

2016

Annual Report and Accounts



The Ecclesiastical Parochial Church Council
of Durrington, Diocese of Chichester

Registered Charity No: 1134809

Trustees Annual Report and Financial Report

The Parochial Church Council of

St Symphorian Church, Durrington

Registered Charity no. 1134809

For the year ended 31 December 2016

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St Symphorian Church, Durrington Hill, Durrington

Priest in Charge The Rev'd Benjamin Eadon, The Vicarage, Bramble Lane, Worthing BN13 3JE

Independent examiner: Mr A Carter, Finance Director, KC Controls LTD 15-17 Bell Centre, Newton Road, Crawley

Bankers: Charity Aid Foundation, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Bankers: Lloyds Bank, South Street, Worthing

Bankers : The CBF Church of England Funds, Senator House, 85 Queen Victoria Street London

Parochial Church Council of St Symphorian, Durrington

Registered Charity no. 1134809

Trustees Annual Report for 2016

Structure, governance and management

The Parochial Church Council (PCC) of St Symphorian's, Durrington has the responsibility of co-operating with the Priest in Charge, Fr Benjamin Eadon, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. Members of the PCC are either ex officio or elected by the annual parochial church meeting in accordance with the Church Representation Rules.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Priest in Charge:	The Revd Canon Keith Richards Chairman (until March 2016)	
Priest in Charge	The Revd Benjamin Eadon	Chairman (from March 2016)
Wardens:	Mr Peter McCallum	Vice Chairman (until May 2016)
	Mr David McPherson	Vice Chairman (from May 2016)
Associate Vicar	The Revd Benjamin Eadon	(until March 2016)

Elected Members

Mrs Helen White (2014 until Sept 2016)
Mrs Hilary Firth (2014)
Jane Winter (2015) Treasurer
Jane Scott (2015)
Winston Scott (2015)
Peter Rowe (2015 until Sept 2016)
Sue Rowe (2016 until Sept 2016)
Clive Watkis (2016)
Norman Horsley (2016)
Malcolm Brett (from Sept 2016)³
Vivien McPherson (from Sept 2016)¹

Co-opted Member

Judith Walsh (From March 2016)

Deanery Synod

Mrs Yvonne Austin
Mrs Paule Harper

Objectives and Activities

In their Mission Action Plan written in 2015, the PCC set out their objectives as:

Enabling as many people as possible to worship at our church and become fully involved, and

Enabling as many people as possible to become part of our parish community at St Symphorian's

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish.

Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

In particular we try to enable local people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing their knowledge of, and trust in, Jesus;

Provision of pastoral care for people living in the parish;

Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of St. Symphorian, Durrington and the Parish Centre.

As part of the Diocesan Strategy, the PCC will focus on increasing the young families within the local community and engaging them in the life of the Church.

Achievements and performance

Church attendance

There are 92 parishioners on the church electoral roll, 30 of whom are not resident within the parish. Two names were added during the year and three were removed either through death or because they moved away from the area. The average weekly attendance, counted during October, was 61 but this number increased at festivals.

Review of the year

The full PCC met eight times during the year with an average of level of attendance of 67.5%. In addition there have been two extra-ordinary meetings of the PCC. Committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

In January Fr Keith Richards stepped down as Priest in Charge. Fr Benjamin Eadon was licensed as Priest in Charge in March.

During 2016 St Symphorian's Church were awarded a grant of £87,000 by the Listed Places of Worship Roof Grant Scheme. This will enable the second phase of the roof project to be undertaken at the start of 2017. This phase includes the replacement of the Chancel roof as well as the north face and flat roofs of the Nave.

The three sub committees assisted the work of the PCC as follows

The Mission and Renewal Group planned Lent Lunches raising funds for the Worthing Hospital Chaplaincy. Throughout the year there were 3 Bible studies plus one nurture group. Gifts from the Harvest Thanksgiving were donated to Worthing Churches Homeless Projects and donations were collected at the Harvest Lunch for the Diocesan Harvest Appeal. Christian Aid, Children's Society and Imara-Uganda Education Foundation were also supported through appeals during the year. Day pilgrimages were made to the Holy Doors in Arundel and Chichester as well as to the Hospital of Saint Cross and Almshouse of Noble Poverty, Winchester. A four day pilgrimage was made to the Shrine at Walsingham. Sunday Mornings' children's work was restarted during the year introducing Godly Play alongside the Children's Liturgy of the Word programme. In October Fr Ben visited Münchberg during the "One in Christ" Partnership Festival in the City Church, Bayreuth in Bavaria.

The Social and Fund Raising Group organised the summer fete, Christmas fayre, quiz nights, jumble sales, and the Heritage weekend. Lady Colin Campbell visited the church to open the Summer Fete in July. At Durrington Festival the church manned a children's craft stall to help promote children's work within the parish. Monthly parish lunches were held during the summer months.

In addition to routine and regular maintenance of the Church plant, the Buildings and Finance Group has been able to replace the hall windows with double glazed units. This was made possible due to a £10,000 grant from the Big Lottery Fund and £1,000 from Allchurches Trust which were received in 2015. In addition to the windows, a ramp has

been installed to the fire exit and blinds have been installed in the main hall . Work has also started on replacing the windows at the south end of the hall with double glazed wooden units. The lighting in the Lady Chapel has been replaced and work has commenced on reinstating lighting in the Chancel.

Financial Review

The total receipts on general unrestricted funds received were £84,651 and are detailed in the Financial Report.

The planned giving though envelopes and banker's orders decreased by 10.4%. Our total voluntary income including tax recovered, but excluding legacies decreased by 25.7%.

In addition to these, the PCC also received a £1,711 grant from Listed Places of Worship Grant Scheme in respect to work undertaken on the church.

The largest expenditure of the PCC was the sum of £42,000 paid to the Diocese towards ministry costs. This amount goes towards the housing and stipend and pension costs of the clergy and the church insurance and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. This is 60% of the Ministry Costs requested by the Diocese.

Reserves Policy

It is the PCC's policy:

to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations. The closing balance of £13,071 at the end of 2016 does achieve this.

to invest temporarily surplus funds with the CAF Gold Account, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. At the end of 2016 £7,640 was invested in this way.

To invest legacies restricted as to their objects, with the Churches, Charities and Local Authorities financial provider, CCLA, until such time that suitable beneficiaries are identified by the PCC, and payments to them can be made.

This Trustees' Annual Report was **approved** by the PCC and
signed on their behalf by Father Benjamin Eadon, Priest in Charge



Date.....21st March 2017.....

Statement of Financial Activities

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015	Notes
	£	£	£	£	£	
Income and endowments from:						
Donations and legacies	34,002	8,073	-	42,075	61,706	
Charitable activities	-	-	-	-	-	
Other trading activities	45,837	2,950	-	48,787	46,725	
Investments	82	18,057	-	18,139	20,819	
Other receipts	5,585	7,557	-	13,143	7,094	
Total income	85,507	36,637	-	122,144	136,343	2
Expenditure on:						
Raising funds	1,953	8,544	-	10,497	8,943	
Charitable activities	63,845	29,778	-	93,623	76,693	
Other trading activities	19,177	16,595	-	35,772	20,504	
Total expenditure	84,975	54,917	-	139,892	106,141	3
Net gains (or losses) on investments			49,058	49,058	10,399	
Net income or (net expenditure)	532	(18,280)	49,058	31,310	40,602	
Transfers between funds	784	(784)	-	(0)	-	7
	1,316	(19,064)	49,058	31,310	40,602	
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	
Other gains/(losses)				-	-	
Net movement in funds	1,316	(19,064)	49,058	31,310	40,602	
Reconciliation of funds:						
Total funds brought forward	234,295	41,752	559,041	835,088	794,486	
Total funds carried forward	235,611	22,688	608,099	866,398	835,088	

Balance Sheet (also known as Statement of Financial Position)

	Total Funds 2016	Total Funds 2015	Notes
- - - -	£	£	
Intangible assets	-	-	
Tangible assets	220,000	220,000	
Heritage assets	-	-	
Endowed investments	561,103	512,045	
Total fixed assets	781,103	732,045	8
Stocks	-	-	
Debtors	200	5,156	
Investments	-	-	
Cash at bank and in hand	85,939	100,543	14
Total current assets	86,139	105,699	
Creditors: Amounts falling due within one year	(844)	(2,656)	11
Net current assets or (liabilities)	85,295	103,043	
Total assets less current liabilities	866,398	835,088	
Creditors: Amounts falling due after more than one year	-	-	12
Provisions for liabilities	-	-	
Total net assets or (liabilities)	866,398	835,088	
The funds of the charity:			
Endowment funds	608,099	559,041	
Restricted income funds	22,688	41,752	
<i>Unrestricted funds</i>	235,611	234,295	
<i>Revaluation reserve</i>			
Total unrestricted funds	235,611	234,295	
Total charity funds	866,398	835,088	

This Annual Financial Report, for the year ended 31st December 2016, including the notes following, was

Approved by the PCC and signed on its behalf by

Father Benjamin Eadon, PCC Chairman



Date 21st March 2017

Notes to the financial report

	-	-	-	-	-	-
	-	-	-	-	-	-
1 Accounting policies	-	-	-	-	-	-

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value \and the revaluation of fixed assets\.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Sales of magazines and study notes are recognised when received.

Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the cease of concerts: for the year in question, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Notes to the financial report (continued)

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December.

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross. -

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to (date) there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under *£1,000 are written off in the year they were incurred.*

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

<input type="checkbox"/> Fixtures and fittings	20%
<input type="checkbox"/> Audio visual equipment	33%
<input type="checkbox"/> Office equipment	25%

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank

Notes for the Financial Accounts (continued)

Total Funds Notes

	<u>Funds</u>	<u>Fund/s</u>	<u>Fund/s</u>	<u>2016</u>	<u>2015</u>	
	£	£	£	£	£	
2 Analysis of income and endowments:						
Planned giving (excl. tax refunds)	15,432			15,432	17,224	
Planned giving (no tax refunds)	4,671			4,671	2,149	
Loose cash collections	4,740	1,371		6,111	6,278	
Special appeals	2,296	4,591		6,886	10,449	
Gift Aid recovered	6,862	401		7,263	8,529	
Legacies	-	-		-	5,100	
Grants	-	1,711		1,711	11,977	
Donations and legacies	£34,002	£8,073	-	£42,075	£61,706	
Sales of the parish magazine	136			136	207	
Rent from letting of Parish Premises	33,602			33,602	29,613	
Church centre activity income	5,580	2,571		8,151	8,541	
Magazine advertisement fees	325			325	45	
Bookstall sales	42			42	174	
Summer fete & Christmas bazaar	6,153	379		6,532	8,145	
Other trading activities	£45,837	£2,950	-	£48,787	£46,725	
Bank & CBF deposit interest	82			82	5	
CBF investment fund dividend & grant		18,057		18,057	20,814	
Investments	£82	£18,057	-	£18,139	£20,819	
Fees for weddings & funerals	5,179	2,640	-	7,819	2,771	
Other receipts	406	4,917	-	5,323	4,323	
Total received on all funds	£85,507	£36,637	-	£122,144	£136,343	8

Notes to the financial report (continued)

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015	Notes
	£	£	£	£	£	
3 Analysis of expenditure on:						
Special appeals costs (e.g. adverts, brochures)				-	-	
Stewardship costs (e.g. printing envelopes)	129			129	290	
Grants costs (e.g. making E/Heritage application)				-	-	
Investment management costs				-	-	
Other fundraising (non-trading) costs	1,824	8,544		10,368	8,653	
Raising funds	£1,953	£8,544	-	£10,497	£8,943	
Missionary and charitable giving	4,027	6,354	-	10,382	6,748	4
Ministry:						
<i>diocesan parish contribution</i>	42,000			42,000	36,500	
<i>Other Clergy costs</i>	4,113	300		4,413	4,296	
Staff	6,000			6,000	4,655	5
Upkeep of services	3,425	3,239		6,664	3,044	
Church running	3,446			3,446	2,196	
Church maintenance and repair	823	19,885		20,707	12,943	
Upkeep of churchyard				?	6,310	
				-	-	
Financing				-	-	
Bank charges	10			10	-	
Depreciation				-	-	
Governance				-	-	6
Charitable activities	£63,845	£29,778	-	£93,623	£76,693	
Church centre hiring costs				-	-	
Church hall running costs	9,593	16,595		26,188	10,533	
Parish magazine costs	101			101	42	
Bookstall costs	-			-	-	
Summer fete & Christmas bazaar costs	2,160			2,160	2,031	
Other trading costs	7,323			7,323	7,898	
Other trading activities	£19,177	£16,595	-	£35,772	£20,504	
Total expended on all funds	£84,975	£54,917	-	£139,892	£106,141	

Notes to the financial report (continued)

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015
	£	£	£	£	£
4 Missionary and charitable giving:					
Overseas:					
<i>Other Charitable Giving</i>	-	4,236		4,236	1,775
				-	-
Home:				-	-
<i>Home Mission & Other Church Societies</i>	3,657	1,924		5,581	4,458
<i>Charities</i>		194		194	145
<i>St Andrew's School</i>	370			370	370
				-	-
	£4,027	£6,354	-	£10,382	£6,748

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015
	£	£	£	£	£
5 Staff costs					
a Remuneration				-	
<i>Wages and salaries</i>	6,000		-	6,000	4,362
<i>Social Security costs</i>	-		-	-	293
	£6,000	-	-	£6,000	£4,655

b Payments to PCC members

The parish administrator, Mrs Jane Winter, who is a member of the PCC was paid £6,000 during the year. No other PCC members, nor persons closely connected to them, received any form of remuneration. No person received remuneration in excess of £60,000.

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015
	£	£	£	£	£
6 Governance					
<i>Independent examination</i>				-	
<i>Accounts production</i>				-	
<i>Bookkeeping</i>				-	
	-	-	-	-	-

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015
	£	£	£	£	£
7 Analysis of transfers between funds					
<i>Archdeacon's Loan</i>			-	-	-
			-	-	-

Notes to the financial report (continued)

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016
	£	£	£	£
8 Fixed Assets				
a Investments				
Market value 1 January 2016	-	-	512,045	512,045
Disposals at carrying value	-	-		-
Purchases at cost	-	-		-
Net gains and revaluation	-	-	49,058	49,058
Market value 31 December 2016	-	-	£561,103	£561,103

The Investment comprises of the Sharp Capital. The Diocese of Chichester act as Custodians of the Capital. Holdings at 31 December 2012: 40,723.24 shares in CBF Church of England Property Fund and 33767.38 shares in CBF Church of England Investment Fund. There have been no sales or purchases of shares during the year.

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets
	£	£	£	£
b Tangible fixed assets				
Cost or valuation				
At 1 January 2016	220,000	3,232	1,052	224,284
Additions	-	-		-
Disposals	-			-
Revaluation		-	-	-
At 31 December 2016	220,000	3,232	1,052	224,284
Charge for impairment				
At 1 January 2016	-	(3,232)	(1,052)	(4,284)
Additions	-		-	-
Disposals	-		-	-
Revaluation	-	-	-	-
At 31 December 2016	-	(3,232)	(1,052)	(4,284)
Net book amounts				
At 31 December 2016	£220,000	-	-	£220,000
At 31 December 2015	£220,000	-	-	£220,000

The freehold land and buildings comprise the curate's house at 26 Vancouver Close. The historical cost of this property was £200,000. In the opinion of the PCC its current market value is estimated to be in the region of £300,000.

Notes to the financial report (continued)

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2016	Total Funds 2015	Notes
	£	£	£	£	£	
9 Analysis of net assets by fund						
Fixed assets for church use	220,000	-	-	220,000	220,000	
Investment fixed assets	-	-	561,103	561,103	512,045	
Current assets	16,454	22,688	46,996	86,139	105,699	
Current liabilities	(844)		-	(844)	(2,656)	
Long term liabilities	-	-	-	-	-	
	£235,610	£22,688	£608,099	£866,398	£835,088	
10 Debtors						
Income tax recoverable	-	-	-	-	3,596	
Prepayments and accrued income		200	-	200	200	
Other debtors		-	-	-	1,360	
	-	£200	-	£200	£5,156	
11 Creditors: amounts falling due within one year						
Deferred income		-	-	-	-	
Accruals for utilities and other costs	844		-	844	2,656	
Archdeacon's loan		-	-	-	-	
Other creditors		-	-	-	-	
	£844	-	-	£844	£2,656	
12 Creditors: amounts falling due after more than one year						
Deferred income	-	-	-	-	-	
Accruals for utilities and other costs	-	-	-	-	-	
Archdeacon's loan		-	-	-	-	
Other creditors	-	-	-	-	-	
	-	-	-	-	-	

Notes to the financial report (continued)

	Balances b/fwd 01-Jan-16	Income	Expendi- ture	Transfers, other gains and losses	Balances c/fwd 31 Dec 2016
	£	£	£	£	£
13 Statement of funds					
Endowed Fund					
Sharp Bequest	559,041			49,058	608,099
	559,041	-	-	49,058	608,099
Restricted Funds					
Collections and Appeals	7,379	14,967	15,389	(3,346)	3,611
Sharp Income	15,399	19,768	19,885	3,795	19,077
Church Hall Windows Project	16,595	-	16,595		(0)
Pram & Toddler and BISCUITS	2,378	1,903	3,048	(1,233)	-
	41,752	36,637	54,917	(784)	22,688
Unrestricted Funds					
Designated Funds	12,192	12,400	1,701	(7,419)	15,471
General fund	222,104	73,107	83,273	8,203	220,140
	234,295	85,507	84,975	784	235,611
Total funds	£835,088	£122,144	£139,892	£49,058	£866,398

The endowed fund comprises the Sharp bequest, a permanent endowment which requires the income to be spent on the upkeep and maintenance of St. Symphorian's Church and Memorial Garden.

The Restricted Funds comprise of collections to Charities, The Sharp Investment Income and Funds for the Roof Appeal and Regeneration of the Church Complex.

14 Analysis of cash and cash equivalents

	Total Funds 2016	Total Funds 2015	Notes
	£	£	
	-	-	-
Cash in hand	38,943	53,547	
Notice deposits (less than 3 months)	46,996	46,996	
Overdraft facility repayable on demand	-	-	
Total cash and cash equivalents	£85,939	£100,543	

15 Related parties and transactions

There are no related parties or transactions to report

The Independent Examiner's Report

The Independent examiner's report to the PCC of St Symphorian, Durrington

I report on the accounts of the PCC for the year ended 31 December 2016, which are set out on pages 9 to 18.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Church Accounting Regulations and section 144(2) of the Charities Act 2011 (*the 2011 Act*) do not apply.

It is my responsibility to:

Examine the accounts under the Church Accounting Regulations and section 145 of the 2011 Act;
To follow the procedures laid down in the general directions of the Charity Commission under section 145(5) (b) of the 2011 Act; and
To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2013 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements
to keep accounting records in accordance with section 130 of the 2011 Act; and
to prepare accounts which accord with the accounting records and comply with the requirements of the
Act and the Regulations
have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date.....

Mr Andrew Carter
Financial Director
KC Controls LTD
15-17 Bell Centre,
Newton Road
Crawley
West Sussex