

Charity number: 1158621

Fylde Coast Teaching School Limited

Registered number: 08058974

Trustees' report and financial statements

For the year ended 31 August 2016

FYLDE COAST TEACHING SCHOOL LIMITED

(A company limited by guarantee)

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FYLDE COAST TEACHING SCHOOL LIMITED
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES
AND ADVISERS**
FOR THE YEAR ENDED 31 AUGUST 2016

Trustees

Pamela Birch (appointed 25 November 2015)
John Boyle
Cheryl Brindle (appointed 25 November 2015)
Graham Curry
Jill Gray (appointed 25 November 2015)
Lisa Knowles
Christopher McConnachie (resigned 8 August 2016)
Anthony Nicholson
Paul Raynor
Andrew Walker
Sarah Molloy (appointed 8 August 2016)

Company registered number

08058974

Charity registered number

1158621

Registered office

The Blackpool Sixth Form College, Blackpool Old Road, Blackpool, FY3 7LR

Company secretary

Mrs Angela Fail

Independent Examiner

Tracey N Johnson FCA, DChA

FYLDE COAST TEACHING SCHOOL LIMITED

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2016

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Fylde Coast Teaching School Limited (the company) for the year ended 31 August 2016. The Trustees confirm that the annual report and financial statements of the company comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015).

Structure, governance and management

a. CONSTITUTION

The company (number 08058974) is constituted under its Memorandum and Articles of Association and is a registered charity (number 1158621).

The company is registered as a charitable company limited by guarantee and the company obtained charitable status on 18 September 2014.

The principal object of the company is to provide such charitable purposes as the directors in their absolute discretion think fit including, but not limited to, the advancement of education for the public benefit in the United Kingdom, in particular but without prejudice to the generality of the foregoing by (i) supplying education related services and facilities to schools, colleges, local authorities, children, young people, adult learners, companies, corporations, trusts, associations and institutions (ii) providing school improvement and related services to schools, colleges, local authorities, companies, corporations, trusts, associations and institutions.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the directors who are appointed under the terms of the Articles of Association.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

No formal policy has been adopted, however, the induction and training of directors can and does include the following:

Each director receives governance training within their own organisation.

Each of the directors is required to attend the annual Fylde Coast Teaching School (the Teaching School) Away Day where training on the Teaching School issues is provided. This includes training on procedures, policies and on the current developments and plans of the Teaching School.

In addition, the Chair of the Teaching School, who is a National Leader of Governance advocate, provides the support and training required to assist the governors/directors with their responsibilities across the year.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The organisational structure of the Teaching School comprises of the Board of Directors, the Strategic Partnership and the Executive Group. The Board of Directors is responsible for setting the strategic direction of the Teaching School and holding the Executive Group to account. The Strategic Partnership is made up of principals/headteachers of 19 partner organisations. This group makes operational decisions for the Teaching School and provides focus on its priority areas. Decisions on the priority areas are forwarded to the Board of Directors for approval.

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The Executive Group is made up of representatives of the 4 partner organisations and academies with "Teaching School" status as accredited by the National College for Teaching and Leadership. This group identifies actions required by the Teaching School and submits proposals for the way forward to the Strategic Partnership and Board of Directors for approval.

e. RELATED PARTY RELATIONSHIPS

Due to the nature of the Teaching School's operations and the composition of the Board of Directors being drawn from local public sector organisations, transactions may take place with these organisations in which a director has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Teaching School's financial regulations and normal procurement procedures.

Objectives and Activities

a. POLICIES AND OBJECTIVES

Reserves policy

The reserves policy is included in the Financial Review section below.

Investment policy

Apart from retaining a prudent amount of reserves each year most of the charity's funds are to be spent in the short term. Therefore, there are few funds available for investment.

b. ACTIVITIES FOR ACHIEVING OBJECTIVES

The Fylde Coast Teaching School achieves its objectives by providing the following significant activities/services:

- Initial Teacher Training opportunities within local education establishments.
- High quality staff development and leadership courses.
- Leaders to nurture and support teachers and future leaders to achieve outstanding practice.
- External school to school support
- Encouraging the Senior Leaders in Education to develop through their own practice to support improvements.

Achievements and performance

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. REVIEW OF ACTIVITIES

The Fylde Coast Teaching School identifies and co-ordinates expertise from its partners and wider alliance offering training and support to schools and academies on the Fylde Coast. The activities of the Teaching School, in particular, include;

- Training the next generation of teachers
- Providing high quality continuing professional development and leadership courses

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2016

- Identifying and nurturing outstanding professionals
- Supporting schools and academies across the Fylde Coast via the School 2 School support programme with the aim of raising standards within these educational establishments
- Researching and developing educational best practice

The Directors of the charity meet on a regular basis to review the practical aspects of delivering the various programmes and to consider the achievements and outcomes of the work carried out to an agreed budget. These regular reviews help the Directors to remain focused and ensure that the aims, objectives and activities are being carried out and achieved and are financially viable.

c. FACTORS RELEVANT TO ACHIEVE OBJECTIVES

The level of activities of the Charity is largely dictated by the amount of funding received and on the conditions placed on the funding. This funding is received from various sources who may dictate how the funds should be used and within a specific time scale.

The charity also generates some additional income by hosting appropriate training courses.

The Teaching School continues to optimise relationships between schools with the aim of maximising educational and employment opportunities for young people.

Financial review

The financial statements show net incoming resources for the year of £8,566 (2015 £40,031).

a. RESERVES POLICY

Unrestricted reserves as at 31 August 2016 were in deficit by £822. The strategy is to aim to have a sufficient level of funds to support the working capital requirements of the charity. The Trustees are reviewing the sources of generated income and unrestricted income sources are expected to increase in the forthcoming year.

FUTURE DEVELOPMENTS

The Charity plans to continue, and hopefully develop further, its provision of support and training with the aim of developing high levels of teaching within the local and extended communities. These activities will be primarily dependent on the funding receivable from external sources. However, from 1 September 2016 the Teaching School will also be generating income from other sources, in particular, from annual membership and partnership subscriptions.

PUBLIC BENEFIT

We confirm that we have complied with our duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant

MEMBERS' LIABILITY

The Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up.

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2016

In preparing this report the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on **7 Apr 2017** and signed on their behalf by:



J BOYLE
Trustee

FYLDE COAST TEACHING SCHOOL LIMITED

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TRUSTEES' RESPONSIBILITIES STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2016

The Trustees (who are also directors of Fylde Coast Teaching School Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2016

I report on the accounts of the company for the year ended 31 August 2016 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Tracey N Johnson FCA, DChA
Moore and Smalley LLP
Chartered Accountants
Preston

12 April 2017

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STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an income and expenditure account)
FOR THE YEAR ENDED 31 AUGUST 2016

	Note	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
INCOME FROM					
Charitable activities	2	382,374	36,820	419,194	428,973
TOTAL INCOME		382,374	36,820	419,194	428,973
EXPENDITURE ON					
Charitable activities	3	386,731	23,897	410,628	388,942
TOTAL EXPENDITURE	4	386,731	23,897	410,628	388,942
NET (EXPENDITURE)/INCOME		(4,357)	12,923	8,566	40,031
Transfers between funds		11,799	(11,799)	-	-
NET MOVEMENT IN FUNDS		7,442	1,124	8,566	40,031
Total funds at 1 September 2015		35,544	(1,946)	33,598	(6,433)
TOTAL FUNDS AT 31 AUGUST 2016		42,986	(822)	42,164	33,598

The notes on pages 10 to 16 form part of these financial statements.

All activities relate to continuing operations.

There are no recognised gains or losses other than the result for the year.

FYLDE COAST TEACHING SCHOOL LIMITED

Registered number: 08058974

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BALANCE SHEET

AS AT 31 AUGUST 2016

	Note	£	2016 £	£	2015 £
CURRENT ASSETS					
Debtors	7	34,268		26,965	
Cash in hand		<u>158,175</u>		<u>117,645</u>	
		192,443		144,610	
CREDITORS: amounts falling due within one year	8	<u>(150,280)</u>		<u>(111,012)</u>	
NET CURRENT ASSETS/(LIABILITIES)			42,164		33,598
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>42,164</u>		<u>33,598</u>
CHARITY FUNDS					
Restricted funds	9		42,986		35,544
Unrestricted funds	9		<u>(822)</u>		<u>(1,946)</u>
TOTAL FUNDS/(DEFICIT)			<u>42,164</u>		<u>33,598</u>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year ended 31 August 2016 in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 August 2016 and of its net incoming resources for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Act .

The financial statements were approved by the Trustees on 7 Apr 17 and signed on their behalf, by:


J. BOYLE
Trustee

The notes on pages 10 to 16 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2016

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006. Update Bulletin 1 has been applied in the preparation of these accounts.

Fylde Coast Teaching School Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Preparation of the accounts on a going concern basis

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the charitable company has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charitable company's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Re-statement of the Statement of Financial Activities for the year ended 31 August 2015

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. It is considered that no re-statement is required other than the analysis of expenditure under new headings.

1.4 Company status

The company is a company limited by guarantee. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2016

1. ACCOUNTING POLICIES (continued)

1.5 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.6 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the company has entitlement to the funds, likelihood of receipt and the amount can be measured with sufficient reliability.

1.7 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

1.8 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

1.9 Government grants

Government grants are treated as deferred income and released to the Statement of Financial Activities as the related expenditure is incurred.

1.10 Critical accounting estimates and areas of judgement

The Trustees do not consider that there are any critical accounting estimates or areas of judgement in these accounts.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2016

2. INCOME FROM CHARITABLE ACTIVITIES

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Courses and conferences income	-	36,820	36,820	140,394
Grants	382,374	-	382,374	288,579
	382,374	36,820	419,194	428,973

Income from charitable activities was £419,194 (2015: £428,973) of which £382,374 was restricted (2015: £394,742) and £36,820 was unrestricted (2015: £34,231).

3. EXPENDITURE ON CHARITABLE ACTIVITIES

	Activities £	Total 2016 £	Total 2015 £
Bad debt expense	-	-	3,450
Payroll costs	98,825	98,825	66,776
Professional fees	227,337	227,337	238,887
Training costs	1,009	1,009	27,799
Hosting costs	42,366	42,366	19,039
Travel expenses	1,511	1,511	968
Meeting room hire and entertaining	11,450	11,450	-
Bank charges	223	223	68
Computer expenses	-	-	600
Insurances	1,643	1,643	1,060
Advertising and promotion	5,514	5,514	10,897
Sundry expenses	12,550	12,550	16,998
Course leadership	5,500	5,500	-
Independent examiner's remuneration	2,700	2,700	2,400
	410,628	410,628	388,942

Expenditure on charitable activities was £410,628 (2015: £388,942) of which £386,731 was restricted (2015: £394,742) and £23,897 was unrestricted (2015: £34,231).

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2016

4. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Other costs 2016 £	Total 2015 £
Direct costs	410,628	388,942

5. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Total 2016 £	Total 2015 £
Supplying education related services	410,628	388,942

6. NET INCOME

This is stated after charging:

	2016 £	2015 £
Independent examiner's remuneration	2,700	2,400

During the year, no Trustees received any remuneration (2015 - £NIL). John Boyle received nil in respect of Course Leadership. (2015 - £300)

During the year, no Trustees received any benefits in kind (2015 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2015 - £NIL).

7. DEBTORS

	2016 £	2015 £
Trade debtors	34,268	26,823
Prepayments and accrued income	-	142
	34,268	26,965

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NOTES TO THE FINANCIAL STATEMENTS
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8. CREDITORS:
Amounts falling due within one year

	2016	2015
	£	£
Other creditors	115,594	72,941
Accruals and deferred income	34,686	38,071
	150,280	111,012

9. STATEMENT OF FUNDS

	Brought Forward	Incoming resources	Resources Expended	Transfer between funds	Carried Forward
	£	£	£	£	£
Restricted funds					
Teaching and Leaders Advisers	75	114,042	(125,790)	11,673	-
School to School Support	13,474	55,000	(68,600)	126	-
Initial Teacher Training	21,197	133,597	(113,705)		41,089
Schools Direct training	798	31,735	(31,673)		860
Core funding	-	40,000	(40,000)		0
Other various projects	-	8,000	(6,964)		1,036
Total restricted funds	35,544	382,374	(386,731)	11,799	42,986
Unrestricted funds					
General fund	(1,946)	36,820	(23,897)	(11,799)	(822)
Total of funds	33,598	419,194	(410,628)	-	42,164

Restricted funds

Teaching and leadership advisors – Monies received from the National College to fund the Teaching School's role in supporting and advising sub-regional school improvement work. This source of funding has now ceased.

School to School support – Monies received from the Dept for Education to enable the Teaching School to support specific schools and academies and to properly co-ordinate this support. The funding stream received in the year ended 31 August 2016 has been fully utilised.

Initial Teacher and School Direct training – Funds received by the Teaching School to train and develop future teachers in the local primary and secondary schools and academies. The funds carried forward to the following year will be used to continue this work.

Other various projects – Funds received from the National College to support the work of National

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2016

Leaders of Education and Governance. The funds carried forward to the following year will be used to continue this work.

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £	Total funds 2015 £
Current assets	155,352	37,092	192,443	144,610
Creditors due within one year	(112,366)	(37,914)	(150,280)	(111,012)
	42,986	(822)	42,164	33,598

11. RELATED PARTY TRANSACTIONS

Due to the nature of the Teaching School's operations and the composition of the Board of Directors being drawn from local public sector organisations, transactions may take place with these organisations in which a director has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Teaching School's financial regulations and normal procurement procedures.

The following related party transactions took place in the period of account:

The Blackpool Sixth Form College – member of Fylde Coast Teaching School Ltd provided services within the year totalling £78,618 (2015: £58,026), relating to the provision of senior leadership, training, room hire and refreshments. As at 31 August 2016, £1,297 was due to The Blackpool Sixth Form College (2015:£nil) The Fylde Coast Teaching School provided appropriate body services and shared advertising totalling £772 to the Blackpool Sixth Form College during the year. £nil was receivable at 31 August 2016 (2015: £584).

Fylde Coast Academy Trust (FCAT) – which is sponsored by the Fylde Coast Teaching School provided services totalling £128,084 (2015:£66,776), relating to salary reimbursements for the secondment of staff during the year. As at 31 August 2016, £13,934 (2015:£36,957) was due to Fylde Coast Academy Trust. The Teaching School provided educational consultancy services to FCAT amounting to £5,142 during the year (2015:£nil).

Hodgson Academy – Member of Fylde Coast Teaching School Ltd. Services totalling £10,696 (2015:£26,340) were provided by Hodgson Academy relating to the provision of senior leadership and professional fees, teacher training hosting and sundry administration in the year. As at 31 August 2016 £nil (2015:£3,186) was outstanding. The Fylde Coast Teaching School provided training courses totalling £2,630 (2015:£6,040) to Hodgson Academy during the year. £1,350 (2015:£4,190) was receivable from Hodgson Academy at 31 August 2016.

John Boyle (Trustee) received £nil (2015 - £300) in respect of Course Leadership.

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12. STAFF NOT DIRECTLY EMPLOYED BY THE CHARITY

The Fylde Coast Teaching School does not have its own payroll system as it would not be financially viable to do this. Salaries are calculated and paid by FCAT on a payroll bureau basis then recharged to the Teaching School.