

Report of the Trustees / Directors

Financial Statements

Year Ending 31 December 2016

St Margaret's Community Partnership.
Registered Charity 1145008

NB

The Charity became incorporated as a Private Limited Company on 25th May 2011, Company number 7647873 and re-registered the charity.
We have operated as a charity Limited by Guarantee since January 2012, with the current Charity Number.

Registered Charity 1145008
Company 7467873

Contents of the Financial Statements
for the Year Ending 31 December 2016.

Membership Trustees.

The Community Partnership is made up of three parties: Christ Church Latchford P/C; Latchford East Community Residents Association and Warrington Borough Local Councillors and their delegates. Each have four places on the Management Committee. Each party on a yearly rolling basis chairs The Partnership.

Christ Church Parish Reps:

Rev. Fr John Goode
Dida Goode
Edna Meager
Sandra Eaves

Latchford East Community & Residents Association:

Barry Massey
Joan Grant
Eddie Grant
Ellis Brookes

Warrington Borough Council:

Hans Mundry
Doris Swinton
Naomi Wright

Business Address

St Margaret's Community Centre
Lindley Avenue
Latchford
Warrington
WA4 1QB

St Margaret's Community Partnership Officers

Chair	Barry Massey	Trustee / Directors
Vice Chair	John Goode	Trustee / Directors
Secretary	Naomi Wright	Trustee / Directors
Treasurer	Doris Swinton	Trustee / Directors
Independent Examiner	Corin Trivass	

Report of Trustees for the year ending 31 December 2016.

The Trustees present their annual report with the independently examined financial statement for the year ending 31st December 2016. The Trustees confirm that the annual report and financial statement comply with the requirements of the Charity Commission.

The Charity was set up in 2003 and has the registration number 1145008.

Constitution:

Our governing document is our deed of trust.

Trustees:

The majority of Trustees as described above have held office during the whole period from January 1 2016 to the date of this report.

The Trustees are elected to the Community Partnership from the three parties; Christ Church PFC, Latchford East Community & Residents Association and Warrington Borough Council. Each hold four places on the Management Committee. Each Party on a yearly rolling basis chairs the Partnership.

The Trustees are unpaid, can attend training as appropriate and may claim out of pocket expenses for such events.

The Trustees delegate the day to day running of the charity to the Coordinator who is part time employed.

The full committee meets monthly where a statement of accounts is presented.

Risk Management:

The trustees have indicated the major financial risk to which the charity is exposed. Through regular meetings and appropriate money and cash handling policies these risks are managed.

Policies and Objectives:

The Charities objectives are to benefit the local community, by bringing together residents, local authorities, voluntary and other organisations to provide facilities for education, socialising, recreation and leisure time to improve the lives and chances of all local residents.

Statement of Trustees Responsibilities:

The Trustees are responsible for preparing the accounts in accordance with the requirements of the Charity Commission.

Provision of Information to Independent examiner.

Each of the persons who are Trustees at the time when this Trustee Report is approved has confirmed that..

- So far as the Trustee is aware , there is no relevant information of which the examiner is unaware
- The Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the Charitable Company's examiner in connection with preparing the report and to establish that the Charitable Company's examiner is aware of that information.

This Report was approved by the Trustees on the 10th May 2017 and Signed on their behalf by.

N


Naomi Wright (Chair).
Trustee / Director

Report of the Independent Examiner.

I report on the accounts of the company for the year ended 31st December 2016, which are set out in this report.

The Trustees (who are also directors for the company for purposes of company law) are responsible for the preparation of accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed. The Charities income was below £250,000 but above 25,000 and I am a suitably independent person.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "True and Fair view" and the report is limited to those matters set out in the statement below.

Independent examiners Statement.

In Connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of recommended practice: accounting and reporting by charities have not been met or
- (2) in which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Mr Corin Trivass

Relevant Qualification: Mr Corin Trivass is an independent person who is reasonable believed by the Charity Trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

Address 11 Kielder Close, Ashton in Makerfield, Wigan, WN4 0JR.

Signed

Date

9/5/17

Saint Margaret's Community Centre					
For 31 12 2016					
Registered Charity 1145008					
Co No 7647873					
INCOME	Actual	Year to Date Budget	Variance	Budget for Year	Notes (variances in brackets means worse than budget)
Big Local	9,730	833	8,897	10,000	
GGHT	650	42	608	500	
Donations	21,087	1,667	19,420	20,000	31 December 2016 Current Account = £19662.57
Computer Drop In	49	42	7	500	31 December 2016 Reserve Account = £3115.31
Other Fundraising	2,010	250	1,760	3,000	Total in Accounts at 31st December 2016 = £22777.88
Room Hire	13,592	1,083	12,509	13,000	
Cafe	7,242	583	6,659	7,000	
Other Sales	-	8	(8)	100	
Other Income	6,429	417	6,012	5,000	
TOTAL INCOME	60,788	4,925	55,863	59,100	Balance at start of year
EXPENDITURE					£14,801
Staffing					
Wages	23,282	1,917	(21,365)	23,000	
Training and Travel	-	8	8	100	
Premises					
Building Mtc. Cleaning, Hygiene	2,490	250	(2,240)	3,000	
Equipment Tests & Mtc	199	42	(157)	500	
Heating & Lighting	5,690	500	(5,190)	6,000	Balance at year end 31 12 16 current
Security	529	58	(471)	700	(19,663)
Administration					
Advertising	-	4	4	50	Reserve account at year end 31 12 16
Insurance	-	150	150	1,800	3,115
Phone & Internet	1,087	83	(1,004)	1,000	
Post, Print & Stat	370	25	(345)	300	
Professional Fees	812	75	(737)	900	
Sundries	4,857	417	(4,440)	5,000	Total in all accounts 31 12 2016
Activities					
Cafe Stock	2,341	250	(2,091)	3,000	
Fundraising	1,532	167	(1,365)	2,000	£22,777.88
	-	-	-	-	
TOTAL EXPENDITURE	43,190	3,946	(39,244)	47,350	
SURPLUS/(DEFICIT) to date	17,598	979	95,106	11,750	
Balance at Bank	19,663				

9/11/17

CAROL MCVANISH

Annual Report.

St Margaret's Community Centre is a thriving facility centred in an area of deprivation. The centre is locally managed with many local residents leading groups and activities.

Funding

This year St Margaret's have been lucky to secure funding for a part time Coordinator to the Value of £10,000. A new coordinator began with us in December 2015 and the funding has covered this overhead during 2016. We have also had funding from The Latch Ford Big Local to improve our cafe services and helped to provide other services to the local community at minimum cost to the charity. Golden Gates and the local area Board have also supported some of our annual events this year allowing us to further help community and reduce isolation in the area..

Reserves Policy / Closure Procedure.

The Charity has a policy in place where if the funds which are reviewed monthly decrease below £8,000 it automatically brings in to play our exit strategy. This sum was agreed with trustees in our November 2015 AGM and will be reviewed Annually.

Lettings Policy.

The Partnership encourages the local community to access and use the centre at an affordable rate. For further details please see bookings policy. Continued improvements to the running and appearance of the centre have allowed this usage to increase over 2016.

Community Centre Use.

Usage of the centre has steadily increased over the last twelve months and our current coordinator is always looking to attract new users and groups to the centre as well as retaining the existing users. In 2016 the Charity held a number of community events to fundraise and increase local engagement, these events went really well and raised the profile of the charity in the local area. Cafe – our cafe is now attracting many new people into the centre and these people often go on to join other activities or volunteer with us.

St Margaret's Over 60s Group – This group is continually struggling to recruit new members but an afternoon tea held in February helped to raise awareness for the group and has helped to raise its profile. The group meet once a week to do arts and crafts, games and armchair exercises. Credit Union – This has been a successful year for the credit union who have gone from strength to strength and are using many marketing ventures to continually recruit from the local area. Helping local people to save and access affordable loans.

Priestley College – Are using the centre as a base for their English and Maths courses in the community. Community Courses are currently winding down however the college have continued to engage with us and will be continuing what courses they can in the next twelve months.

The Residents Association (LECRA) – Continue to work in the community and use St Margaret's as a base for their meetings. The association is very much an active part of the community and many members of LECRA are also volunteers here at the HUB. They are also responsible for one of The

Hubs main marketing tools which is the local Newsletter which is where many of our events and activities are advertised to the 4,00 local houses.

Latchford Computer Club – This is going very well and is supported financially by The Peoples Health trust. A group of mentors help people who want to drop in with any concerns as well as currently working on the system here at the Hub to improve the overall service to the public. The mentors are all volunteers who allow local residents to access our facilities and support them to do so.

Big Local Bingo – This is some of the Hubs volunteers who hold a bingo night weekly for local people to come and socialise during 2016 this has improved beyond expectation and now has roughly thirty members of the local community attending regularly. They also hold special event throughout the year with Funding and monies raised by the group to encourage recruitment of new people.

Shooting Stars Dance – This is a private dance class for children in the local area run by Becky Williams it is regularly attended by many of the local children.

Little Strikers – This group has been with us for a few years now and is a pre school football activity which encourages children to learn colours, numbers and football skills. It is attended by many local children and families each week.

The Latchford Big Local Partnership – This organisation within Latchford helps the Charity with funding but also use the Centre as a base for their office and meetings so are continually contributing to room hire as well as supporting fundraising events etc.

Activities and Links.

Our partners currently include Priestley College, Llivewire, Warrington Borough Council, Golden Gates Housing, Big Local, Central Area Board. The activities available are listed separately above but notably include a Credit Union, Literacy and Numeracy courses, Computer access and many volunteering opportunities. We continue to work closely with the NHS stop smoking service and the local police service, we also continue to hold Local Councillors surgeries to allow the local residents to access these services..

Achievements in 2016.

Our main achievement in 2016 was to improve our cafe using the funding to buy new equipment and hire a member of staff to run the cafe regularly we are hoping in 2017 to open for longer hours enabling local residents to access the cafe longer during the day.

We have had an increase in bookings for the weekend for children's and adult's parties on Saturdays and Sundays which always helps and we are finding that as word spreads more people are booking. We have recruited a number of new volunteers this year and are luck to have an amazing team in our Cafe who support the good work day in day out.

We have also recruited in the September of this year a Cafe Manager whose wages are fully covered by funding from The Latch Ford Big Local Partnership.

Although a better year than previous we continue to strive for a better future for our local residents by providing as much as we can for as little cost as possible. We are currently looking into services and courses that we could provide in the shortage of community courses available. Our coordinator is starting to make links with other funders and service providers to hopefully enable us to expand on our current activities.

Staff

Michelle Hayes – Community Centre Coordinator and Community Engagement Coordinator.
Philip Austin – Caretaker
Emma Lyons – Cafe Manager

Future Plans

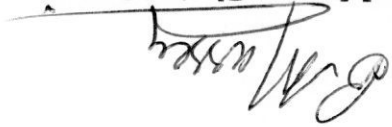
Our plans for the next twelve months are as follows.

- Extend cafe into Luncheon club once a week using Big Local funding.
- Working with voluntary organisations to attract and retain more volunteers.
- Work with Big Local to continue to provide activities and services through funded applications.
- Use possible funding for outside lighting and garden improvements.
- Put funding bid together for computer suite upgrade.
- Contact new funders to see if there are any projects which may be beneficial to local people.
- Work with colleges and learning institutes to allow residents access to learning.
- Continue to work with all partners to benefit our local community.

Chairman's Closing Remarks

2016 has been a good year with many changes happening due to our new coordinator. The changes have had positive effect and this is starting to show in the increase in football and volunteers at the centre. There is still a long way to go but we hope to see more improvements in 2017. I would like to thank all of our committee for their support in me this last year and to all the volunteers who keep the centre running along with our staff.

Barry Massey Chair 2016/2017



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