



Annual Reports and Accounts for the Year 2016

**Annual Vestry Meeting and
Annual Parochial Church Council Meeting
2nd April 2017**

THE PARISH OF DARTMOUTH

Sunday 2nd April 2017 in St Clement's Church at 12noon

Annual Vestry Meeting

Agenda

1. Minutes of meeting 17th April 2016
2. Election of Parish Wardens
3. Election of District Church Wardens

Annual Parochial Church Meeting

Agenda

1. Minutes the of meeting held on 17th April 2016
2. Matters arising
3. Electoral Roll Report
4. Report on the business of the PCC in 2016
5. Parish Wardens' Report 2016
6. District Wardens' Report on the Fabric, Goods and Ornaments of the Churches:
 - a) St. Clement's
 - b) St. Saviour's
 - c) St. Petrox
7. Presentation of Financial Reports, Statement and Audited Accounts for 2016, including the Parish Finance Report for 2016
8. Report on the work of Deanery Synod
9. Elections:
 - a) Electoral Roll Officer
 - b) Parochial Church Council (12 representatives)
 - c) District Church Councils
 - d) PCC representatives (2) from each DCC
10. Appointment of Sidespersons
11. Appointment of Financial Examiner
12. Presentation of Reports about various aspects of the work of the Parish
 - a) Southford Schoolrooms
 - b) St Clement's Churchyard
 - c) The Ecclesiastical Share of the Dartmouth Trust
 - d) Charitable Giving
 - e) Parish Music
13. The Parish Priest's Report

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH OF DARTMOUTH

Held on Sunday 17th April 2016 in St Clement's Church at 12.30pm

Present: The Revd William Hazlewood (Vicar)
and 31 members, from a total of 166 on the electoral roll

The meeting was preceded by a Sung Eucharist.

Apologies were received from: Mr K Woodman; Mrs P Thomas; Mr S Kidd.

ANNUAL VESTRY MEETING

1. Minutes of Vestry meeting

The minutes of the meeting held on **26th April 2015** were approved unanimously. There were no matters arising.

2. Election of Parish Wardens

Two nominations were received and it was duly resolved that:

Mr Fred Radcliffe (proposed by Margaret Probyn and seconded by Shaunagh Radcliffe) and **Mr Colin Cooper** (proposed by David Gent and seconded by Howard O'Keeffe) **be elected as Parish Wardens for the ensuing year.**

3. Election of District Church Wardens:

The following were elected unanimously:

St Clement's Church: **Mr David Oldbury** (proposed by Jill Cawley and seconded by Wendy Rendle)

Mr Ernie Wingeatt (proposed by Janet Langworthy and seconded by Sheridan Suddell)

St Petrox Church: **Mrs Sue Black** (proposed by Fiona Andrews and seconded by Christopher Helyer)

Christopher Helyer (proposed by Sue Black and seconded by Edna McGregor)

St Saviour's Church: **Mr Howard O'Keeffe** (proposed by Margaret Probyn and seconded by Wendy Rendle)

Mrs Wendy Rendle (proposed by Lauriel Pearson and seconded by Edna McGergor)

The Revd Hazlewood expressed thanks to Parish Wardens and Churchwardens.

The meeting concluded at 12.36pm.

Signed Date

ANNUAL PAROCHIAL CHURCH MEETING

1. Minutes of the Annual Meeting held on 26th April 2015

The minutes of the Annual Meeting (previously circulated) were proposed and seconded and approved unanimously as a correct record.

2. Matters Arising

There were no matters arising.

3. Electoral Roll Officer's Report

Mrs Cawley, Electoral Roll Officer, reported that there are currently 166 persons on the Electoral Roll, a net increase of 16 since last year (150). A copy of the Electoral Roll is held in each church and persons not on the roll who are eligible can be added at any time. Forms are available in church and should be returned to the parish office.

4. Report of the business of the PCC in 2015

A report on the activities of the PCC during 2015 had been circulated; no comments or questions were received and the report was accepted.

5. Parish Warden's Report

A report by the Parish Wardens had been circulated; no comments or questions were received and the report was accepted.

6. District Wardens' Reports on the Fabrics, Goods and Ornaments of the Churches

Reports had been circulated on each of the three churches; no comments or questions were received and the reports were accepted.

7. Presentation of Financial Reports, Statement and Audited Accounts for 2014

A report on the parish accounts, together with the accounts for the year ended 31 December 2015 had been circulated. The Parish Finance Committee continues to meet regularly and reports to the PCC.

The Revd Hazlewood expressed huge thanks to the Church Treasurers and the Parish Finance Committee, in particular John Light, for the management of the parish finances and in producing the reports, which are not only of great use to members but also required by the Charities Commission.

No questions were raised on the accounts and it was proposed by Fred Radcliffe, seconded by Margaret Probyn and agreed unanimously that the Financial Reports, Statements and Audited Accounts for 2015 be approved.

8. Report on the work of Deanery Synod

A report on Deanery Synod was circulated, no questions were raised and the report was accepted.

9. Elections

a) Electoral Roll Officer:

Jill Cawley offered to continue as Electoral Roll Officer; there being no other nominations, she was duly elected.

b) Parochial Church Council

It was noted that clergy, lay readers, Churchwardens and Deanery Synod representatives are ex-officio members of the PCC. Accordingly the following were elected:

Fiona Andrews;	Sheila Boswell
Jill Cawley	David Gent
Lydia Guy	Lesley Holloway
Simon Kidd	Pamela Thomas

c) District Church Councils:

St Clement's

Sheila Boswell	Lydia Guy
Liz Mills	Julia Springett
Anne Wingeatt	Gordon Innocent

St Petrox

Fiona Andrews	David Burgess
Nicko Franks	Lesley Hodge

St Saviour's

Jenny Farr	David Gent
Lesley Holloway	Simon Kidd
Edna McGregor	Margaret Probyn
Ken Woodman	

Nomination forms have been received for all the above and it was agreed that they be elected en bloc.

*In addition Gordon Innocent was proposed and seconded at the meeting as a member of St Clement's DCC.

District Church Councils may co-opt additional members during the year as appropriate.

d) PCC Representatives (2) from each DCC

Nominations to be made by DCC's at their first meeting after this AGM

10. Appointment of Sidespersons

DCCs are asked to review the list of sidespersons, and to notify the PCC Secretary of appointments.

11. Appointment of Financial Examiner

It was proposed and seconded and agreed unanimously that Mr Julian Rowe-Jones be appointed Financial Examiner for the ensuing year.

12. Presentation of reports about various aspects of the work of the Parish

Various reports have been circulated including:

- Southford Schoolrooms
- St Clement's Churchyard
- The Ecclesiastical Share of the Dartmouth Trust
- Charitable Giving (formerly Worldwide Church).
- Parish Music

These highlight the many and varied aspects of the work of the parish; no questions or comments were received and the reports were accepted.

11. Parish Priest's Report

The Revd Hazlewood began with a quote from the prophet Jeremiah: **'I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope.'** (Jeremiah 29.11)

He referred to the three priorities set by Bishop Robert for the Diocese: *We seek to be people who together are:*

Growing in Prayer - we want to grow in prayer, living a life close to God. This means taking risks as we become more honest with ourselves and more honest with God. Prayer opens up deep places within us to God's grace which is why it is such a life-giving activity. Growing in prayer is essential if we are to witness to God's kingdom and become the people God has called us to be.

- We cannot effectively work on the other two priorities unless we focus on this one first .. so what opportunities are out there for us to access

- Worship .. the fact that every Sunday in this parish and Benefice there are multiple opportunities to come together as God's family to worship him. How we strive to be this family is crucial to our prayer and sacramental life. A big thank you also to all those who make sure our buildings are awe inspiring places to be, from flowers to posters, to readers, Sacristans, servers, vergers and sidespeople. We have had big attendances once again at Easter and Christmas across the Benefice.
 - Daily Worship .. A big thank you to those who come so faithfully to pray with Father Nick and I. The growing numbers at weekday Eucharists is positive but there seems to have been a decline in numbers attending major festivals during the week. It is important to keep these and not just transfer them to a Sunday.
 - Benefice Services .. I think we could all do better at these; we are a benefice and we need to spend time with our friends - how can they be friends if we don't make the effort to get to know them? There are also benefits in us coming together, not only in things like parish administration, Christian nurture courses, pilgrimages and children's work, but also in the standard of worship we can offer at Benefice services. For instance, having a benefice wide choir for the rededication of the altar at St George's next month will enhance the worship experience for us all. We do need to work ever closer together, learning not to be threatened by each other. Each church building will always have its own identity, in the same way within our friendships we do not seek to be the same as the other person, neither do we know everything about them.
 - The Walsingham Cell and Pilgrimage and Pilgrimage to Glastonbury are fantastic opportunities to deepen and strengthen our faith and to create greater levels of friendship within the Benefice; this has seen great growth during the past year. It is difficult to decide which category to put the music ministry of the church in, as it spread across all three of the priorities Bishop Robert has given us. We are indebted to Christopher Helyer, and the choir. David and Robin, our organists, for all they do to enhance our worship experience and for all they do for the mission of the church in this place. They are all music missionaries and we are very fortunate. The hunt continues to find a new principal organist.
- Making New Disciples - *A disciple is someone who follows Jesus Christ. With him as our companion and guide we can travel through life differently, and we hope others will share the adventure with us. We want to be more faithful in our discipleship and allow God to shape our priorities and values. The Christian gospel is good news and we need to find new ways of telling the story, of explaining the faith and giving a reason for the hope that is in us.***
- One of the exciting things happening this year is the completion of the Southford project and especially the House for Duty which will be a valuable resource for the benefice.
 - The Pilgrim nurture course has run 2 successful stages attracting new people some of whom are likely to be confirmed next month
 - Sea Sunday in July has developed to include the wider community; we hope to expand this still further in the coming year.
 - Children's Workshops with over 50 children attending the recent Good Friday workshop. We still need to get on with regular week on week work. Youth Genesis are now operating on Fridays from St Clement's Church Hall with support from the parish and attracting growing numbers of teenagers
 - Bell ringing - the call to worship - a big thank you to Chris, and Tim and all the new Parish of Dartmouth Ringers.
 - Benefice Parish Administration .. A big thank you for Jill's dedication, plans are under consideration to extend the office hours to full time because of increasing levels of administration, the parish website, management of Southford, help with occasional offices.
- Dartmouth Academy .. links are growing with the Academy, we are being welcomed as a resource. The Open the Book project is becoming very popular, thanks to those who take part in this.

Serving the People of Devon with Joy - *We want to make a difference in the world and to witness to God's love and justice, especially in the communities and schools where we live. Working in partnership with others who are transforming lives, we seek to address the global issues confronting our generation so that everyone may flourish.*

- Social events including: .Benefice Epiphany Party; Thursday morning lunch club; Benefice Barn Dance
- Music Festival events in our church buildings
- Pastoral Care Team, more work is needed on this in the next year
- Remembrance Day
- Sea Sunday
- Wedding Ministry
- Funeral Ministry
- Our services being accessible and fun-filled - that's why your clergy are prepared to put on angel wings or dish cloths and play our part in joy-filled celebrations, and that combined with orders of service that are accessible and put people at their ease when they arrive have led to the fantastic year on year growth that we have seen.
- Dartmouth Pre-School, an important part of the Southford Project
- Family Fest - a new initiative led by your clergy for families across the Diocese; involvement in the town as Chaplain to the Town Council, Trustee of Dartmouth United Charities and The Dartmouth Trust, Youth Partnership, Food Bank, RNLI, Sea Cadets, the Barnabas Project.

Thank you for allowing me to become your vicar; having spent 5 years with you, you might have wanted an easy way out! (*as if!!*) A big thank you also for letting me take a very rewarding and recharging sabbatical.

There are of course all sorts of people to thank: this is a very busy benefice and that means that some of the jobs that may have traditionally been done (often badly) by the Vicar and clergy team are done brilliantly by the Laity, but before I get on to

them, I must thank Father Nick for all that he has done during the past year, from holding the fort while I went off on my sabbatical jaunts to dressing up as a shepherd and for persuading Sally to be your camel. You are already a wonderful priest and it had been a privilege to have you in the benefice over nearly three years.

To Fred, Colin, Wendy, Howard, Ernie, David, Sue and Christopher for their tireless work as your Wardens: reliable and conscientious, we are very lucky to have them. I would like to say an especially big thank you to Wendy, Colin and Howard who have all worked so hard on bringing the Southford School Rooms Project to fruition; we are nearly there with a long term solution for the building.

We are also extremely fortunate to have had such great Treasurers, John Fiona and Chris, as well as Liz Mills who stepped in when Chris resigned. The Parish Finance Committee has made fantastic progress through the year with huge amounts of work being put in by John and Father Nick.

As I am sure most of you know, dear John is stepping down as Treasurer of the Parish and St Saviour's. We owe John a huge debt, for the work he has done ... now those of us who work with him on a daily basis may slightly dread the phone calls when we hear that voice saying "it's John" but we all know how important his work has been, the fact that we are solvent is of course due to many people, but John's careful and diligent care as treasurer has been a wonderful asset to the parish. A huge thank you to John and also to Mairaid, and please accept this gift in recognition of your work.

The PCC and DCCs are a also joy to work with and I must thank them for all the work they have done on our behalf. Finally, I know there are all sorts of people that I have not thanked personally ... you know who you are .. and you are all critical to how we can continue to look to the future with confidence in the light of the resurrection. The Parish is in a good place. The Benefice is in a good place.

We are offered God's friendship; freely given, but once accepting this friendship we must also reflect it in this town, within the Benefice and within the world, so let's get on with growing in prayer, making new disciples and serving the people of Devon with joy: we have been called, let us hear the call afresh and seek to proclaim the Easter message ever more effectively.

Fred Radcliffe thanked the Revd Hazlewood for his leadership and inspiration and also thanks to Sophie.

The meeting concluded at 1.15pm with the Grace.

Signed Date

Sidespersons elected at the AGM on 17th April 2016

St Clement's

Mrs S. Boswell
Mrs J Connolly
Mrs F. Poulton

Mr D. Gent
Mrs H. Kingham

Mrs F. Morgan
Mrs P. Travies

St Petrox

Mrs C. Bond
Mrs L Mills

Mrs E. Burford
Mrs. N Coward

Mrs L. Hodge
Mrs B Rea

St Saviour's

Mrs A. Brooking
Mrs P. Cooper
Mrs J. Farr
Mr K. Smith

Mrs M O'Keeffe
Mr J. Light
Mrs M. Probyn
Mr D. Gent

Mrs M. Light
Mrs E. Mills
Mrs A. Wingeatt
Mr E. Wingeatt

RESULT OF ELECTIONS

The following people were elected at the A.P.C.M. on 17th April 2016

DARTMOUTH P.C.C. 2016 - EX-OFFICIO MEMBERS OF THE P.C.C.

CLERGY

The Revd William Hazlewood	The Vicarage, 79 Seymour Drive, Dartmouth TQ6 9GE	414767
The Revd Nicholas Debney	Beable House, 22 Church Road, Dartmouth TQ6 9HQ	839162

PARISH WARDEN EMERITUS

Mr B. Riddalls	44 Above Town, Dartmouth TQ6 9RG	835235
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PARISH WARDENS

Mr F Radcliffe	28B Fairfax Place, Dartmouth, TQ6 9AB	833304
Mr C. Cooper	Delamere, 13 Mount Boone, Dartmouth, TQ6 9PB	833404

CHURCH WARDENS

St Clement's

Mr D. Oldbury	1, St Clements Court, Church Road, Dartmouth TQ6 9SN	834963
Mr E Wingeatt	1 Ashleigh Gardens, Church Road, Dartmouth TQ6 9HQ	834453

St Saviour's

Mr H O'Keeffe	Tippers Quay, 25 South Embankment, Dartmouth, TQ6 9BB	839237
Mrs W. Rendle	7 Ferndale, Dartmouth, TQ6 9QU	832435

St Petrox

Mr C. Helyer	Eight Bells, South Embankment, Dartmouth, TQ6 9BB	839506
Mrs S. Black	30 Newcomen Road, Dartmouth, TQ6 9BN	833923

DEANERY SYNOD REPRESENTATIVES (elected at the 2011 APCM)

Howard O'Keeffe	Tippers Quay, 25 South Embankment, Dartmouth, TQ6 9BB	839237
Frederick Radcliffe	28b Fairfax Place, Dartmouth, TQ6 9AB	833304
Mr C. Helyer	Eight Bells, South Embankment, Dartmouth, TQ6 9BB	839506
1 Vacancy		

ELECTED MEMBERS - CHURCH REPRESENTATIVES (2 from each church)

St Clement's

Mrs L Guy	6 Townstal Road, Dartmouth, TQ6 9HY	832312
Mrs L Mills	178 Victoria Road, Dartmouth, TQ6 9EL	834228

St Saviour's

Miss L Holloway		
Mr D Gent	5 Churchill Court, Victoria Road, Dartmouth TQ6 9SD	

St Petrox

Mrs Fiona Andrews	1 Rodney Close, Dartmouth, TQ6 9JX	834576
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ELECTED MEMBERS - NON CHURCH REPRESENTATIVES

Mrs S. Boswell	9 Lower Broad Park, Dartmouth, TQ6 9EY	833252
Mrs J Cawley	Viewpoint, 16 Yorke Road, Dartmouth, TQ6 9HN	839601
Mr S Kidd	Flat 3, Clare Court, Newport Street, Dartmouth, TQ6 9QJ	07941 119825
Mrs P Thomas	15 Sandquay Road, Dartmouth TQ6 9PH	833996

3. ELECTORAL ROLL OFFICER'S REPORT

2 members of the electoral roll died during 201 (Beryl Shatwell and Frankie Cawthorne). The roll has been reviewed and a number of people have been removed who no longer live in the parish or attend worship here. There are currently 143 names on the roll (166 at the 2016 AGM)

Jill Cawley
Electoral Roll Officer

4. Report on the proceedings of the PCC during 2016

During 2016 the PCC met 6 times, with an average attendance of 13 people. There was one special meeting to discuss the Deed for the House for Duty.

At each of the meetings there were reports from DCC representatives on the ongoing and future works to the structure of the three churches and the Parish Finance Committee (PFC) reported on financial matters. The PCC is extremely grateful to the members of the PFC for their hard work in maintaining the parish accounts, especially to Father Nick.

Other reports were received from the Social Committee, Stewardship Committee, Charitable Giving and other members involved in the wider community, including Christians Together in Dartmouth and District. As always the PCC continues to exercise the most careful control over the affairs of the Parish and to encourage the best use of all its resources.

Jill Cawley, PCC Secretary
March 2017

5. Parish Warden's Report 2016 -

The past year was another offering challenge and excitement as we strive to fulfil our mission of "serving the people of Devon with joy". We were delighted to welcome a number of new regular worshippers and their children to our Parish whilst at the same time saying goodbye to a few familiar faces who have moved out of the area. The number of regulars who are no longer able to attend our churches through various infirmities has unfortunately increased; please remember to pray for all concerned.

Good news is that the number of people noted as being part of our worshipping community has remained constant, though perhaps parishioners are not attending church quite as regularly as before. A look at attendance statistics shows that on Easter day the number of communicants increased by 7% on an identical number of attendees; Christmas Eve and Christmas Day services also saw an increase of 7% in the number of communicants, but on an overall attendance that was down 7%. However, the numbers attending Civic/School organisation Carol concerts during Advent increased by 73%, underlining the fact that families still want to experience the true meaning of Christmas.

As part of our mission to the people of Devon: our **Open the Book** initiative has been well received by the local Academy; it involves lay members of our church community acting out parables from the bible which ends with a prayer with local schoolchildren. A successful Family Festival weekend outdoor event at nearby River Dart Country Park was organised mainly by our clergy. Another recent initiative has been lay led daily prayers in St. Saviour's; our Social Committee has been heavily involved in planning and supporting more events than ever during this past year.

All this activity and energy has been down to the leadership and hard work of Frs Will and Nick, with wonderful support willingly given by so many of our Church family for which we are all truly grateful.

Another highlight of 2016 was the completion of the Southford Schoolrooms project. It was at a meeting of the P.C.C. way back in November 2009 that a proposal was first put forward suggesting alternative uses for the building; after many years of consultation with architects, planning authorities, builders etc. that initial vision eventually resulted in the fantastic building we have today. None of this would have been possible though without the very generous bequests, donations and grants we were so fortunate to receive. With great sadness we received the news that Nick, Sally and Adam would be moving in 2017 to take up the challenge of a new position in the nearby district of Milber. Our sadness was tempered with gratitude for the way that Nick has worked so tirelessly in support of Will and our Parish and for his considerable help in expanding our outreach. They will leave with our love, prayers and best wishes for the future.

We have been extremely fortunate that early in the New Year we will be joined by Fr. Robert Boyle (Bob) and his wife Brigid. They will be living in one of the newly created apartments in Southford Schoolrooms that had been set aside as a "House for Duty". It is expected that Bob will be available to conduct services on a Sunday and to be fully involved in Parish life two other days per week – we very much look forward to welcoming both into our community.

We cannot find the right words to say that we and our hardworking clergy really appreciated the support of all our churchwardens, choir, sidespersons, intercessors, servers, readers, cleaners, treasurers, bell ringers, administrators, flower arrangers, caterers and so on during the past year; you are the lifeblood of our church community, our Christian family, whose efforts are so vital in maintaining a happy, successful and united parish.

Fred Radcliffe and Colin Cooper
Parish Wardens

6. DISTRICT WARDENS' REPORTS ON THE FABRIC, GOODS AND ORNAMENTS OF THE CHURCHES:

a) St Clement's

St Clement's has seen another positive year of growth in its mission to the Parish and the wider community. Fr Will and Fr Nick have led us along a challenging path towards the Bishops' various injunctions for the Diocese as a whole and we are grateful for all their cheerful hard work in the Benefice of Dartmouth and Dittisham.

Julie Boulton of Apse Architects has continued to provide sage advice regarding our buildings and, though there is still much to be covered, there are signs that we are beginning to address some of the issues raised in last year's Quinquennial Report.

The church hall has seen an interior freshening-up the main area and the kitchen. The entrance hall and lavatories are next on the agenda. The building continues to be used by a wide spectrum of local groups and is a valuable source of income for the parish. Thanks are due to Lydia Guy for her caring oversight of all that takes place in the hall on a week-to-week basis.

Weekly Thursday Eucharists continue to attract congregations into double figures – the celebration merging happily into the Ministry of Hospitality seen in the provision of tea, coffee and lunches by a dedicated team of volunteers. Thanks are due to Fran Poulton for her work in administering this important part of our outreach. The future of the Church of England is, of course, in the hands of the young people who are inspired by their first experiences as the walk through the doors. Again this year, Christingle, the Crib Service and 'First Sundays' have witnessed large numbers of children, young families and relatives coming to partake in such services. The overriding impression is that such attendees are being moved and encouraged by all that happens on these occasions.

The Cell of Our Lady of Walsingham has continued to thrive. The monthly gatherings for prayer, the Eucharist and convivial meals have sustained the members and attracted others. A sizeable contingent will depart for the annual pilgrimage to the Shrine on 17 March.

Brownies and Guides and Dartmouth Academy again used the church for their Christmas Carol Services. The weekly groups who use the church, either regularly or occasionally (U3A Music Group, Britannia Choral Society, Dartmouth Orchestral Society, Rock Choir and the Parish Bellringers) go from strength to strength. Increasingly, and especially in the last few months, St Clement's has facilitated some wonderful Benefice and Parish celebrations including the Epiphany Party, the hosting of Bishop Sarah's visit and the farewell to Fr Nick Debney, Sally and Adam. This has shown just how versatile and welcoming a space the church has become. It has also put some pressure on the building, notably the kitchen area. Further thought now needs to be given to the efficacy of the church in delivering such great events. This should be considered in the wider context of the parish if St Clement's is to continue to flourish and develop in this way and beyond.

Likewise, the recent audit of the church hall, undertaken by Fred Radcliffe, Lydia Guy and Ernie Wingeatt, has shown that there is a healthy use of the building by the wider Dartmouth community. It has also shown that there is pressure on the maintenance of the building in this function. There are financial implications, of course, and implications in terms of the human resources available for continued use. Again, this consideration needs to be seen in the wider context of the parish.

The Easter Vigil will be celebrated at 0515 with the 'holy bonfire', renewal of Baptismal Vows, Eucharist and breakfast. We enter the new Christian year with joy, anticipation and thankfulness.

David Oldbury and Ernie Wingeatt
Churchwardens, St Clement's

b) St Petrox

St. Petrox quinquennial inspection took place in the summer and fortunately did not show any major problems. There are several small problems that need to be dealt with straight away which are in hand to be done as soon as possible. There are several things to be dealt with fairly quickly and others to be done before the next inspection.

We still await handrails at the door which have been in the pipe line for over eighteen months now and we are also waiting for some broken panes of glass on the south side to be replaced. These are small panes which appeared to have been broken by someone throwing stones

The new electronic organ is very good, but we are still experimenting with the positioning of the speakers to find the best balance of sound. The pipe organ project is still ongoing and will include, in the reordering of the west end, disabled access, amongst other things.

We look forward to about 15 weddings over the summer! Sadly we have lost Robin Lewis who has moved away from Dartmouth. He has for many years been responsible for filling the candles and getting names put in the Book of Remembrance and was also treasurer for some years. Despite not coming to church he has worked quietly in the background and we thank him very much. He will be sorely missed. Consequently we are looking for someone else to take on these jobs.

Thanks go to all those who help with the smooth running of St Petrox. To Cathy for the flowers, Nicko for the rotas and to Fiona our treasurer.

Sue Black and Christopher Helyer
Churchwardens, St Petrox

c) St Saviour's

We have to report yet again that the 'snagging' issues following on from the reordering of St Saviour's in early 2014 have not yet been resolved. The contractors were not responding to any correspondence and that was then exacerbated by the untimely and sad death of our architect, Paul Heighway. We had already agreed with another firm of builders to complete the outstanding issues, when news reached us that the original contractor has gone into liquidation. The Churchwardens will continue to pursue the matter with the new builders, but this again is not helped with there being no diagram for the new wiring, so is held up on any electrical work. Hopefully, the next report in 2018 will bring brighter news!

A Quinquennial Inspection was carried out in the latter part of 2015 and the architect is now costing work for the more urgent repairs noted in that report. Work should start in the next couple of months in replacing the lead guttering over the South Aisle. This should then solve the problem of the ingress of water at the West end of this stretch of guttering. The falling plaster work, the result of this ingress, can then be repaired when the wall has dried out.

Other issues being attended at this time are: to replace and repair the rainwater goods, as necessary; strengthen the parapets on the vestry roof; glue down the wood floorboards, as necessary and paint roof access cabins. Western Steeplejacks clear all gutters, drainpipes, hoppers etc. from vegetation and nest building materials twice a year.

Further additions and improvements that have taken place with to the fabric and ornaments of the Church between the APCM in 2016 and 2017 are: the Prayer Board is now in place by the South Door and Midday Prayers are being said on Monday to Thursday each week in the Lady Chapel. A wall fresco of Christ the King has been mounted in the West Porch as a 'welcome'. A much needed, new 'bespoke' organ stool now provides more comfortable and user friendly seating for the organist. The horologist from Smiths of Derby has dismantled the old 1705 clockworks that resided for many years under the stairs to the ringing chamber, and has reassembled it on window sill at the bottom of the gallery stairs. It is now on public display and has an interesting history to tell.

The Churchyard continues to be the responsibility of Dartmouth Town Council, but besides the grass cutting contractors some young officers from Britannia Royal Naval College have over a couple of periods, given a helping hand with some of the heavier work, including weeding and ivy clearing.

The only remaining tree in the Churchyard now, the flowering cherry on the West of the Church is suffering from 'drought stress' and an application has been submitted to South Hams District Council to have it felled. St Saviour's Church continues to support the local community, who use it for Band and Choral Concerts, Regatta Recitals, Music Festival events, Rowcroft Light Up a Life Service etc. The Church is open every day and welcomes national and foreign visitors and receives many complimentary comments in the visitor's book. The Churchwardens extend grateful thanks to all those who give their time, their energy and their love into looking after the fabric, goods and ornaments of St Saviour's Church so well.

Wendy Rendle and Howard O'Keeffe
Churchwardens, St Saviour's

7. PRESENTATION OF FINANCIAL REPORTS, STATEMENTS AND AUDITED ACCOUNTS FOR 2016

PARISH FINANCE REPORT FOR 2016.

The Parish Finance Committee (PFC) continues to support and make recommendations to the PCC in formulating financial policy for the Parish enabling the PCC to deliberate and make essential decisions on financial matters throughout the year at all meetings.

The PFC was chaired by Fr Nick Debney during his curacy; now that this has been completed, Colin Cooper has kindly agreed to chair the committee. The PFC has developed and grown in confidence and it developed its understanding of financial matters and in its determination to establish 'best practice' in all administrative procedures and reporting in line with the Charities Commission guidelines (the body which ultimately governs the accounting methods and reporting systems to which we have to comply).

As in previous years, we have been blessed with the superb and unstinting support of George Ball and Dan Callard who, in their voluntary roles, have carefully and meticulously kept a discreet but effecting 'steer' on the accounts. Likewise we have been fortunate to receive the expertise of Julian Rowe-Jones who conducted, yet again, the Independent Examination of the year end accounts within the Charity Commission rules and regulations. Whilst recognising with gratitude this 'external' assistance, we are also very dependant upon the voluntary role played by Nicolette Coward who tirelessly inputs all the monthly financial transactions and produces the consequent computer reports.

This year has seen a number of changes to the 'financial faces' of the Parish; with the retirement of John Light last year Liz Mills and Simon Kidd took on treasurer roles. Unfortunately, Simon was unable to continue due to the pressure of multiple commitments however we thank him for all the hard work which he put in while he was looking after St Saviour's. Another 'new face' to the PFC will be Ken Scott who has agreed to complete the gift aid claim across the parish from the March 2017 and Harry Franks who will be taking over as the treasurer of St Petrox. A huge debt (forgive the pun) of gratitude is due to all our treasurers for a hours of work they put into these roles.

In this year's financial report it is noted that our current assets show an annual deficit of receipts over payment for the year of £9,071 as opposed to the previous year's deficit of £7,163. Upon closer examination and 'drilling down' into the detail of the accounts it should be noted that we did not claim all the gift aid for 2016 which amounted to £8,200; there was additional unclaimed income of £994. If these monies were included in the 2016 accounts we would be showing a surplus of £123. It is interesting to note that our expenditure was reduced by £11,199 (8.6%) on the previous year. We sent £3,404 to charitable causes as part of our worldwide giving last year exceeding once more our £3,000 target for the year.

It was pleasing to note and a joy to report that again, the annual expense which goes to the Diocese by way of our share in payment of the Common Fund (to maintain advisory and administrative services in Exeter, the largest element is required to support the life of the Diocese, pay the clergy stipends and make provision for pensions, upkeep of vicarages etc.) was £58,239 and was paid in full. This is very reassuring, and a cause of celebration and reflects the flourishing nature of the parish.

This year we have also begun conversations with Ian Thomas of Pilot Financial to explore ethical ways of investing our funds to generate more income. This work is in its early stages and will be reported through the PFC and PCC as they progress.

As an overview, this is a really great financial outcome for the year assisted by many people. However, caution must, as always prevail, and diligence needs to be sustained in all purchasing and we need to undertake a review of our planned giving in 2017.

Fr Nick Debney – Chairman of the PFC during 2016

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth

**Accounts
for the year ended 31 December 2016**

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the year ended 31 December 2016

	2016 £	2015 £
Receipts:		
Gift aid giving	28983	31274
Income tax recovered	7448	15337
Other giving (non-gift aid)	2439	2015
Wall safes	14531	16882
Donations and collections	21114	17875
Special events income	71	-
Magazine subscriptions and adverts	537	1622
Fees income	15294	15636
Summer fete	1076	1863
Christmas fair	984	1469
Craft and flower festival	1003	1195
Other fundraising income	1172	2372
Electricity and gas	1440	1725
Churchyard income	1840	2162
Hall lettings	4745	4548
Book of Remembrance	523	280
Pre-school letting	-	500
Music fund	-	800
Church lettings	1800	1355
Dividends	1282	1510
Bank and investment interest	1272	1242
Refunds	2334	1313
Youth Scheme	-	20
	<hr/>	<hr/>
Total receipts for the year	109888	122995
Less: Total payments for the year (see page 3)	118959	130158
	<hr/>	<hr/>
Deficiency of receipts over payments for the year	£ (9071)	£ (7163)
	<hr/> <hr/>	<hr/> <hr/>

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Financial Statements
Receipts and Payments Account for the year ended 31 December 2016

	2016 £	2015 £
Payments:		
Diocesan Common Fund	58239	56924
Cleaning	1743	1497
Service books, candles and sacristy supplies	2632	2277
Utilities	9144	10602
Music	350	471
Repairs, renewals and maintenance etc	5601	8378
Insurance	3395	5395
Garden of Remembrance and churchyard expenses	5280	6552
Printing, postage and stationery	4556	4810
Telephone, internet and website costs	420	368
Flowers	392	471
Services, organists and choir fees etc	5832	6808
Bank charges	32	32
Fees (including legal and professional)	9258	10804
Lettings costs	1296	1287
Bookstall purchases	907	2153
Vicar's, curate's and administration fees	5184	5396
Special events costs	1060	1287
Worldwide and missionary giving (Note 4)	532	2168
Car parking costs	1600	1500
Miscellaneous expenses	645	978
Publicity costs	861	-
Total payments for the year (see page 2)	£ 118959	£ 130158

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Balance Sheet as at 31 December 2016
Charity No – 1129018

	2016	2015
	£	£
Investments (Note 2)		
Endowments – Shareholdings	15927	15927
St Clement's CBF Investment fund	3195	3195
St Clement's CCLA Equity fund investment	10000	10000
St Saviour's EdenTree Amity Balanced fund	13000	13000
St Saviour's CBF Investment fund	13000	13000
	<u>55122</u>	<u>55122</u>
Current assets		
Bank balances: St Saviour's Lloyds current a/c	2008	2890
St Saviour's Virgin Charity deposit a/c	14039	18901
St Saviour's Cambridge & Counties a/c	17582	17292
St Clement's Lloyds current a/c	1417	2639
St Clement's CBF deposit fund	14452	14054
St Petrox HSBC current a/c	2509	4286
St Petrox CBF deposit fund	67139	66597
Parish Lloyds a/c	536	522
	<u>119682</u>	<u>127181</u>
Current liabilities		
Creditors and accruals (Note 5)	(21457)	(19885)
Net current assets	<u>£ 153347</u>	<u>£ 162418</u>
Represented by:-		
General fund at 1 January 2016	162418	166386
Prior year adjustment	-	3195
Deficiency of receipts over payments for the year	(9071)	(7163)
General fund at 31 December 2016	<u>£ 153347</u>	<u>£ 162418</u>
Approved on behalf of the Trustees:-		

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The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Notes to the Financial Statements for the year ended 31 December 2016

1) Representation of funds

	This year £	Last year £
Unrestricted	(10645)	(374)
Designated	83126	81419
Restricted	64571	65072
Endowment	16295	16301
	<u>£ 153347</u>	<u>£ 162418</u>

2) Investments

The sums appearing on the balance sheet are the historic cost/acquisition values and no unrealised appreciation/depreciation figures are included in the accounts, as they are prepared on a receipts and payments basis. The market values of the investments, as at the balance sheet date, were:-

	At 31/12/16 £	At 31/12/15 £
Endowments:		
J P Morgan (825 shares @ £9.44)	7788	9023
Scottish Investment PLC (465 shares @ £7.69)	3576	2762
Law Debenture Corporation PLC (2150 shares @ £5.315)	11427	10707
Witan Investment Trust PLC (500 shares @ £9.03)	4515	3900
Edinburgh Investment Trust PLC (400 shares @ £7.16)	2864	2878
	<u>30170</u>	<u>29270</u>
 St Clement's CBF Investment Fund (239.28 units @ £15.037)	 3598	 3239
St Clement's CCLA Equity Fund (908.05 units @ £15.037)	13654	12290
St Saviour's EdenTree Amity Balanced Fund (11939.428 units @ £1.121)	13384	12184
St Saviour's CBF Investment Fund (918.09 units @ £15.037)	13805	12426
	<u>£ 74611</u>	<u>£ 69409</u>

3) 'St Clements DCC – Second Account'

There also exists a Treasurer's Account, held at Lloyds Bank, with a balance at 31st December 2016 of £2061.37. On instructions, the transactions relating thereto, together with the final balance, have not been incorporated within these accounts.

4) Worldwide and missionary giving

Worldwide and missionary giving represents money donated to various charities of £3386, less money collected of £2854, giving the net figure on the Receipts and Payments account of £5

5) Creditors

Creditors include £20200 being part of the Duncan Gerrard legacy, currently held in the St Petros CBF Deposit fund.

Parish of Dartmouth
Fund movement summary
Selected period: 01 January 2016 to 31 December 2016

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
ASCIT - C Academy Of St Clement's	254	—	—	—	—	254
PA Legacy - PA Legacy	15,013	—	—	—	—	15,013
SLegacy - S Legacy	26,404	—	—	—	—	26,404
SOrgan - S Organ	267	—	—	—	—	267
PLegacy - St Petrox Legacy	141	—	—	—	—	141
Young - X Young People Fund	735	—	263	—	—	472
ClergyHab - Clergy Habitation Fund	2,001	—	—	—	—	2,001
General - General fund	(374)	107,424	118,155	460	—	(10,645)
Appeal - C Appeal Fund	6,633	—	—	—	—	6,633
None - Agency collection	—	(3,844)	(3,819)	—	—	—
Bell - C Bell Fund	314	—	—	—	—	314
POrgan - P Organ fund	13,893	—	—	—	—	13,893
Churchyard - C Churchyard Fund	2,337	1,301	880	—	—	2,758
Endowmen - C Endowments Fund	16,201	—	—	—	—	16,201
Hall - C Church hall fund	(5,325)	4,704	2,997	—	—	(3,619)
CLegacies - C Legacies Fund	6,568	—	—	—	—	6,568
COrgan - C Organ Fund	302	—	—	—	—	302
Repair - P Repair Fund	30,552	40	—	(460)	—	30,132
S/ford - S Schoolrooms Fund	(3,056)	—	—	—	—	(3,056)
Stsaviour - S St Saviour's	34,322	—	—	—	—	34,322
St Clement - C St Clement's	14,620	—	—	—	—	14,620
Music - X Music Fund	(26)	100	483	—	—	(410)
Bellringer - S Bellringers	410	161	—	—	—	571
Retirement - X Retirement Fund	—	—	—	—	—	—
G/rem - P Garden of Rem Fund	500	—	—	—	—	500
Stpetrox - P St Petrox	—	—	—	—	—	—
Totals	182,889	108,887	118,981	—	—	163,841

There may be minor discrepancies in the totals if the pence are not being shown

8. REPORT ON THE WORK OF DEANERY SYNOD

Deanery Synods were held on 13 Sept and 15 Nov 2016, a brief synopsis on each is detailed below.
Tuesday 13 Sep 16 St. Luke's Church, Buckfastleigh.

The meeting was well attended and the visiting guest speakers were Gill Ford and Rev Mike Todd representing the Children's Society. Mike is the regional fundraising manager for the Society and he explained that as a charity they were trying to engage more closely to the Church of England as a whole. Their work centres around 10 to 18 year olds and covers a wide variety of problematic areas for example; child exploitation, mental and emotional health issues, drug use, runaways/missing children. Members were told that there were 4,780 children living in poverty in Totnes which is a very sobering thought. The talk finished with a quote from Matthew Reid Chief Executive of the Children's Society viz; "We want to comfort the challenged and challenge the comfortable."

The meeting closed with the Grace shortly after.

Tuesday 15 Nov 16 – St Mary's Dipford.

This meeting dealt almost solely with the programme for Bishop Sarah to the Deanery which, as I am sure everyone is aware went very well across the board.

One other point bears mentioning; it was reported that following the talk by Gill Ford at the previous meeting a number of Parishes had contacted her requesting that she visits their Churches.

9. ELECTIONS

- a) Electoral Roll Officer
- b) Parochial Church Council (12 representatives)
- c) District Church Councils
- d) PCC representatives (2) from each DCC

10. APPOINTMENT OF FINANCIAL EXAMINER

11. PRESENTATION OF REPORTS ABOUT VARIOUS ASPECTS OF THE WORK OF THE PARISH

a) Southford Schoolrooms

The vision has materialised. It has been a long journey with many changes and turns along the way, but after the rebuild Dartmouth Pre-School moved back into their new premises on the lower ground floor with direct access to the garden, in April 2016.

The two maisonettes are also now fully occupied, including the House for Duty apartment.

The completion of the building was celebrated with a special Service of Dedication in St Saviour's Church on 10th October with Bishop Robert. The Bishop then led a procession from the Church to the Southford Schoolrooms and blessed the building in the presence of all, including the very young members of Dartmouth Pre-School.

There is a shortfall in the costs of the build, which is underwritten by the Ecclesiastical Share, but fund raising will continue in the hope of reducing or nullifying this shortfall.

It is now the responsibility of the PCC and St Saviour's Church, along with any management committee that may be formed, to ensure that the building is fully maintained to establish its long-term future.

Howard O'Keeffe and Wendy Rendle, Churchwardens

b) St Clement's Churchyard

It has been another relatively quiet year though there have been some developments.

We have had a continuing input from Britannia College cadets over the past year and this has proved very helpful. We have also had a truly generous offer of help from our Parish Bell Tower Captain, the lovely Tim Chapman. Tim plans to bring a number of the special needs folk he works with as a learning support assistant to do general tidying up on a regular basis.

There was a second working party day early in the spring of last year and there has been some discussion at PCC of trying to organise a larger group from all churches to help at both St Petrox and St Saviour's. Some trees which are in need of pruning back from neighbouring roads and this is in hand for later in the spring. We have had to think very carefully about the grass cutting costs mentioned in the last report. We were sorry to lose our long time cutters but feel we have found a new and experienced local churchyard cutter. By the time you read this, the first cut will have been made.

There have been growing concerns about the poor condition of the stone wall running between the churchyard and the church hall and David, Churchwarden is looking into the possibilities whilst continuing with his regular position as bonfire maker in chief.

We remain concerned about the dwindling numbers of donors and the impact that has on funds.

Nonetheless, we remain prayerful and hopeful; we will continue to work to find other folk and maybe other sources.

We hope to maintain the good work this year, keeping the Churchyard a peaceful place for the bereaved to sit and reflect.

Sheila Boswell, Secretary, Friends of St Clement's Churchyard

c) The Ecclesiastical Share of the Dartmouth Trust

The appropriation from the Dartmouth Trust to the Ecclesiastical Share (or Churchwarden's Fund) for 2016 was £156,303 a 43% increase on 2015.

This increase has come at an appropriate time, following the refurbishment of St Saviour's Church in 2014 and the conversion of the Southford Schoolrooms in 2016.

A generous legacy from the Duncan Gerrard Estate and a large gift aided donation from the family of Marigold Richardson gave a firm foundation for the enormous cost of this latter project. Further fund raising activities and grants and donations from local and national organisations boosted the funds further, but still did not meet the total outgoings. The Ecclesiastical Share has under-written the shortfall, but fund-raising and grant applications continue in order to try and meet the shortfall.

St Saviour's: Our architect, Julie Boulby has obtained costs for the more urgent works from the Quinquennial inspection of 2015 and work will start shortly on replacing the lead in the South aisle gutter: strengthen parapets on the vestry roof: glue down loose floorboards throughout the Church where necessary: paint roof access cabins: repair and replace rainwater goods as necessary: redecorate part of wall on gallery as necessary.

St Clement's Requests: The Ecclesiastical Share has agreed to allocate £5,000 to cover some of the costs of the roof project. The replacement of the Cross is one of the considerations that could be undertaken whilst the scaffolding is in place.

St Petrox Requests: There have been no requests for this year.

The Trustees of the Ecclesiastical Share are, as ever, very grateful for the diligence and hard work of the Trustees and Staff of the Dartmouth Trust to enable the continuation of the appropriations for the benefit of our three Churches, and in particular to St Saviour's.

It is the decision of the Dartmouth Trust Trustees that the appropriation in each year will now be paid in two parts, in July and the following January. This should help with budgeting and cash flow.

*Howard O'Keeffe and Wendy Rendle
Trustees of the Ecclesiastical Share*

d) Charitable Giving 2016

The Worldwide Church organization has been going for a good number of years. Its purpose is to give people an opportunity to look outside the venerable walls of our churches to the world outside, where issues arise that we need to know about and be prepared to tackle. We have a small group of people who meet from time to time to discuss what we should be aiming at and how we might proceed. In principle we will react when there is a particular human need that we feel we should address. This year – and perhaps from now on – it is refugees. We have refugees very much as part of our society and our concern. Many of them, of course, are not Christian, but that really makes no difference. The important thing is that they are people who need our help. We held collections at the end of the service on two Sundays and the church added some to make a total of £800, which was sent in the name of all of us to the Council for Refugees.

This year, like every other, we had a Christian Aid Week, during which we held a coffee morning and had a walk for funds out to the castle, up to Galant's Bower (if you were feeling strong enough!) and back. The funds from all sources for the week came to £1400, including £75 from the Anchor Breakfast which we don't usually get, and an increased street collection. This was £400 less than last year, mainly on the walk, and perhaps we need to think of a way of stimulating people more about participating in and supporting the walk. There were two important donations that we must mention. First was £56 for the Children's Society, which gives an excellent service where it is very much needed, particularly at the moment. The second was £500 for Sightsavers, which helps blind people to see again, and prevents people from going blind in countries all over the world. They give people a new start on life. Many thanks for all concerned.

At least twice a year we have two set-piece collections. This coming year one will, suitably, be War Child, which gives support to children in some of the worst conflict-affected countries in the world, including the Democratic Republic of Congo, Uganda, the Central African Republic, Iraq and Afghanistan. The other will be a very positive option, Send a Cow, which does very good work in countries in southern and Eastern Africa. The first of these will be in the weeks after Easter. The second will be around Harvest.

The thing to say is, perhaps, that volunteering one's efforts is by no means unknown in the church. It is very important in this time when so many in this country and elsewhere are having trouble, that we share whatever.

David Robinson

