Dartmoor Search & Rescue Team (Plymouth) Trustees' report and financial statements for the year ended 31 December 2016 Charity number: 1106095

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CHARITY COMMISSION FIRST CONTACT

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Legal and administrative information

Charity number	1106095	
Business address	Unit 4 Devonshire Meadows Broadley Park Road Roborough Plymouth PL6 7EZ	
Trustees	Mr John Babb Mrs Victoria Coumbe Mr Neil Handley Mr Philip Hayter Mr Andrew Hooper Mr Rodger Hyde	Chair Appointed Resigned
	Mr Steve Lang Mr Phil Lee Mr Andrew McDowall Mr Stephen Rose Mrs Janet Sturmer Mr Jim Tappy	Appointed Appointed
	Mr Daniel Case	Treasurer
Accountants	Wills Accountants Ltd Chartered Certified Accountants 2 Endeavour House Parkway Court Longbridge Road Plymouth PL6 8LR	

Report of the trustees for the year ended 31 December 2016

The trustees present their report and the financial statements for the year ended 31 December 2016. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Governing document

Dartmoor Search & Rescue Team (Plymouth) was approved by the Charity Commission on the 29 September 2004 and is a registered charity, number 1106095.

Appointment of trustees

Certain management posts fulfil the role of trustees and these are elected annually at the AGM.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate the charity's exposure to the major risks.

Objectives and activities

The Dartmoor Search & Rescue Team Plymouth (DSRTP) was formed in association with the Dartmoor Search and Rescue Team (Okehampton), the Dartmoor Search and Rescue Team (Ashburton) and the Dartmoor Search and Rescue Team (Tavistock) under the auspices of the Dartmoor Rescue Group, (DRG). All five organisations are independent registered charities.

The stated objectives of DSRTP are "to relieve suffering and distress amongst persons endangered by accidents or natural hazards primarily within moorland areas; to provide arrangements for the secure and efficient search and rescue of any person or persons so endangered; and to encourage moorland safety instruction and awareness through all sections of the community".

The team principally operates within South West Devon and South East and Cornwall from our Rescue Centre at Devonshire Meadows, Roborough, and Plymouth. We have strong relationships with our sister teams from the adjoining areas, and fully endorse the Peninsula Mountain & Cave Rescue Association (PenMacra). We also work closely with the national body, Mountain rescue England & Wales (MREW).

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

It should be noted that, it is from voluntary contribution by way of time, skill, experience and enthusiasm that individual members commit to the team that DSRTP is able to achieve its objectives. That commitment by members is acknowledged with thanks, for it continues to be the foundation of all that we do.

Achievements and performance

During 2016, the teams search managers responded to a total of 41 incidents, which resulted in a total of 20 callouts, representing some 1240 hours of team members' voluntary contributions. The increasing trend of working within geographical areas away from the Dartmoor National Park continued, with over 60% of all callouts being in non-moorland settings. The majority of incidents attended involve casualties with a variety of mental health issues, and we are proud to continue our membership of the Plymouth Dementia Action Alliance (PDAA), having been the first MREW team in the country to become "dementia friendly".

Report of the trustees for the year ended 31 December 2016

The team has maintained a sound level of appropriately skilled personnel. At 31 December 2016 there were 42 members with a further 8 recruits in training. Our membership includes 2 Doctors, 9 Casualty Carers and 12 Swift Water Rescue Technicians. We have been impressed by the quality motivation and commitment of the most recent intake, and are highly optimistic of our ability to sustain the skills and manpower required to fulfil our function.

The team has voted to adopt a resolution that will see its eventual migration to that of a Charitable Incorporated Organisation (CIO). This decision has been proposed by The Trustees following advice from MREW as well as its professional advisors. In accordance with our constitution, a consultation process with fellow DRG teams has been commenced and it is anticipated that this change will occur during 2017.

In early 2016, the works of conversion were finally completed to our new Rescue centre at Devonshire Meadows, Roborough, Plymouth. This was supported by a grant of £10,000 from the National Lottery Fund, and has allowed us to create a "Community Engagement Area" within the building. This will be used to facilitate the participation of the wider community.

A most significant development in 2015 was our participation in the Peer Review process promoted by MREW. We became the fifth team nationally, and the first in PenMacra to participate in a review of our administrative policies and operational procedures by a review group of independent assessors from external teams. This was found to be a positive and enlightening process, and the observations and recommendations made will now form the core of a development plan for the team. Two members have also volunteered their services as independent assessors for other teams, and this will further assist our own development. Our particular thanks go to Tim Cain FInstLM for his continuing support and guidance.

October 2015 saw the end of our four year formal partnership agreement with Plymouth University. This has been a mutually beneficial relationship in a variety of spheres; in addition to direct commercial sponsorship both staff and students have become full hill-going members; we have jointly published books promoting Dartmoor and public transport access to the area; numerous collaborations and associations have been undertaken. We are extremely grateful to Plymouth University for all of the opportunities afforded by our partnership, and would in particular show our appreciation to Tracy Wilson and Katie Hall, Partnerships Officers for their unstinting support and consideration.

The team has maintained and further developed its water rescue capability following its first water callout outside the region to assist in the York floods of December 2015, as part of a PenMacra wide response. This proved to be a valuable learning experience for multi-day events, and has confirmed our willingness to register our capabilities as DEFRA Type B and C resources. The work of the water team was further boosted by an equipment grant of £21,401 received in March 2016 from the D0T as part of the Inland Waterways Grant Scheme.

It is with some sadness that we report the retirement from the team of Alan Hill, and his search dog Sunny, at the end of a memorable career. Alan has been a full callout member since 1995, and his Labrador Sunny became a graded search dog with the Search & Rescue Dogs Association England (SARDA E) in 2008. The team does have one other SARDA E handler, and one trainee.

Report of the trustees for the year ended 31 December 2016

The use of SARCALL, the callout and incident logging system that links us with Devon & Cornwall Police, continues to grow and has become the standard method of integration and information sharing between The Police and Mountain rescue teams, and we wholeheartedly support its further development and integration with SWAST and DSFRS.

The regular replacement and upgrading of essential equipment has continued. We look forward to the further development of accounting strategies that will allow the adoption of Designated Funds for capital projects.

Financial review

Revenue

The charity received a total of £65,575 (2015: £164,266) in incoming resources and investment income of £19 (2015: £93).

Reserves Policy

The trustees have established policies whereby the unrestricted funds not committed or invested in tangible fixed assets (the "free reserves") held by the charity are held for certain purposes.

Property and Repairs Fund

The trustees have established a fund of £150,000 is required to cover the cost of the building and repairs therein due needed by the charity to carry out is work. The fund currently stands at £150,000 (2015: £nil).

Contingency Fund

The trustees require certain funds held to be able to continue the current activities of the charity in the event of a significant drop in funding. The trustees consider that between 3 and 6 months of the resources expended would be appropriate. A contingency fund of £80,000 is deemed appropriate. The fund currently stands at £50,000 (2015 : £nil).

Restricted Funds

Restricted funds are those received to cover specific expenditure. The Charity currently has two restricted funds.

Blankets - currently stands at £9,142 (2015: £6,738). This fund is for the purchase and replacement of thermal blankets.

Swift Water - currently stands at £17,494 (2015: £nil). This fund has been set up to develop our water rescue capabilities.

Plans for future periods

We are further developing our working relationships with all of the emergency response services. Our training regularly encompasses joint exercises and events that are proving to be of great benefit at larger multi-agency callouts. We are particularly grateful to the training support offered by the Devon & Somerset Fire & Rescue Service (DSFRS) in relation to swift water and steep ground work.

Report of the trustees for the year ended 31 December 2016

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

R. N. Barb

Mr John Babb

Dated......28 March 2017

Independent examiner's report to the trustees on the unaudited financial statements of Dartmoor Search & Rescue Team (Plymouth).

I report on the accounts of Dartmoor Search & Rescue Team (Plymouth) for the year ended 31 December 2016 set out on pages 2 to 14.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Philip Wood Soutter FCCA, ATT Independent examiner Wills Accountants Ltd 2 Endeavour House Parkway Court Longbridge Road Plymouth PL6 8LR

Dated 28 March 2017

Statement of financial activities

For the year ended 31 December 2016

	Un	restricted funds	Restricted funds	2016 Total	2015 Total
	Notes	£	£	£	£
					Restated
Income and endowments from					
Donations & legacies	2	21,202	2,404	23,606	49,500
Other trading activities	3	7,821	-	7,821	7,080
Investments	4	19	-	19	93
Charitable activities	5	12,671	21,477	34,148	107,685
Total income and endowments		41,713	23,881	65,594	164,358
Expenditure on:					
Raising funds	6	8,632	-	8,632	7,202
Charitable activities	7	25,256	3,983	29,239	72,570
Total expenditure		33,888	3,983	37,871	79,772
Net income / (expenditure)		7,825	19,898	27,723	84,586
Total funds brought forward		195,833	6,738	202,571	117,985
Total funds carried forward		203,658	26,636	230,294	202,571

The notes on pages 9 to 14 form an integral part of these financial statements.

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Balance sheet as at 31 December 2016

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		2016			2015
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		171,067		155,522
Current assets					
Stocks		500		500	
Debtors	10	2,351		-	
Cash at bank and in hand		57,516		46,549	
		60,367		47,049	
Creditors: amounts falling					
due within one year	11	(1,140)		-	
Net current assets			59,227		47,049
Net assets			230,294		202,571
Funds	12				
Restricted income funds	12		26,636		6,738
Unrestricted income funds			203,658		195,833
Total funds			230,294		202,571

The financial statements were approved by the trustees on 28 March 2017 and signed on its behalf by

Mr John Babb Chair

J. R. M. Barb.

The notes on pages 9 to 14 form an integral part of these financial statements.

Notes to financial statements for the year ended 31 December 2016

1. Accounting policies

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to the accounts.

1.1. Basis of accounting

The accounts have been prepared in accordance with:

The Statement of recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

1.2. Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Notes to financial statements for the year ended 31 December 2016

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties	-	Straight line over the life of the lease
Equipment	-	10-20% straight line
Office equipment	-	10-20% straight line
Motor vehicles	- '	25% reducing balance

1.5. Stock

Stock is valued at the lower of cost and net realisable value.

2. Donations and legacies

	Unrestricted	Restricted	estricted 2016 funds Total	2015 Totol
	funds			Total
	£	£	£	L
				Restated
Donations	12,800	2,404	15,204	9,549
Just Giving	8,402	-	8,402	4,191
Donated goods received	-	· –	-	35,760
	21,202	2,404	23,606	49,500

Notes to financial statements for the year ended 31 December 2016

3. Other trading activities

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	Unrestricted	2016	2015
	funds	Total	Total
	£	£	£
			Restated
Shop income	6,087	6,087	3,423
Fundraising events	314	314	2,169
First Aid at Events	835	835	660
DSRTP Lottery income	585	585	828
	7,821	7,821	7,080

4. Investment income

	Unrestricted funds	2016 Total	2015 Total
	£	£	£
Bank interest receivable	19	19	93
	19	19	93

5. Charitable activities

nds £	funds	Total	
Ł		•	Totai
	£	£	£
			Restated
-	-	-	10,000
-	21,477	21,477	-
525	-	7,525	3,904
-	-	-	9,957
-	-	-	7,830
-	-	-	293
-	-	-	750
282	-	1,282	1,182
-	-	-	70,556
864	-	3,864	3,213
671	21,477	34,148	107,685
	,864 ,671	, 	· · · · · · · · · · · · · · · · · · ·

Notes to financial statements for the year ended 31 December 2016

6. Expenditure on raising funds

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	Unrestricted	2016	2015
	funds	Total	Total
	£	£	£
			Restated
Mechandise & items for resale	2,758	2,758	829
Fundraising events	5,874	5,874	6,373
	8,632	8,632	7,202

7. Expenditure on charitable activities

	Unrestricted	Restricted	2016	2015
	funds	funds	Total	Total
	£	£	£	£
				Restated
Search & rescue	25,256	3,983	29,239	72,570
	25,256	3,983	29,239	72,570

8. Employees

Employment costs

No salaries or wages have been paid to employees, including the trustees, during the year.

		Long				
9.	Tangible fixed assets	leasehold		Office	Motor	
		property E	quipment eq	uipment	vehicles	Total
		£	£	£	£	£
	Cost					
	At 1 January 2016	108,643	58,527	3,225	53,840	224,235
	Additions	-	28,382	3,192	-	31,574
	Disposals	-	(41)	-	-	(41)
	At 31 December 2016	108,643	86,868	6,417	53,840	255,768
	Depreciation					
	At 1 January 2016	55	38,007	675	29,976	68,713
	Charge for the year	110	8,909	999	5,970	15,988
	At 31 December 2016	165	46,916	1,674	35,946	84,701
	Net book values					
	At 31 December 2016	108,478	39,952	4,743	17,894	171,067
	At 31 December 2015	108,588	20,520	2,550	23,864	155,522

Notes to financial statements for the year ended 31 December 2016

10. Debtors

		2016	2015
		£	£
	Trade debtors - re-imbursed expenses owed	2,351	-
11.	Creditors: amounts falling due		
	within one year	2016	2015
		£	£
	Accruals	1,140	-

12. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 December 2016 as represented by:	-	-	
Tangible fixed assets	149,282	21,785	171,067
Current assets	55,516	4,851	60,367
Current liabilities	(1,140)	-	(1,140)
	203,658	26,636	230,294

13. Unrestricted funds

Unrestricted funds	At				At
	1 January	Incoming	Outgoing	31	December
	2016	resources	resources	Transfers	2016
	£	£	£	£	£
Unrestricted funds (free reserves)	195,833	41,713	(33,888)	(200,000)	3,658
Property Repair Fund	-	-	-	150,000	150,000
Contingency Fund	-	-	-	50,000	50,000
	195,833	41,713	(33,888)	-	203,658

Purposes of unrestricted funds

The free reserves represent funds of the charity not designated for a particular purpose.

The Property Repair Fund has been designated by the trustees to cover the anticipated costs of the replacement and upkeep of the building.

The Contingency fund has been designated by the trustees as a fund set aside to cover running costs for a short period should there be a significant drop in funding.

Notes to financial statements for the year ended 31 December 2016

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14.	Restricted funds	At 1 January 2016	-	• •	At g31 December s 2016
		£	£	£	£
	Restricted fund - Blankets	6,738	2,404	-	9,142
	Restricted fund - Swift Water	-	21,477	(3,983)	17,494
		6,738	23,881	(3,983)	26,636

Purposes of restricted funds

Grants and donations received from donors that are for the purchase and replacement of blankets.

Grants and donations received from donors that are for the purchase, maintenance and development of the charities water rescue capabilities.

The following pages do not form part of the statutory accounts.

Detailed statement of financial activities

For the year ended 31 December 2016

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	2016	2015	
	££	££	
		Restated	
Incoming resources Incoming resources from generating funds:			
Voluntary income			
Donations	15,204	9,549	
Just Giving	8,402	4,191	
Donated goods received	-	35,760	
J			
	23,606	49,500	
Activities for generating funds			
Shop income	6,087	3,423	
Fundraising events	314	2,169	
First Aid at Events	835	660	
DSRTP Lottery income	585	828	
	7,821	7,080	
Investment income	<u></u>		
Bank interest receivable	19	93	
	19	93	
Total incoming resources from generating funds	31,446	56,673	
Incoming resources from charitable activities			
Plymouth University Grant	-	10,000	
Swift Water income	21,477	-	
Callout expenses reimbursed	7,525	3,904	
Lottery funding	-	9,957	
Small grants	-	7,830	
Rescue centre funds	-	293	
Vehicle funds received	-	750	
	1,282	1,182	
Extraordinary week	-	70,556	
Walks income	3,864	3,213	
	34,148	107,685	
Total incoming resources	65,594	164,358	
-	<u> </u>		

Resources expended

Costs of generating funds:

Detailed statement of financial activities

For the year ended 31 December 2016

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Fundraising trading: cost of goods sold and other costs				
Shop costs				
Merchandise & items for resale	2,758		829	
		2,758		829
Fundraising events				
Events costs	5,874		6,373	
		5,874		6,373
Total fundraising trading				
cost of goods sold and other costs		8,632		7,202
tal costs of generating funds		8,632		7,202
-				

Detailed statement of financial activities

For the year ended 31 December 2016

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		2016 £		2015 £
Charitable activities				
Search & rescue				
Activities undertaken directly				
BOC - Gas refills	745		746	
Call out costs	473		234	
Courses	506		550	
First Aid Equipment	728		726	
General costs	-		2,196	
Rescue centre	4,795		10,085	
Satellite phone costs	270		270	
Ten Tors costs	930		515	
Vehicle costs	3,835		994	
Walk costs	-		324	
Accountancy fees	1,590		-	
Extraordinary week costs	-		27,955	
Depreciation	15,988		22,475	
Loss on disposal	41		5,500	
Recovery of VAT	(662)		-	
		29,239		72,570
Search & rescue total expenditure		29,239		72,570
Total charitable activity expenditure		29,239		72,570
Net incoming/(outgoing) resources for the year		27,723		84,586