churchwardens are grateful to Nicola Riley for her time helping with this last bid. We did receive some positive feedback suggesting we had put in a good case but the number of applications outnumbered the funds available.

Inspection

The inspection for 2016 was completed by Sally Welch our Area Dean. Her focus was on St James Over Norton. The Churchwardens are grateful to Brenda Bean for her time given to this meeting. No report has been received to date.

Training

Diocese Training at Church House – New on line faculty application process: attended by Jo Graves & Linda Carpenter

Diocese Training Morning for Church Wardens – Marlborough School Woodstock: Graham & Linda attended this.

Inventory

We have not heard anything further from NADFAS (National Association of Decorative & Fine Arts Societies) regarding the recording of Church inventory items. If you know someone with skills in photography and cataloging who is willing to give some time on this, the Churchwardens will be pleased to hear from you.

Graham Povey & Linda Carpenter March 2017

Churchwardens' Fabric Report

Churchwarden's Fabric Report for the A.P.C.M. 2017

This report has been prepared in accordance with the requirements of the Care of Churches and Ecclesiastical Jurisdiction Measure 1991. It has been circulated to members of the Parochial Church Council and any amendments required by them have been incorporated.

Cleaning and Maintenance

1. The annual clearance of the Church and Parish Centre roof and hopper-heads is carried out by John Harding.
2. The maintenance of the churchyard is the responsibility of the Town Council. We are grateful to Chipping Norton Green Gym for their efforts to tidy in the churchyard throughout the year.
3. Richard Taylor keeps the channels free of weeds. The channel gullies and any blocked drains or gratings around the base of the church walls have to be cleared by us including the drain by the porch after heavy rains.
4. We have a contract with J & J Cleaning to clean both the church and parish rooms weekly. In addition R & B maintenance for annual deep clean of carpets on the platform in church and in the Parish rooms.
5. Cleaning days are well supported with high level in spring and two lower level cleaning days. CN Brownies continue to support this work.

Fabric needs/projects/repairs

The PCC approved a small budget for maintenance of the fabric of the church to be expended at the Fabric Committee's discretion. Potential items of work are, considered at each meeting.

Of the 4 points taken from the Quinquennial Report – October 2013 and highlighted for action 2 large projects remain.

1. Repair wood-block and mosaic paving floors – still outstanding.

2. Roof Work – major project highlighted in QI – Churchwardens submitted a second bid to the Government Roof Repair Fund but were once again unsuccessful.
3. Replace rusting galvanised window guard to window in south aisle (west of south door) this was completed in 2016 thanks to a donation from the Friends of St Mary's Church.

Further projects:

4. A meeting in January 2016 to discuss the future development and use of the area/space created by the removal of tombs. It was considered extra space for distribution and enjoyment of coffee was needed. It was also noted decluttering there possible to make the space safe for those using this area. Some work to repair the wooden block floor has been completed to help with this aim.
5. There was a successful sale of 5 non-standards pews.
6. Following Stuart Cutting's risk assessment on the Parish rooms, a new fire door to the kitchen was fitted, also a half-glazed door to the upstairs office. Further work to create an extra office space downstairs was completed. Considering lone working, quotes are being obtained for entry security systems.
7. Alcocks replaced missing glass from the clerestory.
8. Estimates have been obtained from Drain specialists to solve the problem of the blockage in the drain by the main door. Discussions are also underway with the town council about responsibility & maintenance.
9. New LED lights fitted to the church porch and parish rooms have helped with winter evening needs.

Project – Resound

Following a very generous response to the gift day a small group called (resound) was set up to look at various options and give recommendations to proceed with this work, they have met with a number of companies and report below:

Following the feedback we had from consultations with the congregation and a wider group of interested people in the Church, the approach we will adopt will be to have a flexible and 'future-proof' sound solution comprising good quality and reliable components configured into a system that is easy to operate in a variety of circumstances (from small funeral or side-chapel service to large service with many 'inputs', and 'external' event from school service to concert or literary event) - all provided by a professional company with bona fides credentials and relevant reference installations, and offering appropriate warranties, guarantees, training and follow-up service (which all four of these companies offer). This 'stepwise' approach means that the whole 'reSound' project will take up to a year to achieve but will ensure we get a good quality sound system that is fit for purpose, flexible and capable of seeing that St Mary's needs are met for many years and that we don't waste money or make mistakes.

Project to move the tombs -

Relocation and conservation of the Rickardes and Redrobe tombs in 2016 brought to completion Phase II of the Living Stones vision for the church – a comprehensive redevelopment of the church interior developed in 2003 in conjunction with the then church architect, Reg Ellis. While, for financial reasons, it did not prove possible to include conservation of these tombs and the Croft tomb when our redevelopment work was undertaken in 2010/11, a subsequent generous grant offer from the Shaw-Meades trust enabled the project to be revived. The founders of the trust - 20th-century members of the

Meades family – had been keen local historians who had greatly loved our church building and its historic treasures. Further grant offers were negotiated: from the Friends of St Mary's, Churchcare, Oxfordshire Historic Churches Trust, St Andrew's Conservation Trust and the William and Jane Morris Fund. These, together with money already raised from a sponsored walk from Chipping Norton to Croft Castle, Herefordshire, by Canon Steve Weston, former vicar of the parish, and other donations, enabled the PCC to commission specialist conservators Sue and Lawrence Kelland to undertake the work.

Conservation of these three monuments started in 2015 and, after a break, was completed in October 2016. The happy result is that three fine monuments that were previously damaged, dirty and hidden in almost inaccessible corners of the church are now clean, skilfully conserved and displayed together in a space of great beauty and enormous historic interest.

The finishing touch will be to replace the temporary historical display with professionally produced exhibition panels on new stands, as and when funds permit.

This is the final report from the Living Stones Committee set up to oversee this work. The Churchwarden's are grateful to John Marshall and his team for all his hard work in seeing this project to completion.

Inspections

All maintenance and repairs for the church, parish rooms and 137 Cornish Road are logged centrally and monitored by the fabric committee.

1. The annual PAT (portable appliance testing) was completed in the Church and the Parish Centre in May 2016.
2. Whites of Appleton carried out their annual inspection and maintenance of the bells in November 2016 recommendations for this year: to continue to monitor the headstock splits during future maintenance visits and give advice accordingly.
3. Executive Fire Protection Ltd carried out their annual inspection in March of fire extinguishers in the church building, parish centre and St James' Over Norton. A church plan showing the ideal location of appliances has been made and is displayed in the Church and the Church Office.
4. The First Aid box is situated in Church by the welcome area with a clear sign to locate it. There is a similar box in the parish Centre kitchen.
5. Graham Povey continues to manage the church boiler and reports to the Fabric Committee. The boiler service contract was completed this year by Gas safe, this company were very helpful and more cost effective.
6. Electrical Testing – a periodical 5 year test was last carried out by Bannor Electrics in 2012. The next testing will be due in 2017.

Security

We continue to receive regular warnings from the Diocese and the police about Church security. Thefts of lead are still a regular occurrence, insurance companies are encouraging churches to consider alarms in addition to smart water marking.

There has been concern that the security of the key pads into the main vestry have been compromised over the past year. Codes will be changed to try to keep this in check.

The donations box is still out of action estimates are being sought for the cost of a new metal safe.

The fabric committee continue to monitor the cost & need for additional security aids.

Health and Safety

Stuart Cutting during 2016 carried out a risk assessment on the Parish rooms following refurbishment and additional office use.

Dawkins Mausoleum

Nothing to report

137 Cornish Road

Annual inspection carried out in September. Annual boiler service and a few minor repairs have been made and a new system of logging faults has been established centrally.

Architect

A new Church architect is still to be appointed, the fabric committee will consider this during 2017 before the next quinquennial inspection due in 2018.

Churchwardens: Linda Carpenter & Graham Povey March 2017

Chipping Norton Deanery Synod

In 2016 we welcomed a new (interim) Lay Chair, Alan Kennedy (no relation), from Milton-u-Wychwood, who took over this key role from our very own Amanda Gafford (many thanks to Amanda for her service, with uncounted time devoted to the role...).

Our major focus of the year was a renewal of the Deanery Mission Action Plan (MAP). On his recent visit to our Deanery, the Bishop of Oxford shared his vision for the Diocese, and for the wider Church as being 'Contemplative, Compassionate and Courageous'. The MAP aspires to meet this challenge: looking towards church growth and the launch of new initiatives that will lead to peoples' lives being changed, and wider community transformation. The key areas addressed in the MAP are (1) Children, Young People and Young Families (including schools), with plans afoot for a Deanery Schools Day in 2017; (2) Discipleship, focusing on the involvement of church members, from intercessions and reading lessons to preaching and administering at Communion, and looking ahead to the 'Thy Kingdom Come' prayer initiative 2017, for which a Deanery-level leaflet is planned; (3) Church Involvement in Local Communities And Charitable Enterprises; (4) Buildings and Environment. If anyone wants a full copy of the Deanery MAP, please ask me, or one of the other Deanery Synod reps.

Matt Deans

March 2017

PCC Membership

Members of the PCC are those ex-officio (Vicar and Churchwardens), those elected by the Annual Parochial Church Meeting (APCM) and those co-opted by the PCC.

During the year the following served as members of the PCC:

Vicar Rev Dr James Kennedy

Associate Minister Rev Jackie Jones

Curate Rev Martha Simpson

Churchwardens Linda Carpenter, Graham Povey

Deanery Synod:

Until 2017 Jo Graves
Matt Deans
Paula Smith

Elected members:

Until 2017 Peter Williams
Gordon Horner
Mark Gillespie

Until 2018 Mary Smith
Jamie Bell
Chris O'Shea

Until 2019 Jo Rees
Nicola Riley
David Bishop

Officers:

Chair Rev Dr James Kennedy

Lay chair Jo Graves

Secretary Peter Williams

Treasurer Mark Gillespie

Electoral Roll Officer Emma Bayley

Planned Giving Officer Jen Williams

The following served on the Team Benefice Council: Linda Carpenter, Jo Graves, Graham Povey.

The following represented St Mary's on Churches Together in Chipping Norton: Jen Williams (Treasurer), Judith Marshall and Graham Povey.

PCC Committees

There are a number of subcommittees of the PCC. Much has been achieved and many aspects of the life of our church depend on their continued work. We would like to thank all those who have served on them.

a) **Standing Committee:** This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to directions given by the PCC.

b) **Fabric Committee:** helps the churchwardens with the maintenance and development of the church fabric including matters relating to the management of the Parish Centre, and liaising with the Town Council in the management of the churchyard.

c) **Living Stones Committee:** has met to coordinate, seek funding and to advise PCC with regard to the completion of Phase 2 of the Living Stones project (the move and restoration of monuments to monument area)

d) **Missions Team:** meets to consider the church's 'mission' in the broadest sense. The team advises the PCC and assists with the strategic planning, development and communication regarding Gift Days and ongoing links/ partnerships with other mission-related organisations and activities.

In addition to the above, the PCC can set up additional committees. The PCC met 10 times during the year.

Church Attendance

During 2016, we have continued to see modest growth of our 10.45 congregation (average attendance this year was approximately 5% more than in 2015, standing now at 111 adults and 28 children). Our 8am, 9.15 and Thursday morning congregations have remained stable.

2017 Electoral Roll Revision

Following the annual revision of the Electoral Roll, the number on the Electoral Roll as from 17th March 2017 is 149

20 new names have been added to the Roll.

During 2016, 9 names have been removed, having died.

11 people have moved away (including Elizabeth Allen and Carole Bradshaw) and have been removed from the Roll.

Emma Bayley

Electoral Roll Officer 24 March 2017

During 2016, we held 35 funerals either at St Mary's or at the crematorium, (including those of Beatrice Gourlay, Barry Hawkins, Nancy Marflitt, Phyllis Pearman, Wendy Portman, Jean Pryor, Thelma Rigby & Joan Willers.

We held 8 church weddings at St Mary's, and 9 infant baptisms, 2 children & 1 adult baptism by Immersion with 3 other Re-Affirmations by Immersion.

Other services:

- Remembrance Day service
- All Souls service of remembrance
- Town Festival Service
- Civic Service
- Christingle Service.
- Churches Together in Chipping Norton annual service

Finance Report

1. St Mary's finance function is pleased to present the twelve month financial results to 31 December 2016. This report provides a summary of the results and should be read in combination with the financial results attached.

Incoming and outgoing resources

2. Incoming resources increased from £161,852 in the year ended 31 December 2015 to £166,073 in the year ended 31 December 2016. In particular, planned giving increased to £66,277 in the year ended 31 December 2016 (£63,016 in the year ended 31 December 2015). This positive result reflects the increased commitment from the congregation at St Mary's over the last year. Other categories that saw an increase included PCC fees (£2.1k) and hall hire (£1.0k).
3. Total payments fell from £173,459 to £170,952, but excluding the effect of the Living Stones Project rose from £135,784 to £144,008. The largest items of expenditure related to the ongoing operations of the church (the parish share and church running costs), as well as our missions giving, representing 10% of our unrestricted voluntary income. There has also been an increase in our expenditure on local mission; specifically the CAP debt centre, our social action initiatives, and youth work. We were also able to improve the accessibility of the church to potential visitors with our new website.
4. The church is extremely grateful to those who provided the income to support all of the activities of the church in 2016. We are constantly humbled by the generosity and self-sacrifice shown.

Financial position at the end of the year

5. The 'fund movement summary' provides a view of the St Mary's financial position at the start and end of the financial year. The total balance of funds has decreased by £4,878 and this is due a number of factors, including that during 2016 we spent the money we had been holding for the Living Stones project, and also the former Youth Worker Fund (the youth worker salary is now paid through the Chipping Norton Area Christian Trust). On the other hand, through our Gift Day, we now have money saved up for the re:Sound project and, from general income, have put aside £2k for equipment replacements.
6. Importantly, the general fund has remained stable at £32,617 (£32,640 as of 31 December 2015). This indicates overall stability in St Mary's finances, since it represents funds that are neither restricted nor designated, and indicates that the church is not holding funds back that could otherwise be used for charitable activities.

Looking ahead

7. St Mary's has set aside enough funds to pay for our missions giving, agreed in 2016, and these have been paid in February 2017.
8. An ongoing increase in growth and commitment in 2017 will enable us to meet new challenges, in particular resourcing the new House for Duty post.

Emily O'Shea (Finance Administrator), approved by Mark Gillespie (Treasurer)

Chipping Norton Area Christian Trust (CNACT)

A relatively quiet year for CNACT. The Trust continues to employ our Youth Worker, thanks to the wonderful generosity of the church family across the Benefice, with the wonderful ongoing support of the Joseph Rank Trust and with kind contribution from the Community Church and Churchill RE Fund.

A financial report up to 31st May 2016 is included in the appendix to this report along with the church financial report.

In 2017, it is likely that we will need to appeal once more to the church family in order to ensure that we have the full amount required to maintain the Youth Worker position beyond the initial 3-year contract period to take us up to 5-years (and more...).

CNACT will, of course, continue to seek additional external financial support over the coming year but if anyone within the church family would like to support our invaluable Youth Ministry further, either by making a one-off donation, by setting up a new standing order, or by increasing an existing regular donation, please contact either Jamie Bell – churchillheath@mac.com or Linda Carpenter – linda.carpenter50@yahoo.co.uk (Trustees).

Staff

We have enjoyed a relatively stable year as a staff team, Martha Simpson rejoined us in August after a year of maternity leave. Otherwise, Emily O'Shea and Emma Bayley remain invaluable in the office, with Emily slowly expanding her role to embrace more of our electronic communications alongside her finance role. Together with Sam Shaw in Kingham and Churchill they coordinate our administrative functions across the Benefice. We are also grateful to the volunteers who come in to ensure that things run smoothly (especially Gill Parry and Matthew Carpenter).

As will be appreciated from his youth report above, Jonny Lowe has worked hard to develop his role too, engaging youth in the schools as well as within our church family.

We are also remain extremely grateful for the ongoing support of Rev David Salter (Team Vicar), Rev Jackie Jones (Associate Minister) and for the fantastic regular assistance that we receive from neighbouring and retired clergy (namely Victor Story, Robin Howard, Hugh Williams, Mike Selwood, Ian Arthur and Jan Fielden).

The PCC has continued to grow together and to be an amazing source of encouragement and godly counsel. I would particularly like to thank them all for their wisdom, kindness and willingness to give their time to see the life-changing love of Jesus shared even more widely as we serve our community.

Lastly, I would again like to acknowledge and record a particular word of thanks to my family, and especially to my wife Emma, who – although not on the staff team - has worked incessantly throughout the year and been an invaluable support to me.

James Kennedy (Vicar)

Agenda of APCM 2017

Annual Parochial Church Meeting and Meeting of Parishioners

Sunday, April 2nd 2017 at 12.30 in the Parish Rooms.

Agenda

1. Welcome and Prayer
2. Apologies for Absence
3. Announcement of Any Other Business.
4. Minutes of the Last Meeting and Matters Arising
5. Meeting of Parishioners
 - a) Proposal of resolution to suspend the maximum 6 year term of office for churchwardens (s.3 of Churchwarden's Measure 2001)
 - b) Election of Churchwardens.
6. The Annual Report for 2016 to include
 - The Annual Report
 - The Report on the Electoral Roll
 - The Churchwardens' Report
 - Deanery Synod
 - The Church Finance Report
7. The Adoption of the Independently Examined Accounts
8. The Appointment of Independent Examiner
9. Elections
 - Deanery Synod Members
 - Parochial Church Council Members
 - Sidespersons
10. Appointments
 - Representatives for Churches Together in Chipping Norton
11. Any Other Business (to be notified to the secretary before the meeting.)

Closing Prayer

The first meeting of the new PCC will be held on Wednesday, May 17th 2017.