

Reception Disco

Reception Disco September 2015

	Ref	Gross Takings	Float	Expenses - Cash			Total Expenses	Net Profit
				Makro 300284	Tesco 300291	Lancaster Printing 300297		
Refreshments	300284			(62.89)			(62.89)	(62.89)
Entry		180.00					0.00	180.00
Float	300285		(160.00)				(160.00)	(160.00)
Float	100946		160.00				160.00	160.00
Wristbands	300297					(84.00)	(84.00)	(84.00)
Wine for parents	300291				(12.98)		(12.98)	(12.98)
Grand total	100950	180.00	0.00	(62.89)	(12.98)	(84.00)	(159.87)	20.13

Notes

A drink provided for parents - booze

St Hugh's RC Primary School

Parent and Teachers Association Annual General Meeting

20 September 2016. 7:15pm. School Hall

Agenda

1. Introductions and welcome
2. Apologies for absence
3. Chair's report
4. Treasurer's report
5. Election of committee
6. AOB
7. Meeting dates and events¹

Chair's report

Summary for this year

- PTA transition completed - PTA status welcomed by all members of the PTA, including teachers, staff and parents
- Also a year where we have evolved how the PTA works, but building on the existing model, in particular the sub committees for events and the class reps
- Great events
- Lots of money raised
- Lots of money spend on the school

Organisation and Core functions

- Committee
 - Paul Aston - Chair
 - Lucy Chadwick – Vice Chair
 - Laura Drinkwater – Secretary
 - Treasurer – Mandy Harries
 - Vice Treasurer – Owen Henshall
- Teams and Offices
 - Jacqui MacDonald – PTA liaison officer transition
 - Paula Higginson – Class Rep Liaison Officer
 - Angela Evans – Uniform Shop
 - Owen Henshall – Licencing/Legal/Social media
- Uniform shop
 - Angela Evans
- Bonus ball
 - Gill Ronan
- Easy fundraising
 -

Events and sub-committees

- Discos – all years plus year 6 leavers disco
 - Owen Henshall and team
- Fireworks night

- Shelley Gosling and team
- Christmas Fair
 - Lucy Chadwick and team, with Louise Adams
- Fashion show
 - Claire Court and team
- Summer fair
 - Owen Henshall and team

Total monies raised in this period from events

- Approx £25k

Amount donated to the school

- Approx £29k
 - New outdoor play facility and outdoor classroom
 - PA system
 - Defib (training?)

Looking forwards:

- We'll keep the organisation pretty much the same, evolving rather than transforming
- The committee will be made up of the same roles
- The teams and offices will be only change a little – we're not expecting to need the PA to PTA transition role this year; the others pretty much stay as they are
- The core functions are critical components of PTA – Uniform shop in particular
- The subcommittees work well
- We'll continue to find improvements, particularly with technology, including the card machines for payments and use of the new PA system

Events:

- Discos – all years plus year 6 leavers disco
 - Owen Henshall and team
- Fireworks night
 - Tbc, me for now
- Christmas Fair
 - tbc
- Fashion show
 - ?
- Summer Ball
 - Jacqui Macdonald
- Summer fair
 - tbc
-

ST HUGH'S RC SCHOOL PARENTS ASSOCIATION

REGISTERED CHARITY NO. 1045500

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FOR THE YEAR ENDED 31 AUGUST 2016

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ST HUGH'S RC PARENTS ASSOCIATION

I report on the accounts of St Hugh's RC School Parents Association, Charity Number 1045500, for the year ended 31 August 2016, which are set out on pages 2 to 3.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts ; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the charity's trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Marsden AFA FFTA
Member of the Institute of Financial Accountants
226a Stockport Road
Timperley
Altrincham
WA15 7UA

29 June 2017

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2016

	<u>2016</u>			<u>2015</u>
<u>Events & Schemes</u>	<u>Income</u>	<u>Expenditure</u>	<u>Surplus</u>	<u>Surplus</u>
	£	£	£	£
Uniforms	14992	11769	3223	236
Disco's	1770	785	985	1299
Ball	0	0	0	6939
Fireworks Night	9980	5135	4845	4087
Summer Fayre	8891	3791	5100	3624
Christmas Fayre	8754	2424	6330	4188
Antz In Your Pants	0	0	0	250
Easy Fundraising	304	0	304	395
Ladies Night	1564	611	953	866
Christmas Jumper Day	0	0	0	478
Lottery	1893	782	1111	805
200 Club- Net Expenditure	0	965	(965)	351
	<u>48148</u>	<u>26262</u>	<u>21886</u>	<u>23518</u>
<u>Less : Other Payments</u>				
Donations to School		30829		8427
Miscellaneous		<u>2829</u>		<u>2985</u>
			33658	<u>11412</u>
<u>Net (Deficit)/Surplus</u>			<u>(11772)</u>	<u>12106</u>
<u>Bank balances at beginning of year</u>			29880	17774
<u>Bank balances at end of year</u>			<u>18108</u>	<u>29880</u>

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST AUGUST 2016

	<u>2016</u>	<u>2015</u>
	<u>£</u>	<u>£</u>
<u>MONETARY ASSETS</u>		
Bank and Cash Balances :-		
Current Bank Account	15048	25619
Lottery Bank Account	3060	1949
200 Club Bank Account	0	2312
Paypal Account	0	0
Total Cash Funds	<u>18108</u>	<u>29880</u>
<u>LIABILITIES</u>		
Accountancy Fees	180	180
Total Liabilities	<u>180</u>	<u>180</u>

Approved on behalf of the Executive Committee on 29 June 2017

Signed.....

Signed.....

Signed.....