

NEW VICTORY HALL ANNUAL REPORT FOR 2016



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Reference and Administrative Details

Charity Name	New Victory Hall
Charity Registration Number	225178
Charity Address	Street Hill, Neatishead, Norfolk, NR12 8AD
Correspondence address	Chairman, c/o Willow Green, Hall Road, Barton Turf, NR12 8AR.

Trustees who served in 2016

Clayton, Simon	(Neatishead & Barton Society representative)
Dean, Doreen	(Chair) (Bookings Secretary) (WI representative)
Kendrick, Vincent	(Elected Trustee)
McFadyen, Ian	(Elected Trustee) (Vice Chair) (Treasurer)
McGill, Hugh	(Elected Trustee) (Web Master)
Murrells, Gail	(Barton Turf and Irstead Parish Council representative)
Newcombe, Dolly	(Friends and Neighbours representative) (Events co-ordinator)
Pell, Cheryl	(W.I.S.E. representative)
Pritchard, Gareth	(Neatishead Parish Council representative)
Tidy, Claire	(Elected Trustee)
Tipler, Malcolm	(Neatishead Community Gym representative)
Christopher, Walls	(Gardening Club representative) (Chair Premises Committee)

The Trustees are grateful to Monica Riley who, although not a Trustee, has provided very able support throughout 2016 as the Minutes Secretary.

Constitution

The governing document for the New Victory Hall can be found on the website at:
<http://www.victoryhall.info/downloads/Constitution3.pdf>. The name of the charity has been formally changed by the Trustees to 'New Victory Hall'.

Appointment of Trustees

The number of Trustees is capped at 15 with up to five being elected annually by the community at the Annual General Meeting. Up to eight Trustees may be appointed by the main user groups and parish councils to act as their representatives and a further two Trustees may be co-opted. The Trustees elect from their number a chairman and appoint a treasurer and secretary. Decisions are taken by majority vote.

The following groups provided Trustees during 2016:

Barton Turf and Irstead Parish Council
Friends & Neighbours
Gardening Club
Neatishead & Barton Society (Amateur Dramatics)
Neatishead Community Gym
Neatishead Parish Council
WI
WISE

Management Structure

Events, Village Screen and Premises Management are run by committees which operate to a written remit approved by the Trustees. Other key roles (Chair, Treasurer, Bookings, IT) are filled by individual Trustees, who operate according to their specific Roles and Responsibility statements. The hall is managed in accordance with a number of policy documents (including Health and Safety, Child Protection, Computer Use, Environmental Policy). All policy documents are available on the website. Roles, Responsibilities and Policies are reviewed and updated annually by Trustees.

Charity Objectives

The New Victory Hall is used for social, recreational, educational and leisure purposes. It is managed by Trustees who are responsible for maintaining and operating the building in a manner that benefits and improves the quality of life for all the local community without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation.

Activities and Public Benefit

The Trustees are satisfied that the New Victory Hall complies with the Charity Commission's guidance on providing 'public benefit' in accordance with our Charity Objectives. In 2016, the hall was used by a wide cross-section of local and outside user-groups and individuals for a range of different activities, including:

- Art Group
- Community Heritage Group
- Computer Club
- Elections
- Parish Council meetings
- Farmers' Market
- Friends & Neighbours Club
- Bowls Club
- Bridge Club
- Broad Beat Choir
- Gardening Club
- Knit and Stitch group
- Neatishead Community Gym
- NABS / Junior Drama
- Broadland School of Dance
- Pilates
- Village Screen
- Wherry Band / Wherry Academy Band
- Womens' Institute
- Yoga

- Childrens' Parties
- Weddings and Private functions
- Corporate / NGO hirers
- Church hire

Trustees try to ensure that the hall is available and suitable for use by as wide a cross-section of the community as possible and that hire charges remain affordable for local users. This is achieved partly by trying to maximise the use of the hall and partly by marketing the hall at more 'commercial' rates to outside organisations.

Financial Controls / Policies

Treasurer Roles and Responsibilities

The Treasurer has a defined set of Roles and Responsibilities that is reviewed each year by the Trustees. The Treasurer receives no allowances or increment for performance of the duties.

Cheque signatories

All cheques and mandates require two signatories for payments. The signatories are chosen by the Trustees and include the Chairman, Treasurer, Premises Co-ordinator and Events Co-ordinator.

On –line Banking

Trustees have authorised two of the authorised cheque signatories to make regular and preauthorised payments using on line banking.

Depreciation Policy

The Charity takes account in its budget of the need to cover the future cost of equipment replacement and building repairs.

Reserves

The Trustees have agreed that the Charity should maintain a level of reserves of at least £3,000 in its operational (current) account that covers at least one month's average operating costs and would deal with fluctuations in income such as the loss of a regular user-group. Sums above this level are available to further the Charity objectives during 2017 and onwards.

Deposits

The Charity's reserves and funds awaiting disbursement are held on an instant access business deposit account at Barclays Bank and long term reserves are on deposit at COIF Charity Funds.

Cash handling

All payments are made by cheque, on-line banking or direct debit. Cash is received from donations, hire income and fund raising and is banked immediately. The Charity does not operate a petty cash system.

Accounts Examiner

The Annual Accounts are examined by an independent and qualified person in accordance with the Charities Act 2011 and the Charities Regulations 2008. A report is prepared which is attached to the accounts.

Financial Summary for 2016.

The accounts show an operating surplus of £11,335 for the year largely due to Trustees taking a cautious approach to any significant expenditure whilst the Render works were still on-going. Underspends in various operating costs such as cleaning due to staffing issues, servicing due to good procurement and some authorised items which were not completed before the year end also contributed.

Hire income, although close to the budget target, was less than in 2015 due to the loss of two user groups during the year and some cancellations for private hire. The hall also did not have the special commemorative event bookings from the Community Heritage Group in 2016. A larger than usual figure shows for deposits due to advance payments for 2017 events.

Excellent results from fundraising events, especially in the last quarter of the year, boosted income and the Farmers' Market and Village Screen Cinema added significantly to the fundraising total – an excellent effort by the Events, Farmers' Market and Village Screen Teams.

The main hall was decorated in January at a cost of £1030 and a new pathway of rubber chippings was laid at a cost of £680. Commitments were made to decorate the toilets and kitchen at a cost of £800 and to upgrade the web site at a cost of £600 to make it more user-friendly for those with mobile devices; these items will be completed and paid for in 2017.

Detailed information relating to the 2016 accounts is available separately but the main numbers are:-

SUMMARY	2016	2015
Income	33,933	36,022
Expenditure	22,598	29,748
Operating surplus	11,335	6,274

A review of Hire Rates in July 2016 indicated that it was appropriate to make a small increase to hire rates for 2017 given that the standard and concession rates had remained unchanged for 2 years. The off peak rate was also discontinued in fairness to all users but the discount for hirers booking more than 300 hours per annum was retained. Comparisons with similar facilities in our area continue to indicate that our charges are still very reasonable. The new hire fees are currently fixed until the end of 2017 and Trustees will review the 2018 charges in the summer of 2017.

The Trustees gave detailed consideration in the year to the balance between volunteer and paid help as the hall is now in use on average 9.8 hours each day Monday to Friday plus 5 hours at weekends and demands were increasing on the volunteers who carry out the operational tasks to ensure the premises are kept to a good and safe standard. It was decided that it was appropriate to employ a

caretaker (8 hours per week) to assist with the routine day to day running of the premises in addition to a part-time cleaner (4 hours per week). The appointment of the caretaker, effective from January 2017, will cost circa. £5,500 per annum. The Trustees consider this to be essential expenditure and the cost has been built into the 2017 budget plan, although the cost will erode reserves in subsequent years. The Trustees are grateful for financial support pledged by the Parish Councils towards this post.

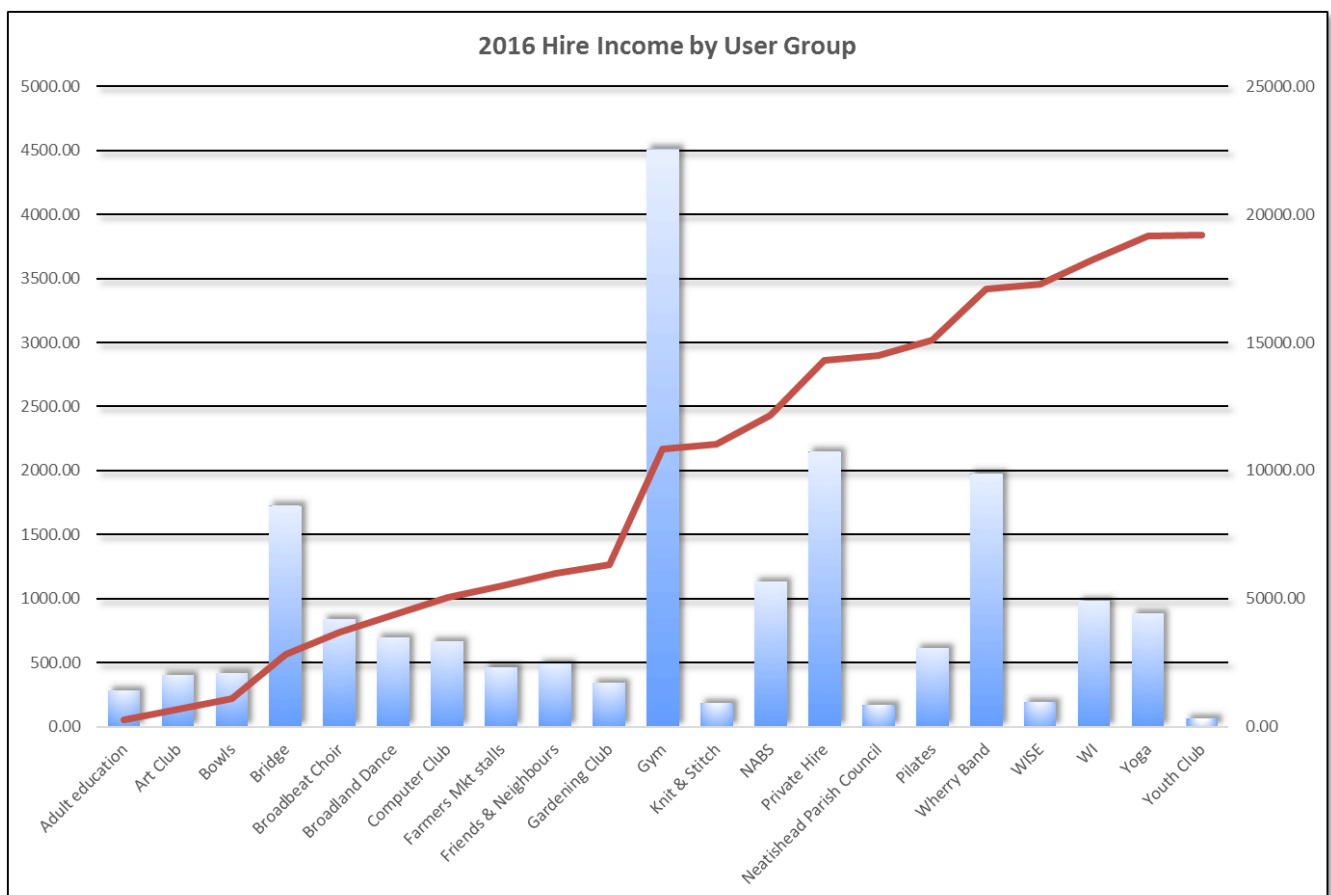
	2016	2015
Hire Income	19,234	22,639
Hire income 2016 deposits	945	-
Fund Raising	5,975	3,089
Regular events (F. Mkt and V.S.)	4,334	3,868
Access Road Grants	0	3,211
Gift Aid Recovery	135	115
Feed In Tariff Payment	530	530
Donations	500	563
Bank Interest	83	28
200 Club	2,136	1,773
Miscellaneous sales	61	206
Total Income	33,933	36,022
EXPENDITURE	2016	2015
Cleaning and waste disp.	3,638	4,697
Electricity, phone & internet	3,007	2,768
Insurance	3,092	2,982
Licences	759	766
Printing And Stationery	545	402
Minor Repairs & Maintenance	969	1,710
Servicing	1,201	1,357
Grounds maintenance	560	560
MAD Plan items	2,603	1,789
Council & Water rates	1,076	1,038
Accountancy fees	800	363
Bank Charges	32	32
200 Club Prizes	705	881
Regular Event expenses	2,045	2,055
Fund Raising Expenses	1,304	0
Donations	197	374
Deposit refunds	-	200
Miscellaneous sundries.	65	165
Asset & investment/improvements		7,609
Total Expenses	22,598	29,748

The full accounts show adequate reserves are being accrued in bank saving accounts for future maintenance and improvements as well as being able to sustain unforeseen impacts such as the loss of a major user group.

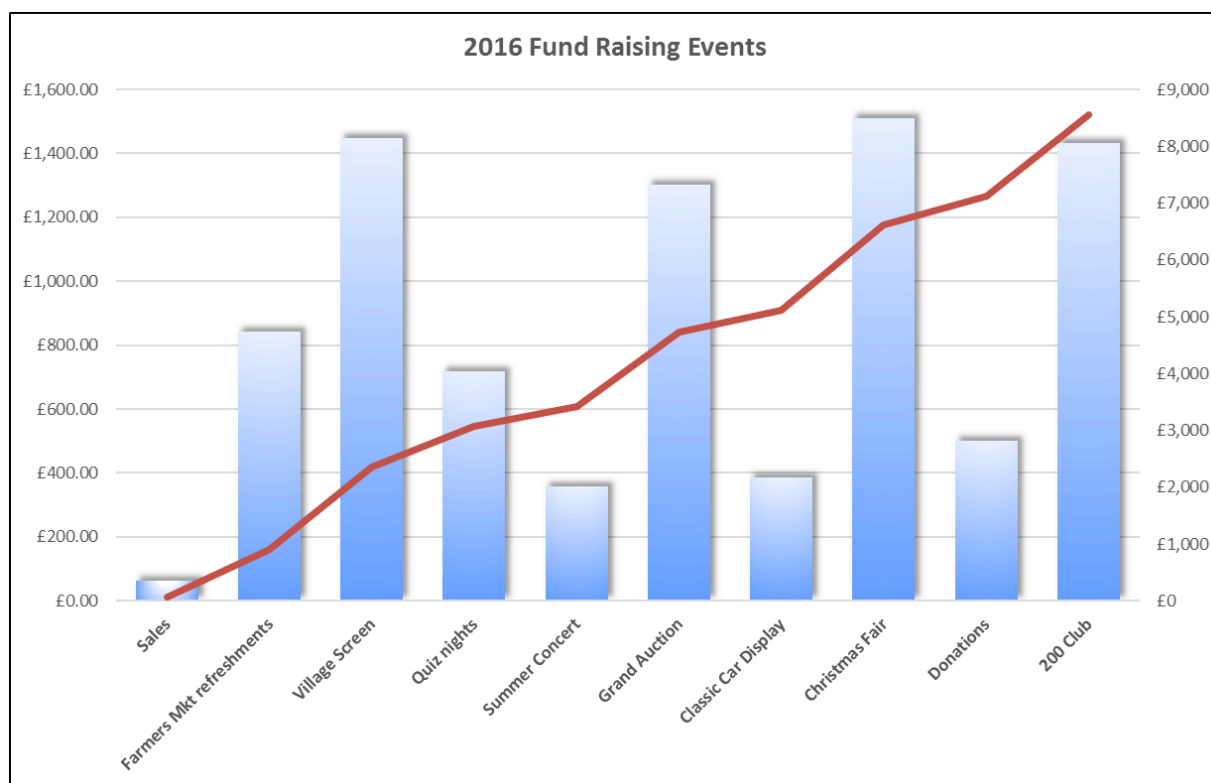
Sources of Hire Income.

The graph below shows the spread of hire income across the range of user groups and private hire bookings. Regular Groups are the foundations of the hall in our community but the private hire bookings are a very important source of income.

The hall aims to be 'a place for all' in our community and Trustees hope the range of activities adequately reflects the needs and aspirations of those who wish to come together to spend some of their social, educational and recreational time at their Village Hall.



Fund Raising Income and Donations



Fundraising has been very successful in 2016. The Events Committee and its helpers raised a total of £5,975 by organising some fantastically enjoyable events including old favourites such as Quiz Nights, Wherry Band Concert and the traditional Christmas Fair. New events such as the Classic Car Rally and the Grand Auction attracted new visitors as well as regulars to the hall and demonstrated the value of working with other community stakeholders.

The Village Screen Committee contributed £1,447 net to fundraising which is almost a £500 increase on 2015. They added enjoyment by serving special refreshments such as hot dogs and ginger beer at Dad's Army and a glass of fizz at Absolutely Fabulous. The Farmers' Market remains a popular social venue and with stall fees and income from its excellent bacon rolls and coffee raised £1307. The 200 Club raised a net £1,431 after prizes. Donations of £500 which also attracted gift aid were received.

The Trustees are very grateful to all those who assist with running these activities. We are also grateful to those who advertise our events and to the village shop which sells tickets and acts as box office. Not only are the events very enjoyable but they help to maintain community spirit and cohesion as well as contributing significantly to the hall's finances which helps ensure the hall is maintained in good condition and well equipped. The Trustees are very grateful to all the donors, including 200 club sponsors, who contributed to the hall in any way.

Premises Management

The main objective for premises activity in 2016 was to ensure the continuity of good standards of maintenance and cleaning as this has proved to be a key factor in attracting hirers to the hall. Arrangements were made to decorate the main hall in January 2016 and orders have been placed for decorating the toilets and kitchen but this work will be carried out in 2017. A working party of volunteer trustees laid an eco-friendly rubber chip path in the summer and this will also be laid at the rear of the building in 2017 when the render works are completely finished.

Investigations have also been made into how best to control heat gain in warm weather, improve airflow and reduce the glare from the sun in the main hall so that the internal environment is more suitable for the majority of users but at the same time does not detract from the eco-friendly features of the building itself including solar gain. This is not a simple issue to resolve and trustees will consider the matter again in 2017, balancing cost against expected effectiveness of the available options.

The Trustees continue to use the Maintenance and Development Plan (MaD Plan) as a planning tool which links building needs into the budget planning process on a detailed 5 year basis and in outline for up to 50 years. This gives advance warning of forthcoming maintenance needs and equipment replacements which underpins the Trustees' commitment to keep the premises well maintained into the future.

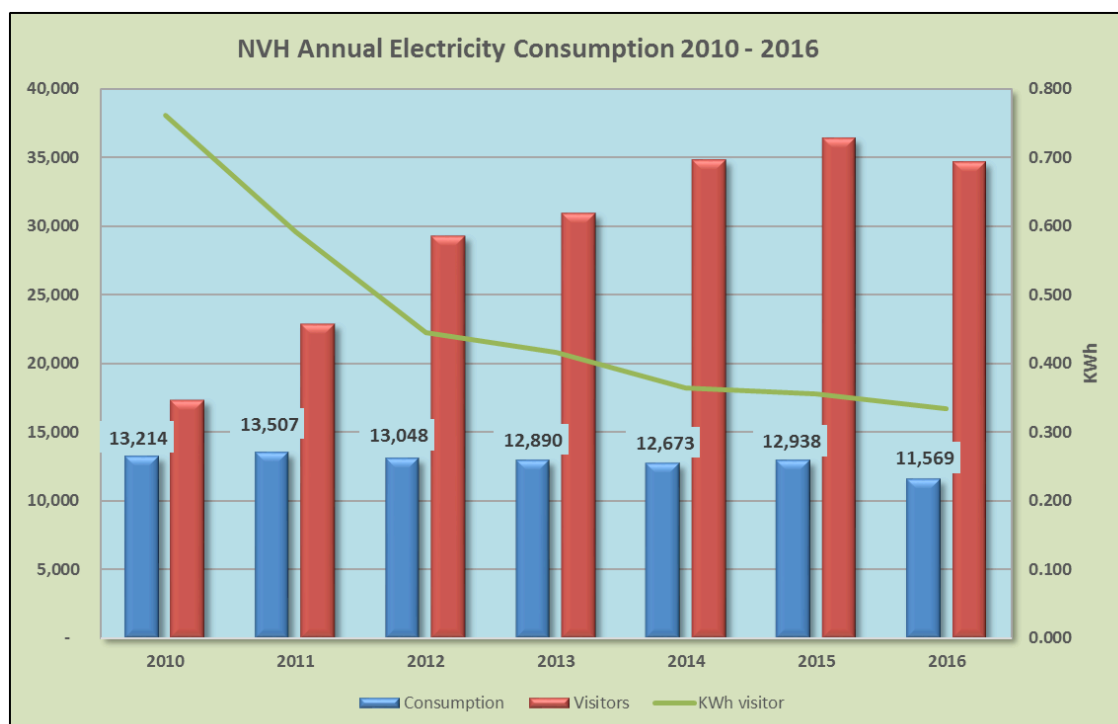
It has been a difficult year for cleaning arrangements with some staff changes due to illness. The Trustees are grateful to several local people who covered on a temporary basis until a new cleaner was appointed. A major development has been the appointment at the end of 2016 of a caretaker for 8 hours per week to assist with the day to day running of the premises. Grounds maintenance was carried out by a combination of professional (grass and hedge cutting) and unpaid help (tidying flowerbeds and borders) and we are very grateful to the Gardening Club and others who assisted with this on a voluntary basis.

The works to address problems with some areas of the external render were delayed for a further consultation on the appropriateness of the specification to be followed. This led to the complete removal and replacement of the existing render to the Plant room and to the north west elevation and replacing it with a K-Render process at no cost to the hall. The outcome is very satisfactory but a finishing lime wash coat and some further attention to smaller areas are still subject to negotiation.

A bid by the Village Screen Committee to the British Film Institute was successful with the donation of a new projector to the value of c. £5,000 which was installed last summer by Trustees. It is hoped to fit the old projector into the Community Room.

The many tasks and issues associated with the physical operation of the hall were handled cheerfully and willingly by a small group of dedicated volunteers who, often unnoticed, have given generously of their time and expertise so thank you to everyone who has played a part in helping keep the hall running so smoothly.

Energy Usage and Monitoring

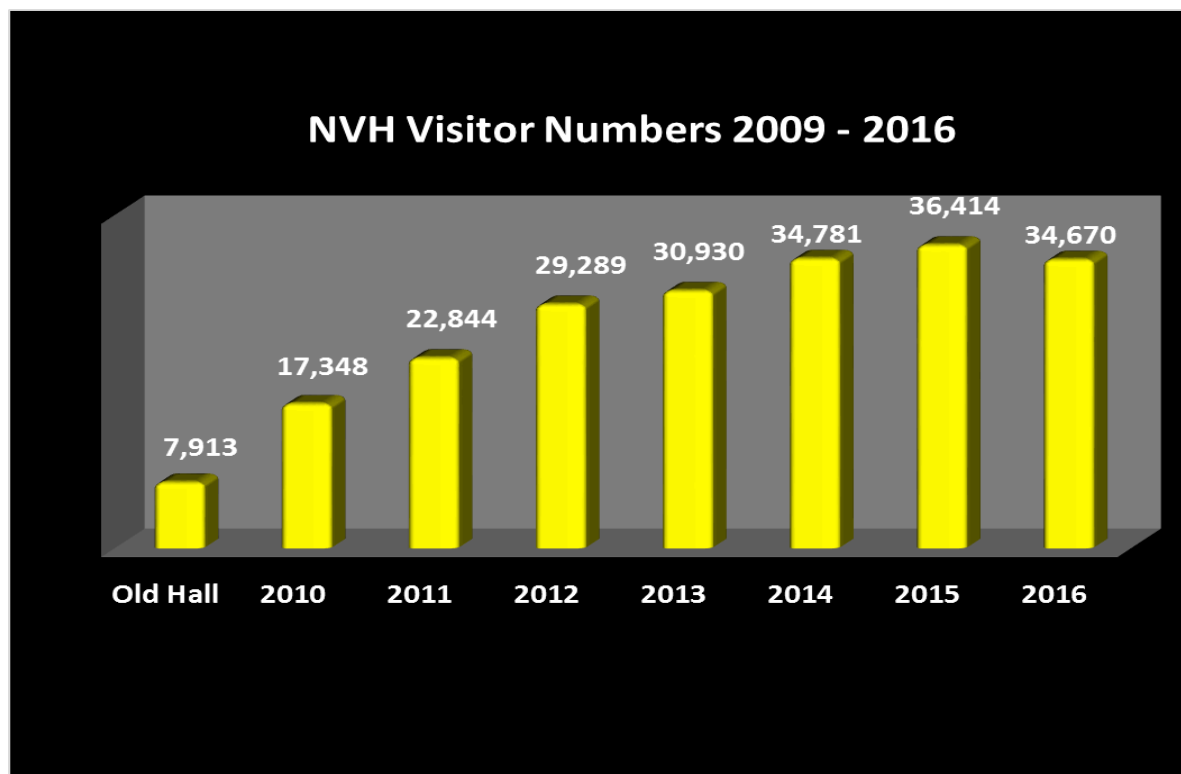


The hall is marketed as 'eco-friendly' and Trustees therefore monitor energy usage carefully. In 2016, there was a reduction of 1369 kWh in energy consumption which probably reflects a mild period from September to December.

Solar panels have generated 8685 kWh since 2012 of which 2150 kWh were generated in 2016, bringing in a payment of £529 from the Feed In Tariff. 1080 kWh were exported to the grid which is 7% more than in 2015 which must mean the sun shone more.

It is considered that the hall continues to meet its commitment to be 'eco-friendly'. In fact calculating energy use per person visit, shows a slight reduction at 0.334 kWh per person per visit compared to .35 kWh in 2015.

Bookings and Visitor Numbers



The number of visits made to the hall has been monitored since the new building opened in 2009 reaching almost 36,500 people visits in 2015. This figure has decreased slightly in 2016 due to the loss of two regular user groups and some cancellations for private hire bookings plus not having the benefit of the Community Heritage Group commemorative events that were a special part of 2015. However, ad hoc bookings for the Community Room increased slightly in 2016.

The hall had 24 groups using the premises on either a weekly or a monthly basis in 2016 which together with casual bookings, events and private hire gave 34,670 people visits in 2016; a reduction of 4.8%.

Although every booking and user group is important, the hall continues to be highly dependant on the bookings from the Community Gym, Wherry Band and Bridge Group and a careful watch is kept on the implications for the hall if these should vary.

The Trustees invited User Groups to send a representative to the October Committee Meeting and this opportunity was taken up by 3 groups.

Outcome of Trustees' Plans for 2016.

- ✓ To continue to ensure the hall provides a high quality resource at affordable rates for the local community to use for social, educational and leisure time recreation.
- ✓ To maintain and deliver appropriate improvements to the premises and equipment to sustain good standards of environment and facilities for hirers.
- ✓ To ensure the hall is financially viable.
- ✓ To ensure works are completed on the render issues with the main contractor and architect.
This has been achieved subject to two further issues which are still under discussion.
- ✓ To keep under review the balance between volunteer time and paid help; as the hall becomes busier, more help is needed and some may need to come in the form of paid help.
This review led to the appointment of a part-time caretaker from January 2017.
- ✓ To recruit more volunteers and future Trustees to ensure successors are available to serve on the Management Committee in future years.
New volunteers have come along to help on the Events Committee and at actual events.
- ✓ To work co-operatively with other organisations in the community to share and maximise resources.
The Grand Auction was a good example of working for the mutual benefit of the organisations involved.
- ✓ To explore with The Community Heritage Group opportunities to make the work of the Heritage Group more accessible to the community including the viability of developing a Community Heritage Centre at the hall which may help underpin the support services i.e. Caretaker that the hall perhaps needs to sustain its longer term development.
Discussions were held with The Community Heritage Group and as a next step, the Trustees made the Community Room available at no cost so that the Group could explore the interest from the community for further displays and other activities. The group found the room worked reasonably well but attendance did not justify the arrangement for the long term and did not inform them very much about the need for a permanent Heritage Centre at the hall. The Group did have success with monthly displays at the Farmers' Market and would value storage facilities at the hall. In conclusion, it was agreed the group would continue to develop its work and keep in mind the willingness of the Trustees to consider any new proposals that might arise.
- ✓ To move to a web based booking system when a suitable and affordable system is identified.
An affordable and suitable new system has not yet been identified but is still of interest.
- ✓ To review the Web site and use of social media.

Plans for 2017.

1. To continue to ensure the hall provides a high quality resource at affordable rates for the local community to use for social, educational and leisure time recreation.
2. To maintain and deliver appropriate improvements to the premises and equipment to sustain good standards of environment and facilities for hirers.
3. To ensure the hall is financially viable.
4. To appoint the Caretaker and integrate him/her into the NVH team.
5. To ensure completion of remedial works to external render.
6. To complete the upgrade of the web site and use of social media.
7. To move to a web based booking and diary publishing system.
8. To consider the development of Community Room including a proposal to use it as an office hub.
9. To review the operation of activities including Village Screen, Events Programme and Farmers' Market.
10. To recruit new volunteers and Trustees to ensure successors are available to serve on the Management Committee in future years.

2016 was the seventh operational year for The New Victory Hall which is now well established and regarded as a popular and fantastic asset for the local community. Many people visit several times in a week to pursue activities of their choice, in a good environment which is safe and close to home. The hall provides a place for people to come together, to share time and enjoy themselves; the value of this cannot be easily measured in statistics but it is a very real and important part of what the New Victory Hall offers.

The Trustees are pleased with the outcomes of 2016 and are grateful to all the hirers, donors and supporters who make it financially possible, to the dedication of those who help run it so ably, and the support of those who use it. The Trustees will strive to continue to run and manage the hall successfully but a key aim must be for more people to join and succeed us in this work.

The Trustees start 2017 with optimism.

Doreen Dean

Chair, New Victory Hall Management Committee

27 February 2017



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The New Victory Hall	No 225178
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CC16a

Receipts and payments accounts

For the period from	Period start date 01-Jan-16	To	Period end date 31-Dec-16
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire income received (see note 1)	19,234	-	-	19,234	22,639
Hire income 2017 deposits	945	-	-	945	-
Fund Raising (see note 2)	5,975	-	-	5,975	3,089
Regular Events (cinema and farmers market) (note 2)	4,334	-	-	4,334	3,868
Access road grants	-	-	-	-	3,211
Gift Aid recovery	135	-	-	135	115
Feed In Tariff payments	530	-	-	530	530
Donations	500	-	-	500	563
Bank interest	83	-	-	83	28
Miscellaneous sales	61	-	-	61	206
200 Club	2,136	-	-	2,136	1,773
Sub total(Gross income for AR)	33,933	-	-	33,933	36,022
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,933	-	-	33,933	36,022
A3 Payments(see note 3)					
Cleaning and waste disposal	3,638	-	-	3,638	4,697
Electricity,phone and internet	3,007	-	-	3,007	2,768
Insurance	3,092	-	-	3,092	2,982
Licences	759	-	-	759	766
Printing, stationery and signs	545	-	-	545	402
Minor repairs and maintenance	969	-	-	969	1,710
Servicing	1,201	-	-	1,201	1,357
Grounds maintenance	560	-	-	560	560
Maintenance and Development Plan items	2,603	-	-	2,603	1,789
Council tax and water rates	1,076	-	-	1,076	1,038
Accountancy fees	800	-	-	800	363
Bank Charges	32	-	-	32	32
200 Club prizes	705	-	-	705	881
Regular events (cinema and farmers' market) (see note 2)	2,045	-	-	2,045	2,055
Fund raising expenses (note 2)	1,304	-	-	1,304	-
Donations	197	-	-	197	374
Deposit refunds	-	-	-	-	200
Loan interest	-	-	-	-	-
Miscellaneous sundries	65	-	-	65	165
Caretaker costs	-	-	-	-	-
Sub total	22,598	-	-	22,598	22,139
A4 Asset and investment purchases, (see table)					
Road improvements	-	-	-	-	7,609
Sub total	-	-	-	-	7,609
Total payments	22,598	-	-	22,598	29,748
Net of receipts/(payments)	11,335	-	-	11,335	6,274
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	25,313	19,039
Cash funds this year end	11,335	-	-	36,648	25,313

Section B Statement of assets and liabilities at the end of the period

Categories

Details

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Operating account	6,719	-	-
200 Club account	265	-	-
Savings account	2,058	-	-
COIF account	27,606	-	-
Total cash funds	36,648	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

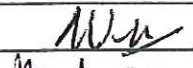
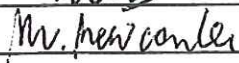
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Freehold land and buildings known as New Victory Hall		-	-
Fixtures, fittings and equipment held at New Victory hall for the use of the community		-	-
Garden Shed for equipment storage		-	-
Solar panels		-	-
Floor cleaning machine		-	-
2 x projectors		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DOREEN DEAN	14/12/17
	MINNIE NEWCOMBE	14/12/17

Note 1: NVH Detailed Hire Income Analysis for 2016

Hire Income	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Totals
Adult Education	-	-	-	135.00	-	-	121.50	-	27.00	-	-	-	283.50
Art Club	-	-	-	104.00	-	-	96.00	-	-	104.00	-	96.00	400.00
Bowls	-	-	-	200.00	-	-	-	-	-	20.00	-	200.00	420.00
Bridge Club	-	136.52	136.52	102.39	170.65	136.52	102.39	170.65	136.52	136.52	185.39	313.17	1,727.24
Broadbeat Choir	-	-	96.00	-	-	307.75	-	-	144.00	96.00	-	200.00	843.75
Broadland Dance	40.00	66.00	66.00	88.00	66.00	66.00	66.00	-	44.00	59.25	59.25	79.00	699.50
Computer Club	-	-	-	-	-	-	451.50	-	-	-	-	216.00	667.50
Farmers Market Stalls	-	-	90.00	45.00	45.00	45.00	30.00	45.00	25.00	35.00	50.00	55.00	465.00
Friends & Neighbours	-	-	-	144.00	-	-	156.00	-	-	96.00	-	96.00	492.00
Gardening Club	-	-	-	104.00	-	48.00	-	-	-	113.00	-	76.00	341.00
Gym	-	245.80	392.95	391.95	-	778.35	400.95	-	810.90	380.08	-	1,113.25	4,514.23
Knit and Stitch	-	-	-	48.00	-	-	48.00	-	-	48.00	-	40.00	184.00
NABS / Junior Drama	72.00	-	72.00	331.25	48.00	48.00	72.00	72.00	-	96.00	178.75	144.00	1,134.00
Neatishead Parish Council	40.00	-	-	-	32.00	-	64.00	-	-	32.00	-	-	168.00
Pilates	-	52.52	52.52	52.52	60.65	-	83.78	-	118.00	-	104.01	91.91	615.91
Private Hire	78.00	80.00	186.25	-	410.00	184.00	202.00	93.00	74.06	171.50	246.50	421.50	2,146.81
Wherry Band	-	-	329.30	187.95	-	190.70	356.60	176.00	168.00	-	321.30	249.90	1,979.75
WI	-	-	-	-	276.00	-	116.00	-	160.00	64.00	-	368.00	984.00
WISE	-	-	-	48.00	24.00	24.00	-	-	24.00	24.00	48.00	-	192.00
Yoga	-	73.52	73.52	91.90	73.52	55.14	91.90	73.52	55.14	73.52	73.52	152.66	887.86
Youth Club	-	-	-	-	-	-	31.50	-	-	31.50	-	-	63.00
Deposits taken	-	-	-	-	-	-	-	-	-	-	350.00	620.00	970.00
Total	230.00	654.36	1,495.06	2,073.96	1,205.82	1,883.46	2,490.12	630.17	1,786.62	1,580.37	1,616.72	4,532.39	20,179.05

Note 2: NVH Detailed Other Income Analysis for 2016

Other Income		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Totals
Fund Raising Events	Puddings and Magic Evening	-	-	454.62	-	-	-	-	-	-	-	-	-	454.62
	Quiz night	-	-	-	-	347.07	-	-	-	-	-	369.74	-	716.81
	Classic Car Display	-	-	-	-	-	-	-	-	-	386.40	-	-	386.40
	Christmas Fair	-	-	-	-	-	-	-	-	-	-	-	1,511.39	1,511.39
	Grand Auction	-	-	-	-	-	-	-	-	-	-	2,548.90	-	2,548.90
	Summer Concert	-	-	-	-	-	-	357.00	-	-	-	-	-	357.00
	Total	-	-	454.62	-	347.07	-	357.00	-	-	386.40	2,918.64	1,511.39	5,375.12
Regular Events	Village Screen	167.50	309.71	266.51	545.90	415.25	187.50	146.75	465.57	280.01	199.03	173.81	334.35	3,491.89
	Farmers Market Refreshments	-	-	173.60	84.00	89.00	91.50	64.00	61.50	48.00	65.00	73.00	93.00	842.60
	Total	167.50	309.71	440.11	629.90	504.25	279.00	210.75	527.07	328.01	264.03	246.81	427.35	4,334.49
Other Income	Donations income	-	-	-	-	-	-	-	-	-	-	-	500.00	500.00
	Deposit refund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Grants	-	-	-	-	-	-	-	-	-	-	-	-	-
	Gift Aid	-	-	-	-	134.69	-	-	-	-	-	-	-	134.69
	200 Club	-	-	-	-	-	-	-	-	-	-	-	-	-
	FIT	-	-	-	-	140.84	-	-	-	-	-	354.98	-	529.86
	Bank Interest	-	34.04	-	-	-	-	-	-	-	-	-	83.37	83.37
	Misc. Sales	-	-	-	-	-	-	-	53.21	-	-	8.00	-	61.21
	Total	-	34.04	-	-	275.53	-	-	53.21	-	-	362.98	583.37	1,309.13
Total	167.50	343.75	894.73	629.90	1,126.85	279.00	567.75	580.28	328.01	650.43	3,528.43	2,522.11	11,618.74	

Note 3: NVH Detailed Expenditure Analysis for 2016

Operating Expenditure		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Totals
Cleaning and Waste	Cleaner Salary	25.00	197.60	272.00	261.00	327.63	534.43	191.25	199.75	148.75	-	278.37	278.38	2,714.16
	Cleaning Materials	10.47	-	-	147.57	-	-	-	8.50	16.00	103.81	-	20.36	306.71
	Toilet Cartridges	-	-	-	-	-	-	-	-	-	-	-	-	-
	Window Cleaning	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations	Waste Collection	51.22	51.22	81.12	-	54.21	54.21	54.21	54.21	54.21	54.21	54.21	54.21	617.24
	Donations expenditure	-	-	50.00	-	-	-	-	147.00	-	-	-	-	197.00
Electricity	Eon	217.13	241.46	223.38	217.00	166.68	96.73	74.67	63.65	64.64	75.43	162.50	200.72	1,803.99
Broadband	BT	-	-	160.62	-	-	168.54	-	-	165.36	-	-	174.96	669.48
	Vodafone	17.00	17.00	17.00	19.66	17.00	17.00	17.14	17.00	17.14	17.00	17.00	17.14	207.08
Council Tax	WDC	75.00	-	-	81.38	76.00	76.00	76.00	76.00	76.00	76.00	76.00	76.00	764.38
	AW	73.43	-	77.16	-	-	-	89.67	-	71.82	-	-	-	312.08
Insurance	Water Rates	254.16	254.16	254.16	254.16	254.16	254.16	254.16	262.59	262.56	262.56	262.56	262.56	3,091.95
	Ecclesiastical	-	-	-	-	-	-	-	-	-	-	-	-	-
Licences	Small Lottery Licence	-	-	-	-	-	-	-	-	-	-	-	-	-
	Performing Rights	-	-	-	-	-	-	-	-	-	-	-	-	-
	Premise Licence	-	-	-	-	-	-	-	-	-	-	-	-	-
	TV Licence	-	145.50	-	-	-	-	-	-	70.00	-	-	-	543.34
Website	Support	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	145.50
	Hosting	-	-	-	-	57.32	-	-	28.66	-	-	-	-	85.98
Printing, Stationery, Signs	Printing, Stationery, Signs	11.74	132.57	75.72	-	13.20	-	28.80	17.95	21.58	45.00	-	198.83	545.39
	Labour	-	100.80	-	183.00	150.00	156.00	294.00	-	-	25.00	-	-	908.80
Minor Repairs and maint.	Minor Repairs and Materials	11.48	-	15.35	-	-	-	-	-	-	-	-	33.45	60.28
	Minor Repairs and Maintenance Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
MAD Plan Items	Improvements	-	-	-	-	-	-	-	384.00	-	-	-	-	384.00
	Major Planned Maintenance	-	1,030.00	-	-	-	-	-	792.00	-	-	-	-	1,822.00
Alarm System	Upgrades / replacement equipment	-	-	-	-	310.43	-	-	-	86.82	-	-	-	397.25
	Alarm System	-	-	-	222.00	-	-	-	-	-	-	-	276.00	498.00
Servicing	GSHP	-	-	-	-	-	-	-	-	-	-	-	250.00	250.00
	Fire Equipment	-	-	-	-	-	-	-	-	73.20	-	-	-	73.20
Sundries	Other Equipment	-	-	-	-	-	379.87	-	-	-	-	-	-	379.87
	Electrical Testing	-	-	-	-	-	-	-	-	-	-	-	-	-
Grounds Maintenance	Sundries	-	-	-	40.00	-	-	-	-	-	-	-	24.99	64.99
	Contractor fees	-	-	-	70.00	70.00	140.00	-	70.00	140.00	-	70.00	-	560.00
Fees and Charges	Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-
	Accountant fees	106.25	225.00	-	68.75	-	-	75.00	-	-	218.75	-	106.25	800.00
Interest payments	Bank charges	-	-	-	-	-	-	-	32.00	-	-	-	-	32.00
	Interest payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Total		872.88	2,415.31	1,246.51	1,584.52	1,516.63	1,896.94	1,174.90	2,173.31	1,288.08	897.76	1,483.98	1,993.85	18,544.67

Events Expenditure		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Totals
Events Expenditure	Farmers Market costs via bank	-	-	-	-	-	-	-	-	-	-	-	-	-
	Village Screen costs via bank	140.50	186.00	149.33	288.50	242.63	115.73	147.90	204.73	145.60	131.98	108.13	183.68	2,044.71
Total	Other Events	-	-	-	-	-	-	-	-	14.40	14.40	1,246.22	28.80	1,303.82
		140.50	186.00	149.33	288.50	242.63	115.73	147.90	204.73	160.00	146.38	1,354.35	212.48	3,348.53

200 Club		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Totals
Income		102.00	354.00	99.00	99.00	171.00	93.00	129.00	93.00	93.00	129.00	603.00	171.00	2,136.00
	Expenses	0.00	5.00	105.00	25.00	70.00	55.00	55.00	135.00	65.00	65.00	105.00	20.00	705.00
Net 200 club income/(expenditure)		102.00	349.00	(6.00)	74.00	101.00	38.00	74.00	(42.00)	28.00	64.00	498.00	151.00	1,431.00



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

THE NEW VICTORY HALL

On accounts for the year ended

3 1 1 2 1 6

Charity no (if any)

2 2 5 1 7 8

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

K Mayfield

Date

20/02/2017

Name

KIM MAYFIELD

Relevant professional qualification(s) or body (if any)

A.C.A.

Address

RHP PARTNERSHIP
LANCASTER HOUSE
87 YARMOUTH ROAD
NORWICH NR7 0HF

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the
examiner wishes to disclose