



## Trustees' Annual Report for the period



Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1st	January	2016		31 <sup>st</sup>	December	2016

### Section A Reference and administration details

Charity name	Guisborough Christian Centre
Other names charity is known by	Guisborough Christian Fellowship
Registered charity number (if any)	702049
Charity's principal address	32 Thames Avenue
	Guisborough
	Cleveland
	TS14 8AE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C Gilbert			Appointed by Trustees
2	B D Laws			Original Signatory of Trust Deed
3	N B Miller			Appointed by Trustees
4	D Richardson	Treasurer		Appointed by Trustees
5	G W Usher	Chairman		Appointed by Trustees
6	P W Warren			Appointed by Trustees
7	N H Wells			Appointed by Trustees

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document	Declaration of Trust dated 5th February 1989.
How the charity is constituted	Trust.
Trustee selection methods	The minimum number of Trustees shall be three. A Trustee is appointed by a resolution passed and signed by a simple majority of the Trustees.



Summary of the objects of the charity set out in its governing document

- i. The advancement of the Christian Religion.
- ii. The relief of persons who are in need and hardship or distress.
- iii. The advancement of education.
- iv. Provision or assistance in the provision of recreational facilities in the interests of social welfare.
- v. In furtherance of the above, provision of a coffee bar, Sunday School.

*With regard to the objectives of Guisborough Christian Centre as summarised above; and with the trustees giving due consideration to the Charity Commission guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion; the main activities undertaken are:*

**i. The advancement of the Christian Religion.**

The operation of a Christian Church that is open to the public of the Guisborough area and to those visiting from further afield - both to people of faith, and to those of no faith but who are seeking to explore the meaning of Christianity.

The provision of Sunday Morning Worship Services (to which the public are encouraged to attend) typically consisting of worship songs, prayers, the sharing of holy communion, a sermon or similar teaching, opportunity for sharing encouragement and other personal testimonies, and fellowship. See also objective v. below.

Sermons are recorded and made publically available on the Church Website.

The provision of a "Café Church" in a local community centre. This initiative is run monthly on a Tuesday evening, and is particularly aimed at those in the local community that are exploring the Christian Faith.

**ii. The relief of persons in need or hardship or distress.**

Guisborough Christian Centre works to relieve hardship or suffering either directly, or (principally) through working in partnership with other charities - both locally and abroad.

Funds are made available to offer emergency financial support to individuals as the need arises.

Funds are made available, either from reserves, or through special appeal to the Sunday congregation, to support both ongoing relief works; and for the charitable response to natural disasters and other emergency situations.

**iii. The advancement of education.**

Guisborough Christian Centre provides publically available Christian teaching through the sermons at the Sunday worship services, which are further made available to the public via the church website.

The Sunday School provides age appropriate teaching and guidance to the young.

Regular house groups provide opportunity for more detailed bible study in a less formal setting than the Sunday Services.

The operation of house groups for bible study, and as one of several mechanisms for pastoral care. In 2016 Guisborough Christian Centre ran an eleven week long 'Alpha Course' for the benefit of the local community.

**iv. Provision or assistance in the provision of recreational facilities in the interests of social welfare.**

In addition to the Sunday School, Guisborough Christian Centre works in partnership with similar charities in the local area to provide public community support in the form of activities such as Youth Clubs.

Guisborough Christian Fellowship's involvement extends to financial support as well as members of the congregation assisting in the provision of these activities.

**v. In furtherance of the above, provision of a coffee bar, Sunday School.**

As part of the Sunday Morning Worship Services (outlined in section i. above), Guisborough Christian Centre operates:

- A coffee bar providing hot and cold beverages as well as biscuits or sometimes confectionary. This facility is available in an adjacent dining area conducive to fostering fellowship, before and after both the main Sunday service, and the monthly Café Church.
- A Sunday School operates in parallel to the main Sunday worship service, offering age appropriate teaching and guidance, as well as craft activities and games. The Sunday School is staffed by regular volunteers from within the congregation, and makes use of various commercially available Christian teaching materials.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



Summary of the main achievements of the charity during the year

*With regard to the objectives of Guisborough Christian Centre as summarised above, the main activities undertaken for the public benefit are as follows:*

**i. The advancement of the Christian Religion.**

- The provision of Worship Services each Sunday (held in a hired hall at Prior Pursglove College in Guisborough).
- The provision of a "Café Church" in a local community centre. This is run on the evening of the 2<sup>nd</sup> Tuesday of each month, at Galley Hill Farm Leisure Centre in Guisborough.
- The provision of a special service on Christmas Day.
- The sermons were recorded and made a public resource on the church website.
- The operation of regular weekly house groups known as the Tuesday Life Group and the Thursday Life Group.
- Publicising the church and Christian Religion: Through leafleting all the houses in Guisborough (in collaboration with other churches under the umbrella of the "Churches Together in Guisborough" organisation). Through the church website. Through our presence in the community – especially through objects ii and iv. Through word of mouth. Through a billboard placed outside the worship venue each Sunday.
- Guisborough Christian Fellowship subscribes to, and supports, the Evangelical Alliance, a national charity, who provide vocal representation on a wide range of spiritual and community issues affecting the life of the nation.

**ii. The relief of persons in need or hardship or distress.**

- Guisborough Christian Centre works to relieve hardship or suffering either directly, or in collaboration with other churches under the umbrella of the "Churches Together in Guisborough" organisation. Regular donations include a monthly contribution towards the running of a local food bank, an initiative in which several members of the congregation are actively involved.
- Various charitable donations were made throughout the year as recorded in section A3b Charitable Payments of the attached accounts (see also Section F below).

**iii. The advancement of education.**

- Education – in the Christian context – is advanced by Guisborough Christian Fellowship through sermons in our Sunday Services, together with regular "Family Services" in which the congregation are invited to participate in small group activities focused on a biblical principle. There were either regular or family services on every Sunday throughout the year. Sermons were recorded and placed on the church website.
- Sunday School was available at each service (other than the family services).
- The Tuesday and Thursday House Groups met regularly throughout the year, typically following the academic calendar. The Tuesday Group reflected on the topic of the previous Sunday's sermon, whilst the Thursday Group followed a more open agenda considering the Christian response to topical items.
- In 2016 Guisborough Christian Centre ran an eleven week long "Alpha Course" for the benefit of the local community. (Alpha is an established Christian teaching course that has reached 29 million people in 169 countries via the Catholic, Orthodox and all mainline Protestant denominations.) The Alpha Course was publicised through leafleting and posters.

**iv. Provision or assistance in the provision of recreational facilities in the interests of social welfare.**

- Several members of Guisborough Christian Fellowship were actively involved in the running of several children's and youth initiatives in collaboration with other churches under the umbrella of the "Churches Together in Guisborough" organisation.

**v. In furtherance of the above, provision of a coffee bar, Sunday School.**

- The coffee bar operated at all Sunday Services.
- The Sunday School operated at all Sunday Services (except for 'family services').



## Section E Financial review

Brief statement of the charity's policy on reserves

Reserves are held by the Trustees for the following purposes:

- To buffer the Trust Fund against fluctuations in donations.
- It was agreed in the March 2011 Trustee's Meeting, that a reserve of £30,000 should be set aside for the possible future purchase of a permanent church building, as there is no guarantee that suitable hired premises will continue to be available.

Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

Additional information

The principal source of funding for Guisborough Christian Centre is voluntary donations from members of the congregation. There is no obligation for members of the congregation (either 'regulars' or 'visitors') to make donations. No collection is made, though an offering box is available on a side table during the Sunday Services. Guisborough Christian Fellowship does not offer any form of guidance or suggestion as to an appropriate level of giving.

Guisborough Christian Fellowship participates in the Gift Aid scheme for the recovery of tax on eligible donations. Whilst many in the congregation choose to participate in this scheme, it is operated on an entirely voluntary basis.

On occasion a special appeal will be made to the congregation for donations in response to a specific need, emergency, or natural disaster. Such donations are entirely voluntary.

The Trustees avoid long term formal commitments of support to limit future liabilities. Guisborough Christian Fellowship currently has no formal long term commitments. However it has been agreed, within the trustees, that 12 months notice would be given to organisations or individuals that have received regular support over a number of years.

## Section F Other optional information

Brief details of charitable payment recipients (see also section A3b of the accounts):

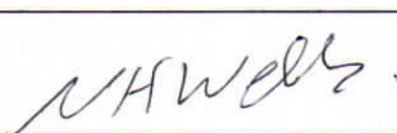
- **Tearfund** is a Christian charity working internationally to alleviate poverty (including disaster relief).
- **Thorn tree Lunch Club** is a volunteer group providing food and support to the homeless & vulnerable.
- **Guisborough Bridge Association** is a charity working in Guisborough to meet community needs.
- **Water Aid** is a charity that provides clean water, safe sanitation and hygiene education.
- **Ionel Vatavu** is the Pastor of a church in Chernavoda, Romania.
- **Impact Africa** is a charity that supports reporting of development issues such as public healthcare.
- **Frances Quantrill Memorial** has been set up in memory of a Church member by her school in Whitby.
- **Potter's Village** is a Child Crisis and Medical Centre in Kisoro, South West Uganda.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Geoffrey William Usher

Nicholas Harper Wells

Position (eg Secretary, Chair, etc)

Chairman

Trustee

Date

18<sup>th</sup> June 2017

18.6.2017.



# Receipts and Payments Accounts (based on CC16a - April 2007)

Charity name **Guisborough Christian Centre**  
 Charity number **702049**  
 For the period from **1st Jan 16 to 31st Dec 16**

## Section A

## Receipts and payments

	Unrestricted funds	£	Restricted funds	£	Endowment funds	£	Total funds £	Last year £
<b>A1 Receipts</b>								
<b>A1a Donations, legacies and other similar receipts</b>								
Donations received	3597.53		N/A		N/A		3597.53	3126.90
Donations received as Gift Aid payments	25427.00		N/A		N/A		25427.00	28983.00
Inland revenue return	7562.75		N/A		N/A		7562.75	6558.75
Potters Village Gifts	N/A		N/A		N/A		N/A	3966.40
Water Aid gifts	N/A		265.00		N/A		265.00	N/A
<b>A1b Operating activities to further charity's objects</b>								
Not applicable	N/A		N/A		N/A		N/A	N/A
<b>A1c Investment income receipts</b>								
Bank interest (Virgin Money)	503.65		N/A		N/A		503.65	1505.41
Bank interest (Deposit account)	16.11		N/A		N/A		16.11	7.16
Sub total (A1a + A1b + A1c)	37107.04		265.00		N/A		37372.04	44147.62
<b>A1d Other Receipts (not counting as "Gross income")</b>								
Not applicable	N/A		N/A		N/A		N/A	N/A
Sub total (A1a + A1b + A1c + A1d)	37107.04		265.00		N/A		37372.04	44147.62
<b>A2 Asset and Investment sales etc.</b>								
Not applicable	N/A		N/A		N/A		N/A	N/A
<b>Total receipts</b>	<b>37107.04</b>		<b>265.00</b>		<b>N/A</b>		<b>37372.04</b>	<b>44147.62</b>

## A3 Payments

<b>A3a Payments for generating funds</b>								
Not applicable	N/A		N/A		N/A		N/A	N/A
<b>A3b Charitable payments</b>								
<b>(i) Grants paid</b>								
Children in Distress	N/A		N/A		N/A		N/A	1000.00
Gift to Tearfund - Refugee Crisis	N/A		N/A		N/A		N/A	100.00
Gift to Tearfund - Nepal Earthquake Appeal	N/A		N/A		N/A		N/A	2000.00
Support for Lindsey Villareal	N/A		N/A		N/A		N/A	788.68
Gift to Tearfund - Haiti appeal	2000.00		N/A		N/A		2000.00	N/A
Gift to Thorntree Luncheon Club	100.00		N/A		N/A		100.00	100.00
Gift to Guisborough Bridge Association	5000.00		N/A		N/A		5000.00	5000.00
Gift to Water Aid	265.00		265.00		N/A		530.00	N/A
Gift to support Ionel Vatavu, Romania	500.00		N/A		N/A		500.00	3500.00
Gift to Impact Giving Africa Fund	150.00		N/A		N/A		150.00	N/A
Gift to Caedmon School:- Frances Quantrell Memorial	100.00		N/A		N/A		100.00	N/A
Gift to Potter's village	6150.00		N/A		N/A		6150.00	5966.40
Community Gifts	59.40		N/A		N/A		59.40	N/A

## Section A

## Receipts and payments (continued)

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
<b>A3 Payments (continued)</b>					
(ii) Charitable activities					
Hall hire	7365.10	N/A	N/A	7365.10	7614.00
Subscription - Churches Together in Guisborough	100.00	N/A	N/A	100.00	100.00
Subscription to Evangelical Alliance	100.00	N/A	N/A	100.00	100.00
Visiting speakers' expenses	130.00	N/A	N/A	130.00	130.00
Sunday school and other children's materials	138.72	N/A	N/A	138.72	142.71
Alpha Materials	270.28	N/A	N/A	270.28	N/A
Bibles, Songbooks and Gospel books	N/A	N/A	N/A	0.00	107.74
Youth Group Materials	N/A	N/A	N/A	0.00	95.08
Christian Conferences	335.96	N/A	N/A	335.96	298.00
Running costs for mini-bus :					
Fittings / repairs / service	N/A	N/A	N/A	N/A	397.76
Tax, insurance, MOT	1286.97	N/A	N/A	1286.97	1173.28
Parking fees	245.00	N/A	N/A	245.00	N/A
(iii) Support costs					
Christian Copyright Licensing licenses	275.00	N/A	N/A	275.00	272.00
Refreshments, paper bags, cups, cloths, cutlery	208.57	N/A	N/A	208.57	144.24
Flowers	35.00	N/A	N/A	35.00	20.00
Publicity	528.00	N/A	N/A	528.00	78.00
(iv) Management and Administration					
Employer's and Public Liability Insurance	350.99	N/A	N/A	350.99	338.73
Bank charges	30.00	N/A	N/A	30.00	30.00
Trustees' Indemnity Insurance	155.22	N/A	N/A	155.22	143.10
Evohosting website hosting	78.34	N/A	N/A	78.34	0.00
Gifts to PPC Staff	0.00	N/A	N/A	0.00	57.00
<b>Sub total (A3a + A3b)</b>	<b>25957.55</b>	<b>265</b>	<b>N/A</b>	<b>26222.55</b>	<b>29696.72</b>
<b>A4 Asset and investment purchases, etc.</b>					
New Laptop plus software	0.00	N/A	N/A	0.00	1235.98
Vertical Banners	0.00	N/A	N/A	0.00	357.60
Water boilers, speakers	139.97	N/A	N/A	139.97	N/A
Minor capital expenditure	126.48	N/A	N/A	126.48	102.97
<b>Total payments</b>	<b>26224.00</b>	<b>265.00</b>	<b>N/A</b>	<b>26489.00</b>	<b>31393.27</b>
<b>Net of receipts / (payments)</b>	<b>10883.04</b>	<b>0.00</b>	<b>N/A</b>	<b>10883.04</b>	<b>12754.35</b>
<b>A5 Transfers between funds</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>0.00</b>	<b>0.00</b>
<b>A6 Cash funds last year end</b>	<b>93935.43</b>	<b>N/A</b>	<b>N/A</b>	<b>93935.43</b>	<b>81181.08</b>
<b>Cash funds this year end</b>	<b>104818.47</b>	<b>N/A</b>	<b>N/A</b>	<b>104818.47</b>	<b>93935.43</b>



## B1 Cash funds

Details	Unrestricted funds £	Restricted funds £	Endowment funds £
First current account	16141.93	N/A	N/A
Second current account	33.18	N/A	N/A
Deposit account	30253.64	N/A	N/A
Virgin Money account	58053.72	N/A	N/A
Cash in hand at year end	336.00	N/A	N/A
<b>Total cash funds</b>	<b>104818.47</b>	<b>N/A</b>	<b>N/A</b>

## B2 Other monetary assets

Details	Unrestricted funds £	Restricted funds £	Endowment funds £
Not applicable	N/A	N/A	N/A

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional) £	Current value (optional) £
Not applicable	N/A	N/A	N/A

## B4 Assets retained for the charity's own use

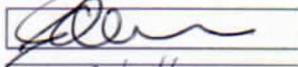

Details	Fund to which asset belongs	Cost (optional) £	Current value (optional) £
Photocopier	Unrestricted		
PA system	Unrestricted		
Portable PA system	Unrestricted		
Electric piano	Unrestricted		
Christian videos	Unrestricted		
Mini-bus	Unrestricted	21558.70	6000.00
Curtain materials	Unrestricted		
A' Board	Unrestricted		
PC Projector (InFocus)	Unrestricted		
PC Projector (Epson)	Unrestricted		
PC Laptop	Unrestricted		
PC Laptop (New)	Unrestricted	749.98	250.00
Projector screen	Unrestricted		
Radio Microphone	Unrestricted		
Coffee Percolators	Unrestricted		
Active speakers	Unrestricted		
Water urns	Unrestricted		
LED TV	Unrestricted		

## B5 Liabilities

None

Details	Fund to which liability relates	Amount due (optional) £	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	Geoffrey Usner	9 April 17
	Nicola B. Miller	9 April 17

# Independent Examiner's Report on the Accounts

Section A	Independent Examiner's Report	
Report to the trustees of	Guisborough Christian Centre	
On accounts for the year ended	31 December 2016	Charity no. 702049
Set out on pages	Trustees report on pages 1 to 4; Accounts on pages 1 to 3	

## Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention

## Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## Independent examiner's Statement

In conjunction with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that :
  - proper accounting records are kept (in accordance with section 41 of the Act; and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed	<u>D. R. Bickham</u>	Date	<u>10 May 2017</u>
Name	<u>DAVID ROBERT BICKHAM</u>		
Relevant professional qualification or body (if any)	<u>NOT APPLICABLE</u>		
Address	<u>8 BERKLEY DRIVE GUISBOROUGH CLEVELAND TS14 7LX</u>		