

Companies House

4229891

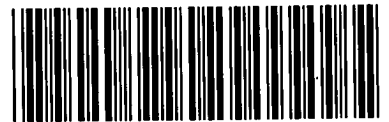
**THE DU BOISSON DANCE FOUNDATION**

A COMPANY LIMITED BY GUARANTEE  
AND NOT HAVING A SHARE CAPITAL

**REPORT AND FINANCIAL STATEMENTS**

**31ST AUGUST, 2016**

WEDNESDAY



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COMPANIES HOUSE

**THE DU BOISSON DANCE FOUNDATION**  
**REPORT AND FINANCIAL STATEMENTS**  
**31ST AUGUST, 2016**

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**THE DU BOISSON DANCE FOUNDATION****COMPANY INFORMATION****DIRECTORS AND TRUSTEES**

Anthony Mullins - Chairman  
Anna du Boisson  
Kerry Williams  
William Wake  
Henry Korda  
Nicola Tranah  
Elizabeth Wigoder

**SECRETARY**

Barbara van Nuffelen

**REGISTERED OFFICE**

25 Bulwer Street,  
London,  
W12 8AR.

**COMPANY NUMBER**

4229891

**INDEPENDENT EXAMINER**

Phillip Roberts,  
Roberts & Co.,  
136 Kensington Church Street,  
London,  
W8 4BH.

**REGISTERED CHARITY NUMBER**

1088916

## **THE DU BOISSON DANCE FOUNDATION**

### **REPORT OF THE TRUSTEES**

The directors of the charitable company (“the charity”) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as its Trustees. The Trustees present their report together with the financial statements for the year ended 31st August, 2016. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice ‘Accounting and Reporting by Charities’ (SORP) 2005.

### **OBJECTS OF THE CHARITY, PRINCIPAL ACTIVITIES AND ORGANISATION**

#### **Organisation**

The charity is governed by its Trustees who are responsible for formulating the strategies and policies of the charity including the approval of budgets and the annual accounts. The Trustees delegate the day to day running of the charity to its staff.

#### **Recruitment and appointment of Trustees**

Trustees are appointed on the basis of their expertise in a particular field.

#### **Governing document**

The Du Boisson Dance Foundation is a company limited by guarantee and a registered charity governed by its memorandum and articles of association and the policies formulated from time to time by the Trustees. The charity is registered with the Charity Commission under number 1088916 and is incorporated under number 4229891.

#### **Objectives and activities**

The Du Boisson Dance Foundation’s charitable purposes, as set out in the objects contained in the company’s memorandum of association, are specifically restricted to the following:

- (a) To advance the education of the pupils of the West London School of Dance;
- (b) To advance the education of the public in the performing arts and in particular in the art of dance;
- (c) To promote the arts for the benefit of the public within the community as a whole giving opportunities to participate in dance for people of school going age who would otherwise normally be excluded by virtue of economic, social or cultural reasons;

### **DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS**

#### **Achievements and Performance**

##### **Introduction**

The two schools supported by the Foundation (the West London School of Dance, ‘WLSL’, and the Young Dancers Academy, ‘YDA’) had very successful years with all graduating students from YDA, including scholarship pupils, achieving GCSE’s and gaining full time places at sixth form or classical ballet colleges.

## **THE DU BOISSON DANCE FOUNDATION**

### **REPORT OF THE TRUSTEES**

#### **DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS (continued)**

##### **Achievements and Performance**

###### **Achievements**

The Foundation repeated the Choreographic competition established to showcase the talents of pupils of both schools, with a closing public performance open to all. This year it was held at the Shaw Theatre and was again a very successful event.

Our annual production of 'The Nutcracker' also moved to a new venue at Her Majesty's Theatre, a larger space, providing a new and interesting experience for the children involved.

These moves were necessitated by the temporary closure of our normal host theatre and necessitated a lot of extra work and expense. We are grateful to the huge support offered by the Foundation's volunteer helpers to make these transitions work smoothly.

###### **Risk management**

The Trustees consider the principal risks to the charity to be financial sustainability, school safety, student welfare and school trips. A number of policies are put in place and reviewed regularly to try and mitigate any risks and the charity's financial situation is assessed at every Trustees meeting.

Procedures are in place to ensure compliance with health and safety regulations in order to protect students and staff. Such procedures are reviewed regularly to ensure compliance with the latest requirements.

###### **Financial review**

The Foundation sustained a loss of £118,086 for the year ended 31st August, 2016 (£124,062 loss for the year ended 31st August, 2015). This was anticipated as the Foundation aims to hold a large fund raising event every three to five years (the next one to be held in 2019) and to support its schools from its reserves in the years in between.

###### **Public benefit**

Regular auditions are held and numerous bursaries are awarded to students according to their talent and financial means to study at The West London School of Dance and/or the Young Dancers Charitable Academy. Staff continue their involvement in outreach programmes for under-privileged children in the community to promote their auditions for the schools.

## **THE DU BOISSON DANCE FOUNDATION**

### **REPORT OF THE TRUSTEES**

#### **DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS (continued)**

##### **Plans for the future**

The Foundation intends to continue to support the Young Dancers Charitable Academy and the West London School of Dance in the further extension of their bursary programmes and in their associated property needs.

In the summer of 2017, we will be repeating our choreographic competition which is open to pupils of both schools and continuing our regular winter performance of The Nutcracker.

The Trustees have appointed an experienced fundraiser with the aim of increasing our reserves so that we can continue and increase our charitable activities. The Trustees place great importance on supporting talented children through bursaries at the associated schools throughout the period of their attendance, wherever possible.

#### **INVESTMENT POLICY AND RETURNS**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the Trustees see fit.

#### **DIRECTORS AND TRUSTEES**

All directors of the company are also Trustees of the charity, and there are no other Trustees. The Board has the power to appoint additional Trustees as it considers fit to do so. The Trustees, who served throughout the year were as follows:-

Anthony Mullins - Chairman  
 Anna du Boisson  
 Kerry Williams  
 William Wake  
 Henry Korda  
 Barbara van Nuffelen (resigned 29th November, 2016)  
 Nicola Tranah  
 Elizabeth Wigoder

#### **TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The Trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

**THE DU BOISSON DANCE FOUNDATION****REPORT OF THE TRUSTEES****TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

(continued)

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**PREPARATION OF REPORT**

This report has been prepared in accordance with the Statement of Recommended Practice: *Accounting and Reporting by Charities* (SORP 2005) issued in March 2005 and in accordance with the special provisions relating to companies subject to the small companies regime with Part 15 of the Companies Act 2006.

**APPROVAL**

This report was approved by the Board of directors and Trustees on 26th May, 2017 and signed on their behalf.



**Anthony Mullins**

Chairman

**THE DU BOISSON DANCE FOUNDATION**  
**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF**  
**THE DU BOISSON DANCE FOUNDATION**

I report on the accounts of The Du Boisson Dance Foundation for the year ended 31st August, 2016 which are set out on pages 8 to 14.

**Respective responsibilities of the Trustees and the Examiner**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 for the year ended 31st August, 2016 and I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or



**THE DU BOISSON DANCE FOUNDATION**  
**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF**  
**THE DU BOISSON DANCE FOUNDATION**

**Independent Examiner's Statement (continued)**

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Phillip Roberts, FCA**

Roberts & Co.,  
Chartered Accountants,  
136 Kensington Church Street,  
London,  
W8 4BH.

26th May, 2017

**THE DU BOISSON DANCE FOUNDATION**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND**  
**EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31ST AUGUST, 2016**

	Note	2016	2015
		Unrestricted funds	
<b>INCOME AND EXPENDITURE</b>			
<b>Incoming resources from generated funds</b>			
Donations		33,505	41,730
Bank interest receivable		1,013	545
		<hr/>	<hr/>
<b>Total incoming resources from generated funds</b>		34,518	42,275
<b>Incoming resources from charitable activities</b>			
Hall hire		31,705	40,566
Production income		34,227	74,812
Income from events		10,501	19,295
		<hr/>	<hr/>
<b>Total incoming resources</b>	2	110,951	176,948
		<hr/>	<hr/>
<b>Resources expended</b>			
Costs of generating voluntary income	3	1,174	-
Total charitable activities	3	200,994	270,071
Governance costs	3	26,869	30,939
		<hr/>	<hr/>
<b>Total resources expended</b>		229,037	301,010
		<hr/>	<hr/>
<b>NET OUTGOING RESOURCES FOR THE YEAR</b>		(118,086)	(124,062)
<b>FUND BALANCE BROUGHT FORWARD</b>			
<b>AT 31ST AUGUST, 2015</b>		428,940	553,002
		<hr/>	<hr/>
<b>FUND BALANCE CARRIED FORWARD</b>			
<b>AT 31ST AUGUST, 2016</b>		£310,854	£428,940
		<hr/>	<hr/>

All incoming resources and resources expended derive from continuing activities.

The company has no recognised gains or losses other than the deficit for the year.

The accompanying notes form an integral part of these financial statements.

**THE DU BOISSON DANCE FOUNDATION****BALANCE SHEET - 31ST AUGUST, 2016**

	Note	2016	2015
<b>FIXED ASSETS</b>			
Tangible assets	6	188,544	209,364
Investments	7	100	-
		<hr/>	<hr/>
		188,644	209,364
<b>CURRENT ASSETS</b>			
Debtors	8	21,293	4,190
Cash at bank and in hand		161,764	255,632
		<hr/>	<hr/>
		183,057	259,822
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	9	(60,847)	(40,246)
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		122,210	219,576
		<hr/>	<hr/>
<b>NET ASSETS</b>		£310,854	£428,940
		<hr/>	<hr/>
<b>FUND BALANCE</b>			
Unrestricted free reserves		£310,854	£428,940
		<hr/>	<hr/>

For the year ended 31st August, 2016 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31st August, 2016 and of the result for the year then ended in accordance with the requirements of section 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



**Anthony Mullins** - Chairman

Approved by the Trustees of Du Boisson Dance Foundation and signed on their behalf on 26th May, 2017.

**THE DU BOISSON DANCE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST AUGUST, 2016**

**1. ACCOUNTING POLICIES**

• **Basis of preparation of accounts**

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice: *Accounting and Reporting by Charities* (SORP 2005) issued in March 2005, applicable accounting standards and the Companies Act 2006.

• **Cashflow statement**

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the grounds that it qualifies as a small charity.

• **Incoming resources**

All incoming resources are included in the statement of financial activities when the charitable company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

• **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred.

Costs of charitable activities comprise direct costs incurred in complying with the charity's objectives.

Governance costs include those costs associated with the governance of the charitable company and include independent examination fees.

• **Funds**

Unrestricted funds represent funds that are expendable at the discretion of the Trustees in the furtherance of the objects of the charitable company. Such funds may be held to finance both working capital and capital investment.

• **Going concern**

The Trustees consider that the charity is a going concern, due to fundraising plans in place since the balance sheet date, in order to fund the charity's bursaries.

• **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold improvements - 15 years

• **Deferred income**

Deferred income arises on amounts invoiced in advance at the year end.

**THE DU BOISSON DANCE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST AUGUST, 2016**

**1. ACCOUNTING POLICIES (continued)**

• **Changes in presentation**

Where changes in presentation have been made the comparative figures have been adjusted accordingly.

**2. INCOME**

All income was derived from the main objectives of the charitable company – namely, providing bursaries and promoting ballet and related performing arts.

All income from generated funds arises in the United Kingdom.

**3. TOTAL RESOURCES EXPENDED**

	<b>2016</b>	<b>2015</b>
<b>Costs of generating voluntary income</b>		
Village hall refurbishment	£1,174	-
	<hr/>	<hr/>
<b>Cost of charitable activities</b>		
Village hall running costs	16,067	17,992
Fundraising costs	370	216
Production expenses	33,014	55,153
Bursaries fund	93,610	107,049
Donations	9,239	30,000
Subsidy for travel	25	864
Rent and utilities	21,361	29,705
Office supplies	2,946	4,208
Bank charges	126	199
Sundry expenses	226	888
Amortisation of fixed assets	24,010	23,797
	<hr/>	<hr/>
	£200,994	£270,071
	<hr/>	<hr/>
<b>Governance costs</b>		
Accountancy	8,828	6,740
Bookkeeping	9,023	8,162
Legal and professional	9,018	16,037
	<hr/>	<hr/>
	£26,869	£30,939
	<hr/>	<hr/>

**THE DU BOISSON DANCE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST AUGUST, 2016**

**4. STAFF COSTS**

There were no employees during the year (2015 – none).

**5. NET OUTGOING RESOURCES**

	<b>2016</b>	<b>2015</b>
The following items are included in arriving at net outgoing resources:		
Independent examiner's fee	£8,828	£6,740
	<hr/>	<hr/>

**6. TANGIBLE FIXED ASSETS**

	<b>Leasehold improvements</b>
<b>Cost</b>	
At 31st August, 2015	256,958
Additions	3,190
	<hr/>
At 31st August, 2016	260,148
	<hr/>
<b>Amortisation</b>	
At 31st August, 2015	47,594
Charge for year	24,010
	<hr/>
At 31st August, 2016	71,604
	<hr/>
<b>Net book values</b>	
At 31st August, 2016	£188,544
	<hr/>
At 31st August, 2015	£209,364
	<hr/>

**7. INVESTMENTS**

	<b>2016</b>	<b>2015</b>
Shares in group undertaking and participating interests	£100	-
	<hr/>	<hr/>

**THE DU BOISSON DANCE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST AUGUST, 2016**

**8. DEBTORS**

	<b>2016</b>	<b>2015</b>
Prepayments	7,686	2,000
Other debtors	13,607	2,190
	<hr/>	<hr/>
	<b>£21,293</b>	<b>£4,190</b>
	<hr/>	<hr/>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2016</b>	<b>2015</b>
Accruals	9,889	6,796
Other creditors	50,958	33,450
	<hr/>	<hr/>
	<b>£60,847</b>	<b>£40,246</b>
	<hr/>	<hr/>

**10. FUTURE CAPITAL EXPENDITURE**

There was no capital expenditure contracted for but not provided for in the accounts at 31st August, 2016 (31st August, 2015 - none).

**11. LEGAL STATUS OF THE CHARITY**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £10.

**12. TAXATION**

As a charity, The Du Boisson Dance Foundation is exempt from tax on income or gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**13. RELATED PARTY TRANSACTIONS**

The charity has relationships with a large number of organisations and individuals who contribute funds either to support specific objectives or as general funding to support the administration of the charity to enable it to carry out its charitable objectives.

In view of the charity's legal status the charity Trustees consider that there was no ultimate controlling party to be disclosed under the provisions of Financial Reporting Standard No. 8.

**THE DU BOISSON DANCE FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31ST AUGUST, 2016**

**13. RELATED PARTY TRANSACTIONS (continued)**

**Other related party transactions**

During the year the company made the following related party transactions:

**The Young Dancers Charitable Academy Limited**  
 (A separate charity)

All the Trustees of the company are also Trustees of The Young Dancers Charitable Academy, a charity whose objectives include operating a school within the meaning of the Education Acts, open to all pupils showing a talent and commitment to ballet and related performance arts. Bursaries paid to the Academy were £79,820 (2015 - £90,500). The amount owing by the company was in respect of donations and grants. At the balance sheet date the amount due to The Young Dancers Charitable Academy was £39,248 (2015 - £20,770).

**The West London School of Dance Limited**  
 (A company owned by Anna du Boisson)

Bursaries amounting to £13,890 (2015 - £16,999) were paid to The West London School of Dance Limited in the year.

Rent amounting to nil (2015 - £10,000) was paid in the year to the above company. At the balance sheet date the amount due to The West London School of Dance Limited was £11,710 (2015 - £12,680).

**Kerry Williams**  
 (A Trustee of the company and of The Young Dancers Charitable Academy Limited)

Production expenses of nil (2015 - £313) were reimbursed to Kerry Williams during the year. At the balance sheet date the amount due to Kerry Williams was nil (2015 - nil).

**Anna du Boisson**  
 (A Trustee of the company and of The Young Dancers Charitable Academy Limited)

Fees of nil (2015 - £5,000) were paid to the above as Artistic Director in respect of the year. At the balance sheet date the amount due to Anna du Boisson was nil (2015 - nil).

**The Wigoder Foundation**  
 (Elizabeth Wigoder is a Trustee of The Young Dancers Charitable Academy Limited and of The Wigoder Foundation which owns the Village Hall)

The Village Hall which provides studio space was leased to The Du Boisson Dance Foundation under a 15 year lease. Rent of £19,000 (2015 - £17,000) was paid in respect thereof in the year. At the balance sheet date the amount due to The Wigoder Foundation was nil (2015 - nil).

**DBDF Services Limited**  
 (A company owned by The Du Boisson Dance Foundation)

At the balance sheet date the amount due from DBDF Services Limited was £1,766. During the year DBDF Services Limited donated £7,000 to The Du Boisson Dance Foundation.