

INDEPENDENT EXAMINER'S REPORT

**TO THE TRUSTEES OF ST MARY'S SCHOOL, FARNHAM ROYAL, BUCKINGHAMSHIRE
SL2 3AW
Reg. Charity No 1122654**

This report on the accounts of the St Mary's Farnham Royal School Voluntary Fund for the year ended 31st August 2016, is in respect of an examination carried out in accordance with Section 145 of the Charities Act 2011.

Respective responsibilities of trustees and examiner

As members of the School Governing Body (trustees) you are responsible for the preparation of the financial statements, and you consider that the audit requirements of Section 144(1) of the Charities Act 2011 (the Act) do not apply.

You have elected both to prepare the accounts on the receipts and payments basis - Section 133 of the Act, and to subject them to independent examination under Section 145 (1) of the Act rather than audit.

It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations, and your stated election.

Basis of Independent Examiner's Report

My examination is carried out in accordance with general directions given by the Charity Commission. That examination includes a review of the accounting records kept by the school for the Voluntary Fund and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 133 of the 2011 Act;

(2) also in connection with my examination, there is no matter to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

Phillippa Emmerson ACMA

Ivanhoe
Wexham Street
Wexham
Bucks., SL3 6NX 07932048747

6th May 2017

ST MARY'S SCHOOL FARNHAM ROYAL - VOLUNTARY FUND FOR THE YEAR ENDED 31st AUGUST 2016
REGISTERED CHARITY No 1122654

	Balance b/fwd	Receipts	Payments	Balance c/fwd
	£ p	£ p	£ p	£ p
Bank Interest & charges	-	4.00	14.00	(10.00)
Insurance receipts	5,129.25	-	-	5,129.25
Book Fair	(4.00)	1,272.57	1,265.57	3.00
Book People	-	-	40.00	(40.00)
Cake sales	-	175.76	-	175.76
Chiltern Open Air Museum	-	1,396.90	1,190.00	206.90
Christmas School lunches	129.30	216.40	-	345.70
Children in Need	343.78	-	-	343.78
Street Dance 2012	452.50	795.00	1,127.50	120.00
Enterprise Fayre	-	-	4.00	(4.00)
Fireworks 2014	89.55	354.00	265.50	178.05
Friends of STMFR	1,397.07	4,642.82	2,431.94	3,607.95
Non uniform day	-	847.02	76.55	770.47
Music & Arts Night	-	186.73	123.00	63.73
Senior Christmas Lunch	-	180.00	144.94	35.06
Pantomine 2016	-	790.00	-	790.00
Pens & pencils	174.24	51.30	-	225.54
Postages (reimburse)	-	-	47.52	(47.52)
Residential Trip 2016	400.00	11,421.22	13,024.22	(1,203.00)
Recycling UK Textiles	-	85.80	-	85.80
School uniform	(413.11)	3,125.31	5,649.91	(2,937.71)
SATs bundles	-	279.00	99.00	180.00
Yr 5 to Science Museum	28.70	98.00	118.00	8.70
Sports Day	204.82	-	409.64	(204.82)
Sports Relief 2014	(0.26)	-	-	(0.26)
Staff gifts	(218.39)	-	-	(218.39)
SUM DOG maths	-	161.00	-	161.00
Summer Fayre 2016	-	1,783.20	310.15	1,473.05
SUNDRIES ????	(14,896.74)	591.62	1,243.42	(15,548.54)
Staff tea & coffee fund	(1,934.28)	17.88	561.24	(2,477.64)
Yr 4 Tower of London	16.00	498.50	555.95	(41.45)
Tuck Shop	-	293.19	58.78	234.41
Yr 1 Reading Museum	-	640.00	628.00	12.00
Yr 2 London Museum	-	370.50	375.00	(4.50)
Yr 3 Museum of Childhood	-	633.00	670.50	(37.50)
British Museum	(30.00)	-	30.00	(60.00)
Yr 5 Groovy Greeks March 2016	-	877.90	771.50	106.40
Yr 6 Hoodies	-	559.00	572.00	(13.00)
Yr 6 Photographs	-	224.10	-	224.10
Yr 6 Legoland 2016	-	140.00	-	140.00
Tyr 6 Production Grease	-	225.00	10.99	214.01
Yr4 Mop End	280.21	-	260.00	20.21
Yr1 Whipsnade Zoo	-	565.00	710.50	(145.50)
B/fwd	16,203.81	193.94	-	16,397.75
	<u>7,352.45</u>	<u>33,695.66</u>	<u>32,789.32</u>	<u>8,258.79</u>

Reconciliation to bank as at 31st August 2016

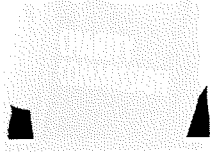
	£ p
Bank statement page 268 as at 31.8.16	11,733.12
Unpresented cheques	
Q101400	197.93
Q101437	3,251.40
	<u>3,449.33</u>
	8,283.79
Entry correction required in SFM	25.00
SFM Account Summary as at 31/8/2016	<u>8,258.79</u>

Headteacher.....

Date..... 27/6/17

Chair of Governors.....

Date..... 27/6/17



Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Buckinghamshire

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vania Eaglen			
2	Sally Ward			
3	James Farmer			
4	Laura Akers			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	
How the charity is constituted	By the governing body of the school
Trustee selection methods	Appointed by the Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee of trustees are formed by staff of the school plus the headteacher.

They work in partnership with parents who raise money for the school. The fund is administered by the school business manager and is governed by the same strict financial regulations as the delegated school budget.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is to enhance the education of the pupils at St Marys Farnham Royal School

The main activities is fundraising for St Marys Farnham Royal School in order for the school to fund vital resources that is not always possible from the delegated budget.

No expenses are paid to anyone volunteering for the charity. The fund depends solely on unpaid volunteers who administer the charity and fund raise. Staff and parents of the school promote, support and help with events.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Limited funds have been raised this year, these have been mainly from uniform sales, school trips, cake sales, ticket sales and a summer fete.

Section E

Financial review

Brief statement of the charity's policy on reserves

Limited reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

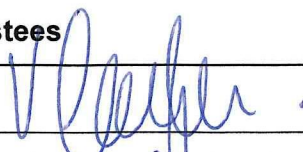
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



VANIA EAGLEN

HEAD TEACHER

28/6/17