

The Ecclesiastical Parish of St Martin, Windermere
Charity Number 1161992



ST MARTIN'S
You're always welcome

ANNUAL REPORT & FINANCIAL STATEMENT
of the
PAROCHIAL CHURCH COUNCIL
for the
YEAR ENDED 31st December 2016
and

Minutes of the Vestry and Annual Parochial Church Meeting
held on Sunday 13th March 2016

**"We aim to respond to God's love, enjoying it together in worship
and mutual care, and sharing it with everyone."**

Incumbent:

The Revd. James Richards BA MA
The Rectory,
Longlands Road,
Bowness-on-Windermere,
LA23 3AS

Bank:

Barclays Bank plc
Windermere

Parish Office:

St. Martin's Parish Church,
Lake Road,
Bowness-on-Windermere,
LA23 3DE

Independent Examiner:

Jackson and Graham,
Chartered Accountants,
Lake Road,
Bowness-on-Windermere

**THE PARISH CHURCH OF ST MARTIN, WINDERMERE
AGENDA FOR THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETING
TO BE HELD ON SUNDAY 19TH MARCH 2017 IN CHURCH
AT 11.30 AM**

PRAYER

APOLOGIES

ELECTION OF WARDENS

CHURCH FABRIC & TERRIER REPORT

APCM MINUTES OF MARCH 2016

ACCOUNTS & FINANCIAL REPORT FOR 2016

REPORT OF PCC FOR 2016

REPORTS FROM:

DEANERY SYNOD; YOUNG PEOPLE'S WORK; CHURCH FLOWERS

ELECTORAL ROLL OFFICER'S REPORT

ELECTION TO PCC

ELECTION OF SIDESMEN

RECTOR'S CLOSING REMARKS AND PRAYER

**There will be a short meeting of the new PCC immediately following the APCM
specifically to elect the officers of the PCC:**

Lay Chairman; Hon. Treasurer; Assistant Treasurer; Hon. Secretary;
Electoral Roll Officer.

CHURCH FABRIC AND TERRIER REPORT 2017

The Church Warden is pleased to report that there have been no significant changes to the fabric of the Church over the past twelve months. However, the roof continues to leak and is in urgent need of repair. Both the electrical system and boilers have aged further and need to be overhauled or replaced as soon as possible. These features continue to be under constant scrutiny, and the P.C.C. is very well aware of the remedial actions necessary.

I have checked the terrier prior to this meeting and found the property and fittings in the Church to be generally in good order.

The only change to the inventory this year was the replacement of the external bench to the side of the south door. The old one had been vandalised and was replaced by one bought by donations from 'The Ladies of the Parish'.

Mike Fletcher
Church Warden

THE PARISH CHURCH OF ST. MARTIN, WINDERMERE.

MINUTES OF THE ANNUAL VESTRY & PAROCHIAL MEETING for the year 2015, held in the Church at 11.30am on SUNDAY 13TH March 2016

1 OPENING PRAYER & ATTENDANCE

The Rector, the Revd James Richards opened the meeting with prayer.
There were 27 parishioners present.

2 APOLOGIES

Keith & Irene Jones, Helen & Gwyn Jones, Joan Williamson, Richard & Janet Ellison, Vivienne & Eric Wilde, John & Christine Parker, Sue & Peter Kershaw, Edward & June Boow, Bill & Christine Johnson.

3 ELECTION OF WARDENS

James said how much he appreciated Mike Fletcher's work as the only Warden over the last year. Mike is happy to stand again. Elected unanimously.

4 CHURCH FABRIC & TERRIER REPORT

This report had already been prepared & circulated. There were no questions – approved unanimously. Thanks given to Mike Fletcher.

5 APCM MINUTES OF MARCH 2015

These were approved & signed as correct by the Chairman. There were no matters arising.

6 ACCOUNTS & FINANCIAL REPORT FOR 2015

Mike Baldwin, Treasurer, had circulated the reports, & handed out a pie chart to accompany them. He said that the surplus of £2372 shown on the pie chart was due to increased visitor numbers, an increase in weddings, reduced energy costs & insurance costs. These fortunately compensated for the reduction in our regular givers, nine in all. This also shows there is a need to constantly review regular giving. The pie chart can more easily explain where the money has been spent & from where it has been received, for which he thanks Keith Jones.

Mike thanked the members of the Finance Committee & in particular, Ted Cook, Assistant Treasurer. He also especially wished to thank Edward Boow for the work he does in administering the freewill offering & gift-aid scheme, noting that Edward has been doing this for 56 years.

There were no questions & the report was unanimously approved. The appointment of the independent examiners for 2016, Jackson & Graham, is also approved.

Mike & the Finance committee were thanked for their work.

7 REPORT OF PCC FOR 2015

This document had been approved by the PCC & circulated prior to the meeting. It was approved unanimously.

8 THE FOLLOWING REPORTS HAD BEEN CIRCULATED PRIOR TO APCM

- a) Deanery Synod, with thanks to Pat Baldwin
- b) Young People's Report, with thanks to Keith & Irene Jones
- c) Messy Church

All reports were accepted.

9 ELECTORAL ROLL OFFICER'S REPORT

Mike Fletcher reported that the average weekly attendance for October 2015 was 222. He said that attendance for Christmas services again exceeds 700. Mike said that Pat Baldwin has agreed to take over as the electoral roll officer. This was accepted.

10 BUILDING COMMITTEE REPORT

James asked Gordon Williamson to talk on the building project, about which there had been a question. He covered the progress of the project so far, saying that, as the selling of the Rayrigg Rooms meant we no longer had a Church Hall & the Quinquennial Report had identified a number of repairs needed, change had to be made. A survey was commissioned & put to the PCC. An architect was instructed & three different schemes offered. The PCC met twice to discuss these & make a choice. The Diocese was consulted for approval; they have asked for a meeting, probably in May, to further

discuss the plans & choices. If all is satisfactory, planning permission will be sought from the Council, & the public would also need to be consulted, this could be around October/November.

Asked about costs, Gordon said that about £40,000 alone is needed for electrical work, wiring, lights etc. James said that the 2012 Quinquennial report pointed out all the repairs needed, boilers, wiring & roof for example. As it was also agreed that a room for meetings was needed, the PCC decided on an extension as well as the repairs necessary. There will be more discussion once approval is given, but the roof definitely needs repair. There had been an initial meeting with the National Park planners who had broadly agreed to the plans.

Martin Rayner then spoke on fund raising. He had applied on our behalf for grants. The Listed Places Roof Repair Fund application was unsuccessful last year, but hearing that some changes had since been made, application has been made again this year. For any grant application a concise list of repairs/development applied for is needed. The sale of the Rayrigg Rooms has helped with funding. We may know by May if we are successful. Apparently, grants have been given to other parishes, so we are hopeful of success.

James thanked both Gordon & Martin for their input.

11 RECTOR'S REPORT

James had distributed his paper on his reflections of the past year, & read it out. He had noted that what he does is only a small part of the overall life of our church. His role is only one part among many which are all needed for the smooth running of the church. He particularly mentioned Martinmas, for which Peter Kershaw has been a driving force, but has since stepped down, meaning the PCC needs to consider its future. James said he was very appreciative of all the behind the scenes hard work of many people, cream teas, shows, cleaning etc.

He mentioned saying farewell to Chris & Pauline, we had been enriched by their presence.

James felt he needed to finish at the end of his five year term as rural dean, being enormously grateful to all who have helped make the role possible.

It is important to remember that we are people who come together to respond to God's love in praise & worship, & to share the Good News of Jesus Christ with the world around us.

12 GOD FOR ALL

James spoke about the strategy for Ministry in Cumbria. The aim is for Cumbria to become an ecumenical county, growing together as one kingdom for God, so that all in Cumbria will know God & experience him in their lives. Reduction of clergy means churches will need to work together with leaders & leadership teams. Discussions are ongoing. As worshippers we must play our part as a team, to grow disciples everywhere. James showed an address by Justin Welby.

13 ELECTIONS

a) PCC:

3 year term: there were 3 nominations for 5 vacancies - Mary Fenna, Ted Cook, Jill Butler
All were elected unanimously.

2 year term: Andrew Jarvis was elected unanimously for the 2 vacancies.

b) SIDESMEN

The current sidesmen, Jennie Cartwright, Ann & Rod Collins, Margaret Crouch, Leila Frank, Mary Shankley, Gordon & Joan Williamson were re-appointed.

Barbara Fletcher, David Brooks, Carol Brooks, Ted Cook, Margaret Cook, Marcia Lazenby, Loretto Gentry, Ann Wanska, Ruth Richards, & Hilary Sharpe, were elected unanimously.

James closed the meeting with The Grace.

M.F



19th March, 2017

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARTIN, WINDERMERE
FINANCIAL REPORT FOR THE YEAR ENDED 31st DECEMBER 2016

The Annual Accounts have been prepared in accordance with the Charities Act 2011 and PCC Accountability (4th edition) using the accruals accounting basis.

Prior to the start of the year, PCC had approved a balanced budget that matched expenditure to income. In the event, it is pleasing to report that the year ended with an increase in unrestricted reserves of £2926, thanks, in no small part, to a legacy received from the estate of the late Barry Dodd. Restricted reserves also increased, but by a more modest £430. Throughout the year, we continued preliminary planning work on the proposed Church Renovation Project and, continuing last year's initiative, £3343 was raised for the Renovation by a group of St Martin's ladies serving cream teas to visitors during the summer. At the close of the year unrestricted reserves stood at £26203 and restricted reserves at £298,489, the former being close to the level that our reserves policy says is needed for day to day operations (currently £21800).

Planned giving, including gift-aid tax, at £53609 showed a 6% decrease on the previous year (£57045) with the number of regular subscribers falling from 73 to 68. This is a cause of concern for the PCC and they have focused, during the year, on trying to improve the position and this will continue in 2017. By making a regular financial commitment in this way, givers enable PCC to budget with confidence for the year ahead. The PCC would like to thank everyone who donated to St Martin's in the year and trust that you will be able to continue your valued support in 2017. Extra gift-aid tax of £2080 was recovered in the year by claiming for loose cash on the plate and in boxes.

Other income came from the Church Summer Fete £1840 and Martinmas, the proceeds of which were split, £1930 for St Martin's and £400 for The Children's Society. The concert 'Songs from the Shows' provided a further £667 for the Renovation Project. Thanks to everyone concerned for providing such enjoyable and successful events. As always, we are grateful to the Bell ringers who this year have waived their fees of £1041 in favour of the Church. The Bookstall continues to provide a valuable source of income, £1956 after purchases and we are thankful for Parish News advertising £440, donations from refreshments £324, Jenny's book sales £834, Original prints £158 and Flower ladies £229.

Our Parish Offering to the Diocese, which provides the stipends, pensions and housing for clergy, was £57315 (2015 £55800) and took 64% (2015 61%) of unrestricted incoming resources, (excluding legacies). Accruals have been included for any expenditure incurred but not billed at year-end. Preparatory planning work done on the Renovation Project, as well as exceptional maintenance, appears as restricted expenditure and routine maintenance appears as unrestricted.

PCC were pleased to continue their financial support for their Mission Partners CMS with an allocation of £2000. We were able to make a number of donations raised from special collections, concerts and other events and retiring collections at funerals including; The Children's Society £1187, Women's World Day of Prayer £309, Christian Aid £257, Bishop's Harvest Appeal £220, Royal British Legion £141, Friends of Mengo Hospital UK £19, other charities £3556 and £25 to needy parishioners from endowment charities. In addition, £478 from Children's Society boxes was sent direct and is not included in these Accounts.

In conclusion, I would like to take this opportunity of thanking members of the Finance Committee and, in particular, Ted Cook - Assistant Treasurer for his commitment and valued support throughout the year and Edward Boow for the efficient manner in which he has administered the freewill offering & gift-aid scheme.

M.G.Baldwin, Treasurer to the PCC

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARTIN, WINDERMERE
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2016

		Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOMING RESOURCES						
Voluntary Income:	Planned Giving with Gift Aid	2	40527		40527	43982
	Planned Giving without Gift Aid		1009		1009	1202
	Collections with Gift Aid		2532		2532	3141
	Collections without Gift Aid		5370	5226	10596	7205
	Income Tax recovered	2(a)	12073		12073	12136
	Donations with Gift Aid		48		48	1220
	Donations without Gift Aid	2(b)	4399		4399	2837
	Boxes		5983	19	6002	6582
	Legacies		5000		5000	0
	Sub-total		76941	5245	82185	78305
Fees:	PCC fees for weddings & funerals		7017		7017	6909
	Bellringers' fees donated	2(c)	1041		1041	1162
	Sub-total		8058	0	8058	8071
Church Activities:	Parish News advertising		440		440	370
	Bookstall Sales		4982		4982	4736
	Concerts & Events	2(d)	3895	4454	8348	11435
	Sub-total		9316	4454	13770	16541
Investments:	Dividends and interest	2(e)	3	1611	1614	1391
	Total Incoming Resources		94318	11309	105627	104308
RESOURCES EXPENDED						
Ministry:	Diocesan Parish Offering	3(a)	57315		57315	55800
	Clergy, Secretarial and Office Exp.	3(b)	13808		13808	14343
	Altar Supplies		445		445	724
	Organist		2544		2544	2709
	Youth and Sunday Groups		96		96	507
	Other costs	3(c)	306	0	306	344
	Sub-total		74514	0	74514	74427
Building:	Power & Water		5061		5061	5839
	Insurance	3(d)	4300		4300	2460
	Renovation Project	3(e)		3526	3526	10562
	Repairs & Maintenance	3(f)	3332	1656	4988	5591
	Sub-total		12693	5181	17874	24452
Church Activities:	Production of Parish News				0	0
	Bookstall Purchases		2192		2192	1533
	Church Room running costs					-242
	Sub-total		2192	0	2192	1291
Missions:	Missionary and Charitable Giving	3(g)	2000	5714	7714	5194
Outreach:	Shared Open Day with Winster PCC					1577
	Total Resources Expended		91399	10895	102294	106941
	Net Incoming Resources before Other Gains and Losses.		2919	415	3333	-2633
	Gains on disposal and revaluation of assets and investments	4	8	15	23	281397
	Net Movement in Funds		2926	430	3356	278764
	Transfers between Funds				0	0
Balances b/fwd on 1st January 2016			23277	298059	321336	42571
Balances c/fwd on 31st December 2016			26203	298489	324692	321335

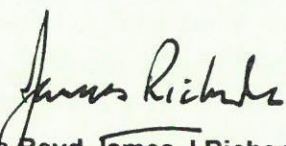
The notes on the following pages form part of these Accounts.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARTIN, WINDERMERE
BALANCE SHEET AT 31st DECEMBER 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<u>FIXED ASSETS</u>					
Tangible				0	0
Investments	5	83	298068	298151	297705
Sub-total		83	298068	298151	297705
<u>CURRENT ASSETS</u>					
Stock	6				
Debtors	6(a)	2447		2447	1930
Short-term deposits	6(b)	4108		4108	3902
Cash at bank and in hand				0	0
Sub-total		21715	421	22135	18764
		28270	421	28691	24596
<u>CURRENT LIABILITIES</u>					
Creditors falling due within one year	7			0	0
Receipts in advance	7(a)	300		300	458
Accruals	7(b)	1849		1849	507
Sub-total		2149	0	2149	965
Net current assets/ (liabilities)		26121	421	26541	23631
<u>TOTAL NET ASSETS</u>		26204	298489	324693	321336
<u>PARISH FUNDS</u>					
Unrestricted	8				
Restricted	8(a)	26204		26204	23277
	8(b)		298489	298489	298059
<u>TOTAL FUNDS</u>		26204	298489	324693	321336

The notes on the following pages form part of these Accounts.

Approved by the Parochial Church Council on the 7th February 2017 and signed on its behalf by


 The Revd James J Richards (PCC Chairman)

Notes to the financial statements
For the year ended 31 December 2016

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 2011 and the PCC (4th edition) including the Church Accounting Regulations 2006 prescribed by the Business Committee of the General Synod. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. *Unrestricted funds* are general funds that can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when they are claimed. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due and they are received. Dividends and interest are accounted for when received. All other income is recognized when it is due and/or received. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish offer is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with S.10 (2) (a) of the Charities Act 2011.

Movable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 and these items of equipment, whether used within the church premises or rectory office, are written off when the asset is acquired.

Investments are valued at market value at 31 December.

2. INCOMING RESOURCES

- 2(a) Includes tax recovered and tax claimed not yet recovered (£3680) up to 31 December.
2(b) Unrestricted includes an anonymous donation of £1500.
2(c) As in previous years the Bell ringers have waived their fees.
2(d) Includes net proceeds of £1930 (Unrestricted) and £400 (Restricted) from Martinmas, net proceeds of £1840 (Unrestricted) from Summer garden Party, £3343 (Restricted) from cream teas, £44 (Restricted) from RSCM concert, and £696 (Restricted) from 'Songs from the Shows'.
2(e) Dividends and interest received are analysed as follows:

		£	
CBF C of E Income shares	Dividends	3	Unrestricted
COIF Charities Income units	Dividends	6	Restricted
CBF C of E Deposit fund	Interest	52	-do-
Charities – Endowments	Dividend	127	-do-
CDBF held Restricted Trusts	Interest	7	-do-
Barclays deposit – Church Room Interest		1420	-do-

3. RESOURCES EXPENDED

- 3(a) Diocesan Parish Offering paid in twelve equal instalments
3(b) Includes £8390 for Parish Administrator (2015 £8087) and £63 for gift aid stationery.
3(c) Includes £300 fee for Independent Examination.
3(d) Reflects the incidence of premium payment by instalments.
3(e) Architects fees for preparatory work on the Church Renovation Project.
3(f) Restricted costs are exceptional maintenance work..
3(g) Unrestricted costs includes a donation of £2000 to our Mission Partners at CMS. Restricted costs include: £1187 to Children's Society, £309 to Women's World Day of Prayer, £257 to Christian Aid, £220 to Bishop's Harvest Appeal, £141 to Royal British Legion, £19 to Friends of Mengo Hospital UK, £3556 to other charities and £25 from endowment charities to needy parishioners. In addition £478 from Children's Society boxes was sent direct to them and is not included in these Accounts.

4. GAINS/LOSSES ON THE DISPOSAL AND REVALUATION OF INVESTMENTS

These can be analysed as follows:

	<u>Unrestricted</u>	<u>Restricted</u>
	£	£
CBF C of E Income shares	8	
COIF Charities Income units		15

5. FIXED ASSETS – INVESTMENT	Unrestricted	Restricted	Total	2015
Investments at 1 January 2016 at market value	£ 72	297633	297705	18726
Disposal/withdrawal at market value		1000	1000	3577
Purchases at cost				
Revaluation profit	8	15	23	281397
Transfers				6
Re-investment of dividends	3	1420	1423	1153
Investments at 31 December 2016 at market value	£ 83	298068	298151	297705

At 31 December 2016 Investments were held in the following Funds:

CBF C of E Income Shares	5 shares	market value	£ 83
Total Unrestricted Investments			83
CBF C of E Deposit fund (Restricted)			13922
COIF Charities Income Units	13 units	-do-	175
Barclays Base Rate Reward Deposit			283971
Total Restricted Investments			298068

The PCC also receive restricted income from three connected Charity endowments (Registered Charities). See note 2(e).

6. CURRENT ASSETS

6(a) This is bookstall stock held at cost price.

6(b) Unrestricted represents £3680 tax refund for 3 months to 31st December claimed but not received, £400 due for CAF cheque received but not cleared, and £28 due for Christingles not received

7. CURRENT LIABILITIES

7(a) Receipts in advance in the year for future activities. Flowers £300.

7(b) Accruals at year-end include clergy and administration costs £1053 and Power and water costs £796 due but not paid at year-end.

8. PARISH FUNDS

8(a) The limited reserves available to meet future shortfalls in incoming resources against resources expended. Every effort is made to increase incoming resources and control resources expended. **The PCC has a Reserves Policy which states that we should hold at least 3 month's average running costs in unrestricted reserve together with at least £20000, for emergency fabric work, in either restricted or unrestricted reserve and, unless better terms can be obtained from our own bankers, fund balances will be invested with the CBF Church of England Funds.** The Reserves Policy is reviewed annually.

8(b) Funds which have arisen from legacies, fundraising, dividends and asset sales (in particular sale of Church Rooms) are restricted to the purposes directed i.e. Fabric £298489.

PAYMENTS TO PCC MEMBERS

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. Other expenses were paid to officers for expenses wholly and exclusively incurred by them in the performance of their duties.

Parochial Church Council of the Ecclesiastical Parish of St Martin, Windermere

Independent Examiner's Report

I report on the accounts of the Trust for the year ended 31st December 2016 which are set out on pages 1 to 5.

Respective responsibilities of the PCC and examiner

The members of the PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act); and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A E LISHMAN, F.M.A.A.T

Jackson & Graham
Lake Road
Bowness-on-Windermere
Cumbria LA23 2JJ



Date 1 / 3 / 17

'The Parochial Church Council of the Ecclesiastical Parish of St Martin, Windermere'
Annual Report for the Year Ended 31st December 2016

Administrative Information

St Martin's Church is situated close to Lake Windermere at Bowness. It is part of the Diocese of Carlisle within the Church of England. The correspondence address is The Parish Church of St. Martin, Lake Road, Bowness on Windermere, LA23 3DE.

On 3rd June 2015, the PCC became a Registered Charity with the title of 'The Parochial Church Council of the Ecclesiastical Parish of St Martin, Windermere' with the Charity Number 1161992. Our Charity details can be accessed by all on the Charity Commission Register. The Treasurer's Report to the APCM covers the statutory requirements of the Charity Commission.

PCC members elected at the APCM of 13th March 2016 until the date this report was accepted are:

Ex Officio members:

Incumbent: The Revd James Richards (*Chairman*)
Readers: Bill Johnson (*Lay Chairman*)
Wardens: Mike Fletcher
Deanery Synod: Mrs Pat Baldwin (*Electoral Roll Officer*)

Elected members:

Mike Baldwin [*Treasurer*], Jill Butler, Mrs Jenny Cartwright, Ted Cook [*Assistant Treasurer*], Diana Dodd; Mary Fenna [*Secretary*], Loretto Gentry, Christine Hodgson, Andrew Jarvis, Keith Jones, Martin Rayner, Susan Thornely; Ann Wanska.

Structure, governance and management:

The method of appointment of PCC members is set out in the Church representation Rules. All Church attendees are encouraged to register on the Electoral Roll so as to be eligible to vote for and/or stand for election to the PCC.

Objectives and activities:

The primary objective of St Martin's is the promotion of the Gospel of our Lord Jesus Christ according to the doctrine and practice of the Church of England. St Martin's PCC has the responsibility of co-operating with the incumbent, the Revd James Richards, in promoting in the ecclesiastical parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical. The PCC has the maintenance responsibility for St Martin's Church building.

Church attendance

There were 124 members on the Church Electoral Roll at 22.03.16; 31 of whom resided outside the parish.

The average weekly attendance, counted at all services during October 2016 (when the national attendance count is done), was 158. At festivals and special occasions the attendance number may exceed 400.

NB: Notice of closure of the Electoral Roll for revision will be posted mid February 2017 and displayed for 14 days. The revision date for the Roll is early March 2017; and the new and revised Roll displayed in Church on the next day of March 2017. Details of the updated Electoral Roll are reported to the APCM.

Review of the year:

- > The full PCC met six times in 2016; Standing Committee, Working Groups and Sub-Committees met between meetings and their reports were received by the full PCC and discussed where necessary.
- > The PCC and also the Buildings Development Committee have met with the Architect regarding plans to extend the church to allow for different patterns in worship, social and community activities, improved kitchen and storage facilities, disabled access to toilets etc as well as taking forward the known needed repairs to the roof (on the southern aspect) and upgrading the lighting and heating systems. The Buildings Development Committee and the Architect have had informal meetings on-site, with the DAC and representatives of English Heritage to discuss the proposals.
- > Safeguarding of Children & Vulnerable Adults; the PCC and Parish continue to comply with the Diocesan Safeguarding Policy. The clergy, the Reader (who is also Safeguarding Co-ordinator), the Named Responsible Person and those members of the congregation working with children have attended Diocesan Training Courses on the implementation of the Policy.
- > The Choir meets monthly with Vivienne Wilde, for rehearsal and development of the repertoire. During the year members were involved in a "Songs from the Shows" concert, proceeds for church renovation and restoration funds.
- > The PCC are grateful to all the organists and musicians who have played at services during the year.
- > During the year several concerts and special services were held in the church, some for the benefit of St, Martin's, some for other causes; the PCC is grateful to the St. Martin's members who gave of their time and energies to ensure the concerts etc took place.
- > Additional input is needed in getting information concerning St. Martin's and its activities out to both congregation and the wider community – via notice-boards, leaflets, websites, press and local radio etc.

> The PCC thanks those members who week in and week out through the year clean and dust the church, arrange the flowers, make the tea or coffee etc. Thanks are also expressed to the team of welcomers who keep the church open for many months of the year.

Mission and Evangelism:

> Part of the ministry of the church, beyond that to regular attenders, was to the 22 couples who were married at St. Martin's and to their families and friends in 2016. Also the families and friends of the 14 people whose funeral/memorial services were held here and to the 4 children and 1 adult baptised at St Martin's and their parents, families and friends during the year.

> The Parish supports the Deanery Network Youth Officer - Chris Mason and his work with young people of the Deanery, working in their schools and in their neighbourhood.

> Clergy and congregation members have been involved in Messy Church, which is organised jointly by a team from St. Martin's and Carver churches for children from local Primary schools and their parents. The meetings are at Carver Church Hall, on the second Sunday afternoon of the month. Regrettably, due to long holidays & sabbaticals of some of the Team and the small number of families & children attending, after a detailed discussion at PCC, Messy Church was suspended pro tem after Easter. It is planned that Team members meet early in 2017 to discuss the practicalities of how/when/where to take the Messy Church outreach forward.

> Youth work in the church is on Sunday mornings, for children of 3-11 years. The teaching team always welcomes new help and if you wish to sit in for a 'taster' session have a word with Keith & Irene Jones.

> Christmas and Easter greetings cards, with service details, were delivered to most houses in the parish.

> Home Groups meet in the Parish; one fortnightly on a Friday evening and a monthly Reading group for ladies. Meeting in members homes, the meetings provide an opportunity for fellowship, prayer, Bible study and discussion on the Christian faith today.

> The Visiting Team visits the sick and bereaved, those in hospital or nursing homes and provides lifts for those wishing to attend the 4th Wednesday Service of Holy Communion, after which there is an opportunity to socialise over refreshments before returning home.

> The bi-monthly 2nd Wednesday Service of Holy Communion with Prayer for Healing is appreciated.

Social events:

The social life of the parish continued via events organised by the Social Committee, including:

> Church Garden Party in the Church grounds and building was very successful – and will be repeated in 2017.

> Providing publicity and refreshments for several Concerts and events

> The distribution of Simnel Cakes on Mothering Sunday; the provision of mulled wine and mince pies after the Christmas Carol Service. In summer, Cream Teas and other refreshments were served – resulting in £3,347 being raised for the Renovation project and the replacing of a damaged bench seat in the Churchyard..

> The Way Forward Group organised the 2016 Martinmas Fair, and the funds raised were distributed between The Children's Society and St. Martin's. Martinmas is an important weekend for the Parish and new members have joined the Martinmas team.

The Quinquennial Inspection:

Following the Quinquennial Inspection in 2012, the PCC authorised the Fabric Committee to monitor the regular maintenance programme emanating from the Quinquennial Report. Detailed inspections explored concerns about the tower wall adjacent to the Curwen Screen, the church roof and the lifespan of the boilers.

Finance:

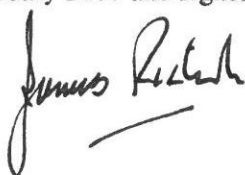
For 2016, the PCC agreed a balanced budget. The Finance Committee monitor financial performance against budget and Mike Baldwin (Treasurer) and Ted Cook (Assistant Treasurer) update PCC regularly on the finances of the church, bringing wider issues to PCC as needed. The Treasurer's report to the APCM contains fuller details of the parish finances.

Concerning Parish Offer, the PCC work a year in advance, so the 2016 Accounts show the Offer affirmed in 2015.

In 2016, Diocese requested all Parishes to consider making an inflationary increase when making the 2017 Offer and the PCC decided we were ^{not} able to meet this request.

For 2017, PCC agreed to hold the level of the Parish Offer at the 2016 figure of £57,315; but to review quarterly.

Approved by the PCC on 7th February 2017 and signed on its behalf by the Revd James Richards (Chairman)



Deanery Synod Annual Report to APCM - 19 March 2017

There were three Deanery Synod meetings during 2016, held in April, July and October.

Apart from routine business, the following items are noteworthy:-

April Meeting

1. Pilgrimage to the Holy Land

The Rev Robert Jackson informed Synod about the "God for All" ecumenical pilgrimage to the Holy Land planned for 6-16 March 2017.

2. Presentation on Baptism

The Rev Shanthi and John Thompson gave a detailed and informative PowerPoint presentation on Baptism/Christening. For further information see "My Amazing Journey" on the website: churchofenglandchristenings.org.

July Meeting

3. The Rev Ruth Crossley, who is a member of the General Synod, gave an overview of a typical General Synod meeting. Their July meeting included a debate on Brexit from an ecumenical perspective, a suggestion that Quinquennial inspections should be standardised (which was not favourably received) and a discussion on advanced training (MBA) for senior church leaders.

4. Presentation by Richard Passmore, Diocesan Fresh Expressions Enabler

Fresh expressions seeks to transform communities and individuals through championing and resourcing new ways of being church. We need to imagine ourselves as missionaries going to unreached people and places, working with Christians from a broad range of denominations and traditions enabling new congregations to be formed alongside more traditional churches. Current examples are a surfer church on a Cornwall beach and a youth congregation in a skate park. Website: freshexpressions.org.uk.

October Meeting

5. Parish Offers

2016: At the end of September 2016, by which time parishes of the Deanery should have paid 75% of the £576,000 due, 73.5% had been paid (a shortfall of £8,400) generated by two churches who had had no arrears in the past. The outlook was therefore good.

2017: The Diocese asked the Deanery to increase its offer by 2.2%, which would have taken it to £592,000. In fact, the offer is £567,802, a decrease of just over 2% and, in cash terms, the same as was offered in 2009, since when inflation has reduced its value by 20%.

The Diocese manages its budget by anticipating 10% vacancies at any one time. The Deanery pays for just under 10 full time clergy (or 9 full time and 2 House for Duty). It does not look as though the Deanery is now helping other less well off deaneries as it used to.

6. Network Youth Ministry

Chris Mason, the Network Youth Minister, reported on recent activities and plans for 2017. Specific to our part of the Deanery, he and the Rev Shanthi Thompson continue to work with 8-9 year olds in Staveley, and in Ambleside there is a Crumpet Church for 11-18 year olds. Chris has been promised support for a possible Prayer Space Week at The Lakes School, and we pray that this will happen. He also has plans for a 10 week Youth Alpha Course in Staveley, Bowness and Windermere. Anyone interested in supporting this initiative should contact Chris.

Pat Baldwin

Young People's Work

We have continued to enjoy meeting with the children in our Sunday Group each week of term time. Numbers have varied from week to week but there are 16 on our register and we have visiting children who join us from time to time.

The DVD Friends and Heroes provides us with a starting point each week, following an adventure story set in first century Rome where those who are followers of The Way are being persecuted. Each 10 minute episode includes an animated Bible story from the Old or New Testament, they tend to alternate. This is followed by activities that help us to dig a bit deeper into the story and help us remember it. If the activity is a game we can usually find a way of including the full age range of 3's to 14's but at other times we find more age specific activities. We all join in a prayer time together and occasionally include some singing too.

We're grateful to Jill Butler and Miriam Rayner for being willing to help out when we are away.

Keith and Irene

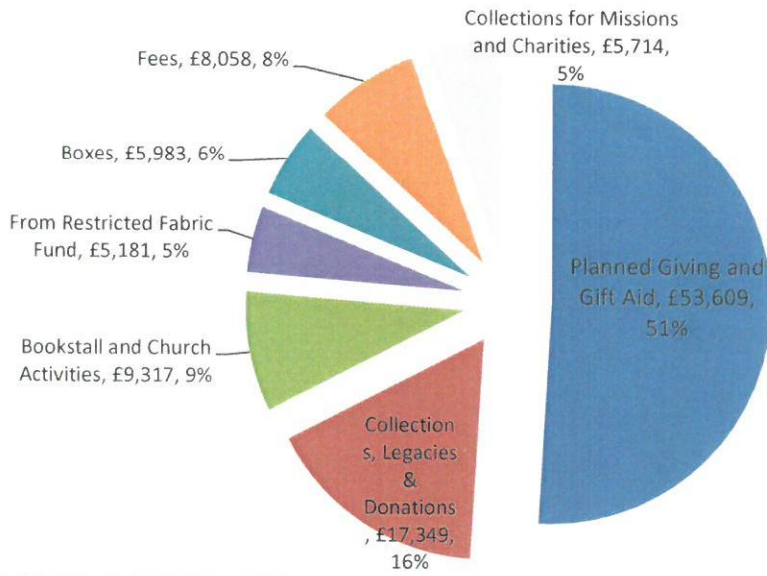
Church flowers

A big thank you to all that have helped in any way with the flowers throughout the past year.

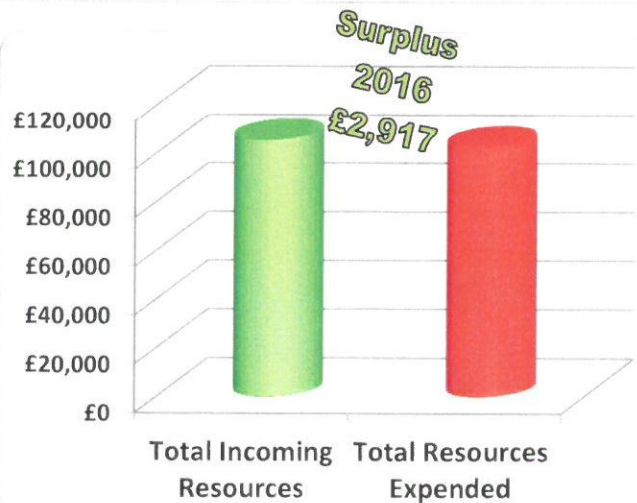
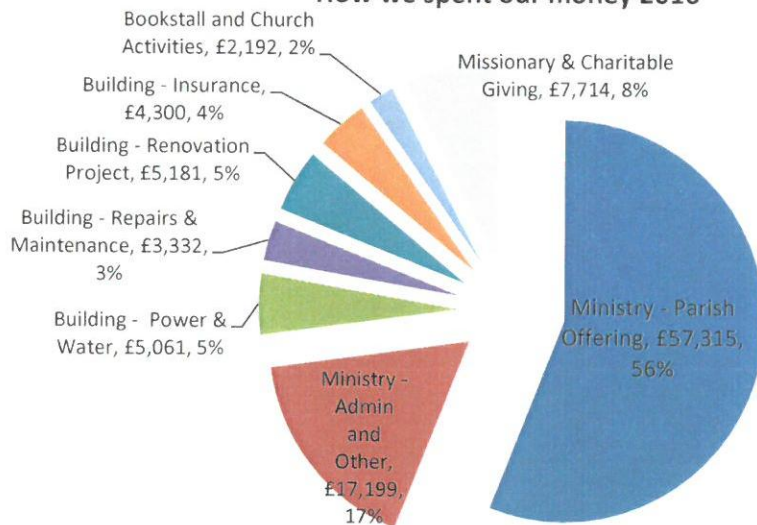
If anyone would wish to have flowers in church for a special anniversary or birthday, please put your name on the list at the back of the church or contact Margaret on 015394 42064.

Margaret Tyson

Where the money came from 2016



How we spent our money 2016



Reflection for Annual Church Meeting 2017

Last year our team of welcomers welcomed around 20,000 visitors to St. Martin's, offering them a warm welcome and putting a friendly face to their visit to St. Martin's. It is good when in the limited encounter that visitors can have with St Martin's through our building, the story of Christian faith, which it can tell only silently, is given a voice through an encounter with a Christian person as well – even in as simple an action as a welcome greeting and the offer of a walk-round leaflet. In August this was added to by the hard work of those who provided cream teas as well as a warm welcome, and this also drew in local people as well as being enjoyed by visitors. Subsequently, the 'Songs from the Shows' in September, and even more so the Martinmas Fair in November were bigger draw for local people as well as sustaining our contacts with local businesses who kindly and generously contributed to the occasion.

Last year saw us taking a break from Messy Church, and this needs further thought. We were finding that we were getting very small numbers, and although the hard work and prayer of volunteers from St. Martin's and from Carver Church made it a good event for those that came, there remained some question over whether what we were providing was enabling people to come to or grow in faith, or was building 'church'.

Within the life of the church, a special mention should go to Keith and Irene who faithfully, week by week help the children in the life of the church to learn and grow in faith at a level that works for them. For adults, the home groups have continued to enable people to grow in faith together, and Jill Butler's initiative for a book group to read and reflect together on a variety of Christian books has also proved successful. The Lunch Bunch continues to be an important focus of fellowship for many with an additional resource in the regular Lunch Bunch prayer meeting. In September, a Confirmation Service led by Bishop Cyril Ashton saw Will (who had been baptized earlier in the year) and Jonathan from our own congregation affirming their own baptismal vows, as well as Julie from the Rydal Hall Community. We also gave thanks for the lives of Bill Deacon, Irene Hutton, Edward Oakden, Nora Wilson and Barry Dodd and for all that they had contributed to St. Martin's. Then, as always, there is the behind-the-scenes hard work of the many who care for our building, oversee our finances, decorate with flowers, clean, mend, and many, many more things.

While it is important to recognise that the building is not the Church, it has a significant role to play in our ministry here as God's people, and at the moment it is placing significant demands on some people as the challenge of our leaking roof is the occasion for a wider consideration of how the building can best serve the mission of the Church here.

I am very grateful for the hard work done by Gordon Williamson and the others on the building development committee who have carried the project through a lengthy process of consultation with the Diocesan Advisory committee for the Care of Churches (the 'DAC'), and conversations with Historic England. In both cases the process proved to be longer drawn out than we had hoped or expected. In the Autumn our architect, Mike Darwell, advised that we were at a [point where we should approach the Heritage Lottery Fund for a development phase grant to help cover the considerable costs of wider consultation and of developing the proposals to the stage of applying for a Certificate from the DAC and for planning permission. We are awaiting a response on this at the moment. There is still, however, some way to go.

Last year I gave a count of some of the things I did during the year, and many of the figures are similar this year too: around 180 sermons, 120-140 ordinary services, eleven or twelve funerals, twenty-one weddings, eight baptisms, thirty to forty school assemblies and school services, around 30 home communion visits, nine or ten magazine articles, fifteen to twenty church meetings, half a

dozen home group meetings, fifteen or so school governors' meetings, around ten chapter meetings – and those are just the things which are easy to quantify and estimate. All of them need preparation and follow-up. In this context I want to mention that I am grateful to Bill Johnson for his ministry as a Reader in our parish who takes on some of the load of preaching and leading services (especially when I am away), and also conducts some funerals.

In the end though it is not the building or the rector that makes the church but, to borrow a phrase from the United States constitution “we the people”. We all are called to be part of God's mission to the world in our community and beyond. We are already beginning to think what that will mean for us in the Moving Mountains Mission for 2018 in the days running up to Mothering Sunday, and we will also be hearing more about our calling to be involved in ‘God for All’ and the shaping of a Mission Community for our area (Windermere and District) which will be missional in focus, and enable the mission and life of the church to continue in the changing circumstances we face.

From the beginning of my time here at St. Martin's I have continually had in mind this passage from St. Paul's letter to the Ephesians:

I do not cease to give thanks for you as I remember you in my prayers. I pray that the God of our Lord Jesus Christ, the Father of glory, may give you a spirit of wisdom and revelation as you come to know him, so that, with the eyes of your heart enlightened, you may know what is the hope to which he has called you, what are the riches of his glorious inheritance among the saints, and what is the immeasurable greatness of his power for us who believe, according to the working of his great power. God put this power to work in Christ when he raised him from the dead and seated him at his right hand in the heavenly places, far above all rule and authority and power and dominion, and above every name that is named, not only in this age but also in the age to come. And he has put all things under his feet and has made him the head over all things for the church, which is his body, the fullness of him who fills all in all.

It is my prayer for all of us that more and more we will know the fullness of God's love, and his power at work in us, so that we can face the challenges ahead with confidence, not in ourselves, but in the steadfastness of God's love and of him being at work in each of us and in all of us together as part of the body of Christ.

ELECTORAL ROLL OFFICER'S REPORT

For the year 2016 – 2017

There are 124 parishioners on the Church Electoral Roll, 29 of whom are not resident in the parish.

4 names were added during the year and 7 were removed, either through death or because they moved away from the area.

The average weekly attendance, counted for October 2016, was 213.

**Pat Baldwin
Electoral Roll Officer**

