

COMPANY REGISTRATION NUMBER 04297671

THE THOMLEY HALL CENTRE LIMITED
FINANCIAL STATEMENTS
31 DECEMBER 2016

Charity Number 1089224

THE THOMLEY HALL CENTRE LIMITED

FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

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THE THOMLEY HALL CENTRE LIMITED

CHAIR'S STATEMENT

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

Our Aims and Objectives

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Provide facilities and support services in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their impairment/disability with the object of improving their conditions of life;
- Preserve and protect the health of those caring for people with physical, learning or sensory impairment within the family or home by offering a short break service through the provision of community based activities, advice and support; and
- Develop the capacity of non-disabled members of the community in such a way where they are better able to understand and meet the needs of their disabled peers to support them to participate more fully in society.

Our aims are to improve the quality of life of individuals with a disability and their carers.

Meeting our aims and objectives

We reviewed and updated our charitable objectives with reference to the Charity Commission guidelines and these are used to guide our strategic plans. We work towards a five-year strategic plan but review our short-term aims annually within that plan to consider what has been achieved and what outcomes are still in progress. This enables us to stay focused on the key areas of development whilst operating within a long-term strategy.

The period of 2015-2016 concentrated mainly on positive management of staffing and structural changes within the organisation. On completing the construction of the Pavilion, Claire Acworth resigned as director and we welcomed Warren Koehler as our new Chief Executive Officer. The board of trustees wishes to thank Ms Acworth for all that she has given to the centre during her years as director.

The centre also concentrated on creating a new fundraising team whose remit is to diversify funding to ensure stable finances through an uncertain future.

The trustees are confident in the changes to the fundraising strategy and the ability of the team to continue providing funds to allow the centre to meet its charitable objectives. It is felt that the organisational structural changes were carried out with minimal impact on the users of the charity and the public benefit was maintained.

Information regarding our Statement of Financial Activities

When evaluating our Statement of Financial Activities, take into account the following information:

- The accounts represents a 16-month period. The purpose of this extension was to align our accounting and operational reporting requirements.
- The high level of restricted income consisted of capital income for the building of the Pavilion.
- The Pavilion was fully financed with these restricted funds.

Trustees wish to thank all our benefactors including grant making trusts, individual donors, corporate donations, local authority grants and people who made gifts in kind. We would also like to thank the many volunteers who are essential to the continued running of the centre.



Mrs L A Fox
Chair

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the period from 1 September 2015 to 31 December 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	The Thomley Hall Centre Limited
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Charity registration number 1089224

Company registration number 04297671

Menmarsh Road
Worminghall
Bucks
HP18 9JZ

Registered office Menmarsh Road
Worminghall
Buckinghamshire
HP18 9JZ

The trustees

The trustees who served the charity during the period were as follows:

Mrs L A Fox
Mrs W A Coles
Mr J D P Lubbock
Mrs P A Rose
Mrs M Stiles
Mr M Pullen
Mr A L Lockhart
Mrs G Porter-Smith

Bankers CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Solicitors Blake Morgan
Seacourt Tower
West Way
Botley
Oxford
OX2 0FB

THE THOMLEY HALL CENTRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Thomley Hall Centre Limited (Thomley) was conceived in 1997 where a group of Chinnor families identified a need for their autistic children to have access to adventure play in the area. In 2000, when looking for a suitable site they were made aware of the current location, that at the time was being used by the P.G.L., a provider of outdoor education activities.

To manage this development Thomley formed a committee made up of parents and local professionals who took on the task to raise the initial funds to start the conversion of this 8-acre site. In October 2000, the first board of trustees was started confirming our status as a Charity and Company Limited by Guarantee. Thomley Hall Centre was officially opened in July 2001.

Initially the focus of Thomley was to support children/young people on the autistic spectrum. Over the years, this has extended to provide services for disabled people of all ages, encompassing learning/physical impairments as well as those with complex and life limiting medical conditions.

The Memorandum and Articles of Association govern the activities of the charitable company and its management is the responsibility of the trustees.

The selection of trustees is designed to supplement the existing skills and expertise of the board and is governed by an informal skills assessment. Appointment of trustees is made in accordance with the articles of association. Trustees are trained in their duties informally and inducted by their fellow board in the duties and responsibilities of a trustee.

Risk Assessment

The Directors of Thomley Hall Centre Limited recognise and accept their responsibility for ensuring that risks to which the charity is exposed are reviewed and steps taken to mitigate potential damage by the use of appropriate preventative controls and corrective actions. They are aware of the Charities SORP issued in 2005 and accept the requirement, in relation to all aspects of their work, for regular assessment of operating strengths and weaknesses. To this end the risk management strategy comprises an annual review of the risks which the charity may face; the establishment of systems and procedures to mitigate those risks identified; and the implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.

OBJECTIVES AND ACTIVITIES

Objects

- Provide facilities and support services in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their impairment/disability with the object of improving their conditions of life;
- Preserve and protect the health of those caring for people with physical, learning or sensory impairment within the family or home by offering a short break service through the provision of community based activities, advice and support; and
- Develop the capacity of non-disabled members of the community in such a way where they are better able to understand and meet the needs of their disabled peers to support them to participate more fully in society.

Vision

Thomley is the place for people of all abilities. It is the primary setting where disabled people of any age, their families, friends and carers will find the support, encouragement and opportunity to participate in a range of indoor and outdoor play, leisure and creative activities. By doing this, Thomley will contribute towards the development of skills useful for managing their day-to-day lives.

PUBLIC BENEFIT

In setting the objectives of the Charity and planning our activities, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

THE THOMLEY HALL CENTRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

ACHIEVEMENTS AND PERFORMANCE

We said we would:

- Build the new Café and Social Centre.
- Strengthen and improve upon our valued service
- Widen the variety of physical activities by installing additional outdoor equipment.
- Double the number of days for disabled adults.
- Develop sustainable income streams to reduce reliance on grants for daily operational costs.
- Provide work experience through using the café and social centre
- Create partnerships with other organisation to provide short breaks for families.
- Provide accommodation for disabled people for overnight stays.
- Replicating Thomley elsewhere.

We achieved:

Café

The café, now The Pavilion was completed and handed over to Thomley in December 2016. We have yet to see how best to realise this new asset.

Improve our service

This year we welcomed 7,236 visits by disabled people. This is up from 6400 visits the previous year. A survey of visitors undertaken in May 2016 told us we achieved the following outcomes:

- Built individual confidence - 99% said we achieved this outcome
- Improved physical and emotional wellbeing - 96% said we achieved this outcome
- Improved social skills - 94% said we achieved this outcome
- Feeling less isolated (parents/carers) - 93% reported they felt less isolated
- Having a break (parents/carers) - 54% said they had a break. This is an area for future development.
- Become more understanding of impairments - 99% reported Thomley has contributed towards improving understanding around disability.

Double the number of days for disabled adults

We are now providing 2 days a weeks focused on support our adult (25 years and older) visitors. We have welcomed 401 visits by disabled adults that equates to an increase of 22% over last year.

What we still need to work on

Develop sustainable diversified income streams

This year we embarked on an operational management re-organisation. Because of these changes, we made an additional investment in the fundraising team to increase this from one part time role to three full time equivalents. This was only achieved November 2016 meaning that we did not have the capacity to achieve this objective. We believe we now have this capacity and this is area of focus for the coming year.

Provide work experience through the café and social centre

It is early days for the café so we have not been able to create work opportunities. We are reviewing and planning future use of the Pavilion for this year and beyond.

Create partnerships to provide short breaks

In setting out our strategic plan, we have decided to delay the introduction of short breaks for our visitors for the coming year, as our focus needs to be on providing day services.

Provide accommodation for overnight stays

We have taken the decision to delay the introduction of this service. We have assessed it is not an achievable objective for the next couple of years.

Replicating Thomley elsewhere

We believe that our focus must be on maximising the full potential of this setting before we embark on other external developments.

THE THOMLEY HALL CENTRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

FINANCIAL REVIEW

When evaluating our Statement of Financial Activities, take into account the following information:

- The accounts represents a 16-month period. The purpose of this extension was to align our accounting and operational reporting requirements.
- The high level of restricted income consisted of capital income for the building of the Pavilion.
- The Pavilion was fully financed with these restricted funds.

The trustees intend to hold cash reserves at any one-time equivalent to the estimated essential running costs of the Centre for the ensuing six months. We have successfully increased our levels from 3 months last year, to 4 months in the current financial year. The ability of the Trustees to meet this level of intended cash reserves will depend upon the success of their fundraising activities with the current difficult economic climate.

Fundraising

We continue to be supported by a range of trusts, foundations and government departments. We have also received support through the fundraising activities of individuals, local schools, community groups and companies, and from activities run at the centre. This year we have also increased the level of income we have generated through use of our own assets. To ensure long term viability of the organisation, Thomley has continued to build upon the security of multi-year funding pledges, giving the charity confidence to plan for future years. Thomley is pleased to report that £453,440 has already been pledged for 4 years beyond September 2015.

PLANS FOR FUTURE PERIODS

The focus for the year ahead

Thomley has a revised 5-year strategic plan. This plan is available on our website, www.thomley.org.uk and will be reviewed annually by Thomley to make sure it remains relevant to external and internal influences. The plan focuses on building a robust business model that weathers an unpredictable future, builds visitor numbers and enables Thomley to launch into an expansion phase for future development.

A summary our six focus areas are:

- Financial Sustainability - The current model of funding is heavily reliant on trusts, grants and statutory funding. We will make a start to create a much more balanced portfolio of income, and share risks across a wider range of income sources.
- Staff development - Staff are integral to the success of Thomley. They are the ones who plan and deliver activities and provide the support to all visitors, disabled and non-disabled.
- Service delivery - Through discussions with visitors and analysis of surveys, Thomley is very good at supporting disabled people up to the age of around 12 years. From 13 years onwards, there is scope for improvement. Feedback states that the charity needs to develop the site into a go to activity centre.
- Site development - Thomley will work with the local planning department to seek guidance and permission in creating a long-term development vision for the whole of the 8-acre site.
- Networks and Partnerships - The overall shape of social care is towards a system in which responsibility for care sits with individuals and families. While the role of the state retrenching to a very basic safety net for only the poorest and those with the highest needs. This also means there will be increased competition for dwindling pots of funding. To minimise the impact of this competition Thomley will develop key strategic partnerships in both the private and not for profit sectors.
- Communication and Marketing - Thomley is a destination centre and not somewhere, people happen to drive by. Ongoing success relies on Thomley using a range of communication and marketing tools to keep in touch with potential visitors, beneficiaries and supporters.

Each of these areas are supported by a detailed action plan that provides clear direction and expectations for all members of the Thomley team. The plans have been co-produced across all levels of the charity to make sure that all staff work towards agreed and shared outcomes

THE THOMLEY HALL CENTRE LIMITED

TRUSTEES ANNUAL REPORT *(continued)*

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

INDEPENDENT EXAMINER

N J Cadwallader and David Cadwallader & Co Limited have expressed their willingness to continue in office.

Registered office:
Menmarsh Road
Worminghall
Buckinghamshire
HP18 9JZ

Signed on behalf of the trustees



Mrs P A Rose
Treasurer



Mrs L A Fox
Chair

15 March 2017

THE THOMLEY HALL CENTRE LIMITED
INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE
THOMLEY HALL CENTRE LIMITED
PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

I report on the accounts of the charity for the period from 1 September 2015 to 31 December 2016 which are set out on pages 8 to 19.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of The Thomley Hall Centre Limited for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

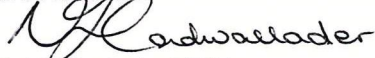
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



N J Cadwallader FCCA
For and on behalf of David Cadwallader & Co Limited
Independent examiner

Suite 3 Bignell Park Barns
Chesterton
Nr Bicester
Oxon
OX26 1TD

15 March 2017

THE THOMLEY HALL CENTRE LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

		Unrestricted Funds	Restricted Funds	Total Funds Period from 1 Sep 15 to 31 Dec 16	Total Funds to 31 Aug 15
	Note	£	£	£	£
INCOME AND ENDOWMENTS					
Donations and legacies	2	390,976	611,039	1,002,015	572,820
Income from charitable activities	3	61,323	—	61,323	63,835
Other trading activities	4	31,053	4,159	35,212	29,560
Investment income	5	933	—	933	136
TOTAL INCOME		484,285	615,198	1,099,483	666,351
EXPENDITURE					
Expenditure on raising funds:					
Costs of raising donations and legacies	6	(46,144)	(8,414)	(54,558)	(50,745)
Expenditure on charitable activities	7	(406,663)	(179,863)	(586,526)	(424,494)
TOTAL EXPENDITURE		(452,807)	(188,277)	(641,084)	(475,239)
NET INCOME BEFORE TRANSFER	8	31,478	426,921	458,399	191,112
Transfer between funds	9	853	(853)	—	—
NET INCOME FOR THE PERIOD		32,331	426,068	458,399	191,112
RECONCILIATION OF FUNDS					
Total funds brought forward		211,287	543,564	754,851	563,739
TOTAL FUNDS CARRIED FORWARD		243,618	969,632	1,213,250	754,851

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 10 to 19 form part of these financial statements.

THE THOMLEY HALL CENTRE LIMITED

BALANCE SHEET

31 DECEMBER 2016

	Note	31 Dec 16 £	£	31 Aug 15 £
FIXED ASSETS				
Tangible assets	12		1,467,469	982,621
CURRENT ASSETS				
Stocks	13	1,250		850
Debtors	14	4,001		2,370
Cash at bank and in hand		251,554		320,289
		256,805		323,509
CREDITORS: Amounts falling due within one year	15	(46,995)		(41,705)
NET CURRENT ASSETS			209,810	281,804
TOTAL ASSETS LESS CURRENT LIABILITIES			1,677,279	1,264,425
CREDITORS: Amounts falling due after more than one year	16		(464,029)	(509,574)
NET ASSETS			1,213,250	754,851
FUNDS OF THE CHARITY				
Restricted income funds	18		969,632	543,564
Unrestricted income funds	20		243,618	211,287
TOTAL CHARITY FUNDS			1,213,250	754,851

For the period from 1 September 2015 to 31 December 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the period in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the 15 March 2017 and are signed on their behalf by:

Mrs P A Rose
Treasurer



Company Registration Number: 04297671

Mrs L A Fox
Chair



The notes on pages 10 to 19 form part of these financial statements.

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when

A. The charity becomes entitled to the donation, legacy or similar income and any conditions for receipt are met

B. The trustees are reasonably certain they will receive it; and

C. The trustees are reasonably certain that the value can be reliably measured

When the donors specify that donations and grants, including capital grants, are for particular purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds receivable.

Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are the funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds

These are funds that can only be used for particular restricted purpose within the objects of the charity. Restrictions arise when specified by the donor or when the funds are raised for particular restricted purposes.

Further details of the funds are shown in the note to the financial statements.

Resources expended

All expenditure is included in the Statements of Financial Activities on an accrual basis and recognised when there is a legal or constructive obligation to pay for expenditure.

Certain expenditure is attributable to specific functional categories of resources expended in the SOFA and has been included in those cost categories. Certain other costs, which are attributable to more than one functional activity are apportioned across the categories on the basis of an estimate of the proportion of time spent by staff on those activities. The company is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

Volunteer help

The value of any volunteer help received is not included in the accounts but is described in the annual report.

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

1. ACCOUNTING POLICIES *(continued)*

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Property	-	2%-20% straight line
Adventure playground and equipment	-	20%-33% straight line
Furniture and equipment for the centre	-	20%-33% straight line
Minibus	-	25% straight line
Office equipment	-	25%-33% straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Fundraising and central admin costs			
Individuals and gift aid	24,542	3,655	28,198
Grants receivable			
Trusts and Foundations	321,424	529,462	850,887
Statutory	45,010	77,922	122,931
	<u>390,976</u>	<u>611,039</u>	<u>1,002,016</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Fundraising and central admin costs			
Individuals and gift aid	28,075	—	28,075
Grants receivable			
Trusts and Foundations	190,707	303,967	494,675
Statutory	21,082	28,988	50,070
	<u>239,864</u>	<u>332,955</u>	<u>572,820</u>

Income received from restricted funds is analysed in detail in Note 20 to these financial statements.

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Thomley merchandise	368	368	39	39
Visitor contributions	60,955	60,955	63,796	63,796
	<u>61,323</u>	<u>61,323</u>	<u>63,835</u>	<u>63,835</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Community and corporate	25,621	1,240	26,860
Other income	182	2,919	3,101
Rental Income	5,250	—	5,250
	<u>31,053</u>	<u>4,159</u>	<u>35,211</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2015
	£	£	£
Community and corporate	20,579	1,000	21,579
Other income	1,018	2,673	3,690
Rental Income	4,291	—	4,291
	<u>25,888</u>	<u>3,673</u>	<u>29,560</u>

5. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Bank interest receivable	933	933	136	136

6. COSTS OF RAISING DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Fundraising and central admin costs	46,144	8,414	54,558

	Unrestricted Funds	Restricted Funds	Total Funds 2015
	£	£	£
Fundraising and central admin costs	48,495	2,250	50,745

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Direct services £	Total Funds 2016 £	Total Funds 2015 £
Support to disabled people and their families	394,464	394,464	261,872
Running and maintenance of centre	68,861	68,861	50,443
Management and administration	53,991	53,991	47,907
Depreciation	49,154	49,154	45,509
Governance costs	–	20,056	18,763
	<u>566,470</u>	<u>586,526</u>	<u>424,494</u>

8. NET INCOMING RESOURCES FOR THE PERIOD

This is stated after charging:

	Period from 1 Sep 15 to 31 Dec 16 £	Year to 31 Aug 15 £
Depreciation	<u>49,154</u>	<u>45,509</u>

9. FUND TRANSFERS

Fund Transfers have been made where expenditure has exceeded incoming resources on restricted funds.

The detail is shown in Note 20 to the financial statements.

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	Period from 1 Sep 15 to 31 Dec 16 £	Year to 31 Aug 15 £
Wages and salaries	406,175	288,640
Social security costs	<u>37,479</u>	<u>23,059</u>
	<u>443,654</u>	<u>311,699</u>

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

10. STAFF COSTS AND EMOLUMENTS *(continued)*

Particulars of employees:

The average number of employees during the period, was as follows:

	Period from 1 Sep 15 to 31 Dec 16	Year to 31 Aug 15
	No.	No.
Number of fundraising staff	1	1
Number of management staff	1	1
Number of direct charitable staff	6	11
Casual full time equivalent staff	10	—
Volunteers	7	—
	<u>25</u>	<u>13</u>

No employee received remuneration of more than £60,000 during the period (2015 - Nil).

11. TRUSTEES REMUNERATION

During the period no trustees received remuneration from the charity.

One Trustee received expenses of £182 during the period.

12. TANGIBLE FIXED ASSETS

	Freehold property & Leasehold improvement £	Office Equipment £	Adventure playground and equipment £	Furniture and equipment for the centre £	Motor Vehicles £	Total £
COST						
At 1 Sep 2015	1,200,679	21,828	128,592	85,665	35,000	1,471,764
Additions	504,242	—	—	29,759	—	534,001
At 31 Dec 2016	<u>1,704,921</u>	<u>21,828</u>	<u>128,592</u>	<u>115,424</u>	<u>35,000</u>	<u>2,005,765</u>
DEPRECIATION						
At 1 Sep 2015	236,622	19,821	113,661	84,039	35,000	489,143
Charge for the period	35,191	2,007	4,998	6,957	—	49,153
At 31 Dec 2016	<u>271,813</u>	<u>21,828</u>	<u>118,659</u>	<u>90,996</u>	<u>35,000</u>	<u>538,296</u>
NET BOOK VALUE						
At 31 Dec 2016	<u>1,433,108</u>	<u>—</u>	<u>9,933</u>	<u>24,428</u>	<u>—</u>	<u>1,467,469</u>
At 31 Aug 2015	<u>964,057</u>	<u>2,007</u>	<u>14,931</u>	<u>1,626</u>	<u>—</u>	<u>982,621</u>

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

13. STOCKS

	31 Dec 16	31 Aug 15
	£	£
Stock	<u>1,250</u>	<u>850</u>

14. DEBTORS

	31 Dec 16	31 Aug 15
	£	£
Trade debtors	993	780
Prepayments	<u>3,008</u>	<u>1,590</u>
	<u>4,001</u>	<u>2,370</u>

15. CREDITORS: Amounts falling due within one year

	31 Dec 16	31 Aug 15
	£	£
Trade creditors	8,522	1,750
Taxation and social security	7,463	6,857
Loan for property purchase	27,651	26,784
Other creditors	—	2,688
Accruals and deferred income	<u>3,359</u>	<u>3,626</u>
	<u>46,995</u>	<u>41,705</u>

16. CREDITORS: Amounts falling due after more than one year

	31 Dec 16	31 Aug 15
	£	£
Other long-term loan	<u>464,029</u>	<u>509,574</u>

£650,000 was borrowed from Mr and Mrs Rowsell for the purchase of the property. This is repayable over a 20 year period with an interest rate of 3% fixed until 24 December 2020. At 31st December 2016 the balance owed was £491,680.

The following aggregate liabilities are repayable in whole, otherwise than by instalments, and are due for repayment after more than five years from the balance sheet date:

	31 Dec 16	31 Aug 15
	£	£
Other creditors including taxation and social security	<u>353,425</u>	<u>376,438</u>

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

17. COMMITMENTS UNDER HIRE PURCHASE AND FINANCE LEASE AGREEMENTS

Future commitments under hire purchase and finance lease agreements are as follows:

	31 Dec 16	31 Aug 15
	£	£
Amounts payable within 1 year	3,034	2,347
Amounts payable between 2 to 5 years	6,068	7,538
	<u>9,102</u>	<u>9,885</u>

18. RESTRICTED INCOME FUNDS

	Balance at 1 Sep 2015	Income	Expenditure	Transfers	Balance at 31 Dec 2016
	£	£	£	£	£
Sobell Foundation	45,500	—	(1,000)	—	44,500
Bishopsdown Trust	500	—	(100)	—	400
WO Charitable Trust	—	2,500	(500)	—	2,000
Peter Harrison Foundation	25,000	—	—	—	25,000
St Michaels & All Saints Church	4,660	9,700	(4,660)	—	9,700
ACE Community Fund	176	—	(100)	—	76
BBC Children in Need	7,722	47,732	(52,242)	—	3,212
Bucks Early Years & Childcare Services	—	19,788	(19,788)	—	—
Bucks Masonic Centenary Fund	2,500	—	(200)	—	2,300
Beatrice Laing Trust	—	10,000	—	—	10,000
Bucks CC - Aiming High	9,810	—	(9,810)	—	—
St James' Place Music for Autism	—	10,000	(5,207)	—	4,793
Oxon CC - Aiming High	—	2,000	(104)	—	1,896
Sobell	65,380	—	(1,904)	—	63,476
Anonymous	—	10,000	(8,753)	—	1,247
SODC -manor Hall	45,500	—	(1,000)	—	44,500
Bouttell Bequest	74,181	—	(1,750)	—	72,431
Bruce Wake	3,270	35,000	(16,794)	—	21,476
Bucks CC - Aiming High	1,840	2,000	(40)	—	3,800
Mr&Mrs Pye's settlement	72,240	—	(8,181)	—	64,059
Big Lottery Fund	35	—	(35)	—	—
Santander	354	—	(556)	202	—
Henry Smith	17,061	—	(398)	—	16,663
Kytes	—	53,600	(33,165)	—	20,435
CHK	—	4,500	(900)	—	3,600
Helen Robertson	13,039	120,000	(4,193)	—	128,846
Glebe	—	5,000	—	—	5,000
	200	—	(200)	—	—
Balance carried forward	<u>388,968</u>	<u>331,820</u>	<u>(171,580)</u>	<u>202</u>	<u>549,410</u>

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

18. RESTRICTED INCOME FUNDS *(continued)*

	Balance at 1 Sep 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 Dec 2016 £
Balance brought forward	388,968	331,820	(171,580)	202	549,410
Garfield Weston	96,299	—	(2,381)	—	93,918
Joyce Chapman	22,000	—	—	—	22,000
Robert McAlpine	7,976	—	(802)	—	7,174
Kai Smith Memorial Fund	2,538	3,179	—	—	5,717
Oxon CC - Big Society	1,082	—	(1,082)	—	—
Inner Wheel	582	—	(582)	—	—
Circus Ball Event	24,119	—	—	—	24,119
Anonymous - Pavillion	—	20,000	—	—	20,000
SODC- Pavillion	—	58,134	—	—	58,134
Toy Foundation	—	600	(425)	—	175
Percy Bilton	—	3,500	(700)	—	2,800
Awesome Avengers	—	135	(135)	—	—
AVDC	—	1,000	(200)	—	800
Anonymous	—	1,500	—	(1,055)	445
Woolfson	—	50,000	—	—	50,000
Clothworkers	—	30,000	—	—	30,000
Shanley Foundation	—	15,000	—	—	15,000
May Trust	—	2,000	(1,891)	—	109
ACT Foundation	—	25,000	—	—	25,000
Wates Foundation	—	15,000	(6,833)	—	8,167
DM Thomas Foundation	—	8,330	(1,666)	—	6,664
John Abthorp Trust	—	20,000	—	—	20,000
Sir Jules Thorn Charitable Trust	—	25,000	—	—	25,000
Heart of Bucks	—	5,000	—	—	5,000
	<u>543,564</u>	<u>615,198</u>	<u>(188,277)</u>	<u>(853)</u>	<u>969,632</u>

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

19. CAPITAL EXPENDITURE

Included within the restricted funds of £969,632 is £889,537 which has been spent by the Charity on fixed assets which are in continuing use. In accordance with generally accepted accounting practices depreciation on these items is charged over the expected useful life of the asset.

The following funds are Capital Restricted funds:

	2016	2015
	£	£
Sobell Foundation	44,500	45,500
Bishopsdown Trust	400	500
WO Charitable Trust	2,000	—
Bruce Wake Charity	1,800	1,840
Peter Harrison Foundation	25,000	25,000
ACE Community Fund	76	176
BBC Children in Need	180	3,212
Bucks Masonic Centenary Fund	2,300	2,500
Beatrice Laing Trust	10,000	—
Oxon CC - Aiming High	63,476	65,380
Anonymous	44,500	45,500
SODC Manor Hall	72,431	74,181
Bucks CC - Aiming High	64,059	72,240
Mr&Mrs Pye's Settlement	—	35
Big Lottery Fund	—	354
Santander	16,663	17,061
Kytes	3,600	—
CHK	128,846	13,038
Helen Robertson	5,000	—
Garfield Weston	93,918	96,299
Joyce Chapman	22,000	22,000
Kai Smith Memorial Fund	5,717	2,538
Circus Ball	24,119	24,119
Anonymous	20,000	—
SODC Pavillion	58,134	—
Percy Bilton	2,800	—
AVDC	800	—
Anon	445	—
Woolfson	50,000	—
Clothworkers	30,000	—
Shanley Foundation	15,000	—
May Trust	109	—
ACT Foundation	25,000	—
DM Thomas Foundation	6,664	—
John Abthorp Trust	20,000	—
Sir Jules Thorn Charitable Trust	25,000	—
Heart of Bucks	5,000	—
Total Capital Restricted Funds	<u>889,537</u>	<u>511,473</u>

THE THOMLEY HALL CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

PERIOD FROM 1 SEPTEMBER 2015 TO 31 DECEMBER 2016

20. UNRESTRICTED INCOME FUNDS

	Balance at 1 Sep 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 Dec 2016 £
Building Fund	15,508	—	(6,969)	—	8,539
General Funds	195,779	484,285	(445,838)	853	235,079
	<u>211,287</u>	<u>484,285</u>	<u>(452,807)</u>	<u>853</u>	<u>243,618</u>

The building fund has been designated by the Trustees, a transfer having been made from the general reserve equivalent to the Insurance claim regarding the old café site. The fund will be used towards the new construction works.

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Long term liabilities £	Total £
Restricted Income Funds:				
Restricted Funds	704,696	264,936	—	969,632
Unrestricted Income Funds:				
Designated Funds	8,539	—	—	8,539
General Funds	754,230	(51,054)	(468,097)	235,079
	<u>762,769</u>	<u>(51,054)</u>	<u>(468,097)</u>	<u>243,618</u>
Total Funds	<u>1,467,465</u>	<u>213,882</u>	<u>(468,097)</u>	<u>1,213,250</u>