

REGISTERED CHARITY NUMBER: 225570

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
FOR**

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

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FOR THE YEAR ENDED 31 DECEMBER 2016**

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**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The Royal Society for the Prevention of Cruelty to Animals ("the RSPCA") was founded in 1824 and is constituted under the RSPCA Acts of 1932, 1940 and 1958 which allow the establishment of Branches of which Sheffield is one.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the branch are to promote the work and objects of the Society, namely to promote kindness and to prevent or suppress cruelty to animals by all lawful means - with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

Advancement of animal welfare

Under the Charities Act 2011 the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SHEFFIELD BRANCH)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016

OBJECTIVES AND ACTIVITIES

Charitable activities pursued for the public benefit

We support our local Inspectors by taking in free of charge mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away. We also support the whole of the inspectorate in the North Region of the country by allowing the use of 28 kennels for those dogs which are the subject of court cases. Our staff look after and rehabilitate such dogs and the Society makes a payment for these facilities. The Society's Inspectorate (as well as providing education, information and advice) rescue animals in distress and enforce laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objects and promotes human sentiments towards animals which involves moral benefit to humankind as a whole.

We provide subsidised spaying, neutering, vaccinations, flea and worming treatment for animals which belong to people on low incomes. We do this through our own clinic. This work helps to control dog/cat populations through neutering and to control the spread of disease through vaccinations and flea and worming treatments. It also benefits those on means tested benefits by giving them financial help to neuter, vaccinate, worm and de-flea companion animals, thereby promoting responsible pet ownership.

In 2015 it became a legal requirement for dogs to be microchipped. The Branch runs regular microchipping clinics both at the Animal Centre and at other locations around Sheffield, providing subsidised microchipping in support of responsible pet ownership.

Animals in our care receive veterinary treatment, vaccinations, neutering, microchipping and are assessed for rehoming. This work helps to control the incidence and spread of disease and suffering through vaccinations and neutering and helps us to match the animals that we re-home to suitable adopters.

We re-home animals in need to people willing and able to have a companion animal. Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight ongoing personal and financial commitment to pet ownership. It would not be in the best interests of animals, and would therefore fall outside our objects, to re-home to those who could not afford them.

We take in, free of charge, lost cats and lost rabbits and try to reunite them with their owners. This work benefits our local community by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.

We offer free animal care advice by dealing with telephone enquiries and handing out leaflets. We regularly give talks to groups of people and children about the work of the RSPCA and pet ownership. The public benefits through the promotion of responsible pet ownership.

We respond to enquiries (both direct and via the Society's National Call Centre) from the public about animals locally. The public benefits from knowing that we can intervene to assist animals in need.

Within the terms of our governing document we support the Society by providing the case kennels as mentioned above. We also offer the use of our meeting rooms to the Society, other Branches and organisations in the area. We also offer the use of our clinic at reduced rates to other RSPCA Branches and animal charities in the area.

Volunteers

We provide volunteering opportunities for those who wish to support our work including trusteeship, fostering, fund raising, dog walking, home visiting, cat socialisation, shop work and administration work. All of our volunteers receive training in their various areas of work. This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding and which could give them training towards a future occupation.

ACHIEVEMENT AND PERFORMANCE

2016 has been another very busy and demanding year for the Branch. Many households in the UK continue to be stretched financially and this has again meant increased demand for the services that the Branch provides while at the same time fund raising has become more challenging as each year passes.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SHEFFIELD BRANCH)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016

ACHIEVEMENT AND PERFORMANCE

The Branch has been existence for many years however we fully appreciate that in order to continue to survive and grow we must constantly re-evaluate what we do and how we do it in order to ensure that we continue to provide the very highest standards of animal welfare and care. We are extremely lucky to have a very dedicated and determined group of staff and volunteers who support the Branch in delivering these services to the animals and people of Sheffield.

Rehoming

During 2016 we re-homed 113 dogs, 348 cats and 1 small domestic animal. Our adoption numbers are down by 2 animals on last year which is the lowest decrease in 5 years. We have seen an increase in dog adoption, but cat adoptions are down slightly due to the Branch having to reduce the number of animals it could afford to accommodate. The economic climate continues to affect the number of people who wish to commit to pet ownership and the number of animals that have become unwanted has increased for the same reason.

During 2016 the Branch has introduced Trial Adoptions to try and minimise the length of time that animals are with us as well as the number of animals that are returned to us because their new homes prove to be unsuitable. This has reduced our long stay animals from 9-12 per month to 0-2 per month.

Through the support that we provide to the Inspectorate in the North Region we take into our care a number of dogs that are the subject of court cases and these animals in particular often require a great deal of additional care and rehabilitation before they are ready to be re-homed. This specialist care is provided by both our staff working alongside a qualified behaviourist appointed by the Branch.

We have a dedicated band of volunteer dog walkers that come into the Centre on a regular basis and help us with exercising and developing the social skills of our canine residents and we are also fortunate in having a number of volunteer cat socialisers who play an important role in helping to ensure better welfare for cats while they are with us and helping nervous cats to become more used to human company.

Fostering

The Branch is very fortunate in having a dedicated nucleus of fosterers who help us with rabbits, small animals and hand rearing kittens and puppies. Some of our staff also undertake this work on a voluntary basis. We do not have facilities for rabbits and small animals at the Centre and puppies and kittens are often much better suited to a home environment so we are very grateful to all of our fosterers for their commitment, support and hard work over the year.

Veterinary care

The Branch has been able to continue to have vets on site three days a week and to continue to fund a welfare spaying and neutering clinic. On site vet care avoids the need for transporting animals for routine visits which is better for their overall welfare and also reduces travel costs and means that staff have more time to spend on animal welfare and care. The clinic also provides vaccinations and treatments such as de-fleaing and worming. The Branch would like to thank all the partners and staff at Peak Vets for their tremendous work and support throughout the year.

Staff

During 2016, Tony Benham and Tammy Wilson continued as our General Manager and Animal Care Manager. Both Tony and Tammy have been doing great work for us and we are very grateful for their commitment.

The Branch is very passionate about its role in providing exemplary standards of animal care. Our very dedicated animal care team is a vital part of this and they continue to work really hard to maintain the standards that we have in place and to ensure that each animal receives the best care possible. Each animal is assessed both for good health and behaviour on arrival and staff work very hard to ensure that adoption to a suitable permanent home takes place as soon as possible for each animal.

Adam Spencer continues as our Head Receptionist and IT Manager. Adam works closely with Keely Plura, our Reception Supervisor who is also responsible for booking out the Marjorie Coote room at the Centre and this has again proved to be a good source of income this year thanks to her efforts. The reception team manages adoptions, the shop and clinic bookings as well as taking calls and meeting and greeting our visitors.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SHEFFIELD BRANCH)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016

ACHIEVEMENT AND PERFORMANCE

Lynne Tolley continues as our Accounts Administrator and helps us to identify areas in which money can be saved and income increased. Lynne works closely with our Treasurer and our Accountants to ensure our finances are up to date and accurate. With the Centre, Clinic and shops, this is a very important role. Also in the office is Sheena Beresford as our Fundraising and Office administrator and Sheena performs the key role of helping both staff and volunteers in the organisation of events, fundraising collections and general office administration.

The Animal Centre is inevitably starting to show some signs of wear and tear due to age and Pete Gorman, our handyman does his best to ensure that our Centre is well maintained.

This year we have again asked our staff to support us with fundraising and cost saving as well as their 'day jobs' and they have risen to that challenge and come up with a number of interesting and unusual ways of generating funds.

Our financial constraints do mean that we run a very tight ship and need to be very focused on providing the best in animal care with very limited funds. We would therefore like to thank all of the staff at the Animal Centre for their hard work and commitment to this during the past year.

Shops

The shops are absolutely vital in supporting the work of the Branch and the regular income that they provide is essential in order to keep the Centre running.

During 2016 the Branch shop network has included Hillsborough, Woodseats, The Moor, Firth Park, Darnall, Chapeltown, Stocksbridge and Crookes. The Trustees keep the shops under very careful review in order to ensure that they are providing the best return for the Branch and this year took the difficult decision to discontinue the Stocksbridge and Firth Park shops due to its poor performance. The Branch also changed the opening arrangements at the Darnall shop because of falling revenue.

We continue to sell second hand furniture as well as clothes and bric a brac and the Branch has two paid van drivers and volunteers to support furniture collections and deliveries to our shops.

Lyndsey Crossland, our Area Retail Manager continues to very effectively manage an excellent and very committed team of shop managers and deputies and the Trustees would like to thank them for their commitment this year. We are also supported in all the shops by many very hard working and dedicated volunteers to whom we are also very grateful.

Marketing and Promotions

In order to attract funds and encourage adoptions it is important for the Branch to maintain a strong local profile and to stay in touch with our supporters. We also need to find new and innovative ways of raising funds and to ensure that we can maintain current income streams as more and more very worthy causes appear to compete for funds.

The Branch's press activity has included regular slots in the Star, radio appearances and other online press releases and these help to ensure that the work of the Branch gets local recognition and supports our work. Our online presence, including Facebook and Twitter, has increased significantly with regular updates on Branch activities and events being posted to both. We would particularly like to thank Tammy Wilson for all her help and support in this area.

Fund Raising

Throughout 2016 we have tried to ensure that we have at least one fund raising event each month. Our enthusiastic and committed fund raising team work really hard to arrange different events as well as ensuring that the regular favourites, such as the Summer Open Day and Christmas and Easter Fayres, are successful and help to raise much needed funds. Most of our fundraising is supported entirely through volunteer activity and we are extremely grateful for this.

Fund raising does seem to become more challenging each year and to try and address this we have agreed to appoint Phil Morton as temporary Fundraising Co-ordinator at the beginning of 2017.

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016**

ACHIEVEMENT AND PERFORMANCE

Legacies

The Branch was very fortunate to receive a number of legacies during 2016. A number of projects are currently being developed to ensure these funds are used to obtain the best possible return for the Branch. One option being explored is a small animal centre for the Branch.

Volunteers

The Branch is heavily dependent on the help of volunteers not only for fund raising but also for home visiting, fostering, helping in the kennels and cattery, microchipping, administration, helping at the charity shops and for many other activities that keep the Branch, Animal Centre, Shops and Clinics running. Without our volunteers we simply could not exist so we are extremely grateful for all the help and support we receive.

The trustees too are volunteers and the amount of time and commitment that the Committee dedicates to the Branch is exemplary and often goes without recognition. Gill Thompson in particular is at the Animal Centre almost every day and is a great support, providing an important link between the Trustees and the day to day operation of the Centre. Gill's husband Peter is also on site most days and takes a lead role in maintaining the beautiful gardens that help to ensure that the Centre is a pleasant environment to visit and for our staff and volunteers to work in.

We would like to say a huge thank you to Kathryn Whitlam who resigned as a Trustee during 2016. Kathryn has been a Trustee and Chair of the Branch for over 20 years and still keeps in close contact with the Centre.

Roger Billing our Treasurer also resigned from the Committee during 2016 and we would like to thank him for all his help and support with the Branch's finances and welcome Dan Hitchen as our new Treasurer.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SHEFFIELD BRANCH)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016

FINANCIAL REVIEW

The results for the year and the Charity's financial position are set out in the Statement of Financial Activities on page 12 and the Balance Sheet on page 13.

During the year, net income of £429,822 (2015: expense of £235,901) has resulted in a significant improvement in the Charity's funding position.

In 2016 the Charity was extremely fortunate to receive several substantial legacies. The significance of these legacies can be seen inside of the total income figure of £1.5 million (2015: £0.8 million).

Considering the level of the Charity's income in 2016, net funds of £5,795,194 can be seen within the Charity's Balance Sheet. The Charity's cash bank balance is significantly greater than in 2015 being £618,781 (2015: £39,197) and this can be attributed to the timing of legacy receipts. With these funds and the investments that the Charity holds, it is anticipated that operating costs will be covered for in excess of 12 months.

Notwithstanding the improvement in the net funding level, excluding legacies the Charity has faced another challenging year. With the legacies received towards the end of 2016, for majority of the 2016 year there was a great deal of uncertainty surrounding the Charity's future.

While the Charity has continued to benefit from its investments in solar panels (revenue increased 32%), other sources of income have struggled. Income from the charity's Shops fell 2% and Investment income also fell by 15%. Total income from charitable activities fell 3% in 2016. It will be extremely important that the development of income from charitable activities receives more focus by management moving into 2017.

As a result of the low level of funds available for much of 2016, various cost cutting and organisational changes were put in place to try to minimise the monthly running costs of the Charity. Staff agreed to a voluntary reduction in working hours and the Charity's services were scaled back and adapted to make more effective use of what funds the Charity had remaining. It was only on receipt of the legacies at the end of 2016 that the Charity began to perceive a more secure future.

Despite the aforementioned cost cutting, total expenditure only fell 0.6% during 2016. Reductions to staff costs attributed significantly to this reduction, however, a proportion of these savings were immediately offset by an increase in rental expenditure in the year. Managing the level of costs will continue to be an area of focus for the Charity during 2017, but given increased costs; following initiatives around pensions and the living wage, this area may prove challenging.

In terms of improving income levels, work continues to increasing the profile of the Charity. It is hoped that this increased profile will bring a greater footfall to the centre, shops and to the Charity's open days leading to an increase in adoptions, donations and charitable activity income. The charity's staff did a fantastic job of promoting the Charity via social media and utilising various internet platforms to develop sales during 2016. It is hoped that this type of activity will continue to reap rewards in 2017.

FUTURE PLANS

Without doubt 2017 will continue to offer up difficult challenges for the Branch. We will continue to review and evolve our activities in order to ensure that we are able to provide the very highest standards of animal welfare and care and to not only ensure the survival of the Branch but to grow and improve everything that we do.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The RSPCA Sheffield Branch is governed by the Royal Society for the Prevention of Cruelty to Animals rules for branches (as updated in 2006 and 2009).

Charity constitution

The RSPCA Sheffield Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals, carrying out its direct animal welfare work in the Sheffield area.

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

A Committee, elected at the AGM, governs the branch and members of the Committee are Trustees of the Branch. The committee must consist of no less than seven or more than fourteen elected members. The elected committee can co-opt no more than three persons who shall be members of the Branch Committee until the next Annual General Meeting and who are eligible to be appointed officers of the Branch.

The trustees of the Branch were incorporated under the Charities Act 2011. This does not affect the liability of the trustees nor the constitution of the Branch but it does enable contracts to be entered into and property to be held in the name of the incorporated body.

Organisational structure

The trustees hold monthly meetings at which decisions are made. Day to day running of the Branch is delegated to the General Manager.

Induction and training of new trustees

All trustees are briefed on their responsibilities as trustees prior to their acceptance of the role. In addition all new trustees attend a training day as part of their induction.

Related parties

As described above, the charity operates as a branch of the Royal Society for the Prevention of Cruelty to Animals. Details of transactions with the National RSPCA are set out in note 20.

Risk management

The trustees actively review the risks which the charity faces on a regular basis through consultation with the General Manager and regular meetings of the trustees that cover operational and financial reviews. The trustees also examine other operational and business risks which the branch face and confirm that they have established systems to mitigate the significant risks, which have been identified as:

- loss of reputation through error or fraud;
- loss of income through error or fraud;
- insufficient trustees for the Branch to continue;
- insufficient funds to cover the costs of animal welfare activities;
- insufficient funds to run the Animal Centre and Clinic;
- the continuing reduction in legacy income.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

225570

Principal address

2 Stadium Way
Attercliffe
Sheffield
S9 3HN

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

K M Whitlam		- resigned 20/6/16
R Billing		- resigned 31/8/16
D J White		
G Thompson		
J Baker		
S Parkin		
W Wilkinson		
D Hitchen	Co-opted	- appointed 21/11/16
M Wood		- resigned 7/6/16

Senior staff

A Benham, General Manager
T Wilson, Animal Care Manager

Auditors

Marriott Gibbs Rees Wallis Limited
Chartered Certified Accountants
Registered Auditors
13-17 Paradise Square
Sheffield
South Yorkshire
S1 2DE

Solicitors

Lewis Francis Blackburn Bray
14-16 Paradise Square
Sheffield
S1 2DE

Bankers

Barclays Bank Plc
Sheffield City Office
P O Box 43
14 Commercial Street
Sheffield
S1 2AT

Unity Trust Bank Plc
Nine Brindleyplace
Birmingham
B1 2HB

Investment Advisor

Investec Wealth & Investment Limited
Beech House
Napier Street
Sheffield
S11 8HA

Veterinary

Peak Vets
36 Olivet Road
Sheffield
S8 8QS

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2016**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 26.6.17 and signed on its behalf by:



.....
S Parkin - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (SHEFFIELD BRANCH)

We have audited the financial statements of Royal Society for the Prevention of Cruelty to Animals (Sheffield Branch) for the year ended 31 December 2016 on pages twelve to twenty four. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page nine, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2016 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Marriott Gibbs Rees Wallis Limited

Marriott Gibbs Rees Wallis Limited
Chartered Certified Accountants
Registered Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
13-17 Paradise Square
Sheffield
South Yorkshire
S1 2DE

5 July 2017

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2016**

		Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	856,727	15,663	872,390	213,833
Charitable activities	5				
Animal shelter		134,767	-	134,767	143,503
Clinic		32,424	-	32,424	29,326
Other trading activities	3	440,691	-	440,691	441,484
Investment income	4	4,038	-	4,038	4,752
Other income		19,793	-	19,793	15,033
Total		1,488,440	15,663	1,504,103	847,931
EXPENDITURE ON					
Raising funds	6	361,531	-	361,531	366,877
Charitable activities	7				
Animal shelter		547,813	82,079	629,892	636,718
Clinic		89,584	-	89,584	83,980
Total		998,928	82,079	1,081,007	1,087,575
Net gains/(losses) on investments		6,726	-	6,726	3,743
NET INCOME/(EXPENDITURE)		496,238	(66,416)	429,822	(235,901)
RECONCILIATION OF FUNDS					
Total funds brought forward		1,628,593	3,736,779	5,365,372	5,601,273
TOTAL FUNDS CARRIED FORWARD		<u>2,124,831</u>	<u>3,670,363</u>	<u>5,795,194</u>	<u>5,365,372</u>

CONTINUING OPERATIONS


All income and expenditure has arisen from continuing activities.

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**BALANCE SHEET
AT 31 DECEMBER 2016**

	Not es	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
FIXED ASSETS					
Tangible assets	13	1,391,809	3,669,715	5,061,524	5,171,213
Investments	14	110,576	-	110,576	180,209
		1,502,385	3,669,715	5,172,100	5,351,422
CURRENT ASSETS					
Stocks	15	32,342	-	32,342	30,533
Debtors	16	34,661	-	34,661	28,633
Cash at bank and in hand		618,133	648	618,781	39,197
		685,136	648	685,784	98,363
CREDITORS					
Amounts falling due within one year	17	(62,690)	-	(62,690)	(84,413)
NET CURRENT ASSETS		622,446	648	623,094	13,950
TOTAL ASSETS LESS CURRENT LIABILITIES		2,124,831	3,670,363	5,795,194	5,365,372
NET ASSETS		2,124,831	3,670,363	5,795,194	5,365,372
FUNDS	19				
Unrestricted funds				2,124,831	1,628,593
Restricted funds				3,670,363	3,736,779
TOTAL FUNDS				5,795,194	5,365,372

The financial statements were approved by the Board of Trustees on 26.6.17 and were signed on its behalf by:


.....
S Parkin - Trustee

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Notes	2016 £	2015 £
Cash flows from operating activities:			
Cash generated from operations	1	507,006	(114,196)
Finance costs		(1,635)	(929)
Net cash provided by (used in) operating activities		<u>505,371</u>	<u>(115,125)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(6,184)	(16,035)
Purchase of fixed asset investments		(21,339)	-
Sale of fixed asset investments		97,698	30,600
Interest received		159	379
Dividends received		<u>3,879</u>	<u>4,373</u>
Net cash provided by (used in) investing activities		<u>74,213</u>	<u>19,317</u>
Change in cash and cash equivalents in the reporting period		<u>579,584</u>	<u>(95,808)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>39,197</u>	<u>135,005</u>
Cash and cash equivalents at the end of the reporting period		<u>618,781</u>	<u>39,197</u>

The notes form part of these financial statements

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2016**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2016	2015
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	429,822	(235,901)
Adjustments for:		
Depreciation charges	115,423	113,872
Gain on investments	(6,726)	(3,743)
Loss on disposal of fixed assets	450	-
Interest received	(159)	(379)
Finance costs	1,635	929
Dividends received	(3,879)	(4,373)
(Increase)/decrease in stocks	(1,809)	1,805
(Increase)/decrease in debtors	(6,028)	3,616
(Decrease)/increase in creditors	<u>(21,723)</u>	<u>9,978</u>
Net cash provided by (used in) operating activities	<u>507,006</u>	<u>(114,196)</u>

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations

Grants and donations are only included in the Statement of Financial Activities when the general income recognition criteria are met. The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Legacies

Legacies are included in the Statement of Financial Activities when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Activities for generating funds

Shop income and income derived from events is recognised as earned (that is, as the related goods or services are provided).

Income from interest, dividends and commission

Investment income is recognised when receipt is probable and the amount receivable can be measured reliably.

Incoming resources from charitable activities

Incoming resources from charitable activities are recognised when received, apart from boarding income which is included when an invoice is raised.

Donated assets and goods for resale

Donated goods for resale are included when those goods are sold. Material donations of assets for use by the society are included in donations at fair value in accordance with the SORP and recognised on receipt.

Other incoming resources

Solar power income is recognised as earned.

Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

1. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Charitable activities

Costs of charitable activities comprises those costs incurred by the charity in the operation and maintenance of the Sheffield Animal Centre. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. Support costs represent the management and administration costs rather than the direct costs of running the Animal Centre.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 33% on cost and 20% on cost
Motor vehicles	- 20% on cost

Tangible fixed assets are capitalised if they can be used for more than one year, irrelevant of value.

Investments

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Irrecoverable VAT is analysed separately and is charged to the statement of financial activities when the expenditure to which it relates is incurred.

Tax recovered from voluntary income received under gift aid is recognised when the related income is receivable and is allocated to the income category to which the income relates.

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. DONATIONS AND LEGACIES

	2016 £	2015 £
Donations	112,948	103,823
Legacies	751,614	109,474
Grants	7,251	-
Subscriptions	577	536
	<u>872,390</u>	<u>213,833</u>

3. OTHER TRADING ACTIVITIES

	2016 £	2015 £
Easter, summer and christmas fayres	14,213	12,666
Shop income	354,329	360,703
Sponsorships	-	51
Social lotteries	2,665	2,891
Staff fundraising	1,314	4,681
Other fundraising events	15,732	9,353
Collection boxes	4,054	2,885
Recycling	576	482
Dinner dance	-	6,298
Pet food shop	21,262	20,847
Rental income	26,546	20,627
	<u>440,691</u>	<u>441,484</u>

4. INVESTMENT INCOME

	2016 £	2015 £
Income from listed investments	3,879	4,373
Bank interest	-	183
Interest on cash deposits	159	196
	<u>4,038</u>	<u>4,752</u>

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2016	2015
		£	£
Sales of donated goods	Animal shelter	-	1,603
Shop sales	Animal shelter	3,168	4,055
Adoptions	Animal shelter	39,671	38,390
Inspectors boarding fees	Animal shelter	68,842	69,871
Commissions	Animal shelter	15,719	14,912
Sundry receipts	Animal shelter	7,367	14,672
Income from clinic	Clinic	32,424	29,326
		<u>167,191</u>	<u>172,829</u>

6. RAISING FUNDS

Other trading activities

	2016	2015
	£	£
Purchases	21,789	22,019
Staff costs	183,484	192,943
Hire of plant and machinery	5,666	6,645
Fundraising costs	5,065	8,365
Rent	80,590	63,580
Rates	6,704	3,155
Light and heat	6,673	10,379
Insurance	2,449	1,553
Waste disposal	2,115	2,574
Repairs and renewals	27	3,243
Telephone	2,331	2,150
Printing, postage and stationery	8,867	739
Sundries	7,178	13,602
Motor expenses	2,704	2,301
Legal and professional fees	-	8,868
Bank charges	2,057	1,798
Depreciation	8,887	7,643
Loss on sale of assets	450	-
Support costs	13,995	14,820
	<u>361,031</u>	<u>366,377</u>

Investment management costs

	2016	2015
	£	£
Portfolio management	<u>500</u>	<u>500</u>

Aggregate amounts	<u>361,531</u>	<u>366,877</u>
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**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct costs	Support costs (See note 8)	Totals
	£	£	£
Animal shelter	503,942	125,950	629,892
Clinic	<u>89,584</u>	<u>-</u>	<u>89,584</u>
	<u>593,526</u>	<u>125,950</u>	<u>719,476</u>

8. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Fundraising trading: cost of goods sold and other costs	13,262	163	570	13,995
Animal shelter	<u>119,348</u>	<u>1,472</u>	<u>5,130</u>	<u>125,950</u>
	<u>132,610</u>	<u>1,635</u>	<u>5,700</u>	<u>139,945</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2016 nor for the year ended 31 December 2015.

10. STAFF COSTS

	2016 £	2015 £
Wages and salaries	515,651	555,077
Social security costs	<u>24,461</u>	<u>29,536</u>
	<u>540,112</u>	<u>584,613</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Animal centre	17	19
Charity shops	18	19
Management and administration	<u>9</u>	<u>11</u>
	<u>44</u>	<u>49</u>

No employees received emoluments in excess of £60,000.

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	213,833	-	213,833
Charitable activities			
Animal shelter	143,503	-	143,503
Clinic	29,326	-	29,326
Other trading activities	441,484	-	441,484
Investment income	4,752	-	4,752
Other income	15,033	-	15,033
Total	847,931	-	847,931
EXPENDITURE ON			
Raising funds	366,877	-	366,877
Charitable activities			
Animal shelter	569,510	67,208	636,718
Clinic	83,980	-	83,980
Total	1,020,367	67,208	1,087,575
Net gains/(losses) on investments	3,743	-	3,743
NET INCOME/(EXPENDITURE)	(168,693)	(67,208)	(235,901)
RECONCILIATION OF FUNDS			
Total funds brought forward	1,797,286	3,803,987	5,601,273
TOTAL FUNDS CARRIED FORWARD	1,628,593	3,736,779	5,365,372

12. AUDITORS' REMUNERATION

	2016 £	2015 £
Statutory audit	5,700	5,160

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

13. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Motor vehicles £	Totals £
COST				
At 1 January 2016	5,906,038	106,774	14,590	6,027,402
Additions	-	6,184	-	6,184
Disposals	-	(873)	-	(873)
At 31 December 2016	<u>5,906,038</u>	<u>112,085</u>	<u>14,590</u>	<u>6,032,713</u>
DEPRECIATION				
At 1 January 2016	777,396	73,036	5,757	856,189
Charge for year	99,762	12,743	2,918	115,423
Eliminated on disposal	-	(423)	-	(423)
At 31 December 2016	<u>877,158</u>	<u>85,356</u>	<u>8,675</u>	<u>971,189</u>
NET BOOK VALUE				
At 31 December 2016	<u>5,028,880</u>	<u>26,729</u>	<u>5,915</u>	<u>5,061,524</u>
At 31 December 2015	<u>5,128,642</u>	<u>33,738</u>	<u>8,833</u>	<u>5,171,213</u>

14. FIXED ASSET INVESTMENTS

	Listed investments £	Cash and settlements pending £	Totals £
MARKET VALUE			
At 1 January 2016	125,328	54,881	180,209
Additions	-	21,339	21,339
Disposals	(21,218)	(76,480)	(97,698)
Revaluations	6,726	-	6,726
At 31 December 2016	<u>110,836</u>	<u>(260)</u>	<u>110,576</u>
NET BOOK VALUE			
At 31 December 2016	<u>110,836</u>	<u>(260)</u>	<u>110,576</u>
At 31 December 2015	<u>125,328</u>	<u>54,881</u>	<u>180,209</u>

There were no investment assets outside the UK.

15. STOCKS

	2016 £	2015 £
Stocks	<u>32,342</u>	<u>30,533</u>

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	18,641	11,136
Other debtors	<u>16,020</u>	<u>17,497</u>
	<u>34,661</u>	<u>28,633</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade creditors	40,691	44,529
Taxation and social security	5,976	15,333
Other creditors	<u>16,023</u>	<u>24,551</u>
	<u>62,690</u>	<u>84,413</u>

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2016 £	2015 £
Within one year	53,143	60,489
Between one and five years	129,193	114,290
In more than five years	<u>1,450</u>	<u>12,750</u>
	<u>183,786</u>	<u>187,529</u>

19. MOVEMENT IN FUNDS

	At 1/1/16 £	Net movement in funds £	At 31/12/16 £
Unrestricted funds			
General fund	1,628,593	496,238	2,124,831
Restricted funds			
Rebuild appeal	3,735,459	(67,034)	3,668,425
Max fund/Petes dream	1,320	(30)	1,290
Frozen paws appeal	<u>-</u>	<u>648</u>	<u>648</u>
	<u>3,736,779</u>	<u>(66,416)</u>	<u>3,670,363</u>
TOTAL FUNDS	<u>5,365,372</u>	<u>429,822</u>	<u>5,795,194</u>

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2016**

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,488,440	(998,928)	6,726	496,238
Restricted funds				
Frozen paws appeal	15,663	(15,015)	-	648
Rebuild appeal	-	(67,034)	-	(67,034)
Max fund/Petes dream	-	(30)	-	(30)
	15,663	(82,079)	-	(66,416)
TOTAL FUNDS	<u>1,504,103</u>	<u>(1,081,007)</u>	<u>6,726</u>	<u>429,822</u>

The unrestricted funds are available to be spent for any of the purposes of the charity.

The rebuild appeal fund was set up when the charity had to relocate and is represented by the Animal Centre.

Max fund/Petes dream was set up in 2009 to collect donations for an operation on Max the German Shepherd and was also used to build the dog path, which is how the balance on the fund is represented.

The frozen paws appeal was set up in 2016 to cover the initial cost and subsequent maintenance of a new central heating system.

20. RELATED PARTY DISCLOSURES

During the year the charity purchased goods from the National RSPCA amounting to £22,322 (2015 - £15,326). At 31 December 2016 the amount owed to the National RSPCA was £3,096 (2015 - £7,598).

During the year the charity also provided services to the National RSPCA amounting to £81,576 (2015 - £84,956). At 31 December 2016 the amount owed from the National RSPCA was £7,846 (2015 - £8,169).

The branch received a grant of £7,251 from the National RSPCA during the year (2015 - £nil).

21. FIRST YEAR ADOPTION

There were no transitional adjustments to be made under FRS 102.

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2016**

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	112,948	103,823
Legacies	751,614	109,474
Grants	7,251	-
Subscriptions	<u>577</u>	<u>536</u>
	872,390	213,833
Other trading activities		
Easter, summer and christmas fayres	14,213	12,666
Shop income	354,329	360,703
Sponsorships	-	51
Social lotteries	2,665	2,891
Staff fundraising	1,314	4,681
Other fundraising events	15,732	9,353
Collection boxes	4,054	2,885
Recycling	576	482
Dinner dance	-	6,298
Pet food shop	21,262	20,847
Rental income	<u>26,546</u>	<u>20,627</u>
	440,691	441,484
Investment income		
Income from listed investments	3,879	4,373
Bank interest	-	183
Interest on cash deposits	<u>159</u>	<u>196</u>
	4,038	4,752
Charitable activities		
Sales of donated goods	-	1,603
Shop sales	3,168	4,055
Adoptions	39,671	38,390
Inspectors boarding fees	68,842	69,871
Commissions	15,719	14,912
Sundry receipts	7,367	14,672
Income from clinic	<u>32,424</u>	<u>29,326</u>
	167,191	172,829
Other income		
Solar power	<u>19,793</u>	<u>15,033</u>
Total incoming resources	1,504,103	847,931

EXPENDITURE

This page does not form part of the statutory financial statements

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2016**

	2016 £	2015 £
Other trading activities		
Purchases	21,789	22,019
Wages	177,170	185,356
Social security	6,314	7,587
Hire of plant and machinery	5,666	6,645
Fundraising costs	5,065	8,365
Rent	80,590	63,580
Rates	6,704	3,155
Light and heat	6,673	10,379
Insurance	2,449	1,553
Waste disposal	2,115	2,574
Repairs and renewals	27	3,243
Telephone	2,331	2,150
Printing, postage and stationery	8,867	739
Sundries	7,178	13,602
Motor expenses	2,704	2,301
Legal and professional fees	-	8,868
Bank charges	2,057	1,798
Plant and machinery	8,887	7,643
Loss on sale of tangible fixed assets	450	-
	347,036	351,557
Investment management costs		
Portfolio management	500	500
Charitable activities		
Wages	215,171	234,913
Social security	10,832	13,278
Hire of plant and machinery	3,430	1,347
Rates and water	13,734	11,983
Insurance	4,490	4,085
Light and heat	29,637	27,901
Telephone	13,985	2,335
Printing, postage and stationery	6,639	5,564
Advertising	8,299	7,379
Sundries	13,229	12,194
Drugs and medical supplies	28,720	27,997
Identichips	682	850
Supplies, equipment and food	25,093	29,766
Veterinary fees	56,123	54,563
Travelling	445	390
Boarding fees	-	132
Waste disposal	9,274	9,102
Repairs and renewals	36,515	15,524
Unrecoverable VAT	(4,939)	908
Behaviourist	1,365	2,870
Cleaning	8,692	8,443
Motor expenses	5,574	4,376
Bank charges	-	33
Carried forward	486,990	475,933

This page does not form part of the statutory financial statements

**ROYAL SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (SHEFFIELD BRANCH)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2016**

	2016	2015
	£	£
Charitable activities		
Brought forward	486,990	475,933
Freehold property	99,762	99,762
Plant and machinery	3,856	3,549
Motor vehicles	<u>2,918</u>	<u>2,918</u>
	593,526	582,162
Support costs		
Management		
Wages	123,310	134,808
Social security	7,315	8,671
Legal and professional fees	<u>1,985</u>	<u>3,788</u>
	132,610	147,267
Finance		
Bank charges	1,635	929
Governance costs		
Auditors' remuneration	<u>5,700</u>	<u>5,160</u>
Total resources expended	<u>1,081,007</u>	<u>1,087,575</u>
Net income/(expenditure) before gains and losses	423,096	(239,644)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>6,726</u>	<u>3,743</u>
Net income/(expenditure)	<u><u>429,822</u></u>	<u><u>(235,901)</u></u>

2016 ANNUAL REPORT

NORTH EAST REGION INSPECTORATE GROUP N6

Introduction

It gives me great pleasure to report on the work of the Inspectorate in group N6 during 2016. It has been another challenging year but the team of Inspectors and Animal Welfare Officers in N6 have all worked exceptionally hard to achieve the best results for animal welfare.

We have investigated a high number of prosecution cases and achieved some excellent results. Andrew Davidson & Phil Brown of Freeman Brown Solicitors have prosecuted on behalf of the RSPCA in the N6 area and we are very grateful for the excellent service they have provided. The prosecution department plays an essential role in supporting the Inspectorate with case investigations and the Prosecution Case Managers at headquarters have provided guidance throughout the year to ensure that our case files are submitted to the highest of standards.

We have continued to benefit from excellent support from the staff in our Regional Support Centre, Headquarters, and the National Control Centre and thanks goes to everyone who assists us on a daily basis to enable us to do our job as effectively and efficiently as possible.

N6 Group Personnel

Chief Inspector Lynsey Harris
Deputy Chief Inspector Jennie Ronksley
Inspector John Gibson
Inspector Tamsin Drysdale
Inspector Sandra Dransfield
Inspector Joanne Taylor
Inspector Keira Benham
Inspector Sara Jordan
Inspector Paula Clemence
Inspector Leanne Booth
Inspector Joanne Hartley
Trainee Inspector Kim Greaves
Trainee Inspector Ben Cottle-Shaw
Animal Welfare Officer Liz Braidley

I was successful with my application to become Chief Inspector of N6 in March. I had been acting Chief Inspector from November 2015 following Matt Sacks promotion to Superintendent.

Inspector Jennie Ronksley has taken on the role of Deputy Chief Inspector offering support to me and the group when I am unavailable.

AWO's Kim Greaves & Ben Cottle-Shaw were successful with their applications to become trainee Inspectors & are currently 3 months into a 7 month course after which they will return to us as fully qualified Inspectors.

Inspectors Jennie Ronksley and Tamsin Drysdale continue in their roles of Tutor Inspectors, taking responsibility for Trainee Inspectors who come to our group for field training experience as part of the Inspectors training course. Tamsin is also part of the regional flood team after completing her training as a swift water technician.

Inspector Sandra Dransfield and AWO Braidley are both Regional Wildlife Officers. They are a point of contact for regional field staff, offering guidance and expertise in all things wildlife related. They also visit wildlife establishments and facilities across the region to ensure the facilities are suitable and maintained to the correct standards.

Trainee Inspector Kim Greaves is a Regional Exotics Officer and has expertise in the care of reptiles, amphibians and other exotic animals. Kim is a point of contact for field staff offering guidance and advice in this area. She also inspects establishments/facilities to ensure the facilities are suitable and maintained to the correct standards.

Inspector Gibson has continued with the role of Regional Boat Co-ordinator – managing the fleet of boats and training of staff across the region so that we can deploy boat rescue teams both inland and at sea.

The inland boat rescue team in N6 are comprised of John Gibson, Tamsin Drysdale, Sandra Dransfield, Sara Jordan and myself.

Inspector Joanne Hartley transferred to N6 from N8 (West Yorkshire). Jo has been an Inspector for 17 years. She has extensive experience & a bubbly personality so has been a welcome addition to our team.

Workload for N6 for 2016

The statistics below are indicative of the consistently high workload in N6.

Complaints 4969

Collections 3039

Cases Investigated 85

CASE INVESTIGATIONS

Listed below are a few examples of cases that have been concluded during 2016 in N6.

Case 1 - Inspector Keira Benham (Barnsley)

This was a particularly distressing case as it involved a brutal & violent attack on a kitten by two juveniles. The kitten was subjected to a vicious, sustained attack, resulting in its death. Both defendants pleaded guilty at court & were both sentenced to a 12 month referral order, disqualified from keeping all animals for 10 years & costs were awarded of £300, payable by the parents.

Case 2 - Inspector Leanne Booth (Sheffield)

This case involved the brutal attack on a 16 week old Dog De Bordeaux puppy called Molly. Mr F threw Molly against a wall with such force that it broke the pups hip. X rays then revealed 5 older injuries, including a fracture to her elbow & soft tissue damage on her head. This proved that Molly had been subjected to other violent assaults by Mr F. Mr F pleaded not guilty but did not show in court for his trial so it was heard in his absence.

He was sentenced as follows:

Deprivation order was issued for Molly, she is now looking for her forever home.

Banned for life on keeping all animals with no liberty to appeal for 5 years.

16 week prison sentence for each charge concurrent - suspended for 12 months

100 hours unpaid work, 20 day activity requirement

£500 costs.

Case 3 - Inspector Leanne Booth (Sheffield)

This case involved a Shitzu bitch called Milly that was found collapsed & covered in maggots on a travellers site last July. The dog had recently had pups & an infection had gone unnoticed by Ms G despite her obviously being very sick. Due to the hot weather, the dog was covered in maggots & had to be euthanised (on vets advice) after we removed her from the site. Ms G pleaded guilty in court & received a 12 month disqualification relating to all animals & 80 hours community service.

Case 4 - Inspector Jennie Ronksley (Rotherham)

This case involved a Labradoodle bitch that was found to be emaciated. The dog was living inside the property with Miss H & no explanation was given as to why the dog was so underweight. The dog went on to put 3kg in the first week of being in our care & fed on a proper diet. Miss H pleaded guilty in court & was banned for 3 years from keeping any animal & ordered to pay costs of £100.

Case 5 - Inspector Joanne Taylor (Barnsley)

This case involved 1 dog called 'Clyde' that was found to be extremely underweight. 'Clyde' had been caused unnecessary suffering by his owner, Mr H as he had not provided the dog with an adequate diet. Mr H pleaded not guilty so the case went to trial. He was found guilty & was disqualified from keeping any animal for 5 years, we were awarded costs of £100. He signed 'Clyde' over to the RSPCA & has since been rehomed.

This page does not form part of the statutory financial statements

Case 6 - Inspector Jennie Ronksley (Sheffield)

Ms R & Mr K were the owners of a 10 year old West Highland Terrier that was suffering from a chronic skin condition. The dog had received veterinary treatment in previous years but had been left untreated for at least 6 months before we became involved. Due to lack of treatment her skin was red, inflamed, very sore & extremely irritable.

Ms R & Mr K were both very remorseful so it was decided to deal with them by way of an adult written caution. The dog is still in RSPCA care but has made a remarkable recovery & is now looking for her forever home.

Case 7 - Inspector Sara Jordan (Rotherham)

Mr P caused unnecessary suffering to a young, male dog by failing to provide the dog with veterinary treatment after it suffered from a broken leg. Mr P immediately signed the pup over to us & showed remorse so the case was dealt with by way of an adult written caution. The dog went on to make a full recovery & has since been rehomed.

Case 8 - Inspector Leanne Booth (Sheffield)

This was a very thorough investigation stemming over a period of a couple of years. We received numerous calls from members of the public who had seen Mr S physically & mentally abusing his American Bull Terrier dog called 'Bronson'. We made many visits to his property & there was never enough evidence to remove the dog. Inspector Booth began to contact witnesses & ask them to provide statements to build a body of evidence against him. We eventually had enough evidence to remove the dog & have him examined by a vet. There were no physical injuries on 'Bronson' but a dog psychologist examined him & could tell by his behaviour that the dog had been subjected to extreme mental abuse. The case went to trial & Mr S was found guilty. He received a 20 year ban from keeping any animal, was made to attend an anger management course, given 50 hours community service, 'Bronson' was confiscated & is now looking for his forever home.

Case 9 - Inspector Sandra Dransfield (Rotherham)

This case involved 2 dogs, a Bull terrier cross-breed dog & a Whippet cross-breed dog that were both found to be extremely underweight, living in the house with Ms K. Ms K admitted that she was struggling to provide food for her dogs & needed help. She immediately signed the dogs over. It was decided that the best way to deal with Ms K was by an Adult Written Caution.

Case 10 - Inspector Jo Taylor (Barnsley)

This case involved 1 dog, an American Bull Terrier called Buster that was suffering from demodectic mange & entropion that had been left untreated. The skin condition had also developed a secondary infection & Buster was in a lot of discomfort. Mrs S & her son both eventually pleaded guilty & were banned from keeping any animal for a period of 5 years. They were also both tagged, put on a curfew order & made to pay £375 towards costs. A confiscation order was made against Buster who is now living in Scotland with the vet who initially treated him. She fostered him so she could treat him then fell in love with him so he is going to have a very happy life.

Case 11 - Inspector Sara Jordan (Rotherham)

This case relates to one dog, a male cross-breed called 'Bodger' that was living with the L family & 9 other dogs in their terraced house in Dinnington, Rotherham. 'Bodger' had been involved in a fight with 1 or more of the other dogs & was left with his ear torn in half. When Inspector Jordan arrived at the property a few days after the incident the ear wound was open, infected & weeping with pus. No one in the family had thought to take him to a vet for treatment. All 4 family members were given a life ban from keeping any animal, a 12 months community order, 120 hours unpaid work & £75 costs. An excellent result.

Case 12 - Inspector Paula Clemence (Wakefield)

This case involved 1 young colt that had been tethered dangerously on wasteland in Wakefield. The colt was found with a rope around his neck that had pulled so tight that he could not move & barely breathe. He was rescued & taken to safety but due to the tethering injuries suffered from respiratory problems for several more weeks. Mr M was found guilty & given a 10 year ban from keeping equines, a 12 month community order of 100 hours & costs of £300.

Case 13 - Inspector Paula Clemence (Barnsley)

This case involved a young lurcher bitch that was hit & kicked by Miss F while walking down a street in Penistone. A passer-by had filmed the incident & uploaded the video to Facebook, receiving 1000's of views. Miss F owned this dog & another Staffordshire Bull Terrier bitch & both were in perfect condition when we attended her address. It was decided to deal with this by way of a juvenile caution as it was clearly a one off incident. Miss F signed the lurcher over to us & the SBT was returned to live with her.

Case 14 - Inspector Jennie Ronksley (Sheffield)

Miss F left her male, Staffordshire Bull Terrier dog called 'Zac' in a property in Sheffield unattended with no food & water resulting in the poor dog's horrific death from starvation/dehydration. Her excuse for leaving 'Zac' to endure such an horrific death was that she was suffering from depression. Miss F received 16 weeks imprisonment suspended for 12 months, a community order of 40 hours unpaid work in the community, £500 costs & a 10 year ban on keeping any animal.

Case 15 - Inspector Paula Clemence (Barnsley)

Mr G was on a pheasant shoot with his springer spaniel dog called 'Purdy'. 'Purdy' was apparently misbehaving, she had killed a grouse & had then ran away. When she returned Mr G was shouting at her & she was cowering away from him. Mr G then kicked her so hard with steel toe capped boots on, that it sent her flying into the air. She tried to crawl away but then died due to a ruptured liver. Mr G received 12 weeks custody, suspended for 12 months, £300 costs & a life ban from keeping dogs.

Case 16 - Inspector Joanne Taylor (Wakefield)

Miss F kept her elderly Staffordshire Bull Terrier dog called 'Kane' in awful conditions. 'Kane' was kept outside during the winter months with inadequate shelter, no bedding & in a filthy pen that was full of faeces & rubbish. Miss F received a 3 month curfew order between the hours 7pm - 6am, costs of £200 & banned from keeping any animal for 5 years.

Case 17 - Sheffield, Inspector Jennie Ronksley

This case involved 48 poultry, 4 adult German Shepherd dogs, 13 German Shepherd puppies, 1 adult Collie and 7 Collie puppies that were kept on an allotment in Sheffield. Inspector Ronksley was called to the allotments by the police who discovered the animals while they were executing a warrant there. Although the bodily condition of the dogs were ok, the conditions were inadequate with most of the dogs living in dirty pens with little or no bedding. The poultry were living in filthy conditions with no clean water & most of them were severely underweight. Mr B & his son admitted to neglect & signed all of the animals over to us with the exception of one male, elderly, German Shepherd dog. Due to their full co-operation it was decided to issue Mr B & his son by way of an adult written caution.

Thank You

We have continued to benefit from the support of all of our branches across the Inspectorate group area. Our branches provide us with boarding for case animals and rehoming facilities for animals that have come into our care through various channels. This close working relationship enables the officers in the N6 area to work more effectively.

The officers in N6 also deal with a large number of abandoned, sick & injured equines each year & often have to use private transporters to move equines in need. Thanks to the generosity of each of our branches, we have now purchased a trailer to enable us to act much more effectively & efficiently when dealing with equines & other large animals. We are extremely grateful to Rotherham & Doncaster branch, Sheffield branch & Barnsley branch for their generous contributions to make our horsebox dream become a reality - thank you!

On behalf of all of the officers in N6 I would like to take this opportunity to thank everyone who works at the branches for the work they do to support our group.

We look forward to working closely with you throughout 2017.

Lynsey Harris

Chief Inspector 770

DO NOT FORGET

**WE RECEIVE NO FINANCIAL ASSISTANCE FROM THE NATIONAL RSPCA
WE ARE TOTALLY SELF-FUNDING**

BEQUESTS

One of the Branch's most valuable sources of income is bequests. If you are thinking of remembering us in your will, please make sure that your bequest states clearly that you wish to benefit the Sheffield Branch and that you quote our Charity Number. All the information you need is given below. If you do not give this information, your bequest will go automatically to the National Society and local animals, through your local Branch and Animal Shelter, will not benefit from your kindness. If you need any further assistance our Hon Chairman, Mrs Sally Parkin, will be happy to help.

Our official name and address are:

RSPCA
(Sheffield Branch)
2 Stadium Way
Attercliffe
Sheffield
S9 3HN

Telephone (0114) 289 8050

Registered Charity No. 225570