



**Children in school,
ready to learn**

Children in school, ready to learn. Whatever it takes.

SCHOOL-HOME SUPPORT SERVICE (UK)

(A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2016**

REGISTERED CHARITY NO 1084696

COMPANY NO 03991440

SCHOOL-HOME SUPPORT SERVICE (UK)

School-Home Support Service (UK)

Annual Report and Financial Statements

For the year-ending 31 August 2016

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SCHOOL-HOME SUPPORT SERVICE (UK)

TRUSTEES, OFFICERS AND ADVISORS

Company Number 03991440

Registered Charity Number 1084696

Directors

Richard Evans (Chair)
David Vaughan
Inigo Woolf
Elizabeth Wolverson
Andrew Dowell
David Marriage
Brett Olson
Sara Ludar (Appointed 18.01.16)
John Jeffcock (Appointed 20.4.16)
Claire Brinkman (Appointed 20.04.16)
Colin Horswell (Appointed 20.04.16)
Lisa Robinson (Appointed 20.4.16)
Fred Sharrock (Appointed 20.04.16)
Alex Scott-Barrett (Resigned 21.10.15)
Silke Schreiber (Resigned 21.10.15)
Rob Phillips (Resigned 07.07.16)

Finance Committee

David Vaughan (Chair)
Claire Brinkman
Richard Evans
Inigo Woolf

Chief Executive

Jan Tallis
Jaine Stannard (Appointed Interim CEO 1 November)

Registered Office

Solar House
3rd Floor
1-9 Romford Road
London
E15 4LJ

SCHOOL-HOME SUPPORT SERVICE (UK)

Bankers

Barclays Bank plc
Docklands Branch
240 Whitechapel Road
London E1 1BS

Auditors

Kingston Smith LLP
Devonshire House
60 Goswell Road
London EC1M 7AD

Solicitors

Bates Wells & Braithwaite
2-6 Cannon Street
London EC4M 6YH

SCHOOL-HOME SUPPORT SERVICE (UK)

MISSION AND VISION

Our Mission

Children in school, ready to learn. Whatever it takes.

Our Vision

Every child has the support they need to thrive and achieve

Our Values

Collaborate	Working together, engaging the whole family, school and other services, we support families to break the intergenerational cycle of deprivation.
Achieve	We work to be a high achieving organisation, to give every child the chance to thrive and achieve their best
Respect	Placing value on the emotional and practical needs of families, listening to their issues, recognising and working with their strengths to support the learning and development of children and young people.
Empower	Starting with their strengths, we support the building of resilience in children and their families, enabling parents to support successful educational outcomes for their children.

Our Strategic Objectives

- To be the leading advocate and centre of excellence for school-home support services
- To provide quality school-home support services across the UK

School-Home Support Service (UK)

www.shs.org.uk

Telephone: 020 7426 5000

enquiries@shs.org.uk

Fax: 020 7426 5001

Chair's Report

UK schools and local communities are facing a challenging time. They are confronted with an increasing duty to provide the support a child and his or her family needs, coupled with rising financial pressure and decreasing support from local authorities. At the same time, the government's re-definition of persistent absence from <85% to <90% attendance has put a renewed emphasis on this issue. SHS estimates that over 1 million pupils are now persistently absent across the UK - 1 in 7 of the school population. All services must work together to provide support to children, young people and families at the earliest opportunity, but this is not without challenges. School-Home Support (SHS) has spent the past year developing ways to make this easier, so that every child can get the help they need to thrive and achieve.

The rise in demand for early help from schools has been evidenced in the feedback from our SHS practitioners this year, and the rise in complexity of their cases. Our data shows that 36% of children and young people we work with have more than one presenting issue, and nearly 19% of our work involves dealing with very complex cases where there is a myriad of presenting issues. Typical root causes include domestic violence, mental health, drug and alcohol problems, housing issues and extreme poverty. Sometimes it is a combination of these factors which continues into future generations.

Over the past three years there has also been an increase in the number of safeguarding referrals made to us, with twice as many in 2016 as in 2014. This means that our cases increasingly involve safeguarding and child protection issues. Despite these increasing complexities faced by our practitioners, SHS is maintaining its impressive and sustained record of success in improving absence rates in our schools - SHS can expect to halve persistent absence in a school within three years, with major benefits for attainment, safeguarding, staff time and costs. This is enhanced by our growing expertise in safeguarding, based on our long-standing family-centric approach.

To extend our reach and help more schools and communities respond to the needs of their most vulnerable children and young people, we have begun to roll out the SHS membership scheme. This gives us the opportunity to spread our expertise to the many staff in schools across the country who are trying to support pupils with their personal issues without any formal training, systems or expert supervision. We have the know-how to transform their effectiveness and, through membership, are able to provide online specialist resources and guidance for these staff who are often isolated in their working environments, as well as more formal training. We are proud that SHS is now a nationally accredited provider of NVQ

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Level 3 'Working with Parents' - the leading nationally recognized qualification in this field; and the first nationally accredited provider of NVQ Level 2 in Safeguarding. SHS membership can make our NVQ training, supervision, peer-to-peer support, case management system and safeguarding expertise available cost-effectively to any school in the country.

To reach the children and families who need our support, we need to continue to build on the generous charitable outreach from which we have benefited. Extending the reach of SHS membership is one of our goals for 2016/17 and we are grateful to everyone who has helped so far as well as future benefactors.

More recently, we have also developed the practitioner role to provide more specialist help geared to meeting schools' individual needs, including Child Sexual Exploitation (CSE) practitioners, High Intensity Support practitioners, and Safeguarding Lead practitioners as well as practitioners focusing on supporting students with literacy and numeracy. These will join our fantastic, tenacious and impactful SHS practitioners and 'Troubled Families' practitioners.

SHS benefits from a strong and committed staff team and an involved and challenging board of trustees, to which we extend thanks for the time and expertise they contribute.



Richard Evans, Chair of Trustees

Directors' Report

Introduction

The Trustees, who are also Directors of the charitable company, present their report for the twelve months ending 31 August 2016. In presenting this report, the Trustees have complied with the Statement of Recommended Practice, Accounting and Reporting by Charities, the Companies Act 2006 and applicable United Kingdom Accounting and Financial Reporting Standards, including FRS102 and have given due regard to the Charity Commission's general guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'.

Objects and Public Benefit

The Charity's **vision** is that every child has the support they need to thrive and achieve. Our **mission** is to get children in school, ready to learn. Whatever it takes.

School-Home Support's objects, as set out in its Memorandum of Association, are to advance education by promoting, developing and assisting in the provision of services which contribute to the pastoral care of pupils and/or which foster links between school and home.

To enable the Charity to deliver its objects, its strategy is:

- to be a leading advocate and centre of excellence for school home support services; and
- to provide quality school home support services across the UK, reaching increasing numbers of young people

Under Section 17 of the Charities Act 2011, the Trustees have a duty to report on School-Home Support's public benefit. We are confident that through our objects, School-Home Support (SHS) meets those public benefit requirements and we have taken Charity Commission guidance into consideration. The principles of public benefit – that it is identifiable, that it must be to the public and that any private benefit must be incidental – are demonstrated by the outcomes of our work set out in the review which follows.

Review of the year 2015-16

Summary

School-Home Support practitioners worked directly with 152 schools, providing 44,220 interventions for 11,102 children, young people and their families.

We delivered City & Guilds accredited "Working with Parents" training at Levels 3 and 4 to 59 family support workers with assessment stage support to more than 108 learners (90% external, 10% internal staff). Additionally one day training workshops were delivered to over 120 attendees on topics such as Radicalisation—Raising Concerns, Role Models and the Emotional Wellbeing of Children, Supporting

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Families with No Recourse to Public Funds, and Healthy Eating when Working with Families. We also ran "Ready for School" and "Ready For Secondary School" workshops targeted at supporting families with the transition into school and secondary school.

We developed a "Safeguarding Workshop" and were approved to deliver the "Level 2 City & Guilds Safeguarding" qualification which enables us to deliver training to school based staff to meet their needs in relation to the Keeping Children Safe In Education 2016 government guidelines.

Impact in schools

SHS employs practitioners who are highly skilled in the design and delivery of interventions to address the core reasons for absenteeism and poor behaviour which then help close 'attainment gaps'. Each practitioner is supported by a SHS manager, who provides them with professional supervision of their casework. Each year our practitioners receive the very latest training and when appropriate, they undertake professional qualifications. Each term practitioners have mandatory safeguarding training covering issues such as female genital mutilation, radicalisation and child sexual exploitation. They all have access to our sophisticated monitoring and evaluation systems, the data from which is shared with schools to demonstrate the impact of their work.

- 66% of persistently absent children supported improved their attendance and 64% of poor attenders made improvements
- 69% of pupils identified as having engagement problems improved their engagement in learning
- 62% of pupils identified as having behavioural problems improved their behaviour

Impact in Troubled Families work

One of the key targets for the Government's "Troubled Families" programme is to tackle persistent absence and, because of our highly valued expertise in this area, SHS has worked with local authorities to deliver this work. SHS-employed practitioners are based in the community, working with families and schools, through a multi-agency approach. The contracts achieve high levels of positive outcomes and very good feedback from local authority commissioning officers. In one London borough the outcomes were:

- 80% of families achieved or on track to have fewer than three fixed exclusions from school over three consecutive terms
- 76% of children were no longer persistently absent over three terms, or on track to achieve this outcome

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- 75% of families achieved or on track to achieve a reduction in offending rate by minors of a third or more
- 69% of families achieved or on track to achieve a reduction in anti-social behaviour of 60% or more
- 79% of adults achieved or are achieving progress to work

The impact on families is extremely positive and many families with whom other professionals had been unable to build a relationship were engaged and supported by SHS.

Key developments in the year

There are growing demands on schools to provide much wider support to children and families outside of traditional education roles. Alongside this the number of safeguarding issues continues to rise whilst support services are reducing. This year SHS has responded to this by offering a bespoke practitioner service to schools to meet their specific needs.

SHS has continued to realise the benefits of recent IT investment with further development of its e-learning training programme which now encompasses over 30 different modules as well as the introduction of a Practitioner Forum which helps to promote information sharing and good practice across the organisation.

Furthermore, the introduction of a new online Case Management system in 2014 is now providing significant benefits in terms of the ability to analyse data and to report in real-time on our activities and outcomes for both schools and funders.

Key areas for the coming year

Persistent absence is a major issue in the UK education system. Under the government's new definition (from <85% to <90% attendance), SHS estimates that over 1 million pupils are persistently absent nationally - 1 in 7 of the school population. Safeguarding is also a priority concern for schools as cases are on the increase and schools are increasingly expected to manage them. SHS is determined to use its expertise to make a broader impact on these issues nationally, and help more schools and children.

To address these challenges, SHS has already invested significant resources to make the key elements of its core practitioner service available to schools who want to develop their own staff capability through SHS Membership. This can make our NVQ training, supervision, peer-to-peer support, case management system, and safeguarding expertise available to any school in the country.

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In the coming year, we will continue to develop and refine our membership scheme to address two significant issues: (i) affordability of SHS practitioners in cash-strapped schools; (ii) the fact that SHS is London-focused but many of the areas needing greatest improvement in attendance and safeguarding are outside London.

Financial Review of the Year 2015-16

Overall

There was an increased net movement in funds of £97k.

With national financial austerity measures continuing to affect adversely the ability of local authorities and schools to implement preventative programmes, securing new commissioned contracts remains challenging. Reduced statutory funding significantly affected the resources available for our work both from local authority commissions and individual schools.

Fundraising for School-Home Support is now significantly improved. Funds were raised to enable the charity to deliver its commitments and during the year the fundraising team has been significantly strengthened to put it in a much more favourable position for the coming year.

The Board of Trustees of School-Home Support, having carefully considered the financial position and the economic circumstances, consider the charity to be a going concern for the foreseeable future.

Voluntary Income and Fundraising

New grants and donations of £1,093k were received, which represents 39% (29% - 2015) of incoming resources. Fundraising costs totalled £202k which represents 18% of new grant and donation income.

Fee Income

Income from charitable activities decreased by 11% from £1.88m to £1.67m. This is mainly due to the challenges faced by schools' budgetary pressures. In 2015-16 additional effort will be placed on targeting specific schools that need School-Home Support services, as well as continuing to roll out our new membership and e-learning services.

Income from local authorities totalled £395k for Troubled Families contracts.

Costs

The cost of charitable activity decreased by 13% from £2.82m to £2.49m. This was achieved by efficiency gains and planned costs reductions.

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Balance Sheet

With the greater amount of fundraising activity, overall reserves have increased by 23% from £420k to £517k. There is a decrease of 33% in unrestricted reserves, from £335k to £226k.

Restricted reserves have increased by 240% from £86k to £292k.

Reserves Policy

School-Home Support requires reserves to be able to invest in its services as opportunities arise and to maintain its ability to meet its commitments in an increasingly volatile external environment. The level of reserves required is subject to review by the Trustees annually. In reviewing its reserves, Trustees have taken into consideration forecasts of income and expenditure for the medium term and the relative levels of risk attached to the different streams

Free reserves totalled £226k as at 31.8.2016.

Investment Policy

In view of the current low yields on deposits, School-Home Support continues to retain and actively monitor its investment in the M and G Charifund which forms part of the unrestricted reserves and has increased in value by £15k over the period.

Reference and Administrative Information

School-Home Support Service UK (SHS) is registered with the Charity Commission for England and Wales under number 1084696 and is also a company limited by guarantee (registered number 03991440).

The Trustees and Chief Executive of the Charity are listed on page 3.

Structure, Governance and Management

The Charity is governed by its Memorandum and Articles of Association as amended by special resolutions dated 11 January 2001, 1 April 2003, 19 May 2004 and 5 July 2006.

The governing body of the Charity is the Board of Trustees. The maximum number of Trustees allowed by the Articles of Association is fifteen and at the period-end there were ten serving Trustees. Two of the Trustees are nominated by the London Diocesan Board for Schools for as long as any employees are members of the Church Workers Pension Fund. When new Trustees are required, Trustees review the Board make up for any skills gaps and look externally for appropriate people in order to attract members with the relevant experience and skills that will augment the Board's effectiveness.

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The Trustees meet four times each year with the Management Team. Two meetings are extended and include an annual planning day to agree the annual development plan and a development session to review and update the Charity's strategy alongside Trustees' roles and responsibilities.

Upon appointment each Trustee receives an information pack that includes the Charity's Memorandum and Articles of Association, an explanation of the responsibilities of trustees and policies and procedures relating to the governance of the Charity, along with the current Business Plan. Each Trustee is asked to complete a declaration of interest form which is reviewed and, if appropriate, amended, annually. New Trustees meet with the Chair and Chief Executive and are invited for an induction tour of the office and attend a visit with a practitioner.

SHS has one formal sub-committee, Finance & Impact which meets four times a year to consider finance, audit and risk matters and make recommendations to the Board of Trustees. The sub-committee also has the responsibility for monitoring the impact of our work.

Management

The Trustees are responsible for setting strategies and policies for the Charity and for ensuring that these are implemented. To assist with this work, the Trustees have established a Finance & Impact Committee, as outlined above, whose primary responsibility is to ensure that all assets of the Charity are properly safeguarded, managed and used, and that funds are spent effectively and efficiently in the course of its activities. In addition, the Committee reviews the effectiveness of internal financial controls and risk management systems. The Committee meets prior to each Trustee board meeting.

The day-to-day running of the Charity is delegated to the Chief Executive and her staff. The Chief Executive has responsibility for planning, developing and implementing policies and strategies within clear guidelines and protocols set by the Trustees. The Chief Executive is supported by a Chief Operating Officer and a Management Team.

The Charity has a robust remuneration policy in place which supports a structured pay-scale matrix to reflect the broad range of skill sets throughout the organisation. Pay scales are reviewed to ensure they are aligned with industry standards based upon the specific areas in which the Charity works.

Risk Management

The Trustees confirm that they have reviewed an assessment of the major risks to which the Charity is exposed, particularly operational and financial risks, and are satisfied that the controls and actions in place to manage and mitigate the major risks that have been identified are sufficient. The risk register is reviewed annually as a whole and key risks are discussed at each Finance Committee. Key risks currently identified are 1) the introduction of the new national funding formula for schools which will impact school budgets and 2) the ability of the Charity to expand its membership scheme nationally. In order to mitigate these risks, additional resources are being allocated to strengthen the Charity's unique selling proposition by further expanding the range of services offered via its digital platform.

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Disclosure of Information to Auditors

The Trustees who held office at the date of approval of this report confirm that, so far as they are individually aware, there is no relevant audit information of which the Charity's auditors are unaware; and each Trustee has taken all steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Auditors

In accordance with the charitable company's articles, a resolution proposing that Kingston Smith LLP be reappointed as auditors of the company will be put at a General Meeting.

Statement of Trustees' Responsibilities

The trustees (who are also directors of School-Home Support Service (UK) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- comply with applicable accounting standards, including FRS 102, subject to any material departures disclosed and explained in the financial statements
- state whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

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safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Richard Evans, Chair of Trustees

A handwritten signature in black ink, appearing to read 'Richard Evans', with a large, sweeping flourish above the name.

20th April 2017

SCHOOL-HOME SUPPORT SERVICE (UK)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SCHOOL-HOME SUPPORT SERVICE (UK)

We have audited the financial statements of School-Home Support Service (UK) for the year ended 31 August 2016 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland'.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 14 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the trustees' annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

SCHOOL-HOME SUPPORT SERVICE (UK)
Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and from preparing a Strategic Report.

Kingston Smith LLP

Shivani Kothari (Senior Statutory Auditor)
for and on behalf of Kingston Smith LLP, Statutory Auditor

Devonshire House
60 Goswell Road
London
EC1M 7AD

25th April 2017

Year ended 31 August 2016
(incorporating an Income Expenditure account)

		Unrestricted Fund	Restricted Funds	Total Funds 2016	Total Funds 2015
	Note	£	£	£	£
INCOME & ENDOWMENTS					
Donations and grants	1	371,445	721,278	1,092,723	799,646
Investment Income		9,865	-	9,865	9,971
Charitable activities	2	1,670,845	-	1,670,845	1,887,933
Total operating income		2,052,155	721,278	2,773,433	2,697,550
EXPENDITURE					
Cost of raising funds	3, 4	164,443	38,519	202,962	257,749
Charitable Activities		2,012,075	476,883	2,488,958	2,821,017
Total operating expenditure		2,176,518	515,402	2,691,920	3,078,766
Net operating income/(expenditure)		(124,363)	205,876	81,513	(381,216)
Net gains/(losses) on investment assets	7	15,187	-	15,187	(9,470)
Net income/(expenditure) and net movement in funds		(109,176)	205,876	96,700	(390,686)
Total funds brought forward		334,776	86,010	420,786	811,472
Total funds carried forward		225,600	291,886	517,486	811,472

The Charity has no recognised gains or losses other than as stated above. All of the activities represent continuing activities of the Charity.

The Accounting Policies and Notes on pages 21 - 33 form part of these Financial Statements.

As at 31 August 2016

	Note	2016	2015
		£	£
Fixed Assets			
Tangible Fixed Assets	6	97,328	124,220
Intangible Fixed Assets	7	97,869	131,324
Investments	8	207,814	192,627
		<u>403,011</u>	<u>448,171</u>
Current Assets			
Debtors	9	133,043	847,602
Cash at bank		765,743	397,252
		<u>898,786</u>	<u>1,244,854</u>
Liabilities			
Creditors due within one year	10	(784,311)	(1,228,913)
Net Current Assets		<u>114,475</u>	<u>15,941</u>
Total Assets less Current Liabilities		<u>517,486</u>	<u>464,112</u>
Creditors due after more than one year	19	-	(43,326)
Net Assets		<u><u>517,486</u></u>	<u><u>420,786</u></u>
Represented by:			
Accumulated Funds			
Unrestricted Funds	12	225,600	334,776
Restricted Funds	12	291,886	86,010
Total accumulated funds		<u><u>517,486</u></u>	<u><u>420,786</u></u>

Approved by the Trustees and signed on their behalf



Richard Evans, Chairman

20th April 2017

Date

The Accounting Policies and Notes on pages 21 - 33 form part of these Financial Statements.

Year Ended 31 August 2016

	2016 £	2015 £
Net cash inflow/(outflow) from operating activities	<u>425,450</u>	<u>(704,049)</u>
Cash flows from investing activities:		
Investment income received	9,865	9,971
Loan interest paid	(2,273)	(3,022)
Payments to acquire tangible fixed assets	(339)	(28,583)
Payments to acquire intangible fixed assets	<u>(22,174)</u>	<u>(102,593)</u>
Net cash outflow from investing activities	<u>(14,921)</u>	<u>(124,227)</u>
Cash flows from financing activities:		
Loans repaid	<u>(42,036)</u>	<u>(41,640)</u>
Net cash outflow from financing activities	<u>(42,036)</u>	<u>(41,640)</u>
Increase/(decrease) in cash	<u>368,493</u>	<u>(869,916)</u>
Cash and cash equivalents at the beginning of the year	<u>397,250</u>	<u>1,267,166</u>
Cash and cash equivalents at the end of the year	<u><u>765,743</u></u>	<u><u>397,250</u></u>

Reconciliation of operating result to net cash inflow from operating activities

	2016 £	2015 £
Net movement in funds	96,700	(390,686)
(Gains)/ losses on investments	(15,187)	9,470
Depreciation	27,231	22,862
Amortisation	55,629	46,259
Investment income received	(9,865)	(9,971)
Interest payable	2,273	3,022
Decrease/ (Increase) in debtors	714,559	(201,712)
Decrease in creditors	<u>(445,890)</u>	<u>(183,293)</u>
	<u>425,450</u>	<u>(704,049)</u>

For the year ended 31 August 2016

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements

(a) Basis of Preparation

These financial statements are prepared on a going concern basis, under the historical cost convention, as modified by the revaluation of investments being measured at fair value through income and expenditure within the Statement of Financial Activities.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Charitable Company is a public benefit entity for the purposes of FRS 102 and therefore the Charity also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP), the Companies Act 2006 and the Charities Act 2011.

FRS 102 has been adopted for the first time when preparing these financial statements. The transition date to FRS 102 was 1 September 2014 and the last financial statements prepared under the previous financial reporting framework were prepared for the year ended 31 August 2015. An explanation and reconciliation of how the transition has affected the reported financial position and financial performance is provided in note 20 to the financial statements.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

(b) Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and have taken account of pressures on donation and contract income. After making enquiries the trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

(c) Fund Accounting

Restricted funds comprise donations and grants which have been received for specific purposes or are subject to specific conditions imposed by the donor.

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the School-Home Support charitable objectives.

(d) Income

Income is accounted for on an accruals basis. Monies from schools, Local and Statutory Authorities, project charges and grants are credited to the Statement of Financial Activities (SOFA) according to the period to which they relate and not on the basis of receipt. Income received in advance for use in future periods is deferred to the Balance Sheet and transferred to the SOFA in the period to which it relates.

For the year ended 31 August 2016

(e) Expenditure

All expenditure is accounted for on an accruals basis and is reported gross of related income on the following bases:

- (i) Cost of raising funds comprises the direct costs associated with attracting voluntary income, plus a proportion of costs that cannot be directly attributed (support costs);
- (ii) Expenditure on charitable activities comprises direct expenditure including direct staff costs attributable to the activities. Where costs cannot be directly attributed (support costs), they have been allocated to the activities on a basis consistent with the use of resources;
- (iii) Governance costs are those costs incurred in the safeguarding of the Charity's assets (i.e. audit, legal and professional fees) and are associated with constitutional and statutory requirements. Under FRS102 they are now included within support costs; and
- (iv) Support costs include the central functions (e.g. Finance, IT and Office Management) and have been allocated to activity cost categories on a basis consistent with the use of resources.

(f) Depreciation

Tangible fixed assets with a cost of £750 or less are written off in the year of acquisition. All other tangible fixed assets are capitalised and depreciation is provided at rates calculated to write off the cost of each asset, less any estimated residual value, over its expected useful life.

Depreciation bases are as follows:

Leasehold improvements	Straight Line	Length of lease
Fixtures & fittings	Straight Line	5 years
IT	Straight Line	4 years

(g) Amortisation

Intangible fixed assets with a cost of £750 or less are written off in the year of acquisition. All other intangible fixed assets are capitalised and depreciation is provided at rates calculated to write off the cost of each asset, less any estimated residual value, over its expected useful life.

Amortisation bases are as follows:

Website costs	Straight Line	4 years
Software costs	Straight Line	4 years

(h) Taxation

As a registered charity, the Company is generally exempt from Corporation Tax but not from Value Added Tax (VAT). Irrecoverable VAT is included with the cost of the items to which it relates.

(i) Operating Leases

Rentals paid under operating leases are charged to income as incurred.

(j) Investments

Quoted investments are stated in the financial statements at market value, and unrealised and realised gains and losses are included in the relevant fund in the SOFA.

For the year ended 31 August 2016**(k) Pension Contributions**

The Charity operates two defined contribution pension schemes for employees. In both cases the pension charge represents contributions payable by the Charity for the period, and the Charity's liability is limited to the amounts of the contributions. The schemes are as follows:

- (i) A scheme administered by Aegon Scottish Equitable, the funds of which are separate from those of the Charity
- (ii) The Church Workers Pension Fund scheme for employees who were members when they transferred from School Home Liaison to School-Home Support Service (UK)

Contributions are also paid into a personal pension plan for one member of staff who transferred from School Home Liaison.

(l) Valuation of pro-bono support

Pro-bono support is valued at the market rate for the type of work involved.

(m) Operating Leases

Rentals paid under operating leases are charged to income as incurred.

(n) Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

(o) Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102. See notes 9 and 10 for the debtor and creditor notes.

(p) Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

(q) Critical accounting estimates and areas of judgement

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements.

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

For the year ended 31 August 2016

1 Donations and Grants**School-Home Support Direct funds**

	Funds 2016 £	Funds 2015 £
Richard Reeve's Foundation	114,439	34,795
The Drapers' Company	105,000	-
Anonymous Trust	60,000	-
The ExPat Foundation	30,000	50,000
Pears Foundation	50,000	40,000
Nomura Charitable Trust	40,000	40,000
Breadsticks Foundation	50,000	-
Esmee Fairbairn Foundation	40,000	50,000
Liberum Foundation	28,800	24,300
The Dulverton Trust	30,000	-
The Tudor Trust	30,000	-
Cinven Foundation	30,000	16,667
The Colyer-Fergusson Charitable Trust	30,750	-
The Henry Smith Charity	24,500	48,000
The John Swire 1989 Charity	25,000	-
The Schroder Foundation	25,000	-
The Walcot Foundation	20,198	19,872
London Stock Exchange Group Foundation	20,000	-
Anonymous community	11,996	98,801
Anonymous individual giving	11,300	-
The AD Charitable Trust	15,000	-
The Progress Foundation	15,000	-
Anonymous Foundation	15,000	15,000
The Pilgrim Trust	13,000	-
Anonymous Foundation	11,442	-
Loomis Sayles Investments Ltd	10,000	-
Anonymous Trust	10,000	-
Winton Charitable Foundation	10,000	-
East End Community Foundation	10,000	-
BlackRock	10,000	15,300
29th May 1961 Charitable Trust	10,000	10,000
The Rayne Foundation	10,000	10,000
Clifford Chance	6,827	-
The London Community Foundation	5,000	5,000
CHK Charity Ltd	5,000	-
Allen & Overy LLP	5,252	-
Matrix Causes Fund	3,064	-
Canary Wharf Group PLC	4,000	-
RELX Group	3,195	-
Roast	1,000	-
Grants under £10,000	55,469	20,406
Man Group plc Charitable Trust	-	28,000
The David & Claudia Harding Foundation	-	10,000
The Haberdashers' Company	-	10,000
Joseph Levy Foundation	-	6,250
Subtotal	1,005,232	552,391

Funds Received

	2016 £	2015 £
Note 11 - released in year	1,005,232	552,391
Note 11 - deferred at year end	56,010	228,093
Subtotal	(3,250)	(56,010)
	1,057,992	724,474

School-Home Support Welfare Fund

The Goldsmiths' Company	30,000	25,000
Liberum	1,200	700
Anonymous	3,531	7,388
Subtotal	34,731	33,088
Note 11 - released in year		42,083
Note 11 - deferred at year end		-
Total	34,731	75,171

Total donations and grants

1,092,723	799,645
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For the year ended 31 August 2016

2 Income from Charitable Activities	Unrestricted	Restricted	2016 Total	2,015 Total
	£	£	£	£
School Fees	1,201,366	-	1,201,366	1,308,786
Projects/Agencies	395,007	-	395,007	500,982
Training and Consultancy	6,935	-	6,935	76,161
Other	67,537	-	67,537	2,004
Total Income from Charitable Activities 2016	1,670,845	-	1,670,845	1,887,933

This includes £Nil valued pro-bono consultancy work

No income from charitable activities in 2015 related to restricted funds.

3 Expenditure

	Salaries £	Promotion & Marketing £	Travel & Subsistence £	Learning & Development £	Finance & Legal £	Other £	2016 Total £
Costs of raising funds	190,717	4,750	378	-	-	7,117	202,962
Charitable activities	1,935,784	49,667	3,305	12,287	84,418	403,497	2,488,958
	2,126,501	54,417	3,683	12,287	84,418	410,614	2,691,920

	Salaries £	Promotion & Marketing £	Travel & Subsistence £	Learning & Development £	Finance & Legal £	Other £	2015 Total £
Costs of raising funds	120,533	21,882	77	-	-	115,257	257,749
Charitable activities	2,174,331	10,791	14,165	30,875	85,151	505,704	2,821,017
	2,294,864	32,673	14,242	30,875	85,151	620,961	3,078,766

In 2015 £59,280 of cost of raising funds and £675,370 of charitable activities expenditure related to restricted funds.

Support costs (within each heading) have been detailed in Note 4.

This includes £Nil valued pro-bono consultancy work

4 Analysis of Support Costs**For the year ended 31 August 2016**

	Management (CE Office) £	Finance £	Office Admin/IT £	2016 Total £	2015 Total £
Costs of raising funds	11,896	9,532	30,744	52,172	59,694
Charitable activities	101,119	71,491	419,327	591,937	708,953
Governance	5,948	14,298	14,387	34,633	39,407
	118,963	95,321	464,458	678,742	808,054

Support costs are allocated on a basis consistent with the use of resources eg premises cost (within office admin) allocated on floor space occupied and CE Office and Finance on time spent.

Governance costs include audit fees excluding VAT of £11,400 (2015: £11,400).

5 Trustee and Employee Information

The average number of persons employed and those on self-employed contracts, including part-time staff, calculated on a full-time equivalent basis analysed by function was:

	2016	2015
Cost of raising funds	4	4
Charitable activities	72	76
	76	80

Staff Costs

	2016 £	2015 £
Salaries	1,917,860	2,137,716
Social Security costs	171,004	193,605
Pension costs	37,637	44,173
Payments to self-employed consultants/Agency staff	7,915	59,710
	2,134,416	2,435,204

Included within staff costs above are termination payments of £49,299 for redundancies (£24,414) and payments in lieu of notice (£24,885).

For the year ended 31 August 2016

5 Trustee and Employee Information (continued)**Number of Employees whose Emoluments exceeded £60,000**

	2016	2015
£60,000 - £69,999	1	-
£70,000 - £79,999	1	-
£80,000 - £90,000	-	1

No Trustees received reimbursement of expenditure during the year (2015: nil). No Trustees received any remuneration (2015 nil).

Key Management Personnel

Key management personnel include the Trustees, Chief Executive (and five senior staff reporting directly to the Chief Executive). The total employee benefits of the charity's key management personnel were £297,299 (2015: £354,599). No trustee received any remuneration as part of this figure.

6 Tangible Fixed Assets

	Leasehold Improvements £	Computer Equipment £	Office Furniture & Equipment £	Total 2016 £
Cost				
At beginning of year	57,027	93,319	15,121	165,467
Additions	-	339	-	339
At end of year	<u>57,027</u>	<u>93,658</u>	<u>15,121</u>	<u>165,806</u>
Accumulated Depreciation				
At beginning of year	2,312	37,377	1,558	41,247
Charge for the year	5,646	18,561	3,024	27,231
At end of year	<u>7,958</u>	<u>55,938</u>	<u>4,582</u>	<u>68,478</u>
Net Book Value				
At end of year	<u>49,069</u>	<u>37,720</u>	<u>10,539</u>	<u>97,328</u>
At beginning of year	<u>54,715</u>	<u>55,942</u>	<u>13,563</u>	<u>124,220</u>

The net book value at 31 August 2016 represents fixed assets used for both the management and administration purposes and to support employees engaged in the direct charitable activities of the Charity.

For the year ended 31 August 2016**7 Intangible Fixed Assets**

	Software costs	Website costs	Total 2016
	£	£	£
Cost			
At beginning of year	190,534	11,844	202,378
Additions	2,266	19,908	22,174
At end of year	<u>192,800</u>	<u>31,752</u>	<u>224,552</u>
Accumulated Amortisation			
At beginning of year	69,354	1,700	71,054
Charge for the year	47,915	7,714	55,629
At end of year	<u>117,269</u>	<u>9,414</u>	<u>126,683</u>
Net Book Value			
At end of year	<u>75,531</u>	<u>22,338</u>	<u>97,869</u>
At beginning of year	<u>121,180</u>	<u>10,144</u>	<u>131,324</u>

The net book value at 31 August 2016 represents fixed assets used for both the management and administration purposes and to support employees engaged in the direct charitable activities of the Charity.

8 Investments

	2016	2015
	£	£
Quoted Securities		
Balance at beginning of year	192,627	202,097
Unrealised (losses)/gains in year	15,187	(9,470)
Balance at end of year	<u>207,814</u>	<u>192,627</u>

The Quoted Securities represents an investment in the M&G Charifund unit trust. The original cost of the holding was £150,000.

For the year ended 31 August 2016

9 Debtors

	2016	2015
	£	£
Trade debtors	94,315	765,913
Prepayments and accrued income	37,022	78,377
Other debtors	1,706	3,312
Total debtors	133,043	847,602

10 Creditors

	2016	2015
	£	£
Trade Creditors	18,348	38,637
Tax and Social Security	41,384	50,490
Accruals	24,450	20,561
Deferred Income	3,250	56,010
- Grants	653,054	1,019,375
- Projects and Schools	1,789	1,804
Other creditors	42,036	42,036
Loan repayment		
Total creditors	784,311	1,228,913

Deferred schools income includes schools income billed in advance.

11 Deferred Income

	Unrestricted Funds	Restricted Funds	Total Funds 2016	Total Funds 2015
	£	£	£	£
Balance brought forward - Grants	-	56,010	56,010	228,093
Balance brought forward - Welfare Fund	-	-	-	42,083
Balance brought forward - Schools	1,019,375	-	1,019,375	977,342
	<u>1,019,375</u>	<u>56,010</u>	<u>1,075,385</u>	<u>1,247,518</u>
Released in the year - Grants	-	(56,010)	(56,010)	(228,093)
Released in the year - Welfare Fund	-	-	-	(42,083)
Released in the year - Schools	(1,019,375)	-	(1,019,375)	(977,342)
	<u>(1,019,375)</u>	<u>(56,010)</u>	<u>(1,075,385)</u>	<u>(1,247,518)</u>
Deferred at year end - Grants	-	3,250	3,250	56,010
Deferred at year end - Welfare Fund	-	-	-	-
Deferred at year end - Schools	653,034	-	653,034	1,019,375
	<u>653,034</u>	<u>3,250</u>	<u>656,284</u>	<u>1,075,385</u>
Balance carried forward - Grants	-	3,250	3,250	56,010
Balance carried forward - Welfare Fund	-	-	-	-
Balance carried forward - Schools	653,034	-	653,034	1,019,375
	<u>653,034</u>	<u>3,250</u>	<u>656,284</u>	<u>1,075,385</u>

For the year ended 31 August 2016**12 Analysis of Net Assets between Funds****Fund balances at 31 August 2016 are represented by:**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Tangible Fixed Assets	97,328	-	97,328
Intangible Fixed Assets	97,869	-	97,869
Investments	207,814	-	207,814
Cash	471,951	293,792	765,743
Current assets/(liabilities)	(649,362)	(1,906)	(651,268)

Total Funds	225,600	291,886	517,486
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General Fund	225,600	-	225,600
Core Costs Fund	-	211,070	211,070
IT Fund	-	28,500	28,500
Schools	-	28,927	28,927
Welfare Fund	-	23,389	23,389
	225,600	291,886	517,486

Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
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Fund balances at 31 August 2015 are represented by:

Tangible Fixed Assets	124,220	-	124,220
Intangible Fixed Assets	131,324	-	131,324
Investments	192,627	-	192,627
Cash	283,405	112,947	396,352
Current assets/(liabilities)	(353,474)	(26,937)	(380,411)
Long Term Loan	(43,326)	-	(43,326)

Total Funds	334,776	86,010	420,786
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General Fund	334,776	-	334,776
IT Fund	-	30,000	30,000
Schools	-	28,927	28,927
Welfare Fund	-	27,083	27,083

	334,776	86,010	420,786
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For the year ended 31 August 2016

13 Reconciliation of Movements on Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Balances at beginning of year	334,776	86,010	420,786
Income	2,052,155	721,278	2,773,433
Expenditure	(2,176,518)	(515,402)	(2,691,920)
Unrealised gain on investment	15,187	-	15,187
Transfer between Funds	-	-	-
Net movements in fund in year	(109,176)	205,876	96,700
Balances at end of year	<u>225,600</u>	<u>291,886</u>	<u>517,486</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Balances at beginning of year	148,027	663,445	811,472
Income	2,298,026	399,523	2,697,549
Expenditure	(2,344,115)	(734,650)	(3,078,765)
Unrealised gain on investment	(9,470)	-	(9,470)
Transfer between Funds	242,308	(242,308)	-
Net movements in fund in year	186,749	(577,435)	(390,686)
Balances at end of year	<u>334,776</u>	<u>86,010</u>	<u>420,786</u>

14 Contingent Liabilities

There were no contingent liabilities.

15 Limitation of Liability

The Company is limited by guarantee and does not have a share capital.

16 Related Party Transactions

There were no related party transactions during the year.

17 Professional Indemnity Insurance

During the year, the charity paid £2,695 (2014 £2,714) for professional indemnity insurance cover in respect of all members of staff and Trustees (Trustees).

For the year ended 31 August 2016

18 Operating Lease Commitments

The Company had total obligations under both cancellable and non-cancellable leases falling

	Land and Buildings £	Plant and Equipment £	Total 2016 £
Less than 1 year	44,800	10,758	55,558
2 - 5 years	179,200	8,326	187,526
Greater than 5 years	156,800	-	156,800
	<u>380,800</u>	<u>19,084</u>	<u>399,884</u>
	Land and Buildings £	Plant and Equipment £	Total 2015 £
Less than 1 year	44,800	5,655	50,455
2 - 5 years	179,200	13,084	192,284
Greater than 5 years	201,600	-	201,600
	<u>425,600</u>	<u>18,739</u>	<u>444,339</u>

19 Creditors due after more than one year

A loan was taken out with Futurebuilders for £245,000 for the cost of the relocation. Interest payments at 6% were due from 2008 with capital repayments commencing from 2010.

	Capital Repayments 2016 £	2015 £
Due between 1-2 years	-	43,326
Due between 2-5 years	-	-
	<u>-</u>	<u>43,326</u>

For the year ended 31 August 2016**20 Transition to FRS102**

This is the first year that the Charity has prepared its financial statements under FRS 102. The last financial statements prepared under previous UK GAAP were for the year ended 31 August 2015 and the date of transition to FRS 102 was 1 September 2014.

There has been no effect on the charity's net income for the financial year ended 31 August 2015 nor on its total funds at 1 September 2014 and 31 August 2015.

Other Adjustments arising on transition to FRS 102

The following adjustments have also been made in order to comply with the new SORP/ FRS 102 which have had no effect on total funds or the income and expenditure account but which have affected the presentation of certain items in the statement of financial activities and balance sheet. The main items were:

- i) Governance costs are no longer presented as a separate category of expenditure in the Statement of Financial Activities. They are now regarded as part of support costs which are allocated to the cost of activities undertaken by the Charity.
- ii) Website and software costs are now categorised as intangible assets (as per note 7), rather than tangible fixed assets. As a result, assets with a net book value of £149,000 were reclassified at 1 September 2014. The net book value of the reclassified assets at 31 August 2015 was £131,324.