



Sacred Heart School PTA

No 294677

Receipts and payments accounts

CC16a

For the period
from

1st Sept 2015

To

31st August 2016

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Christmas Fair	6,146	-	-	6,146	5,406
Christmas Fundraising	1,661	-	-	1,661	2,098
Christmas Party	-	-	-	-	-
Coffee/Cake Sales	489	-	-	489	1,146
Film Night	1,148	-	-	1,148	1,230
Fireworks Admissions	-	-	-	-	-
Fireworks Night	5,391	-	-	5,391	5,786
Fireworks Next Yr Adv	-	-	-	-	-
Fun Run	2,393	-	-	2,393	3,253
Hats & Bags	165	-	-	165	560
Newsletter Adverts	600	-	-	600	50
Misc	215	-	-	215	120
Northbrook	-	-	-	-	4
Playground Sales	750	-	-	750	275
Quiz Night	1,998	-	-	1,998	1,875
Recycling	200	-	-	200	600
School Disco's	726	-	-	726	875
Sponsored Silence	-	-	-	-	-
SHLotto	1,490	-	-	1,490	1,610
Summer Fete Last Yr	125	-	-	125	40
Year 6 Party	500	-	-	500	-
Yellow Moon	-	-	-	-	5
Year 6 Trip	-	-	-	-	-
Fundraising Total	29,708	-	-	29,708	32,529
Class Allowances	-	-	-	-	-
Computer Hardware	-	-	-	-	-
Minibus Maintenance	-	-	-	-	-
PTA Equipment Hire 15/16	-	-	-	-	-
PTA Equipment/Hire	-	-	-	-	16
School Building	-	-	-	-	-
School Equipment Etc	-	-	-	-	-
Other Total:	-	-	-	-	16
Sub total (Gross income for AR)	29,708	-	-	29,708	32,545
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,708	-	-	29,708	32,545

A3 Payments

Christmas Fair	2,627	-	-	2,627	2,335
Christmas Fundraising	1,001	-	-	1,001	1,171
Christmas Party	352	-	-	352	242
Coffee/Cake Sales	25	-	-	25	85
Donations	-	-	-	-	-
Film Night	421	-	-	421	606
Fireworks Admissions	-	-	-	-	-
Fireworks Night	-	-	-	-	-
Fireworks Next Yr Adv	2,889	-	-	2,889	3,237
Fun Run	1,076	-	-	1,076	1,291
Hats & Bags	235	-	-	235	235
Newsletter Adverts	-	-	-	-	-
Misc	374	-	-	374	119
Northbrook	-	-	-	-	-
Playground Sales	-	-	-	-	-
Quiz Night	622	-	-	622	683
Recycling	78	-	-	78	-
School Disco's	329	-	-	329	385
Search Engines	-	-	-	-	-
Art Auction	-	-	-	-	-
Sponsored Silence	-	-	-	-	-
SHLotto	560	-	-	560	600
Subscriptions/Licenses	96	-	-	96	136
Summer Fete	2,669	-	-	2,669	3,736
Summer Fete Last Yr	46	-	-	46	310
Year 6 Party	150	-	-	150	-
Year 6 Presents	476	-	-	476	600
Yellow Moon	-	-	-	-	-
Year 6 Trip	-	-	-	-	-
Sub total	14,026	-	-	14,026	15,773

A4 Asset and investment purchases, (see table)					
Class Allowances	1,544	-	-	1,544	2,021
Computer Hardware	-	-	-	-	-
Minibus Maintenance	2,224	-	-	2,224	3,422
PTA Equipment Hire 15/16	-	-	-	-	-
PTA Equipment/Hire	-	-	-	-	117
School Building	-	-	-	-	15,000
School Equipment Etc	1,110	-	-	1,110	5,315
Sub total	4,879	-	-	4,879	25,876

Total payments	18,904	-	-	18,904	41,649
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Net of receipts/(payments)	10,803	-	-	10,803	- 9,104
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,716	-	-	8,716	-
Cash funds this year end	19,519	-	-	19,519	- 9,104

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	19,519	-	-
			-	-
		-	-	-
	Total cash funds	19,519	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

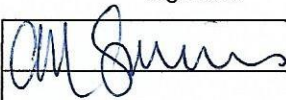
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Cash in saving account	1,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	unpresented cheques	41	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C M Simms	26.06.17



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Sacred Heart School PTA

On accounts for the year
ended

31 August 2016

Charity no
(if any)

294677

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Jonathan Cook FCCA

Date:

25-06-2017

Name:

JONATHAN COOK

Relevant professional
qualification(s) or body
(if any):

CHARTERED ASSOCIATION OF CERTIFIED
ACCOUNTANTS

Address:

18 HANWORTH ROAD

HAMPTON

TW12 3DH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose.**



Trustees' Annual Report for the period

		Period start date		Period end date	
From	01	Sept	2015	To	31 Aug 2016

Section A Reference and administration details

Charity name

Sacred Heart School PTA

Other names charity is known by

Registered charity number (if any)

294677

Charity's principal address

St. Mark's Road

Teddington

Middlesex

Postcode

TW11 9DD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bernadette Smith	President		PTA Committee
2	Amanda Scammel	Chair		PTA
3	Jenny Roohan	Chair		PTA
4	Charlotte Simms	Treasurer	01.09.2015 – 31.03.2016	PTA
5	Ann Ryalls	Secretary		PTA
6	Rika Pfaff	Treasurer	01.04.16 - current	PTA
7				
8				
9				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected at PTA AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

To advance the education of pupils in the school by developing effective relationships between staff, parents and others and providing facilities and/or equipment to support the school and its pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main fundraising events held were:

Summer Fete
Christmas Fair
Christmas Fundraising e.g. Christmas cards and wrapping paper
Fun Run
Fireworks night
Filmnights
Recycling
School Discos
Monthly Lottery draw

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The association invested in vital school equipment to support all areas of the curriculum again this year including:

£1,110 for the purchase of Tablets to be used by teachers to record pupil assessments in the classroom

All of our annual commitments were also met including:

The maintenance, insurance and MOT of the school Minibus and Classroom allowances. £1000 has been put aside into the PTA saving account for future Minibus maintenance.

From year end going forward in to the next financial year we have sufficient funds to meet all our commitments.

Section E

Financial review

Brief statement of the charity's policy on reserves

We always endeavour to carry a minimum of £8'000.00 going forward into the next financial year.

This year we have successfully achieved this carrying forward £19, 519.00 and £1000 in the PTA savings account

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

✈	Signature(s)	<i>Amanda Scamell</i>	<i>Jenny Rotherham</i>
	Full name(s)	AMANDA SCAMELL	JENNY ROTHERHAM
	Position (eg Secretary, Chair, etc)	CO-CHAIR	CO-CHAIR
	Date	26/6/17.	